

NOTES

TO: Honorable Mayor and City Council Members
FROM: Ann E. Wall, City Manager
DATE: November 29, 2017
SUBJECT: Materials for Your Information

Please find attached the following materials for your information:

1. A memo from Eric Griffin, Fire/Rescue Chief, regarding the residential sprinkler demonstration on Thursday, November 30, 2017 at the Monroe Conference Center at 2000 Venture Tower Drive
2. A memo from Mark Holtzman, Police Chief, regarding the 2017 COPS Hiring Grant Award for four additional officers
3. A memo from Kevin Mulligan, Public Works Director, regarding parking modifications in the Glen Arthur neighborhood

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Attachments

FIRE-RESCUE

MEMORANDUM

TO: Ann Wall, City Manager
FROM: Eric Griffin, Fire/Rescue Chief 
DATE: November 29, 2017
SUBJECT: Greenville Fire/Rescue to Assist with Residential Sprinkler Demonstration

Home structure fires are common, and deadly. On average, seven people died in U.S. home fires each day between 2007 and 2011. In North Carolina, the statistics are equally grim and showcase one of the biggest threats to the people in our communities. In 2013 and 2014, the state's home structure fires caused nearly 200 civilian deaths.

Greenville Fire/Rescue is assisting the North Carolina Fire Marshal's Association (NCFMA) with a demonstration showcasing the speed of today's home fires and the quick response of fire sprinklers in extinguishing these fires. The demonstration takes place inside a mobile trailer that travels around the state and neighboring areas as an educational tool to help citizens understand the importance of residential sprinklers. There are two sides of the trailer, both set up as a standard living room. The difference is that one side has residential sprinklers installed, while the other side only has a smoke alarm to warn residents to evacuate.

Fire sprinklers provide a level of protection that no other fire protection technology can offer. Like smoke alarms, sprinklers detect a fire; but they do even more. Fire sprinklers automatically respond to a fire while it is still small, slowing the spread of deadly heat, flames and toxic smoke, providing more time to safely escape, and often controls or extinguishes the flames before the fire department arrives. Greenville Fire/Rescue encourages all homeowners to consider the installation of home fire sprinklers when building a new home.

The demonstration is part of a workshop being held by NCFMA on National Fire Protection Association (NFPA) guidelines regarding the installation, inspection, testing and maintenance of residential sprinkler systems. The class is being held on Thursday, November 30th, at the Monroe Conference Center at 2000 Venture Tower Drive.

Memorandum

To: Ann Wall, City Manager

From: Mark Holtzman, Chief of Police 

Date: November 28, 2017

Subject: 2017 COPS Hiring Grant Award

The Greenville Police Department received notification that it has been awarded the 2017 COPS grant for four (4) additional officers. A copy of the award letter is attached. These officers will be assigned to the GPD Gang Unit. The current Gang Unit is primarily intelligence driven, responding and working in areas that are seeing the highest level of gang activity. The new gang officers provided through this COPS Grant will be a neighborhood level gang unit, providing a vital police presence in neighborhoods historically impacted by gang violence and gang recruitment of vulnerable youth. In addition to working with the current gang intelligence officers, this new unit will work in conjunction with the new neighborhood officers recently initiated through the award of the 2016 COPS Hiring Grant. A balance of prevention, intervention, and suppression strategies, along with both internal and external partnerships will be used to insure the success of this program.

Additionally, the award of this grant brings the allotted number of sworn officers to 200 for the Greenville Police Department! This is a major milestone for the Department and keeps it on track to maintain a minimum sworn officer ratio of 2.2 per 1000 members of the population, as stated in the GPD Strategic Plan.

The grant provides funding for four (4) officers to include salary and benefits. The Federal Grant total will be \$500,000 over the next three years. The City will be responsible for a progressive match totaling \$248,284 over the same three year period, and a one year retention requirement at the end of the three year grant cycle. Funding for the match was approved in the budget process for FY18. City Council acceptance of the grant award will be requested at the December 14, 2017, City Council meeting. Following City Council action to accept the grant, steps will begin immediately to hire these new officers.

Attachment

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April Spruill

From: Office of Community Policing Services (COPS)
<copsdonotreply@service.govdelivery.com>
Sent: Monday, November 20, 2017 1:11 PM
To: Mark Holtzman
Subject: RE: COPS Hiring Program Award - LE



U.S. DEPARTMENT OF JUSTICE
OFFICE OF COMMUNITY ORIENTED POLICING SERVICES
145 N Street, NE, Washington, D.C. 20530

COPS

November 20, 2017

Chief of Police Mark Holtzman
Greenville Police Department
500 South Greene Street
Greenville, NC 27835

Re: COPS Hiring Program Award #2017UMWX0046
ORI #NC07403

Dear Chief of Police Holtzman:

Congratulations! On behalf of Attorney General Jeff Sessions, I am pleased to inform you that the Office of Community Oriented Policing Services (COPS Office) has approved your agency for 4 officer positions under the 2017 COPS Hiring Program (CHP). The estimated amount of federal funds to be awarded to your jurisdiction over the three-year award period is \$500,000.00. Your local cash match will be \$248,284.00. Your agency may use CHP award funding to hire new officers or rehire officers who have been laid off or are scheduled to be laid off on a specific future date, as a result of local budget reductions, on or after the official award start date. Please note that any changes to the awarded hiring categories require an official review and approval by the COPS Office.

To officially accept and begin your CHP award, your agency must access the COPS Office website at www.cops.usdoj.gov and select the Account Access link in the upper-right corner to log in, review, and electronically sign the Award Document (including Award Terms and Conditions) and any special conditions as applicable.

To electronically sign your Award Document, the appropriate Account Roles with E-Signature and User Permissions must be established and assigned in the COPS Office Agency Portal. The Agency Portal Instruction

Manual, currently available on the COPS Office website at <http://cops.usdoj.gov/pdf/UserGuide.pdf>, has been enhanced to include a Quick Step Guide. This guide will provide your agency with all of the information needed to successfully establish Account Roles and assign User Permissions in preparation to sign the Award Document, as well as manage many aspects of your CHP award online. Please review and follow these steps carefully as this is the only method for signing your Award Document.

The CHP award start date is **November 1, 2017**. Therefore, your agency can be reimbursed for allowable and approved expenditures made on or after this date. Please be advised that some of your requested items may not have been approved by the COPS Office during the budget review process. When you receive your award package, please carefully review your Financial Clearance Memorandum (FCM) to determine your approved budget, as award funds may only be used for approved items. The FCM will specify the final award amount and will identify any disallowed costs. We strongly encourage you to immediately visit CHP web page at <http://cops.usdoj.gov/Default.asp?Item=2367> and access a supplemental online award package that contains a variety of important and helpful documents that will assist you with the implementation of your award, including the 2016 CHP Award Owner's Manual, which specifies the programmatic and financial terms, conditions, and requirements of your award. Please print out a copy of your application and maintain it with your award file records.

As a reminder, all positions awarded under CHP (or an equal number of veteran officers) must initiate or enhance community policing in accordance with the community policing strategy described within Section 6 of your application. If, for any reason, your agency finds that your community policing strategies have significantly changed from those outlined in your application (e.g., because you received fewer officers than originally requested and thus must alter the scope of your community policing strategies), please revise the strategy accordingly and submit it to the COPS Office for review and approval.

As part of 2017 CHP, your agency will be required to submit quarterly Federal Financial Reports (SF-425) as well as quarterly program progress reports. CHP award recipients should be prepared to track and report CHP funding separately from other funding sources (including other COPS Office and federal awards) to ensure accurate financial and programmatic reporting on a timely basis. Your agency should ensure that you have financial internal controls in place to monitor the use of CHP funding and ensure that its use is consistent with the award terms and conditions.

Also, please remember that CHP award recipients must retain all sworn officer positions funded under the 2017 CHP award for a minimum of 12 months following the 36-month federal funding period. The retained CHP-funded position(s) should be added to your law enforcement budget with state and/or local funds, over and above the number of locally-funded positions that would have existed in the absence of the award. In your 2017 CHP application, your agency was required to affirm that it plans to retain the additional officer positions funded following the expiration of the award, and to identify the planned sources of retention funding. If, during the life of the award, you have questions regarding the retention requirement or your retention funding sources, please contact the COPS Office for assistance.

We look forward to working with your agency in a productive partnership to further your community policing efforts. If you have any questions about your award, please do not hesitate to call your Grant Program Specialist through the COPS Office Response Center at 800-421-6770.

Sincerely,



Russell Washington
Acting Director

ADVANCING PUBLIC SAFETY THROUGH COMMUNITY POL

You have received this e-mail because you have asked to be notified of changes to the **Department of Justice's Office of Community Oriented Policing Services (COPS)** website. Update your subscriptions, modify your password or e-mail address, or stop subscriptions at any time on your [Subscriber Preferences Page](#). You will need to use your e-mail address to log in. If you have questions or problems with the subscription service, please contact subscriberhelp.govdelivery.com. If you have questions about the DOJ Office of Community Oriented Policing Services site, please contact telcops@usdoj.gov.

This email was sent to mholtzman@greenvillenc.gov using GovDelivery Communications Cloud on behalf of: Office of Community Oriented Policing Services (COPS) · 145 N St. NE · Washington, DC 20530 · 800-421-6770

Memorandum

To: Ann E. Wall, City Manager
From: Kevin Mulligan, PE, Public Works Director 
Date: November 29, 2017
Subject: Glen Arthur Parking Modifications

The City has received numerous complaints from residents in the Glen Arthur neighborhood regarding parking issues within its boundaries. Staff also received a petition from the residents in the neighborhood specifically to establish controlled residential parking throughout the area similar to the neighborhoods adjoining the University area.

Staff investigated the Glen Arthur neighborhood to document its current parking restrictions and to assess if a controlled residential parking plan would resolve the residents' request. In an effort to address public safety issues and meet the overwhelming request by the residents to restrict parking in this fashion, Public Works worked jointly with the Greenville Police Department.

The Plan

An overall area wide plan was created to designate the new comprehensive parking control plan for each street within the neighborhood. A new permit designation (Permit G) was created for this area. Residents of the Glen Arthur area will need to acquire this permit for on-street parking. They can either apply and pay for the permit online and have the permit mailed to them, or they can come to Public Works to apply and pay for the permit in person. The cost of the permit will be \$5.00. The permit is good for a calendar year.

Currently, "No Parking Except by Permit G" signs are being installed throughout the neighborhood and will be completed in the next week.

Greenville Police has established an Education and Enforcement process as follows:

- A two-week educational period will begin on December 1, 2017, through December 15, 2017;
- Education and warning tickets will begin on December 15, 2017, through December 29, 2017; and
- Actual enforcement (parking citations) will begin on January 2, 2018, (for a two-week period).

An informational flyer has been distributed throughout the neighborhood by the Greenville Police Department. Parking Enforcement staff is assisting by providing educational material to the residents and by placing material on vehicles parked in the Glen Arthur area. The Police Department PIO will also notify the local news media of the impending changes. In addition, a recorded phone message has been sent to the residents of the Glen Arthur area informing them of these parking changes.

Should you have questions or concerns, please contact me.

cc: Rik DiCesare, P.E., PTOE, Traffic Engineer