

PUBLIC TRANSPORTATION & PARKING COMMISSION

AUGUST 16, 2017

(9:15 a.m.)

Public Works Department
Conference Room

- | | | |
|-------|---|----------------|
| I. | Call to Order/Welcome | Charles Moore |
| II. | Roll Call/Establish Quorum | Charles Moore |
| III. | Additions/Deletions to the Agenda | Charles Moore |
| IV. | Approval of June 21, 2017 Minutes (Attachment A) | Charles Moore |
| V. | Public Comments | Charles Moore |
| VI. | New Business | Charles Moore |
| | 1. Parking Presentation | Debra Garfi |
| | 2. Additional Buses on Routes | Lamont Jackson |
| | 3. GREAT Presentation | Wendy Hyman |
| VII. | Old Business | Charles Moore |
| | 1. GTAC | Kevin Mulligan |
| VIII. | Other - FYI | |
| | 1. GREAT Monthly Report (Attachment B) | Lamont Jackson |
| | 2. Upcoming Projects and Meetings Information | Lamont Jackson |
| IX. | Proposed Agenda Items for September 20, 2017 | Charles Moore |
| X. | Adjourn Meeting | Charles Moore |

ATTACHMENT A

Minutes – June 2017

**PUBLIC TRANSPORTATION & PARKING COMMISSION
MINUTES
JUNE 21, 2017**

The Public Transportation and Parking Commission met on the above date at 9:15 a.m. in the Conference Room of the Public Works Department.

Members Present: Mr. Charles Moore Mrs. Jessica Harley Mr. Andrew Denton
 Mr. Dave Schwartz Mrs. Bianca Shoneman

Staff Present: Mr. Lamont Jackson Mrs. Rachel Manning

Guests: Debra Garfi

I. WELCOME

Mr. Moore called the meeting to order.

II. ROLL CALL/ESTABLISH QUORUM

Mr. Moore established a quorum.

III. ADDITIONS/DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

IV. APPROVAL OF MARCH 15, 2017, APRIL 19, 2017 & May 17, 2017 MINUTES

A motion was made by Mr. Schwartz to approve the minutes as presented. The motion was seconded by Mr. Deuton and passed unanimously.

V. PUBLIC COMMENTS

The board welcomed Debra Garfi, ECU Parking Director. She is involved in the city's parking study, and will be participating in the Public Transportation & Parking Commission meetings for the duration of the study.

VI. NEW BUSINESS

There was no new business discussed.

VII. OLD BUSINESS

Mr. Jackson gave a brief update on GTAC. He reported that construction is progressing as it should. Gravel has been placed, the foundation has been laid, and the bus bays are being fabricated. The projected opening date is February 2018.

VIII. OTHER – FYI

1. GREAT Monthly Report

Mr. Jackson presented the GREAT monthly report for May 2017. He stated they were still seeing a decline in ridership. This is mainly due to customer service issues and bus timing. Customer service issues have been addressed and improvements are being made. Mr. Jackson also stated that expenses were remaining under budget for year to date.

2. Upcoming Projects & Meetings Information

No projects or meetings were announced.

IX. PROPOSED AGENDA ITEMS FOR AUGUST 16, 2017

- 1. Parking Presentation – Debra Garfi**
- 2. Additional Buses on Routes – Lamont Jackson**

X. ADJOURN MEETING

With no further business to discuss, a motion was made by Mrs. Harley to adjourn the meeting. A second was made by Mr. Denton and passed unanimously. The next meeting is scheduled for August 16, 2017 at 9:15 a.m. in the Public Works Conference Room.

Respectfully submitted,

Rachel Manning, Secretary
Public Transportation & Parking Commission

ATTACHMENT B

GREAT Monthly Report

Jun 2017

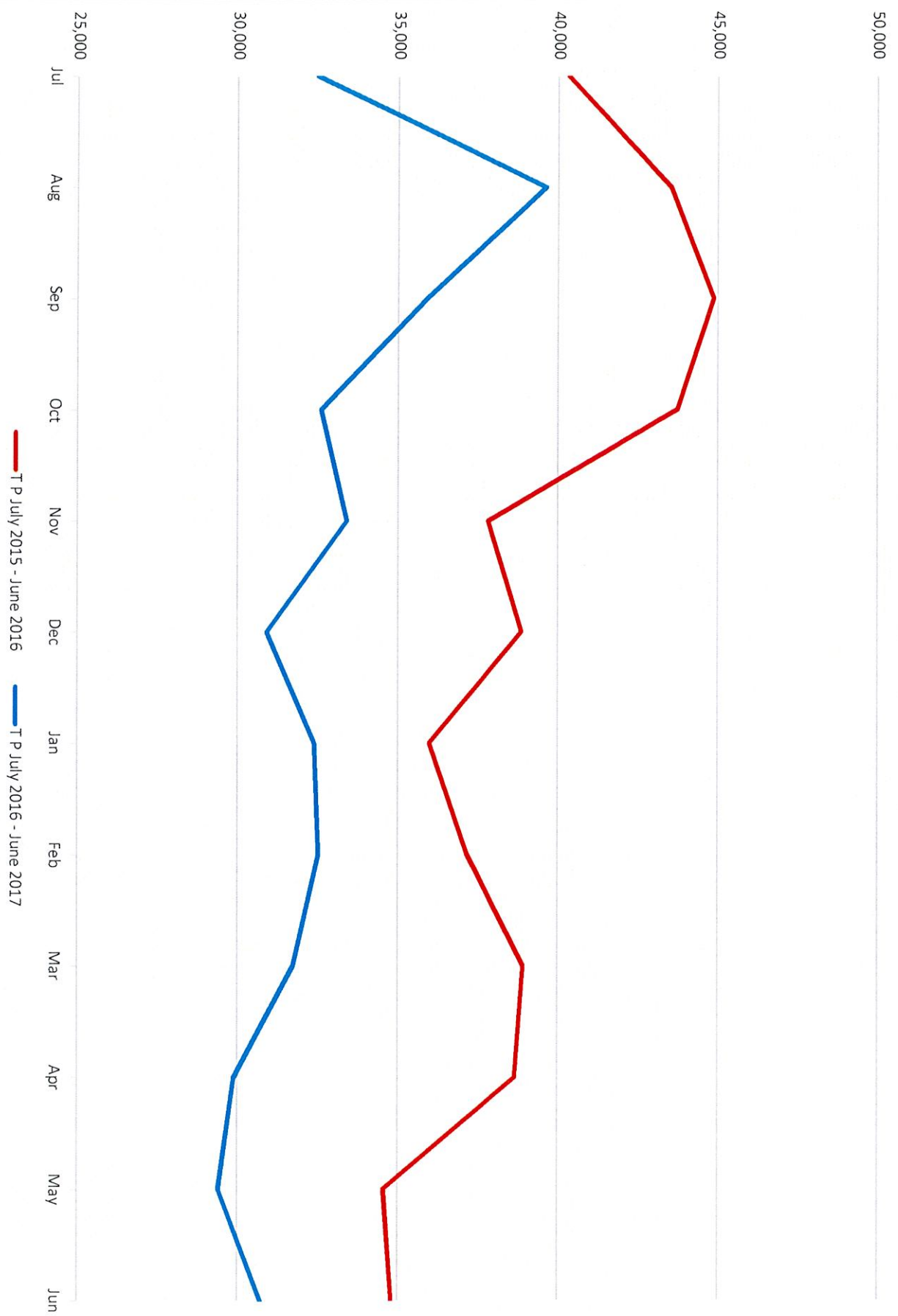
GREENVILLE AREA TRANSIT
Data Report June 2017

| PASSENGERS | June 2017 | June 2016 | YTD FY 2017 | YTD FY 2016 |
|----------------------|---------------|---------------|----------------|----------------|
| GREAT Trips | 30,702 | 34,772 | 391,320 | 468,922 |
| Paratransit Trips | 930 | 0 | 11,461 | 10,851 |
| Subtotal | 31,632 | 34,772 | 402,781 | 479,773 |
| Tour Bus Trips | 0 | 0 | 0 | 0 |
| Total | 31,632 | 34,772 | 402,781 | 479,773 |
| PATS/GREAT Connector | 273 | 0 | 10,804 | 0 |

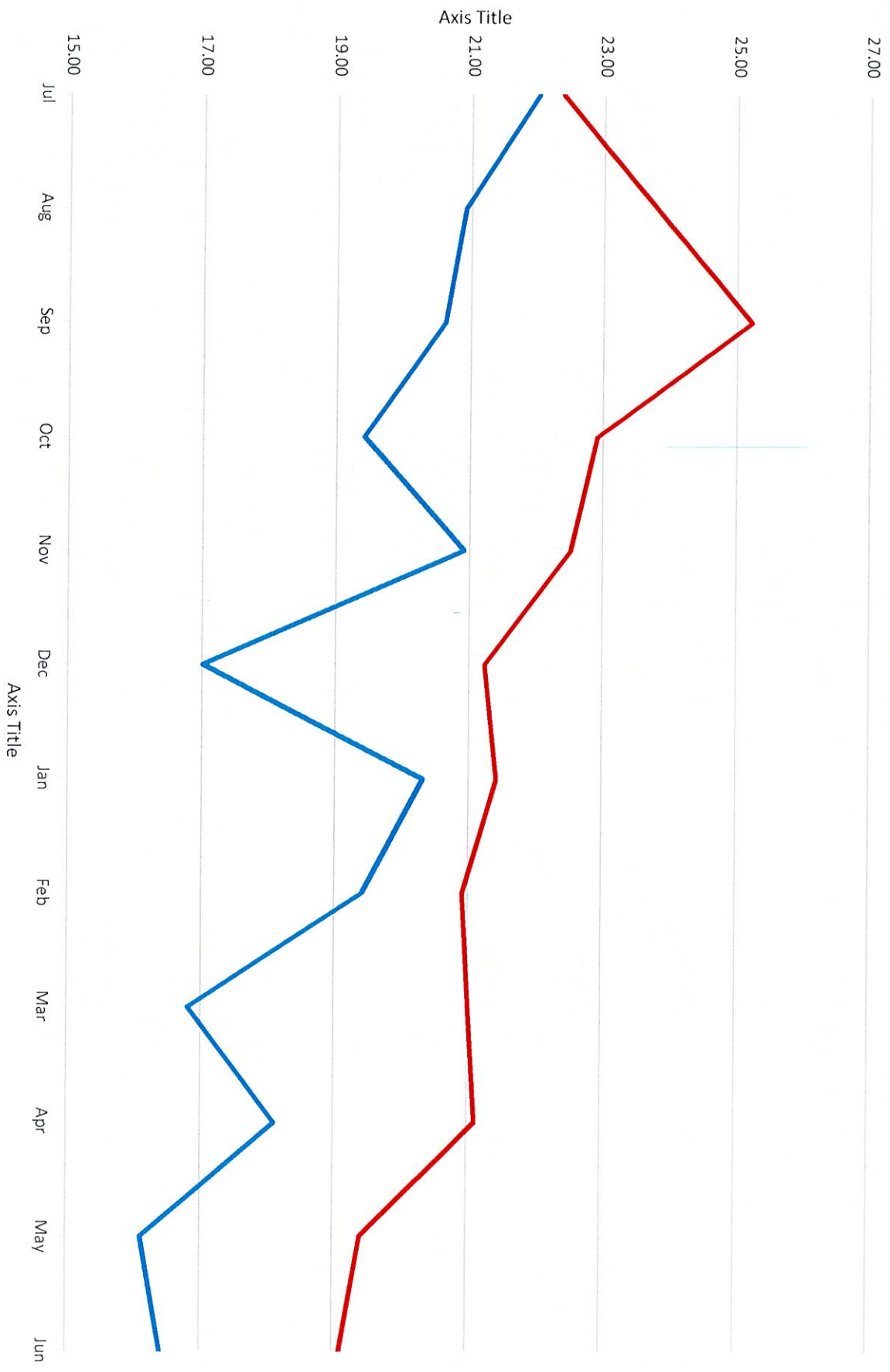
| Days of Service | 27 | 26 | 306 | 305 |
|-------------------------|---------------|---------------|----------------|----------------|
| Passengers Per Day | 1,172 | 1,337 | 15,863 | 18,879 |
| Hours of Service | 1,869 | 1,824 | 21,176 | 21,428 |
| Passengers Per Hour | 16.9 | 19.1 | 229.0 | 268.6 |
| Miles of Service | 26,797 | 26,080 | 303,471 | 298,542 |
| Passengers Per Mile | 1.2 | 1.3 | 16.0 | 19.3 |

| FIXED ROUTE SERVICE ONLY | Month FY 17 | Month FY 17 | YTD FY 17 | YTD FY 17 | YTD \$ | YTD % |
|---------------------------------|---------------|---------------|-----------------|-----------------|-----------------|------------------|
| | Actual | Budget | Actual | Budget | Variance | Actual vs Budget |
| TOTAL EXPENSES | \$ 203,541.45 | \$ 210,834.33 | \$ 1,838,753.56 | \$ 2,530,012.00 | \$ (691,258.44) | 72.68% |
| TOTAL REVENUE | \$ 18,195.18 | \$ 31,667.83 | \$ 242,793.13 | \$ 380,014.00 | \$ (137,220.87) | 9.60% |
| NET COST | \$ 185,346.27 | \$ 179,166.50 | \$ 1,595,960.43 | \$ 2,149,998.00 | \$ (554,037.57) | 74.2% |
| Net Cost Per Passenger | 6.036944499 | \$ 4.24 | \$ 4.08 | \$ 4.24 | \$ (0.16) | 100.0% |
| Net Cost Per Hour | \$ 99.17 | \$ 92.35 | \$ 75.37 | \$ 92.35 | \$ (16.98) | 100.0% |
| Net Cost Per Mile | \$ 6.92 | \$ 6.64 | \$ 5.26 | \$ 6.64 | \$ (1.38) | 100.0% |

Total Passengers

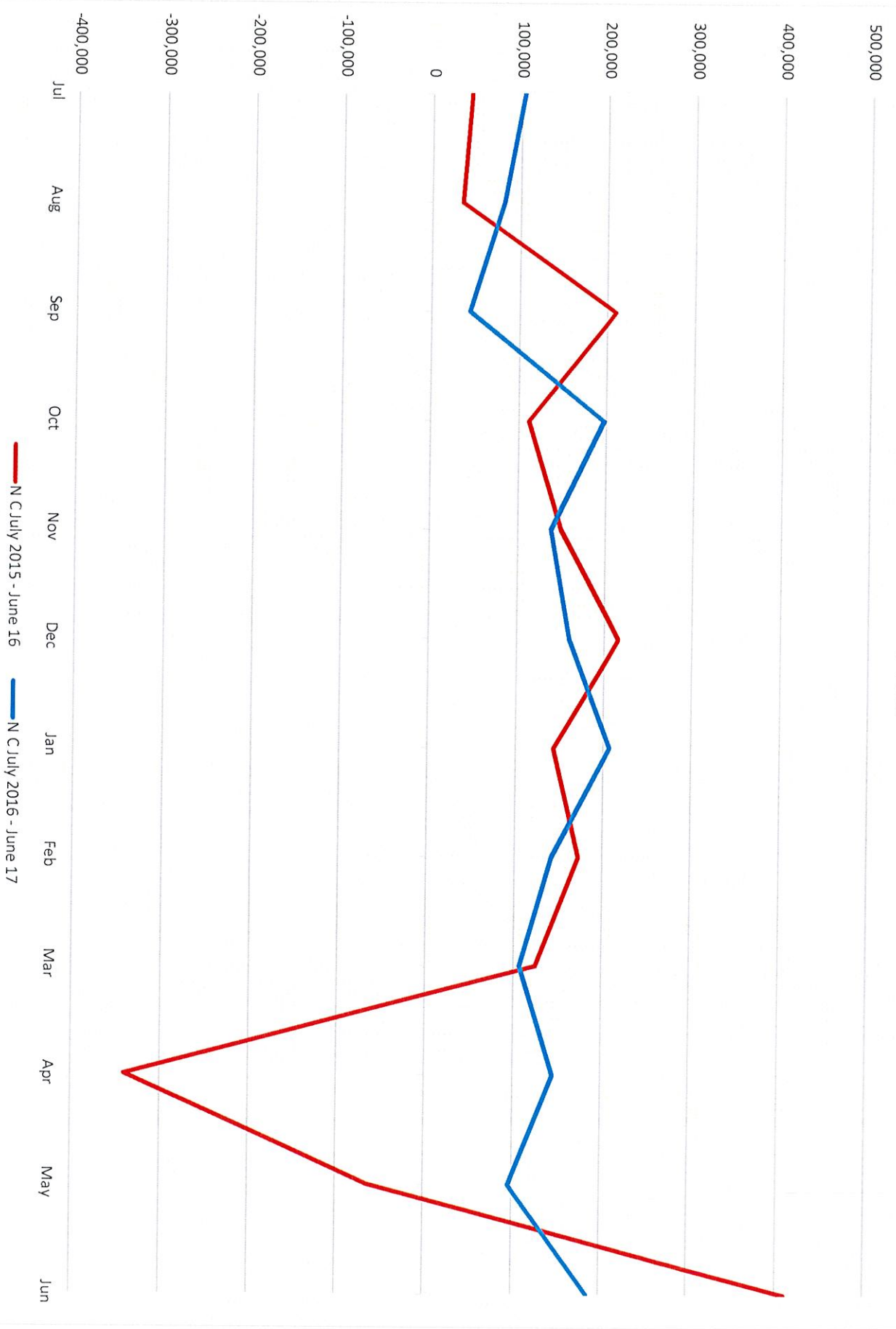


Passengers Per Hour



— P/H July 2015 - June 16 — P/H July 2016 - June 17

Net Cost



SUGGESTIONS, COMMENDATIONS, COMPLAINTS

7-1-17-2

CODE QUANTITY

SUGGESTIONS:

| | | |
|----------|----|---|
| Route | S1 | 0 |
| Schedule | S2 | 0 |
| Bus Stop | S3 | 0 |
| Shelter | S4 | 0 |
| | | 0 |

COMMENDATIONS:

| | | |
|--------|----|---|
| Driver | P1 | 0 |
| Other | P2 | 0 |
| | | 0 |

COMPLAINTS:

| | | |
|----------|----|---|
| Route | C1 | 0 |
| Schedule | C2 | 0 |
| Bus Stop | C3 | 0 |
| Shelter | C4 | 0 |
| Driver | C5 | 0 |
| Other | C6 | 0 |
| | | 0 |