

**PUBLIC TRANSPORTATION & PARKING COMMISSION
MINUTES
JUNE 21, 2017**

The Public Transportation and Parking Commission met on the above date at 9:15 a.m. in the Conference Room of the Public Works Department.

Members Present: Mr. Charles Moore Mrs. Jessica Harley Mr. Andrew Denton
 Mr. Dave Schwartz Mrs. Bianca Shoneman

Staff Present: Mr. Lamont Jackson Mrs. Rachel Manning

Guests: Debra Garfi

I. WELCOME

Mr. Moore called the meeting to order.

II. ROLL CALL/ESTABLISH QUORUM

Mr. Moore established a quorum.

III. ADDITIONS/DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

IV. APPROVAL OF MARCH 15, 2017, APRIL 19, 2017 & May 17, 2017 MINUTES

A motion was made by Mr. Schwartz to approve the minutes as presented. The motion was seconded by Mr. Denton and passed unanimously.

V. PUBLIC COMMENTS

The board welcomed Debra Garfi, ECU Parking Director. She is involved in the city's parking study, and will be participating in the Public Transportation & Parking Commission meetings for the duration of the study.

VI. NEW BUSINESS

There was no new business discussed.

VII. OLD BUSINESS

Mr. Jackson gave a brief update on GTAC. He reported that construction is progressing as it should. Gravel has been placed, the foundation has been laid, and the bus bays are being fabricated. The projected opening date is February 2018.

VIII. OTHER – FYI

1. GREAT Monthly Report

Mr. Jackson presented the GREAT monthly report for May 2017. He stated they were still seeing a decline in ridership. This is mainly due to customer service issues and bus timing. Customer service issues have been addressed and improvements are being made. Mr. Jackson also stated that expenses were remaining under budget for year to date.

2. Upcoming Projects & Meetings Information

No projects or meetings were announced.

IX. PROPOSED AGENDA ITEMS FOR AUGUST 16, 2017

1. Parking Presentation – Debra Garfi

X. ADJOURN MEETING

With no further business to discuss, a motion was made by Mrs. Harley to adjourn the meeting. A second was made by Mr. Denton and passed unanimously. The next meeting is scheduled for August 16, 2017 at 9:15 a.m. in the Public Works Conference Room.

Respectfully submitted,

Rachel Manning, Secretary
Public Transportation & Parking Commission