

## **COMMUNITY APPEARANCE COMMISSION MINUTES**

February 1, 2017  
Greenville, NC

The Community Appearance Commission met on the above date at 5:30 p.m. in the third floor conference room #337 of City Hall located at 200 West Fifth Street.

### **Community Appearance Commission Members Present:**

Scott Johnson, Chair  
Michael Slocum  
Ryan Naziri

William Wooten III  
Jonathan Taft

Thomas Alligood  
Kellie Gonzalez

### **Community Appearance Commission Members Absent:**

Ryan Beeson  
Todd Brown

Chris Mansfield

Jorgette Mullins

### **Staff Present:**

Ben Griffith, Community Development Director  
Elizabeth Blount, Planner II  
Domini Cunningham, Planner I

## **ROLL CALL**

Domini Cunningham took roll and Chairman Johnson confirmed that the CAC had a quorum.

## **PLEDGE OF ALLEGIANCE**

Commission members pledged allegiance to the flag of the United States of America.

## **APPROVAL OF AGENDA: February 1, 2016**

Motion was made by Mr. Taft and seconded by Mr. Slocum to approve the agenda. Motion carried unanimously.

## **APPROVAL OF MINUTES: December 7, 2016**

Motion was made by Mr. Taft and seconded by Mr. Slocum to approve the December 7, 2016 minutes. Motion carried unanimously.

## **ANNOUNCEMENTS**

Ben Griffith announced the Annual Report presentation to be made by Mr. Johnson on Monday February 6, 2017. BOA & Housing Authority will also be presenting.

## **CITY STAFF INTRODUCTIONS AND COMMENTS**

None

## **CONTINUED BUSINESS**

### Bylaws Review

The Commission resumed discussion of revisions to make to the Bylaws starting on page 16 under the “Biennial Appearance Awards” section.

On page 16, acknowledged a modification to remove ‘monthly’ under the first bullet point

Second point modified to be “By the June Meeting of the CAC...” “No more than 50% of the award recipients...” and removed the final sentence

Third bullet point eliminated

Fourth bullet point removed “Four” and all were in agreeance. Removed second sentence

Fifth bullet point: removed the first sentence

Sixth bullet point: remains

Sixth bullet point: award Process

1. Changed “May” to “June.” Replaced “September thru April” with “the past two years.” Second sentence replaced with “50% of the award recipients will be selected during this meeting and turned into staff.” Third sentence removed.
2. Removed
3. Removed
4. Removed
5. Replaced “mailed” with “emailed” and replaced the remainder of item 5 with “the reduced list of nominees including pictures if available.”
6. Removed
7. Removed
8. Changed “CAC” to “Staff”
9. Removed

Staff will provide one final copy for review.

## **NEW BUSINESS**

### Neighborhood Improvement Grants

There were no new neighborhood grants.  
Deadline for spring is May 15<sup>th</sup>. These applications will be reviewed in June

### Community Appearance Award Nominations

Chairman Johnson explained the procedures and criteria for submitting nominations. He requested votes and the nominees with the most number of votes for February were selected: Town Common Inclusive Playground and Go Science Center. Mr. Taft volunteered to take the sign, the certificate and letter to Gary Fenton for the Town Common Inclusive Playground. Mr. Wooten volunteered to take the sign, certificate and letter to the Go Science Center and to pick it up before the next Commission meeting. Domini Cunningham explained the star tracking system to indicate how long a nominee has been on the list.

If a nominee remains on the list for 3 meetings without winning, they may not be re-nominated for 1 year after the initial nomination.

### CAC Award Nomination Deadline Schedule

Domini Cunningham presented a list of dates which will serve as nomination deadlines for the upcoming meetings

### **PUBLIC COMMENTS**

Elizabeth Blount "it's been real"

### **MEMBER COMMENTS AND ITEMS FOR FUTURE AGENDAS**

### **ADJOURNMENT**

Motion made by Mr. Johnson and seconded by Mr. Naziri to adjourn the meeting at 6:30 pm. Motion carried unanimously.

Respectfully submitted,

Domini Cunningham, Planner I  
252-329-4512