



Agenda

Greenville City Council

February 5, 2018
6:00 PM

City Council Chambers
200 West Fifth Street

Assistive listening devices are available upon request for meetings held in the Council Chambers. If an interpreter is needed for deaf or hearing impaired citizens, please call 252-329-4422 (voice) or 252-329-4060 (TDD) no later than two business days prior to the meeting.

I. Call Meeting To Order

II. Invocation - Council Member Meyerhoeffer

III. Pledge of Allegiance

IV. Roll Call

V. Approval of Agenda

- **Public Comment Period**

The Public Comment Period is a period reserved for comments by the public. Items that were or are scheduled to be the subject of public hearings conducted at the same meeting or another meeting during the same week shall not be discussed. A total of 30 minutes is allocated with each individual being allowed no more than 3 minutes. Individuals who registered with the City Clerk to speak will speak in the order registered until the allocated 30 minutes expires. If time remains after all persons who registered have spoken, individuals who did not register will have an opportunity to speak until the allocated 30 minutes expires.

VI. Consent Agenda

1. Minutes from the November 13 and December 11, 2017 and January 8 and January 11, 2018 City Council meetings
2. Resolution accepting dedication of rights-of-way and easements for Langston West Sections 8 and 9
3. Request by Wells Fargo Bank to donate property located at 507 Roosevelt Avenue to the City of Greenville

4. Resolution declaring certain Police equipment as surplus and authorizing its disposition to the Ayden Police Department
5. Approval of the purchase of a new 911 Telephone System in the Police Department's Communications Center and back-up equipment for the Emergency Operations Center
6. Approval of the purchase of 35 vehicles for the Police Department
7. Approval of the purchase and installation of equipment and lights for Police Department Vehicles
8. Approval of the purchase of five vehicles for the Public Works Department Sanitation Division
9. Approval of the purchase of a Backhoe for the Recreation and Parks Department
10. Report on Bids and Contracts Awarded
11. Various tax refunds greater than \$100

VII. New Business

12. Presentations by Boards and Commissions:
 - a. Board of Adjustment
 - b. Community Appearance Commission
 - c. Neighborhood Advisory Board
13. City of Greenville's participation in economic development feasibility study and strategic plan development
14. Amendment to the 2018 Schedule of City Council Meetings to add monthly workshop meetings

VIII. Review of February 8, 2018 City Council Agenda

IX. City Manager's Report

X. Comments from Mayor and City Council

XI. Adjournment



City of Greenville, North Carolina

Meeting Date: 2/5/2018
Time: 6:00 PM

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- Title of Item:** Minutes from the November 13 and December 11, 2017 and January 8 and January 11, 2018 City Council meetings
- Explanation:** Proposed minutes from City Council meetings held on November 13 and December 11, 2017 and January 8 and January 11, 2018 are presented for review and approval
- Fiscal Note:** There is no direct cost to the City.
- Recommendation:** Review and approve proposed minutes from City Council meetings held on November 13 and December 11, 2017 and January 8 and January 11, 2018
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Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

- [Proposed Minutes for November 13 2017 City Council Meeting 1070479](#)
 - [Proposed Minutes for December 11 2017 City Council Meeting Installation of Mayor and City Council 1070592](#)
 - [Proposed Minutes of the January 11, 2018 City Council Meeting 1069667](#)
 - [Proposed Minutes for January 8 2018 City Council Meeting 1070593](#)
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PROPOSED MINUTES
MEETING OF THE CITY COUNCIL
CITY OF GREENVILLE, NORTH CAROLINA
MONDAY, NOVEMBER 13, 2017



The Greenville City Council met in a regular meeting on the above date at 6:00 p.m. in the Council Chambers, third floor of City Hall, with Mayor Kandie D. Smith presiding. The meeting was called to order, followed by the invocation by Mayor Pro-Tem Rose H. Glover and the Pledge of Allegiance.

Those Present:

Mayor Kandie D. Smith; Mayor Pro-Tem Rose H. Glover;
Council Member Shawan M. Barr; Council Member Rick Smiley;
Council Member P. J. Connelly; and Council Member Calvin R. Mercer

Those Absent:

Council Member McLean Godley

Also Present:

Ann E. Wall, City Manager; Emanuel D. McGirt, City Attorney; Carol L. Barwick, City Clerk; and Polly W. Jones, Deputy City Clerk

APPROVAL OF THE AGENDA

Motion was made by Council Member Mercer and seconded by Mayor Pro-Tem Glover to approve the agenda. Motion carried unanimously.

PUBLIC COMMENT PERIOD

John Drew Ligon, District 3

Mr. Ligon spoke in opposition of the proposed management services contract for the Bradford Creek Public Golf Course (Bradford Creek). He asked that the matter be delayed for discussion and no action be taken until the City Council has received input from the residents of Greenville and the golfing community. Other Recreation and Parks Department projects have had an opportunity for public input such as the West Pointe Plaza Park and Sycamore Hill Baptist Memorial Plaza in Town Common. Bradford Creek is the only recreation and parks facility that has been excluded from the public input process by the City of Greenville.

Mr. Ligon stated that he is confused by the City Council's vision for the future of the City of Greenville, when it relates to the City Council Members' phrases about quality of life and economic development. If growth is a long-term goal of Greenville, the City Council must



look at what the larger cities are doing, including Raleigh, Charlotte, Wilmington, Greensboro, Durham, Winston-Salem and High Point. All of these cities have municipal golf courses and only one of them that he knows of makes a profit. All of these cities feel that the golf course is an integral part of their total recreation and parks program, the quality of life of the residents, and economic development initiatives. These cities provide adequate budgetary funding between \$15,000-\$300,000 for operations and capital improvements, based on their long-term vision for their city.

Mr. Ligon stated that he has not seen how Billy Casper plans to carry through its promises of increasing revenue substantially to meet the financial objectives of the contract. He is skeptical and would like to see the details of the magic wand that Billy Casper would use to make this happen.

John Joseph Laffiteau – Rodeway Inn and Suites, Room 253, 301 Greenville Blvd. SE
Mr. Laffiteau read what appears on his public comment form as follows:

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John Joseph Laffiteau is a student at PCC currently enrolled in an Intermediate Accounting Course, a course in Personal Income Taxes, and a Sociology Course in social problems.

A personnel matter arose at the East Branch of Sheppard Memorial Library. Camera evidence, testimony of other patrons, and past patterns of Mr. Laffiteau’s conduct do not support the staff’s allegations of a violation of the Patrons Code of Conduct by him. Therefore, to more precisely resolve these inherent conflicts, Mr. Laffiteau would like to voluntarily and mutually agree with the staff to take polygraph tests as an untapped source of evidence - again, all done on a voluntary truth-seeking endeavor.

John Joseph Laffiteau

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Dr. Yoshi Newman – 214 Quail Hollow Road re recognition, lighting

Dr. Newman commended and thanked Council Member Calvin Mercer for his 10 years of honorable and dedicated services to the citizens of Greenville. She admires the impeccable way that he conducted his campaign and the impeccable and honorable way in which he engaged in that process.

Dr. Newman made comments about the City’s update on street lighting, stating she would like to hear the specifics of the type of lighting that is going to be used. An accomplished local astrophotographer, Tim Christensen, said in an interview with *The Daily Reflector* that he cannot point his camera toward Greenville because improper lighting has obscured the night sky. He commented that this is particularly sad for children growing up in the City where they will never see a clear night sky. She feels that it is important to consider the environmental implications of the City’s lighting choices. She would like to see focused



caps and sheltered light for the neighborhoods and streets, and not LED lights. There is a number of advantages to this lighting 1) environmental issues and the impact that LED lighting has on humans and animals 2) the cost savings by using a much more energy-efficient source of lighting. More information about those and other issues related to proper lighting can be found at darksky.org.

Dr. Newman proposed that the citizens should have an interactive process with the City Council. In the City’s current forum, citizens can express their concerns during a public comment period, but it is not an interactive forum for citizens. She feels that the City Council listens thoughtfully to the things that people say, but to have an interactive forum would be helpful and beneficial.

Cheryl Waters – No Address Given

Ms. Waters commended Council Member Barr for her services to the City of Greenville, stating that the citizens are proud of the efforts made by Council Member Barr. She allowed the citizens of District 1 to express their views and concerns and responded as best as she could. They are pinpointing her exclusively, but the citizens are not saying that no one else has done a great job, because of the responsibility and task that Council Member Barr took on and she did a phenomenal job. Ms. Waters stated the citizens want to make sure that Council Member Barr’s efforts are not undeserved and unacknowledged.

SPECIAL RECOGNITIONS

Mayor Smith commended Council Member Barr for her service to the City of Greenville since August 2017 and presented a plaque to Council Member Barr.

Mayor Smith acknowledged Council Member Godley’s service to the City of Greenville since 2015 and provided a plaque for his term of service.

Mayor Smith commended Council Member At-Large Mercer’s service (2007-2017) to the City of Greenville and presented him a plaque.

Council Member Mercer made detailed comments about his 10 years of service on the City Council and the 2017 election.

CONSENT AGENDA

City Manager Ann Wall introduced the following items on the Consent Agenda:

- Minutes from the City Council Planning Session held on January 27-28, 2017



- Ordinance Amending the Fee for an Application for Distributed Antenna System (DAS) Equipment - (Ordinance No. 17-060)
- Resolution authorizing the purchase and sale of property for Greenville Utilities Commission's Hudson's Crossroads 115 kV Substation Site - (Resolution No. 058-17)
- Agreement with Billy Casper Golf for Management and Operation of Bradford Creek Public Golf Course
- Contract Award for the Purchase of Four Transit Buses
- Report on Bids and Contracts Awarded
- Various tax refunds greater than \$100

Motion was made by Council Member Mercer and seconded by Council Member Barr to approve the items under the Consent Agenda. Motion carried unanimously.

NEW BUSINESS

PRESENTATIONS BY BOARDS AND COMMISSIONS

Human Relations Council

Chairperson Joyce Mitchell gave a detailed report of the Human Relations Council's accomplishments, events, and activities for the past year.

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HUMAN RELATIONS COUNCIL

Annual Report

Presented by Joyce Mitchell, Chairperson

Ordinance No. 382 on February 10, 1972 established the Greenville Human Relations Council. It's Mission:

- The Human Relations Council Mission is to serve as advocate for all people in pursuit of human and economic relationships, to promote activities, education and programs, which enhance human dignity, equal opportunity, mutual respect and harmony among the many different residents of Greenville.



- The Council's Vision is for an inclusive community where trust, acceptance, fairness, and equity are community norms.

The ROLE OF THE COUNCIL is to:

- Develop and strengthen ties among organizations working in the area of human rights.
- Study any conditions that present prejudice or discrimination against protected classes.
- Work to prevent discrimination by developing educational materials and programs to promote equal rights, understanding, inclusiveness, and acceptance.
- Continue to partner and consult with state, federal, and other governmental authorities on any matters, disputes, and controversies within the City's jurisdiction regarding fair housing complaints.
- Make recommendations to City Council on procedures, programs, or policies that promote diversity, acceptance, equal right, understanding, and inclusion.
- Provide information and referral resources on human rights issues to members of the community.
- Foster open communication about human rights issues in Greenville.

The Council is responsible for a number of projects and activities aligned with its mission. In order to accomplish our work, the Council depends on:

1. **Internal Work Group:** A group primarily comprised of Human Relations Council members and city staff, which collaborate on coordinating projects.
2. **External Work Group:** A group comprised of both Council members and members of community groups/agencies who share information and collaborate on projects related to shared goals and objectives.
3. **Coordinator:** The Human Relations' Council staff liaison oversees and coordinates activities and all events. The staff liaison works with the Council and members of the community to accomplish the Council goals.

INITIATIVES

The Human Relations Council annual events and activities include:

1. **Fair Housing Initiative:** The Council believes a vital step in building better neighborhoods, is to eliminate housing discrimination, allowing all residents equal opportunities. April is National Fair Housing Month. The Council and City partners sponsored to Fair Housing seminars this year:
 - Fair Housing Laws and Practices – Tuesday, April 11th



- Fair Housing Accessibility: Design and Construction – Tuesday, April 18th
2. The City's **Inclusive Community Breakfast** is held annually on the fourth Thursday in September. September 2017 theme "Cops and Barbers" provided an opportunity for the community to learn more about the program.
 3. **Human Relations Month** is observed annually in February. In celebration of outstanding achievement and diligent work in improving the equality and diverse environment of the City, the awards ceremony recognize and promote residents who are dedicated for their humanitarian and volunteerism efforts.
 4. **Senior Citizens Christmas Celebration** is held annually on the first Thursday of December. The celebration will take place at the Drew Steele Center. Volunteers are: Greenville Police Department, Pitt County Sheriff's Office, City Council, County Commissioners, and city staff.
 5. **Bringing People Together from all Walks of Life: Dismantling Racism.** The Council and their partners sponsor community dialogues throughout the year. The purpose is to develop positive ways the community can work together to unify and embrace the city's culturally diverse community. The Council believes it is all about planting seeds of change that will transform us individually and collectively as a community and lead us to a path of acceptance, understanding, and peace. In 2017, four community dialogues were held: January, March, July, and October.
 6. **Assisted with the Sister City Initiative (South Korea)**

The Council reviewed information regarding the membership and attendance policy for boards and commission. The Human Relations Council is a diverse board with a membership of 18 representatives. We have one vacancy for a regular member and a vacancy for a Pitt Community College representative. Currently, the Council does not have an issue with having our monthly meetings or having to cancel due to lack of a quorum. The Council does not meet in July (vacation month). Council meetings are held the fourth Thursday of the month at 6:00 pm.

In conclusion, we live in times of great opportunities and challenges – and both require civic character and conduct that respects and honors the civil and human rights of all residents. The Council is entrusted with a noble charge of improving the relationships within our city by planting seeds of change, by cultivating an atmosphere of mutual appreciation, and by respecting our diverse community. We thank you for your time and especially for your continued support and leadership in all our efforts, including the allocation of funds to carry out our mission.

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Youth Council

Chairperson Allison Chiancone gave a detailed report of the activities and accomplishments of the Youth Council for the past year.

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GREENVILLE YOUTH COUNCIL ***Annual Report*** *Presented by Allison Chiancone*

The Greenville Youth Council was created on August 11, 2005 for high school students who are interested in providing a voice on city-wide issues. The Council is composed of twenty (20) members and currently have nine (12) members with additional members (approximately 3 or more) being appointed in December.

The Council’s Mission is to enrich the lives of the youth by encouraging involvement in the community and local government; and, the Vision is for empowered and engaged young people, working for a better community.

The Council’s purpose is to give youth an opportunity to become knowledgeable of local government, to develop leadership skills, to become involved in community service projects, and to make recommendations to City Council on issues that affect youth.

At the Council’s orientation meeting on Monday, September 25th, the Council discussed the attendance policy, the by-laws, dress code, recruiting of new members and the possibility of being chartered by the State Youth Council.

For more than a year, a goal for the Youth Council has been to organize, coordinate, and launch an annual community **Youth Fest**. Creating the ‘Fest’ has been challenging, but the Council is determined for it to materialize. The initiative **has** progressed – with the development of food vendor applications, information booth applications, and promotional materials.

It is the Youth Council’s hope that the City Council will support this effort. A *Youth Fest* in Greenville will provide opportunities for young people to showcase their unique talent. The fest will include *art, music, dance, the spoken word, games, and various vendors* (food, art, etc.). Hopefully, by 2019, the City of Greenville would have supported and assisted the Youth Council in developing this platform.

The Youth Council continues to support and become involved in initiatives that increase our understanding of the importance of volunteering and being involved. We have attended the Focused Deterrence Violence Reduction Initiative; participated in community dialogues sponsored by the Human Relations Council; volunteered at ‘Relay for Life’ and ‘The Boys and Girls Club; and, partnered with the **Greenville Police Department** to provide an opportunity for young people to discuss ‘How to Legally Demonstrate’. Deputy Chief of



Police Ted Sauls' presentation included: legal demonstrations; how **not** to incite a riot; and, using appropriate language.

Recruiting New Members

In the Council's 2016 Annual Report, it is stated that 'when the Council was first established, there was an incentive that encouraged students to get involved'. Students were allowed to attend the **National League of Cities Conference**. This is not a request for that particular incentive; however, there is a need for incentives to keep the youth interested and to get more involved. At our September 2017 meeting, the possibility for us to be chartered under the State Youth Council was briefly discussed. If the Council was chartered under the State Youth Council, it would provide opportunities for Council members to attend youth leadership conferences across the state.

In conclusion, the Youth Council is a great opportunity for youth to get involved in both their community and local government. Past and current members want the Council to be successful. However, our Council needs your help in providing us with the right tools and resources to bring it to fruition.

If there are no questions, the Youth Council appreciates your time and our opportunity to serve.

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Historic Preservation Commission

Chairperson Candace Pearce reported that the Historic Preservation Commission (HPC) submitted a 14-page document, *Historic Preservation Commission Overview*, to the City Council. Over the years, starting in 2008, the HPC has asked the City Council to consider the adoption of several resolutions or ordinances related to 1) preservation of Cherry Hill Cemetery, 2) enacting anti-demolition by neglect, 3) preservation of easement on the Imperial site, 4) historical markers funding, and 5) FIG (Façade Improvement Grant) boundaries for site improvement grant boundary extensions. The City Council has not had any discussions at its meetings about these requests from the members of the HPC, who are talented and spend a lot of time doing this kind of work hoping to make Greenville a historical and more significant place.

Chairperson Pearce reported that the HPC is doing well with the FIGs, but is having problems in other areas of its responsibilities. The HPC has a problem with people standing in line to do good things to the buildings in the City. A whole new addition to the site improvement grant area is wanted which would extend down from the Imperial Tobacco Warehouse site and further into West Greenville. Not only could there be existing buildings, historical markers could be placed where buildings once were.

Chairperson Pearce stated that the College View Historic District is in bad condition. It is the only overlay district in the City even though there are five historic districts. The number of stockade fences, which are higher than mostly eight feet, are supposed to be six



on the back, five on the side and three in the front. They have tripled in the past 10 years and there are reasons for that. The whole neighborhood was designed as an “open air” (people knew what people were doing) neighborhood. The residents of this district requested to have the neighborhood brought into a zoning overlay because they wanted to maintain the character of that neighborhood.

Chairperson Pearce stated that the HPC is still approving and denying Certificates of Appropriateness. The HPC fee schedule was once \$0, but now a Certificate of Appropriateness is \$50 and \$20 for a Minor Works Certificate of Appropriateness. She would be thrilled to have conversations with any of the City Council Members about some of the problems the HPC is facing.

FINANCIAL AUDIT FOR THE FISCAL YEAR ENDED JUNE 30, 2017 - (Resolution No. 059-17)

Director of Financial Services Bernita Demery introduced April Adams of Cherry Bekaert LLP, the City's independent auditor, and explained the results of the City of Greenville's 2016-2017 external audit. The City has received an unmodified opinion on compliance for all federal and state programs, which is the highest opinion that can be received on financial statements and a single audit. There was no management letter or findings on the City's financial statements for the second year. Four major programs were tested: 1) Clean Water State Revolving Fund Cluster, 2) Powell Bill Grant, 3) Community Development Block Grant, and 4) Federal Transit Cluster and State Match. Non-material and non-compliance were the two findings on the Federal Transit Cluster and State Match.

Director Demery reported that the City's fund balance available for the General Fund is \$25,824,799 in 2017. The available amount in 2016 was \$24,897,233, a decrease of \$927,566. In both years, the City's available general fund balance percentage of expenditures is the same, which is 32%. The total revenues are \$80,855,029 and expenses are \$81,876,066 with a difference of (\$1,021,037). Expenses are within 3% of revenues. The City's total revenue increase is 4% because of the tax rate decrease from \$.53 to \$.52, the City's inspection fees increased substantially, and there was a 10% increase in sales tax.

Director Demery reported that property tax and sales tax make up 65% of the City's total revenue whereas last year, property tax made up 43% of the total revenue. For every dollar spent, 46% was spent on public safety, which includes police and fire/rescue.

Director Demery summarized the General Fund information stating that revenues are up 4% (increased sales tax and motor vehicle collection), expenses are up 5% (General Fund Capital Improvement Program projects transferred to their respective Capital Project Funds), and the City remained within the 14% Unassigned Fund Balance Policy. The ending fund balance for 2016 was \$32,442,111 and it was at \$31,421,084 for 2017 with a decrease of (\$1,021,027). The total fund balance is \$31,421,084 and the following table illustrates the -3% decrease.



Fund Balance Position

Fund Balances:	<u>FY 2017</u>	<u>FY 2016</u>	<u>% Change</u>
Nonspendable	\$ 68,804	\$ 54,444	26%
Restricted	7,668,336	10,170,592	-25%
Committed	2,328,149	2,276,781	2%
Assigned	1,178,344	1,795,994	-34%
Unassigned	<u>20,177,451</u>	<u>18,144,300</u>	<u>11%</u>
Total Fund Balance	31,421,084	32,442,111	-3%

Director Demery reported that in 2017, the City's available fund balance is at 29.17% compared to other municipalities' 2016 numbers.

Fund Balance Comparison

<u>MUNICIPALITY</u>	<u>POPULATION</u>	<u>FUND BALANCE AVAILABLE</u>	<u>FBA as a % of GF Expenses</u>
CONCORD	87,130	\$ 57,521,842	70.68
ASHEVILLE	90,918	35,797,016	37.60
GASTONIA	73,843	20,604,669	34.15
GREENVILLE('16)	87,690	24,897,233	32.01
Greenville ('17)	91,497	23,830,768	29.17
HIGH POINT	109,749	22,800,338	22.02
JACKSONVILLE	77,464	19,382,733	45.73

Director Demery reported that one of the major shifts in the restricted fund balance was the City's decrease in accounts receivable at June 30, 2017, which is outstanding. The City's unassigned fund balance percentage is still within 14%.



Restricted Fund Balance

Fiscal Year	Restricted Fund Balance	Accounts Receivable
2014-15	\$ 16,168,556	\$ 13,778,908
2015-16	10,170,592	9,235,670
2016-17	7,668,336	7,036,462
% Change	-52.6%	-48.9%



This is the Result Of:
1. Increased Staff Efficiency!
2. Better IT Systems! (Munis)

Unassigned Fund Balance

FY2017-18 Budget Less Powell Bill	\$ 79,081,156
Unassigned Fund Balance Percent	14.0%
Calculated Unassigned Fund Balance	<u><u>\$ 11,071,362</u></u>

Director Demery reported that the following are budget amendments that have been before the City Council as appropriations and commitments. The calculated unassigned fund balance is less the appropriations. The 14% represents the \$11,071,362.

Unassigned Fund Balance

Unassigned Fund Balance per Audit	\$ 20,177,452
Less Appropriations & Commitments	
FY2018 Fund Balance Appropriated (per Amend #3)	(3,239,502)
Long Range Debt Plan (Adopted August 2017)	(3,500,000)
Street Lights & Cameras	(500,000)
State NCDOT Transportation Projects	<u>(1,866,588)</u>
Unassigned Fund Balance Less Appropriations	\$ 11,071,362
Calculated Unassigned Fund Balance	\$ 11,071,362
Balance	<u><u>\$ 0</u></u>



Director Demery stated that the City Council adopted a long range debt plan in August 2017 to fund approximately \$10.4 million in priority projects over the next two fiscal years. The following is information about the projects being funded through debt financing or on a pay-as-you-go basis:

Town Common Gateway	\$ 2,000,000	} In Addition to 2nd Half of 2015 G.O. Bond Issuance (\$8.0M)
Dickinson Avenue Streetscape	1,600,000	
Southside Fire Station	4,000,000	
Sidewalk Development Parking Lot	2,250,000	
Street Lights & Cameras (FY2019)	500,000	
Total Projects	<u>\$ 10,350,000</u>	

Director Demery reported that regarding the NCDOT commitments on current unfunded projects, if the City leverages the \$3,123,807 that the City Council discussed previously, the total amount of the projects completed in the City of Greenville over the next 3-5 years would be \$121,980,377. This funding includes fund balance appropriated and some projected Capital Improvement Program budget appropriation, which is yet to be determined.

Director Demery stated the next steps are to have the Local Government Commission approve the audit and staff plans to submit this report for the Certificate of Achievement for Excellence in Financial Reporting for the 29th consecutive year.

Council Member Mercer asked whether the City always gets an executive summary with the report.

Director Demery responded that the City Council will receive a transmittal letter in the CAFR (Comprehensive Annual Financial Report) and that will include an executive summary.

Mayor Smith thanked and commended staff for its hard work. She always likes to hear about reports with no findings. She appreciates staff managing the City's money and doing whatever is necessary for the City to receive the highest ratings on the audit. They deserve recognition.

Council Member Smiley stated that the City's accounts receivable has dropped consistently over the last few years and that is powerful evidence that staff has been getting the accounting done, sending out the invoices, and the City is paid. For every dollar the City has in accounts receivable, the State makes the City reserve that dollar to another dollar in a bank account in case the City is not paid. When the City staff drops that number down to \$7 million from \$13 million, essentially the City is making \$5 million available to the



citizens of the City for the use in projects that will benefit them. That was not available before and that is all because of the strong work seen over the last few years. The auditors have spoken highly of this work.

Mayor Pro-Tem Glover commended City staff for their hard work and good relationship with the City's auditors.

Motion was made by Mayor Pro-Tem Glover and seconded by Council Member Smiley to accept the Fiscal Year 2017 Audit Opinion and Audited Financial Statements. Motion carried unanimously.

REIMBURSEMENT RESOLUTION FOR THE CITY'S STORMWATER REVENUE BONDS, SERIES 2018 (Resolution No. 059-17)

Director of Financial Services Bernita Demery explained that this resolution is for the Town Creek Culvert project. The contract has been before the City Council and this reimbursement resolution will allow the City to be able to reimburse itself for costs expended prior to the bond sale. The bond sale is scheduled for February 2018. The reimbursement resolution is not to exceed \$15 million.

Motion was made by Council Member Connelly and seconded by Mayor Pro-Tem Glover to adopt the reimbursement resolution. Motion carried unanimously.

UPDATE ON STREET LIGHTING AND CAMERAS

Chief of Police Mark Holtzman gave an update on the progress and future plans for street lighting and cameras in the City. The safe neighborhoods concept means working at the neighborhood level to reduce the fear of crime and to improve safety and quality of life. The Greenville Police Department (GPD) uses both data-driven and community input to develop top priorities where lighting and public safety cameras are installed. The GPD operates under the belief that, through a focused effort, solutions can be found to long-standing issues and reputations of neighborhoods can be changed.

Public Works Director Kevin Mulligan stated that the City's approach to this concept consists of the following:

- Convert existing street lights to LED
- Install new public safety cameras
- Infill additional LED street lights/poles in neighborhoods
- New LED lighting on major roadways and area of high pedestrian traffic

Director Mulligan reported that about 800 lights were done in the West Greenville area and some infill will be done in that area and other areas. New LED lighting was installed on Stantonsburg Road last year from Memorial Drive to Arlington Boulevard and Phase 2 of that project is to install LED lighting on Arlington Boulevard out to Allen Road.



Director Mulligan gave some street lighting facts, stating that the City has approximately 7,300 street lights and approximately 1,500 of those were converted to LED lighting. The City Manager's Office, GPD, and the Public Works Department met with the Greenville Utilities Commission (GUC) about converting the remaining street lights in the City to LED lighting. As part of its budget, the GUC staff discussed a multi-year plan to convert the remaining street lights in the City to LED and the City staff is working with the GUC to get a schedule. The annual City street light bill is approximately \$1.5 million. As the City converts the remaining 6,000 lights, with each conversion, the City's street light bill goes up about \$7 monthly.

Council Member Smiley asked in spite of it being understood that LED lights use less electricity, why does the cost go up when the lights are converted.

Director Mulligan responded that LED lights are more expensive than the high pressure sodium or mercury vapor lights, but the prices are coming down. Regarding discussions on dark sky lights, the City is seeing some advantage of these LED lights. There is a lot of discussion about the blue light. The City is in Phase 1 of its LEDs transition. As the City moves forward over the next five years, the City will be looking at SMART street lights. Some examples are as one walks by a light it would come on automatically, emergency strobe lighting alerting people that emergency vehicles are coming down a road, and shot spotters are also used on some of the street lights. High pressure sodium lights are the yellow 30/60 globe lighting. The LED lights implemented by the City are focused downward.

Director Mulligan stated that a perfect example is what has happened to the 10th Street lighting, east of Greenville Boulevard where there were pedestrian and vehicular accidents. Half of those lights were converted to LED, stopping at Oxford Road and there are still high pressure sodium lights in the area. Installing LED lights have made a big difference.

Director Mulligan stated that beginning in 2016, Phase 1 of the LED lighting included the conversion of existing street lights that also included neighborhoods such as Kristin Drive, Riverbluff Road, and Wespointe Drive.

Chief Holtzman displayed the Phase 1 focused area in West Greenville, and stated that the results are impressive. Basically, Memorial Drive up to Dickinson Avenue and to the River were done. Citywide, total Part 1 crimes (violent and property crimes together) drop to 2%, but in the target area where LED lighting was installed, there was a 21% drop in total crime. Unfortunately, violent crime citywide is up 8% but property crime is down 10% in that area.



Chief Holtzman stated that the drop in crime in West Greenville is not attributed all to the lighting. The GPD has staff working in this area daily. There has been a slight increase in calls for service regarding suspicious persons, which is wanted so that the community and the GPD can work together on solving problems.

The Results

Part 1 Crimes Jan – Sep

Focus Area	2012 – 2016 Avg	2017	% Change of Avg
Violent Crime	49	44	-10.5%
Property Crime	159	120	-24.0%
Total Part 1 Crimes	208	164	-21.0%

Remaining City	2012 – 2016 Avg	2017	% Change of Avg
Violent Crime	269	291	8.0%
Property Crime	2473	2391	-3.0%
Total Part 1 Crimes	2742	2682	-2.0%

(The city saw an overall drop of only 2% in total Part 1 crimes, meaning West Greenville experienced an additional 19% drop in total Part 1 crimes as compared to the rest of the city.)



Director Mulligan stated that regarding the new street lights for Stantonsburg Road between Arlington Boulevard and Memorial Drive, there is capital cost for these. If the new lights are installed on existing timber poles, there is not a capital cost. Usually in the City's major thoroughfares, either concrete poles or the decorated poles have been installed and if there is underground wire, there will be a linear footage cost. The cost is \$83,000 for the new lights and poles to be installed on Stantonsburg Road between Arlington Boulevard and Memorial Drive.

Chief Holtzman gave information about the 100 existing public safety camera coverage in areas of Greenville, and stated that last year, there was a budget of \$250,000 for street lighting and cameras. \$76,225 was encumbered forward to the 2018 budget of \$200,000. \$56,400 was spent for lighting and \$128,591 was spent for cameras, with a remainder of \$102,347.

Director Mulligan stated that certainly as some of the major North Carolina Department of Transportation (NCDOT) major corridors are being done such as Evans Street, Allen Road, or Firetower Road, the City will be looking at installing the street lights in those areas.

Chief Holtzman stated that 11 cameras were placed midblock in the downtown area. Traditionally, cameras were installed by the NCDOT on major highways at intersections. The GPD is moving cameras closer to neighborhoods. Some cameras were done last year and at least a second camera will be installed along with blue LED lights at Sterling Pointe, Riverbluff Road, Kristen Drive, and West Pointe Drive. Some of the existing cameras are good enough to detect vehicular tag numbers. Some of the money was used by the Information Technology Department to purchase additional servers.

Chief Holtzman stated that about 400 lights will be installed in the uptown area with about 190 being decorative styled and the remainder being LED lights. That project is underway currently. This week the GUC reported that they are around 40% finished with that transition for the uptown area. The next project will include going back to West Greenville from Dickinson Avenue to Evans Street bordering somewhere along Arlington Boulevard. Some new wooden telephone poles will be needed to fill out specific neighborhoods with poorer lighting.

Chief Holtzman stated that the third area is towards The Grid where five safety cameras were installed last year and some positive results were seen from a crime perspective. Willow Street is close to the River where there are almost no street lights and there is a lot of pedestrian traffic through the area. First Street has been done. He met with Mr. Williams at the Housing Authority about installing cameras and street lights in the public housing areas (Dubber-Laney Woods, Hopkins Park, East and West Meadowbrook, Moyewood, Newtown, and Kearney Park). They can be done with the current Phase 2.

Mayor Smith asked about the plans for lighting in the area across the River on Belvoir Road where an unfortunate death occurred.



Director Mulligan responded that there would be a 3/5-year conversion of all existing lights to LED street lights. There will be a plan to put lighting in that area.

Mayor Smith stated that waiting 3-5 years to address this concern is not appropriate especially since there has been a death where there are also no lights and sidewalks.

City Manager Wall stated that she will work with staff where some lighting can be installed North of the River.

Chief Holtzman stated there are also plans for cameras to be spread across the City. For instance, they will be installed North of the River in Greenfield Terrace because there have been some vehicle break-ins in that area. Having cameras will make a big difference covering that in and out traffic.

Chief Holtzman stated that in working with the GPD Lieutenants at the police substations, he asked them to come up with locations for 20 cameras in each one of their zones by priority. It is known where the cameras are needed based on the zone commanders. Along with the new cameras, new white lights are required in order for them to work well.

Mayor Smith asked if the City could benefit from installing cameras where there is lighting from the FoodLion near Easy Street. She does not want the GPD to look at only crime while some of the safety issues should be addressed as well. The City could use the lighting that is already there and would not pay additional funds.

Chief Holtzman stated that makes perfect sense.

Director Mulligan stated that the following are some of the costs for Capital Improvement Projects listed under Phase 3:

Phase Three Capital Improvement Projects

WHERE	WHAT	AMOUNT
City-wide Neighborhood Cameras: Priority Areas	Approximately 115 public safety cameras in neighborhoods	\$525,000
Stantonsburg Road Street Lighting: (Arlington to Allen Rd.)	Approximately 70 lights	\$100,000
Memorial Blvd Street Lighting: (Greenville Blvd. to Firetower Rd.)	Approximately 120 lights	\$200,000
Memorial Blvd Street Lighting: (Arlington to Greenville Blvd.)	Approximately 100 lights	\$175,000
TOTAL NEEDED		\$1,000,000



Chief Holtzman stated that 115 cameras as well as servers would be installed at locations recommended by the zone commanders. Some of the City's major corridors could also be covered under the \$525,000 for neighborhood cameras. Those cameras could be used for pattern type crime such as the last series of robberies in Greenville around Memorial Drive as well as where pedestrian fatalities have occurred. Having cameras in those areas are going to be helpful.

Director Mulligan explained how Memorial Drive and Stantonsburg Road were prioritized for LED lights due to traffic and pedestrian and vehicle accidents, and stated that doing all of Memorial Drive would cost close to \$1 million.

Council Member Glover asked whether there has been any thought about putting sidewalks on Memorial Drive because many people are having to walk in the road.

Director Mulligan responded that Memorial Drive is the only NCDOT street that is not under design or construction. As they design Memorial Drive, there will be sidewalks and street lights on both sides and the turning lane issue will be addressed, making the City of Greenville a much safer environment. The cost would be above \$1 million.

Chief Holtzman stated that the exploration phase is partnering with certain neighborhoods to see if they want to match some dollars to purchase cameras. Of course, the City's priority is always going to be the hotspots, crime, and pedestrian areas, but a portion of the money could be used for cameras and a 50% match would be required from the neighborhoods. The GPD will look at other communities and see what they are doing. The GPD will use a similar data-driven approach to prioritize camera requests under this program. Also, GPD will explore a policy and bring that back to the City Council.

Chief Holtzman stated that last year, the GPD partnered with the University Neighborhood Association and they put up money for at least one camera and then ended up with five cameras. Some students had problems with getting downtown back to The Grid so cameras were installed at selected spots.

Council Member Connelly asked about the cost of one of the cameras.

Chief Holtzman responded that they are \$5,800 each.

Council Connelly asked whether the cameras are wireless whereby they can be moved around or are they hard wired.

Chief Holtzman responded that they are not wireless and the best ones are hard wired in and they do not have any cellphone coverage carrier costs and there is much better connectivity.

Chief Holtzman stated the GPD does have a handful of wireless that are moved around. They carry a monthly cellphone bill and the high definition is not there.



Chief Holtzman explained that the camera would be the City's and it goes on the City's network and replacement clause. It is just a way to stretch some dollars further, and it must make sense from a community perspective and crime perspective. The GPD cannot partner with an affluent neighborhood that is not having a crime problem. That is something that would be addressed in the policy.

Council Member Connelly asked whether the cameras could be strategically placed at a large intersection that might enter into a neighborhood. Council Member Connelly stated that some of the neighborhoods wanting to partner with the City might not be able to provide a 50% match, but could still benefit from a camera at a major intersection, showing traffic going in and out of their neighborhood.

Chief Holtzman stated that is correct. Many of the GPD's new cameras are quad cameras looking in four directions at once and they are great for an intersection. If they are placed in the middle of the intersection, then not only the main corridor is covered but the in and out of a neighborhood is covered as well. That is a great way to use one.

Council Member Connelly asked about the economic age of a camera.

Infrastructure Manager Robert Hudson of the City's Information Technology Department responded that 6-8 years is the economic age for the new cameras.

Council Member Connelly stated that probably when the City decides to budget next year, it would be in the City's best interest to give the GUC a number of street light locations early in the year.

Director Mulligan responded that staff would do that over the next month or two to agree on how many lights that the City and GUC can do in a year.

City Manager Wall stated that part of the purpose of staff's meeting with the GUC was to really map that strategy out for the next several years. That way both will know the target areas and what is planned. That way the GUC could plan and there is some predictability on the City's part.

Chief Holtzman stated that while the GUC is looking to do a larger scale as they move around the City and get it all done, they were very open to the idea that as a Police Chief he has crime hotspot areas. They are going to pop up and are not going to be on that map and the GUC understands that he needs help at jumping ahead and getting those done. The GUC said that they would save a portion of what the GUC would do each year to take care of anything else that starts to flare up before getting around to lighting everything at once. That was encouraging.

Council Member Mercer stated that one unhappy phenomenon is that the City pushes crime down in one area of the City and it pops up somewhere else. Some of the numbers given by staff were very encouraging. Council Member Mercer asked if those are absolute reduction



numbers and if not, is there a general sense of how much of that crime might pop up somewhere else in the City.

Chief Holtzman responded that there will always be crime. His sense is doing these whole districts at once makes a big impact. If it was done block by block, the City could easily shift that reputation throughout an entire district.

Council Member Mercer asked staff to give more commentary about the LED lighting concern that was voiced during the Public Comment Period this evening.

Director Mulligan responded that certainly staff needs to sit that down with the individual and get in detail what the exact concern is. LED is a brighter and more focused light, different from high pressure sodium or mercury vapor lights.

Director Mulligan stated that in 2013 when he presented the City's new lighting ordinance, the City was focusing on dark sky or downward focusing lighting. A commercial establishment had to meet the City's lighting ordinance so that the wash over from the commercial establishment to the residential neighborhoods would be less. The City was doing upgrades from one high pressure sodium to a brighter high pressure sodium and that is what was done at Westpointe and Kristen Drives. Now, the City is going back to install the LED lights.

Director Mulligan stated that it is a darker skylight. The LED focus is downward and staff has looked at that type of distribution and made sure that was part of it with the GUC. As this technology gets more and more established there is more time to review it. Certainly there are some articles from the American Medical Association stating that circadian rhythms are being thrown off by this light, but then there is the board that produces and oversees these lights saying that is not true. There is a lot of back and forth on that subject and with SMART street lighting some of that will be addressed.

BUDGET ORDINANCE AMENDMENT #4 TO THE 2017-2018 CITY OF GREENVILLE BUDGET (ORDINANCE #17-040) AND THE CAPITAL PROJECTS FUND (ORDINANCE #17-024) – (Ordinance No. 17-061)

Council Member Connelly asked about the \$18,739 from the City Center project.

Assistant City Manager Michael Cowin responded that is related to the sale of the theater property. The revenue that was received was set up as a certain budget amount and the City has to true up the amount in the system.

Motion was made by Council Member Mercer and seconded by Council Member Smiley to adopt budget ordinance amendment #4. Motion carried unanimously.



CLEANING SIDEWALKS IN UPTOWN DISTRICT

Executive Director Bianca Shoneman of Uptown Greenville gave information regarding some of the recent efforts to beautify the uptown area. The beautiful rabbit painted on the wall outside the Starlight Cafe is a result of private dollars from the Pitt County Arts Council at Emerge. The lovely clock tower located at the corner of West 5th and Evans Streets was made possible with private investments. In 2012, seasonal flower planters were done with public dollars. Final touches were added to the trash receptacles located along Cotanche Street. The Greenville Public Works Department partnered with Uptown Greenville by dropping off the receptacles at an artist's studio and they were turned into works of art. A former gravel parking lot along 4th Street was turned into a pocket park, Live United Courtyard of Greenway, which is a \$45,000 investment done mostly with private dollars. Forthcoming in spring 2018 is an entirely new banner system along First Street throughout the Uptown District and along the Dickinson Avenue corridor.

Building & Grounds Superintendent Kevin Heifferon of the Public Works Department highlighted the City's services provided to the uptown area. Two or three of the Public Works Department's employees are uptown on a daily basis managing litter patrol, public trash cans, dumpster areas, and public landscape efforts. Sidewalk and street sweeping is done twice weekly. A low profile sweeper was purchased for the parking deck and is used for street sweeping as well.

Superintendent Heifferon explained some of the challenges of maintaining the urban core including overflowing dumpsters, gum on sidewalks, grease traps, cigarette butt litter, pets clean up and graffiti. A company removes the garbage from the dumpsters and the Public Works Department cleans them up as well. In the next couple of years, the City will have an influx of 1,500-1,600 students and nonstudents so there will be more people with pets in the downtown area. The Public Works Department works with the Greenville Police Department to remove the graffiti from traffic boxes and light poles as quickly as possible. Many of the landscape areas in the downtown zone become a place for people to flick out cigarette butts and that is disappointing because City employees work hard to keep these beautification areas enhanced. Gum has accumulated on the sidewalks for decades because no thorough sidewalk cleaning has been done.

Director Shoneman stated that Uptown Greenville met with some of the Members of the City Council and City staff to discuss how to manage the growth of new residents living downtown. There has also been a growth in the cultural events hosted and partnered by the City of Greenville and Uptown Greenville. So moving forward, the banners will be on a regular rotation and the seasonal planter's maintenance is as strong as it can be. Perhaps, a look will be taken to determine whether to commercialize that banner system. Pressure washing the sidewalk and gum removal are what many urban cores do on a regular basis. As the commercial district grows, there are greater cultural offerings, more culinary amenities come online, and how the downtown area manages its trash becomes ever more relevant. Uptown Greenville is seeing the pressures of the success began to be imploded



upon them. There has been early discussions of creating a cleanliness taskforce or beautification committee to address these challenges.

Mayor Smith asked why the gum has never been removed from the sidewalks.

Superintendent Heifferon responded that it is certainly highly labor intensive – pressure washing, water, traffic control, and pedestrian control. A small area on Cotanche Street was done in 2016 by him and another employee. They came in at 3:00 a.m. and cleaned a 100 ft. section, basically from the parking deck to the corner of Cotanche and 5th Streets. Four hours of their labor, a truck, and 600 gallons of water were required and it was successful for a couple of weeks, but then quickly there is the return of discoloration and more gum on the sidewalk.

Superintendent Heifferon stated that staff is proposing a pilot program, investing some money in pressure washing, and to do it with contract dollars plus to get the ball rolling on continual maintenance on some of the sidewalks. Pressure washing done incorrectly scars and ruins the sidewalks.

Mayor Smith asked about the cost of pressure washing.

Superintendent Heifferon responded that the worst areas uptown with the most gum and discoloration on the sidewalks are 5th Street from Washington to Reade Circle, Evans Street to 4th and 5th Streets, and Cotanche Street from 4th Street to Reade Circle. Staff is proposing the pilot program with an estimate of \$24,000.

Council Member Mercer stated that regarding the proposed cleanliness task force, Uptown Greenville would want to make sure to work with the City staff to help coordinate the pressure washing with the Community Appearance Commission.

Mayor Smith asked about the timeframe for the pressure washing.

Superintendent Heifferon responded that the \$24,000 is for a one-time cleaning. That area would probably take a professional crew a week to complete, working generally during the night.

Mayor Smith asked where the funds are coming from for the payment of the pressure washing contracted services.

Superintendent Heifferon responded that the funds would be paid out of contracted services from the Public Works Department budget. It was not budgeted for, but staff will try to negotiate a lower price and to accommodate the cost in the departmental budget to try to get it done.

Mayor Smith asked how many times a year would the sidewalks be pressure washed.



Superintendent Heifferon stated that staff is asking to plant a seed, get traction and for this to occur in this area two or three times a year. Constant maintenance is required.

City Manager Wall stated that staff originally had discussions with Uptown Greenville about the need to institutionalize the upkeep of the sidewalks going forward. So, if the City were to make this investment what would Uptown Greenville and business owners in that uptown core do to preserve the City's investment to clean the sidewalks? That whole idea of the addition of a cleanliness task force is so that the City can make sure that if the City does this work that it is continued and does not all fall back on the City to maintain those sidewalks.

Mayor Smith stated that the gum on the sidewalks is bad, but the cigarette butts are disturbing. If the City is willing to invest any money for the sidewalk cleanup for gum removal, which would benefit the businesses, then the businesses should also be mindful of their patrons putting those cigarette butts all over the City. She has taken pictures and it is horrible for a new area, especially behind the parking deck, to be in that condition.

Mayor Smith stated that the business owners must take a part in this as well. The cost of having Public Works employees working in the area daily doing things that they should not have to be redirected to help with the cost of gum removal. There is a lot of discussion about uptown, but the entire City must be represented. The City must have discussions with the business owners to ensure their commitment and buy-in. If they are not committed, that is challenging for the City to be committed and is an issue.

Council Member Smiley stated businesses with outdoor services that are cleaning off their area at the end of the night are blowing the trash into the street. That is complicating the problem and should not be permitted.

Superintendent Heifferon stated that the City employees blow off the sidewalks and sweep the streets and curbs every Friday and Monday. A walk behind vacuum is used for some of the more littered areas such as Cotanche Street between 5th Street and Reade Circle.

Director Shoneman stated that Uptown Greenville has also been working with some of the students who have community service hours to pick up cigarette butts. Uptown Greenville thoughts are about doing a service initiative for them to clean up the Uptown District on Thursdays and Fridays. Their services were used for FreeBoot Fridays and PirateFest. This might be a way to institutionalize the upkeep of the sidewalks a little bit more by getting more activity from the Uptown Greenville's community service program.

Council Member Barr asked whether throwing cigarette butts on properties is still a crime.

Superintendent Heifferon responded that it is littering, which is a crime.

Council Member Barr asked whether the culprits can be identified with the new cameras and street lights.



Superintendent Heifferon responded that he believes the City could do that.

Council Member Connelly stated that one of the reasons that he asked that this item be placed on the agenda is that gum may have been removed from a small section of Cotanche Street, but those sidewalks look the same as when he was in college. One of the things done in the uptown area is a significant amount of investment. The City should step up and show that it is willing to invest in that area as well.

Council Member Connelly stated that it is a challenge and there will be issues with local businesses in the uptown area that may not be maintaining their property. He has heard that businesses are dumping dirty water on sidewalks and that attributes to the dirt and grime as well. Ultimately, it is going to be just as important for Uptown Greenville, elected officials, and City staff to sit down with some of those owners and let them know that the City is doing its part. The City is doing a great job on Dickinson Avenue however the older section of uptown needs love too.

Mayor Smith stated that The Dream Park has the same issue on the picnic tables and the concrete with gum, dirt, and grime. If the City Council votes on this now and does not have that same commitment to other areas, then what message is that sending? She is surprised that the City Council would be put on the spot to vote on the \$24,000 funding for the contracted services without making sure there is a plan to address not just uptown but other areas that have a high concentration of the same thing.

Mayor Smith stated that also, the entire City should be cleaned on a rotating basis under a contracted service so that comments are not being made by one side of the City about what has been done for this area and not for that area. That should be avoided as much as possible.

City Manager Wall stated that this recommendation is only for a one-time \$24,000 to do this pilot project with the idea that Uptown Greenville would work with a proposed cleanliness task force to institutionalize keeping the sidewalks clean.

City Manager Wall directed Gary Fenton to make sure that the issues of cleanliness are addressed as soon as possible at The Dream Park regarding gum and the tables.

Mayor Smith suggested that a motion for both the uptown area and the tables and concrete at The Dream Park be addressed.

City Manager Wall stated that this is a partnership between the City and those merchants in the uptown and both entities need to work together.

Motion was made by Council Member Connelly and seconded by Council Member Smiley to authorize the City Manager to move forward with the pilot program for pressure washing and gum removal on sidewalks in the designated uptown area and on the concrete and tables at The Dream Park. Motion carried unanimously.



Mayor Pro-Tem Glover stated that The Dream Park is next to the Community Crossroads Center and their clients are using both picnic shelters. There is a constant overflow of people at the Center needing something to do until they find employment or their residence time has expired at the Center. Knowing that the Center's programs are based on contributions and she realizes the residents at the Center need a place to go during the day, but a building is vacant in the area and maybe programs can be designed for their clients at that building.

Mayor Pro-Tem Glover stated that the Park Rangers have done a good job of trying to keep them off the tables and benches. The City needs to work with the Community Crossroads Center and look at what could be done to provide its clients computers for seeking employment. She has been informed that the residents at the Center have taken away the amenities for the children and during their presence parents will not allow their children to play in The Dream Park. The only time that the residents at the Center cannot use that area is when the water park is open.

Mayor Pro-Tem Glover directed City Manager Wall to work with the Community Crossroads Center and City staff and make sure that they understand that the Dream Park should be kept clean.

CITY MANAGER'S REPORT

City Manager Ann Wall recognized Purchasing Manager Denisha Harris of the Financial Services Division for completing the Leading for Results course offered by the Local Government Federal Credit Union. Denisha was selected from a group of 135 people and is one of 50 who were asked to participate in this program. The program really identifies emerging leaders in local government.

Update of GTAC

City Manager Wall stated that she wanted to provide the City Council with a brief update on the Greenville Transportation Activity Center (GTAC) project because good things happening in Greenville should be recognized.

Director of Public Works Kevin Mulligan reported that the GTAC has been under construction since November 2016. Not only is the City doing a proposed two-story building as well as bus bays, but also the City is rebuilding Bonners Lane, Park Street, and Pitt Street and there will be a new street. There will be new gas, sewer, electric, and stormwater so all of the utilities will be replaced. Pitt Street has been replaced and the northern section of Bonners Lane has started. The City is appreciative of the businesses' patience as this project is underway.



Director Mulligan displayed photos of the GTAC site plan, an aerial view from the northeast, and another aerial view as of November 2017 showing some of the wood treatments and construction in progress. He stated that the amount of construction and all the coordination going on with brand new utilities and the construction across from Pitt Street have led to issues with the schedule. Therefore, the project will be completed May 2018.

Mayor Smith stated that this is a wonderful project and she appreciates staff's fight on making sure that the project is completed.

Council Member Barr thanked staff for the presentation and the work done for this project, and stated that Congressman G. K. Butterfield is responsible for getting 90% of the money for this project.

Motion was made by Council Member Barr and seconded by Mayor Pro-Tem Glover to change the name of the Greenville Transportation Activity Center in honor of Congressman G. K. Butterfield. Motion carried unanimously.

COMMENTS FROM MAYOR AND CITY COUNCIL

The Mayor and City Council made comments about past and future events.

ADJOURNMENT

There being no further business before the City Council, motion was made by Council Member Mercer and seconded by Council Member Barr to adjourn the meeting. Motion carried unanimously, and Mayor Smith declared the meeting adjourned at 9:05 p.m.

Respectfully Submitted

Polly Jones
Deputy City Clerk

PROPOSED MINUTES
MEETING OF THE CITY COUNCIL
CITY OF GREENVILLE, NORTH CAROLINA
MONDAY, DECEMBER 11, 2017



A regular meeting of the Greenville City Council was held on Monday, December 11, 2017 in the Council Chambers, located on the third floor at City Hall, with Mayor Kandie D. Smith presiding. Mayor Smith called the meeting to order at 6:00 p.m., after which Father Ian VanHeusen of the Saint Peters Catholic Church gave the invocation. The Greenville Fire-Rescue Department Honor Guard, accompanied by the Greenville Public Safety Pipe and Drum Corps, presented the colors. As Ms. Charity Smith sang the Star Spangled Banner, Ms. Michelle Forbes recited the words of the National Anthem. Both are from A Place in the Heart Theatre Company. The Pledge of Allegiance was led by youth, including Mary Kate Connelly, Caroline Connelly, Everett Litchfield, Connor Meyerhoeffer, and Kennedy Moore as well as Council Member-Elect William F. Litchfield, Jr.

Those Present:

Mayor Kandie D. Smith, Mayor Pro-Tem Rose H Glover, and Council Members Calvin R. Mercer, McLean Godley and Rick Smiley, along with Mayor-Elect P. J. Connelly, and Council Members-Elect Brian V. Meyerhoeffer, Jr., Will Bell and William F. Litchfield, Jr.

Those Absent:

None

Also Present:

Ann E. Wall, City Manager; Emanuel D. McGirt, City Attorney; Carol L. Barwick, City Clerk; and Polly W. Jones, Deputy City Clerk

PRESENTATION OF CERTIFIED ELECTION RESULTS

City Manager Ann E. Ward read the names of the individuals receiving the most votes for the Office of Mayor and the six seats on the Greenville City Council during the November 8, 2017 general election as certified by the Pitt County Board of Elections. The following individuals received the highest number of votes:

P. J. Connelly – Mayor
Brian V. Meyerhoeffer, Jr. – Council Member At-Large
Kandie D. Smith – Council Member, District #1
Rose H. Glover – Council Member, District #2
Will Bell – Council Member, District #3
Rick Smiley – Council Member, District #4
William F. Litchfield, Jr. – Council Member, District #5



INSTALLATION CEREMONY

Judge Marvin Blount, III administered the Oath of Office to incoming elected officials, beginning with Mayor P. J. Connelly and followed by Council Members Brian V. Meyerhoeffer, Kandie Smith, Rose H. Glover, Will Bell, Rick Smiley and William F. Litchfield, Jr.

ELECTION OF MAYOR PRO-TEM

Mayor Connelly called for nominations for the selection of Mayor Pro-Tem.

Council Member Bell nominated Council Member Rose H. Glover.

Hearing no further nominations, Mayor Connelly declared that the nominations period was closed. Mayor Connelly then called for a vote on the nomination of Council Member Glover for Mayor Pro-Tem. The vote in favor of Council Member Glover was unanimous.

Mayor Connelly announced that Council Member Glover received a majority vote and was elected Mayor Pro-Tem.

OPENING ADDRESS

Mayor Connelly thanked his family members and supporters during the current election, and he read the following press release:

Greenville Means Business

This is truly an exciting time for the City of Greenville as we welcome three new members to the City Council, and I am honored that the citizens put their faith in me to guide the City as Mayor. I look forward to working closely with the Council and City staff during the next two years as we move Greenville forward with an emphasis on jobs expansion and economic growth.

Greenville is a great place to live for so many reasons. We are the medical, economic, educational, cultural, and industrial hub of Eastern North Carolina, and people recognize



that. As a result, we are in a time of unprecedented growth. Our responsibility as a Council is to ensure that we have purposeful growth that makes the most sense for our community. With that in mind, I want to let everyone know that Greenville means business. Moving forward, we will focus on growing the tax base, maintaining and improving our infrastructure, and enhancing public safety in an effort to make our city more appealing to both businesses and families. We are on a great trajectory, but we must be sure to partner with our local, state, and federal leaders to further advance our community to the next level. A strong emphasis will be placed on a joint effort to grow our community as a whole, not separate like we have seen in the past. If we truly want to take Greenville to the next level, we will work together to achieve greatness.

More than \$600 million has been invested in our vibrant Uptown District over the last decade and we have laid the groundwork for those investments and future investments by offering low taxes and utility rates and overall low cost of business. Additionally, our community features other valuable assets such as a national university in East Carolina University that is one of only three in the country with a medical, dental, and engineering school, and one of the State's largest community colleges in Pitt Community College. Both provide high quality workforce training and produce skilled graduates, who are ready to jump into the work force. We also have a state-of-the-art regional medical facility in Vidant that keeps our community healthy and productive.

We want Greenville to be the destination of choice for families and we want to keep our young professionals here, but we can only do that if the jobs are available. Let's continue to build off of our recent momentum by utilizing the assets that are here and being proactive in our decision-making so we are competitive in securing new jobs and investments. So, Greenville means business. So, let's get to work.

ADJOURNMENT

Mayor Pro-Tem Glover moved to adjourn the meeting, seconded by Council Member Meyerhoeffer. There being no further discussion, the motion passed by unanimous vote and Mayor Connelly adjourned the meeting at 6:38 p.m.

Respectfully submitted,

Polly Jones, CMC
Deputy City Clerk

PROPOSED MINUTES
MEETING OF THE CITY COUNCIL
CITY OF GREENVILLE, NORTH CAROLINA
MONDAY, JANUARY 8, 2018



The Greenville City Council met in a regular meeting on the above date at 6:00 p.m. in the Council Chambers, third floor of City Hall, with Mayor P. J. Connelly presiding. The meeting was called to order, followed by the invocation by Council Member William F. Litchfield, Jr. and the Pledge of Allegiance.

Those Present:

Mayor P. J. Connelly, Mayor Pro-Tem Rose H Glover, and Council Members Kandie D. Smith, Will Bell, Rick Smiley, William F. Litchfield, Jr. and Brian V. Meyerhoeffer, Jr.

Those Absent:

None

Also Present:

Ann E. Wall, City Manager; Emanuel D. McGirt, City Attorney; Carol L. Barwick, City Clerk; and Polly W. Jones, Deputy City Clerk

APPROVAL OF THE AGENDA

Council Member Smith requested to add the resolution to close an unnamed alleyway located North of Dickinson Avenue and East of Pitt Street on the agenda as the last item under New Business.

Motion was made by Council Member Smith and seconded by Council Member Smiley to approve the agenda with the recommended change. Motion carried unanimously.

Motion was made by Council Member Smith and seconded by Council Member Smiley to approve the remaining items on the agenda. Motion carried unanimously.

PUBLIC COMMENT PERIOD

David Barham – No Address Given

Mr. Barham expressed his concern about the original invocation by Imam Shalik Fuzilahmed, which was delivered in a language other than English at the December 14, 2017 City Council meeting. As he requested, City staff gave him a copy of the prayer allegedly in English, which was distributed to the Mayor and City Council at the meeting. It



would probably take about 30 seconds to say that prayer in English, however, his original prayer was longer. Mr. Barham also made comments about how Muslim women are discriminated against under Sharia.

Marion Blackburn – 802 River Hill Drive

Ms. Blackburn asked the new City Council to focus on some changes and protections for animals. She made comments about a need for improved ordinances and reform such as a nonprofit Trap-Neuter-Return (TNR) program for cats, a non-tether ordinance for dogs, and a ban on commercial exhibition of exotic animals. During the recent inclement weather, she received many telephone calls about kittens being outdoors, cats trying to find housing, and dogs on chains and without decent housing. This is an opportunity for the City to look at not being that type of community.

Ms. Blackburn stated that the City should allow cats to be fed and should allow the nonprofits to operate the City’s TNR program so that the City would have people using their own money and time and volunteer abilities to sterilize cats rather than the City giving them citations. There are nonprofits that will put up a fence for dogs instead of having them on chains. Animals such as tigers and elephants are mistreated when they are not being exhibited.

Pam Strickland – 4128 Dale Drive, Farmville, NC

Ms. Strickland stated that she is the founder of the Eastern NC Stop Human Trafficking Now and the facilitator for the Pitt County Coalition Against Human Trafficking. She introduced two of the members of the Pitt County Coalition Against Human Trafficking, Victoria Johnson and Lenore Freeman. January is Human Trafficking Awareness Month and she is appreciative of Mayor Connelly signing the proclamation declaring it in Greenville.

Ms. Johnson read the following proclamation for Human Trafficking Awareness Month:

“COPY”

OFFICE OF THE MAYOR, CITY OF GREENVILLE

Proclamation

WHEREAS, human trafficking involves the recruitment, harboring, transportation or provision of a person for labor or commercial sex through the use of force, fraud or coercion; and

WHEREAS, human trafficking violates basic human rights and deprives victims of human dignity and freedom. Victims are dehumanized and forced into modern-day slavery; and



WHEREAS, it is imperative that we educate our communities, our young people and families to take an active interest in learning how to recognize the risks and resist predators who use coercion and threats to manipulate children as young as 12 into labor or sex trafficking; and

WHEREAS, in recognition of the need for that education, the NC General Assembly recently enacted legislation mandating that sex trafficking prevention and awareness information be included in the sexual health education curriculum; and

WHEREAS, in recognition of the importance of access to services, the NC General Assembly enacted legislation effective January 1, 2018 requiring that many businesses post the National Human Trafficking Hotline; and

WHEREAS, the City of Greenville is committed to protecting people vulnerable to human trafficking and taking action to end human trafficking through prevention, prosecution, and partnerships;

NOW, THEREFORE, I, P.J. Connelly, Mayor of the City of Greenville, do hereby proclaim January 2017 as

HUMAN TRAFFICKING AWARENESS & PREVENTION MONTH

in Greenville and commend its observance to all citizens.

This 8th day of January 2017.

P. J. Connelly, Mayor

“COPY”

Ms. Strickland stated that the Greenville Police Department is an active member of the Pitt County Coalition Against Human Trafficking.

John Joseph Laffiteau – Rodeway Inn and Suites, Room 253, 301 Greenville Blvd. SE

Mr. Laffiteau stated that he is currently a student at Pitt Community College, taking a course in Computer Science as well as Cultural Humanities. Some time ago, a small personnel matter occurred in the East Branch of Sheppard Memorial Library. This is an attempt to reduce this misinterpretation of the staff and its consequences.

Mr. Laffiteau presented two *New York Times Magazine* articles regarding artificial intelligence to City Clerk Carol Barwick.



CONSENT AGENDA

City Manager Ann Wall introduced the following items on the Consent Agenda:

- Minutes from the August 10, 2017 City Council meeting
- Electric Capital Project Budget Ordinance for Greenville Utilities Commission’s Greenville 115 kV Transmission Circuit #18 Flood Mitigation Project - (Ordinance No. 18-001)
- Electric Capital Project Budget Ordinance and reimbursement resolution for Greenville Utilities Commission’s Greenville 230 kV West Substation Flood Mitigation Project – (Ordinance No. 18-002)
- *Removed For Separate Discussion* Ordinance Repealing Sunset Provision Regarding alcohol Service and Consumption at the Town Common
- *Removed For Separate Discussion* Adoption of Updated Policy and Procedures for the Service and Consumption of Alcoholic Beverages within Greenville Recreation and Parks Department Parks and Facilities
- Various tax refunds greater than \$100

Council Member Smith requested to remove the ordinance repealing the sunset provision regarding alcohol service and consumption at the Town Common and the adoption of the undated policy and procedures for the service and consumption of alcoholic beverages within Greenville Recreation and Parks Department parks and facilities under the Consent Agenda for separate discussion.

Motion was made by Council Member Smiley and seconded by Council Member Smith to approve the remaining items under the Consent Agenda. Motion carried unanimously.

CONSENT AGENDA ITEMS FOR SEPARATE DISCUSSION

ORDINANCE REPEALING SUNSET PROVISION REGARDING ALCOHOL SERVICE AND CONSUMPTION AT THE TOWN COMMON – (Ordinance No. 18-003)

City Manager Wall explained that the requested action to be considered by the City Council would simply strike a section of language out of the current ordinance regarding the sunset provision, which provided the ability to sell alcohol at the Town Common and expired as of



EAC Goals

1. Identify and deploy ways to promote environmental education and engage citizens (including students) in addressing environmental (sustainability) issues.

Actions:

- a) Increase public awareness of the Watershed Master Plans.
- b) Continue to administer and champion the EAC Grant Program.
- c) Participate in 2017 Earth Week Events.
- d) Develop educational segments for GTV9 that highlight EAC's mission and current initiatives.
- e) Increase recycling initiatives.

2. Continue engagement with Council and other Boards and Commissions.

Actions:

- a) Assign commission members (liaisons) to follow Boards and Commissions that may consider and/or advise on environmental issues. The liaisons will provide quarterly updates to EAC on topics that have potential for partnering or collaboration.

Redevelopment Commission – Durk Tyson
Greenville Utilities Commission – Durk Tyson
Greenville Bike & Pedestrian Commission – Emilie Kane
Recreation and Parks Commission – Nathaniel Hamilton
Community Appearance Commission – David Ames
Neighborhood Advisory Board – Ann Maxwell
Public Transportation & Parking Commission – Emilie Kane
Planning & Zoning Commission – Drake Brinkley

3. Identify and suggest ways to reduce volume of our waste.

Actions: Toured East Carolina Vocational Center

4. Seek ways to conserve and protect our water resources.

Actions:

- a) Provide guidance and recommendations to City Council on the utilization of the Watershed Master Plans. This includes water quality monitoring results completed as part of the master planning process.

5. Identify ways to increase renewable energy production.

Status: In partnership with Sierra Club, EAC will continue collaboration in presenting a Clean Energy Discussion to highlight best management practices that may be utilized



within the City of Greenville.

Actions:

- a) Facilitate Commission and/or Council presentation on renewable energy options for City activities.
- b) Develop resolution focusing on adoption of renewable energy initiatives.
- c) Explore feasibility of Sustainability Coordinator for the City of Greenville.

Chairperson Tyson stated that the EAC is available to serve the City Council in any way possible. If the City Council needs information on environmental concerns, they would love to research it for the City Council. If there is anything that the members could do to move initiatives forward they would like to support that as well.

Affordable Housing Loan Committee

Chairperson William Kitchin explained that the primary functions of the Affordable Housing Loan Committee (AHLC) are

1. To approve loans made under the Affordable Housing Bond Programs for first time homebuyer down payment assistance, home mortgages, and elderly homeowner rehabilitation loans.
2. To make recommendations to City Council regarding the purchase of land to be used for affordable housing developments, creation and set up of loan pool mortgage agreements with other financial institutions and making changes in funding allocations by funding category.
3. To review Subrecipient applications, consider program information presented by nonprofit representatives, evaluate how requests meet the needs of the community, and make funding recommendations to the Greenville City Council.
4. To review other housing related policies and activities as deemed appropriate by the Greenville City Council.

Chairperson Kitchin reported some of the accomplishments made by the AHLC during the past year. The AHLC approved down payment Assistance to three families and the AHLC approved Community Development Block Grant (CDBG) service funding in the amount of \$100,000. The following were awarded to local nonprofits:

- Pitt County Council on Aging - \$11,000 to support their efforts to provide home safety assessments and fall prevention education for low to moderate income households of senior residents.
- The Greenville Community Shelters DBA Community Crossroads Center - \$8,961 to provide VI-SPDAT's and psychosocial assessments to shelter residents resulting in a referral to the Housing Stabilization Committee and possibly,



permanent housing

- Center for Family Violence Prevention - \$20,000 to continue providing families impacted by domestic violence with needed counseling, case management and advocacy services.
- Boys and Girls Clubs of the Coastal Plain - \$16,000 to continue operation of the Club Academy program, a comprehensive academic success program designed to help youth excel academically.
- L.I.F.E. of NC, Inc. - \$16,000 to provide workforce education, experience and training for local participants of the Pitt County Reentry Program.
- East Carolina University/Lucille W. Gorham Intergenerational Community Center - \$15,039 to promote healthy community mentoring relationships and expose youth to educational and cultural experiences with planned trips and activities.
- Literacy Volunteers of America - Pitt County - \$13,000 to provide workforce education and literacy instruction through GAIN assessments, Computer Basics, Application I and II, WorkKeys (a work readiness program) and Career Readiness Certification for participants.

Chairperson Kitchin stated that additionally, the AHLC recommended approval of \$18,200 to acquire and install applicable equipment as well as facility rental for a Food Service Special Program at the Greenville Community Shelters d/b/a Community Crossroads Center. This was done through the use of CDBG economic development funding. They showed a real need for the funding, which was fortunately available.

Chairperson Kitchin reported other accomplishments of the AHLC during the past year. The members of the AHLC reviewed federal and local documents: 1) 2016-2017 Consolidated Annual Performance & Evaluation Report (CAPER), 2) 2017-2018 Annual Action Plan, and 3) Citizen Participation Plan. The members voted on the reallocation of funds for subrecipients and the agreement extension requests submitted by them. Also, financial literacy series were provided to homeowners, who applied for assistance, and Homeownership Education Workshops and an Annual Non-Profit Workshop were held. It is unknown at this point how much CDBG money will be available, but the AHLC is looking forward to finding out and reporting to the City Council about its allocation next year.

PRESENTATION OF THE STUDENT AND MARKET-RATE HOUSING ANALYSIS

Chief Planner Thomas Weitnauer stated that during its June 5, 2017 meeting, the City Council authorized issuance of a Request For Proposal to solicit a real estate consultant to prepare a study market rate housing analysis. The report was requested to determine



whether the supply of private dormitories and market-rate apartments, existing and approved for construction, have saturated or will saturate the housing market. Chief Planner Weitnauer stated that on September 14, 2017, the City executed a contract with Kimley-Horn to conduct the study. Over the past three months, Kimley-Horn has followed the City's project scheduling and conducted numerous tasks including holding a public input session and conducting stakeholder interviews.

Chief Planner Weitnauer stated that on behalf of the City, the project was managed by Lead Planner Mike Dail and by Jessica Rossi on behalf of Kimley-Horn, who is present to give the report.

Ms. Rossi stated that Kimley-Horn performed the following tasks:

- Described economic drivers and community anchors
- Profiled East Carolina University (ECU) and Pitt Community College (PCC) student enrollment
- Prepared comparable university case studies
- Analyzed employment and demographic trends
- Reviewed performance of existing student and market-rate apartment product
- Highlighted announced apartment development activity
- Reconciled current and future supply with projected demand

Ms. Rossi reported two things were not part of Kimley-Horn's scope of services that could, in the future, potentially offer additional investigation. Their scope does not include an analysis of affordable housing and land use policy recommendations, based on the findings.

Ms. Rossi reported that a number of outreach activities were done to make sure the numbers arrived at were supported by qualitative or community feedback. Two rounds of stakeholder interviews were done starting first with the public-sector. They met with ECU, PCC, the Neighborhood Advisory Board, Planning and Zoning Commission, Uptown Greenville, Chamber of Commerce, City Manager's Office, Office of Economic Development, Greenville City Council, ECU Student Government Association and ECU Transit, and then with private-sector stakeholders (Vidant Medical Center and local engineering firms, developers, and property management companies).

Ms. Rossi reported that a public workshop was held on October 3, 2017 with about 15 people in attendance. Community members gave their opinions on apartment housing in Greenville. Also, Kimley-Horn had an ECU student forum on November 6, 2017.

Ms. Rossi stated that in terms of the local education profiles, ECU has a total enrollment in this current school year of 29,131 students (23,265 undergraduates and 5,331 graduates). Distance learning or online education comprise 23.7% of the total enrollment. That differentiation is important because those students were not included in Kimley-Horn's forecast and, ultimately, those students are not generating a demand for housing in Greenville. While there was a period of strong growth at ECU in early to mid-2000s,



growth has been far more modest since 2008. Approximately 80% of the ECU students live off-campus. ECU gave a lot of feedback that influenced Kimley-Horn's projections that growth will be similar in the next few years.

Ms. Rossi stated that PCC is technically not within the Greenville city limits, but it is very close. Kimley-Horn wanted to include PCC in its analysis because those students do generate a demand for student housing. PCC has a total enrollment of 22,022 students. 11,678 students are enrolled in curriculum programs and 10,344 students are enrolled in continuing education. As with any community college, PCC does not have any on-campus housing and the demand for student housing coming out of PCC is far more varied than ECU. PCC has a more diverse study body than ECU in terms of age, living situations, and income.

Ms. Rossi reported that the data Kimley-Horn pulled for off-campus and market-rate housing is focused on larger, professionally-managed communities. Kimley-Horn back checked its third-party data source with findings from ECU. ECU inventories each of the larger student apartment communities on a monthly basis to see how many bedrooms are available and what types of bedrooms. Kimley-Horn rectified what was found from its third-party data sources with what was tracked by ECU to make sure that they were at least consistent.

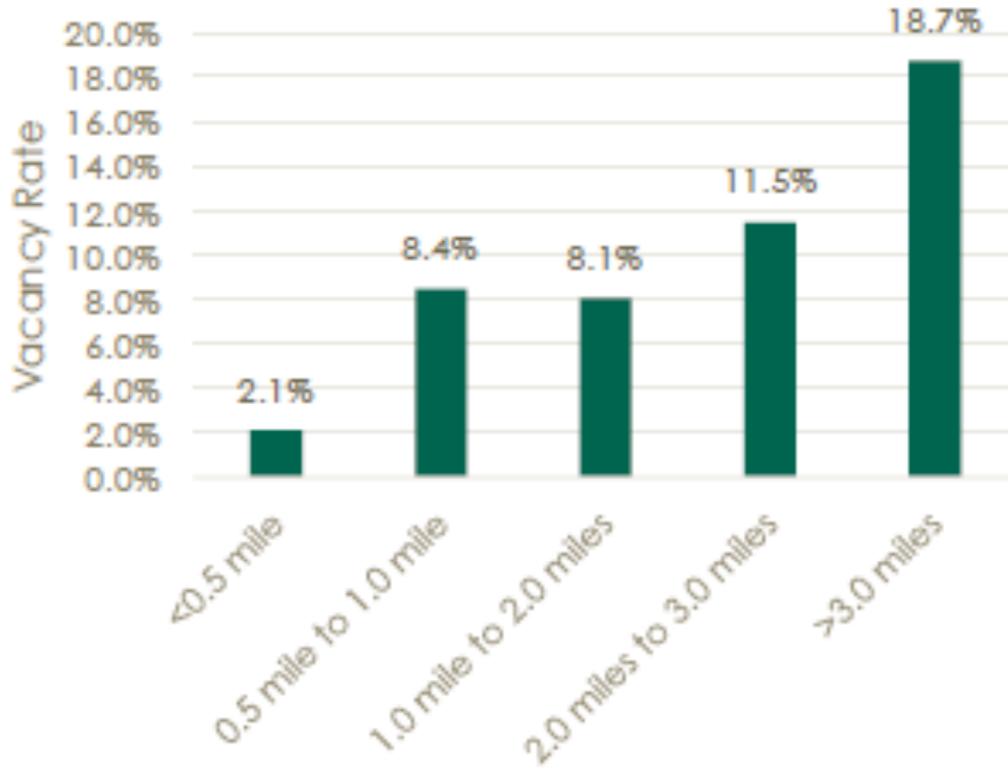
Ms. Rossi stated that off-campus student apartments are generally measured by bedrooms. Kimley-Horn focused on 16 properties throughout the City of Greenville. These apartments are not exclusive to students – anybody can technically rent at all of them, but they are very highly student-focused. 95% or greater are rented to students. Overall, the City of Greenville has over 11,000 bedrooms that target students off campus.

Ms. Rossi stated that nearly one-third of them are located more than three miles away from the ECU campus. That is over 3,600 bedrooms. The largest period of growth coincided with the period of student growth. There was more than 7,000 bedrooms completed in the 2000s.

Ms. Rossi reported a few things that Kimley-Horn found interesting about off-campus student performance. The vacancy rate at those 16 communities is approximately 11.6% (nearly 1,300 available bedrooms) as of November 2017. The following graph shows the vacancy rate by distance from the ECU campus in 2017.



Vacancy Rate by Distance from ECU Campus, 2017



Source: REIS; Kimley-Horn; ECU

Ms. Rossi reported that the farther one gets away from ECU, the higher the vacancy rate. So, that 18.7% vacancy rate at greater than three miles is very heavily impacted by Paramount 3800 (formerly Captains Quarter) and The Bellamy. Both have fairly significant vacancies presently.

Council Member Bell asked about the current vacancy rates for Paramount 3800 and The Bellamy.

Ms. Rossi responded that the vacancy rate at The Bellamy is almost 30% and it is over 21% at the Paramount 3800. The Paramount 3800 went through a period of bankruptcy and has changed ownership, hence the name changed. Given the size of those communities, it equates to a significant concentration of the currently available housing stock. According to industry standards or benchmarks for what is considered as a healthy student apartments market that is more like 5%. Greenville in its current state is already more than double to what is considered to be a healthy market.



Ms. Rossi reported that opposite of vacancy rate where one moves away from the ECU campus, the vacancy rate increases. One would find that rents per bedroom decline and there is greater affordability in units.

Ms. Rossi gave information about market-rate apartments, stating that the data focuses on professionally-managed communities with more than 25 units and that does not include a single-family house that is being leased by an investor or by an owner. These units tend to be measured by the actual unit and target households, but that is not to say that students cannot rent them. Currently, there are almost 5,200 market-rate units in Greenville. 35% of them were completed between 1990 and 1999. The newest product is gravitating towards northwestern Greenville, capitalizing on proximity to Vidant for people wanting to be closer to jobs. But it is also gravitating towards the main commercial corridors for people wanting to be closer to retail services.

Ms. Rossi reported that the vacancy rate in market-rate apartments has significantly declined, particularly between 2011 and 2017, reaching 2.6% in the third-quarter of 2017. The industry standard for student communities is 5% and market-rate communities is at 6% or 7%, representing a market where someone could move in or out. Sentiments were highlighted by people at the stakeholders meeting that if one is trying to move to Greenville and wanting to lease a period of time before buying a house, it is challenging to find a quality unit that is well located and available. Kimley-Horn's data mimicked that.

Ms. Rossi reported that the average lease rates have increased by 16.4% since 2011. That is consistent with the national matrix. Apartment rates are increasing and Greenville is no different.

Ms. Rossi reported that for apartment supply, Kimley-Horn looked at the future pipeline. Kimley-Horn wanted to know what is under construction and what was proposed. From a student targeted focus, there are 1,930 bedrooms currently under construction in Greenville and another 656 bedrooms are proposed. In terms of market-rate product, 281 units are under construction and 508 units are proposed. For at least what is under construction, students' activity is closely concentrated around ECU. The market-rate has a tendency to be focused in southern Greenville, but is sort of capitalizing on main corridors that have retail services.

Ms. Rossi gave information about the apartment demand in Greenville. ECU has a 2015 Enrollment Management Report, which is how they foresaw the University growing in the short-term to mid-term and how they were going to manage that growth in terms of services needed to be provided for students. These forecasts can be impacted by a variety of factors, including State funding. It is not something that the University necessarily has the greatest control over and there certainly is room for movement or modifications. What Kimley-Horn came up with is what was heard from ECU and ultimately showing that enrollment could increase by nearly 4,000 students through 2027.



Ms. Rosie reported that there was more limited information about PCC's projections. Community colleges tend to be more reactive to economic cycles. When times are good and people have jobs, community colleges slow significantly. When times are bad and there is an economic recession, they tend to get a bump in enrollment. Kimley-Horn looked at PCC's trends over a longer period of time as well as the conversations with PCC. Kimley-Horn estimated that PCC's full-time curriculum students are most likely to generate local demand for the apartment product and could increase by 700 students over the next 10 years.

Ms. Rossi reported that when considering the net of the demand numbers, Kimley-Horn excluded those who are doing distance learning education. Kimley-Horn also excluded the ECU freshmen because they typically live on campus and focused on the upper class students who are driving a demand for off-campus housing. The demand for professionally managed communities was considered versus alternatives such as "The Grid" or single-family households or those wanting to live in a market-rate community. Ultimately, Kimley-Horn found the 10-year demand for off-campus housing is about 1,600 bedrooms. The majority of the demand is expected to come from ECU.

Ms. Rossi explained the market-rate supply, which is mostly under construction, and demand reconciliation part of the analysis. If Greenville wanted its student apartment market to come down closer to the healthy 5% vacancy rate, there are about 720 bedrooms that need to be absorbed. Plus the new supply that is forecasted to come in the next two years does exceed the demand that Kimley-Horn projected.

Ms. Rossi stated that the market-rate product was based on the housing forecast for Greenville. Based on the State of North Carolina forecast and a few other third-party forecasts, Kimley-Horn projected that the City of Greenville could reach about 47,772 households by 2027, which is an increase of 8,852 or 22.7%. A market-rate rental share was applied so the current renter household share in Greenville is about 63%. Kimley-Horn reduced that number to 20% because they wanted to exclude the students that were counted in the student demand. But, Kimley-Horn also wanted to dive down into the renters who were over the age of 24 and earn \$25,000 or greater annually, which is about 20%. If you take the 20% of the 10-year household growth that comes out to be demand for a market-rate rental product at just under 1,800 units.

Ms. Rossi stated that considering the supply forecast, there was 789 units in the current pipeline, which is less than half of the forecasted demand. Ultimately, the analysis came down to an excess supply of student housing, but a potential for additional market-rate housing.

Ms. Rossi summarized Kimley-Horn's analysis conclusion, stating that proximity really does seem to play a huge role as it relates to student housing. Occupancy is higher. The closer to ECU campus, a lot of the new product that is currently under construction is within a ½ mile of the ECU campus and consideration should be taken on how that might impact other communities that are already struggling. Communities further from campus have been



adjusting their pricing to stay competitive and that is creating a wide variety of price points for students. Although there are some nonstudents who live at the existing off-campus communities, the design of student targeted communities does limit the target market. So, retrofitting a four-bedroom, four-bathroom unit to rent for a family household is fairly challenging. As an additional supply comes on, some communities may become obsolete. The newer market-rate product has generally gravitated towards job centers as well as retail and service corridors. Nationally and across most of large municipalities in North Carolina, Kimley-Horn is seeing gravitation towards the urban core and that has not happened in Greenville yet.

Council Member Meyerhoeffer stated that in the analysis, there was a brief mention of The Grid. Kimley-Horn relied upon reports from local residents, indicating that over 80% of the area is occupied by renters. Council Member Meyerhoeffer asked how does The Grid come into play in Kimley-Horn's analysis, if at all, in terms of the number of student rentals there, what is available, and how that is going to impact the City moving forward from a student housing prospective.

Ms. Rossi responded that The Grid came into play. Given the location and proximity as well as the affordability and the popularity of that area, Kimley-Horn does not anticipate that particular neighborhood to change significantly. As Kimley-Horn was forecasting out net new demand over the next two years, The Grid was held constant and that coincided fairly well with what was heard from people.

Ms. Rossi responded that one interesting thing is that the renter occupancy share within The Grid is high, about 80%, but there has been a little bit of softening. The housing units were "passed down" from one friend to another whereas now at the beginning of a school year, there is a little bit more marketing of some of the units. So as more choices become available, offering at least a similar level of proximity, The Grid still seems to be doing very well from at least an occupancy standpoint. There are not a lot of vacancies and it does still seem to be very consistent in terms of who lives there. Some of the management companies that are covering a number of those units are doing a little more work of marketing the units than they used to.

Council Member Litchfield stated two properties have been identified as having very high vacancy rates and the number quoted for the Paramount 3800 may be higher.

Ms. Rossi stated that the 21% or more vacancy rate quoted for the Paramount 3800 is only based on units that are technically online and some more of them may be online next year.

Council Member Litchfield stated so there are a number of buildings that are not occupied at all.

Ms. Rossi stated that is correct.



Council Member Litchfield asked if The Bellamy and Paramount 3800 are pulled out of all the equations and numbers, would it be fair to say that the occupancy rate in Greenville is average.

Ms. Rossi responded that if those two are pulled out, the City may be slightly above average, but still within a healthy range.

Council Member Litchfield stated that based on the data shown tonight and in the analysis, everything points towards proximity to the University area. He asked if Kimley-Horn feels that people will start gravitating back out beyond the three-mile area to fill those properties.

Ms. Rossi responded that cost is going to be a consideration in terms of how dispersion of students occurs across Greenville with some of the further outlined communities being a little bit more aggressive with concessions that they are offering to attract students. That may be a flat screen television or a few months of free rent. It appeals to quite a range of students' budgets. So there is value in some of those outlying communities in that they offer some affordability for students.

Ms. Rossi stated that when Kimley-Horn worked with the ECU Student Government Association and hosted a small forum. A keypad polling exercise was done with the students and Kimley-Horn found that the majority of the students, who were polled, was comfortable with a rent range between \$500 and \$750 per month. Some of the closer end, especially the newer product which is under construction, is expected to be higher and would be attractive and they are competitive.

Council Member Smith asked whether the supply consist of what was presented this evening, including two that have not been built yet.

Ms. Rossi responded that the supply number includes four properties that are under construction and one property that is proposed.

Council Member Smith asked what is Kimley-Horn's professional opinion about the inner city is being looked at and then looking at the outskirts and having a large number of school housing. Council Member Smith stated that the big concern from the community is the market-rate housing. She asked is it Kimley-Horn's professional opinion that the growth is going to be high and will balance it out for people who want the market-rate housing in the area.

Ms. Rossi responded that there is demand for additional market-rate housing beyond what is in the current pipeline today. Based on a 10-year forecast period with possible growth and looking at age and income of how Greenville could and expected to grow in the future, there is additional demand for market-rate housing in the current pipeline.



Council Member Smith asked with that additional demand, if the City continues to allow student housing to be built in the center core then that would limit the market rate housing that could go there.

Ms. Rossi responded that it could if there were parcels that are converting to student from market-rate sites.

Council Member Smith stated that there is more money in student housing and that is what most people are wanting to build instead of market-rate housing. One to four students can live in one apartment and more money could be made. With that being the case, the concern of many in the community is the City is under demand on market-rate housing.

Council Member Smith stated that the City wants to build a walkable, bikeable community, people want to be in the center core, and the City is wanting to attract people to uptown Greenville. If the City of Greenville continues to allow just student housing so that people can make money and is not considering the other people who live in the community, the City will be put in a tough situation. The City might be okay now, but, if the City continues to allow student housing within the core area, then the City will be low on any chance of having market-rate housing that is going to be close enough to the uptown area.

Ms. Rossi stated that she would fully expect the vacancy rate of student housing to go up in the next two years beyond where it is today. It may not be specifically at the new communities. It may be at some of older communities that have experienced some higher vacancy rates, but the vacancy rate is expected to go up because so many units are coming out over the next two years.

Ms. Rossi stated that from a market rate prospective, there is some level of balance. Something for the City Council to consider is the uptown area has gained some momentum and has some great restaurants and full night life opportunities. But, if the uptown becomes just an extension of the ECU campus, it will become a little bit more challenging to be attractive for a market-rate developer. Compared to some other communities, rent prices in Greenville are low, but Kimley-Horn is seeing that shift. There has been about 16.5% growth. Greenville is reaching a threshold where it will start to hit rents that performance can support from market-rate housing.

Council Member Smith stated that the City must consider its 63% rental rate and market-rate housing in order to attract young professionals. Council Member Smith asked whether Kimley-Horn has any recommendation for the City to continue to allow student housing to be built or should there be a moratorium for at least three years because of the growth.

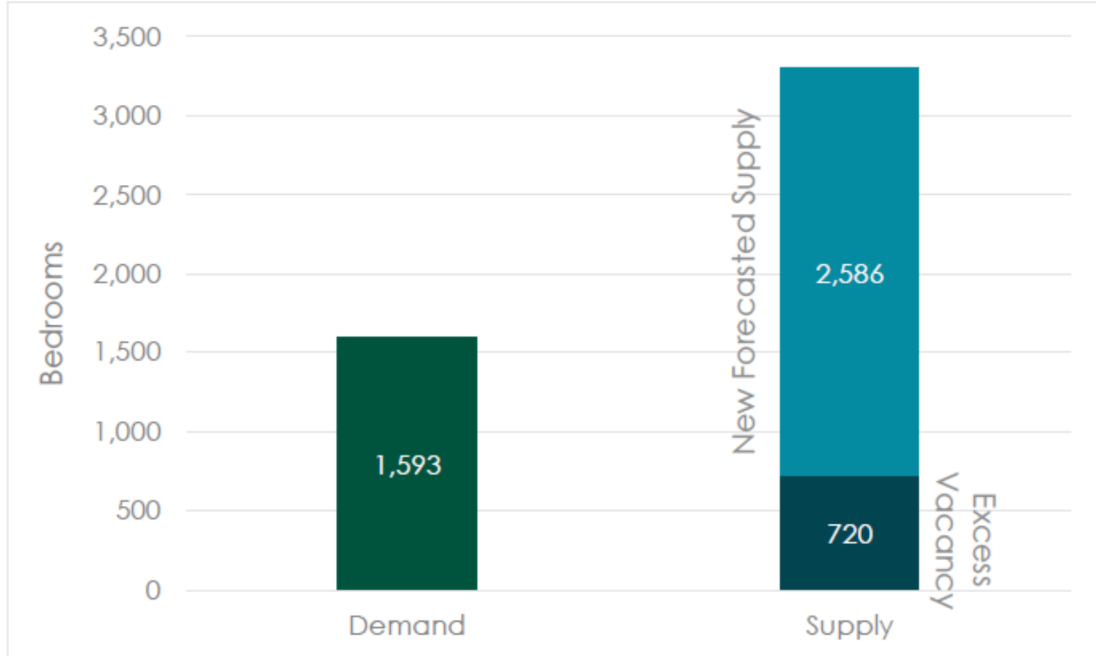
Ms. Rossi responded that the City as a whole needs to weigh and consider how deeply does the City want to wade into the market in controlling or being a player and controlling the market. Personally, she feels that the vacancy rates as these next 1,932 bedrooms come online over the next two years will deter investors in a short term. There will be a short term relief regardless of a moratorium because of the number of bedrooms coming online



over the next two years. Investors will consider the new supply as a potential challenge in a short term.

Council Member Smiley asked about the numbers displayed in the following graph:

Graph 40: Student Apartment Supply and Demand Reconciliation, 2017-2022.



Council Member Smiley stated that over the next 10 years, Kimley-Horn is projecting 1,600 bedrooms as new demand, but nearly twice that of new supply. Council Member Smiley asked if this envisions that the additional mothballed units will come online as well as construction and rehab of existing sites.

Ms. Rossi responded yes.

Council Member Smiley stated that 720 at the bottom is the current excess vacancy. The 2,586 is the new construction intended.

Ms. Rossi stated that is correct.

Council Member Smiley stated that it seems that a lot of the excess vacancies are away from the ECU campus but a good bit of the forecasted new supply is close. In the absence of the price advantage sounds like a recipe for it getting worse at the three-mile mark.

Ms. Rossi stated that it could especially because a lot of those communities that are beyond three miles are older and may be becoming obsolete in their product offerings. Kimley-Horn found that across aboard like most of the communities offered at least a somewhat



consistent level of amenities that students would expect today. The new forecasted supply does include the 656 bedrooms of the retreat, which is the Charles Boulevard site. That is to be determined if it is built, but Kimley-Horn wanted to provide a conservative estimate so it was included. Obviously, it would bring the forecasted new supply number down quite a bit and bring those numbers more inline.

Council Member Smith asked City staff what is the intent that the City Council is looking at right now.

Chief Planner Weitnauer responded that this was a great investment of doing this study. The City Council could have discussion and give staff direction to give recommendations. Staff took direction from the City Council on May 8, 2017. Moratorium was discussed when former City Attorney David Holec was with the City, and he said that moratorium is not allowed for residential. The City could not do a moratorium for a few years to let the market settle down, but the City Council could take private dormitories off the book since they are an allowed use. The City Council could set where student housing is wanted and decide how much the City would want to control the market.

Chief Planner Weitnauer stated that one qualitative thing done by Kimley-Horn was to get a sense from the community. There is a section in the analysis that can be reviewed by the City Council or Ms. Rossi could provide a summary about people wanting more student housing, students downtown and what are the pros and cons. It is the City Council's role and the Community Development Department's role to work with the City Council on how to take this information and come up with some policy and land use revisions or the City Council could let the market do what was suggested by Kimley-Horn.

Chief Planner Weitnauer stated that the trend is that the developers are at the frontend for a couple of years that it is lucrative to build, hold on to it for a couple of years, and then sell it. Everything was going up, but it was so attractive and they all wanted to be part of it.

Chief Planner Weitnauer suggested that the City Council should take a look at the video of the May 8, 2017 City Council meeting. It was at that meeting that the City Council recommended to have the study prepared.

Council Member Smiley referred back to the graph of Student Apartment Supply and Demand Reconciliation and stated that if there is a situation where there is a tremendous tightness in the market rate economy and a loose over supply in the student side, some of that is going to convert. However inefficiently, some of those communities will become some type of market rate economy. Council Member Smiley asked whether Kimley-Horn has seen a similar product in other markets that have stopped being student housing and became nonstudents living there. Council Member Smiley asked what happens in situations like that.

Ms. Rossi responded that it varies and is challenging, especially as one hits those larger floor plans. Some of the communities that have a little bit more of a mixture of bedroom



type may find more success in that conversion. She has researched that it is not necessarily the market rate demand that really starts to function. A lot of times it will convert to attract more of an affordable or low-income household because it is not the ideal unit. They are making some tradeoffs of what one might desire in terms of a space for a household for the rooftop itself. That is not in every case.

Mayor Connelly stated that some of the complexes close to the University are newer complexes and the land costs closest to the University are really different, if someone is building three miles out. In the Uptown District, it would be \$1 million an acre in some locations. There is a reason why the price point is so much higher. It would be interesting to know what The Boundary and First Street Apartments are charging annually for rental increases.

Mayor Connelly stated that some of the larger complexes do sell. Sometimes the buyer wants to retain the management firm and maintenance staff and some do not and want to cut costs and change that. It should be noted also that could significantly impact the occupancy in some of those locations. There are some lucrative marketing things that are done to attract renters.

Mayor Connelly stated that the market will work itself out and it is scary as a government body to support a moratorium or controlling the market. The developers and banks loaning the money to the developers will determine what is being built in Greenville. It is good to hear that there is a need for market-rate housing in Greenville.

Ms. Rossi stated that there is room for market-rate housing in the uptown area. It is happening nationally. Kimley-Horn's numbers do not include the Imperial Warehouse site because there is no harden firm to that yet. Kimley-Horn is really focusing on things that were entitled, but it presents a product that is not a whole lot of right now.

Mayor Connelly stated that some of the four-bedroom places may not be able to repurpose. That may be a tough product, but there are some in the complexes such as Copper Beach. Sometimes people buy and change them into nonstudent housing.

Council Member Meyerhoeffer asked what units are most attractive for an uptown area. Are condominiums, rowhomes, or duplexes needed in the uptown area?

Ms. Rossi responded that having a variety of product types would be great. Apartments are popular and have been for the last five years and they are driving a lot of the development. But, there is something to be said for the condominium market and ownership opportunities will come back. It has been slower to come back in North Carolina than in other places such as Florida.

Ms. Rossi stated that Charlotte has not seen a significant amount of condominium development and are still heavily into apartments. Apartments can convert. Bringing in a household factor into the uptown can help some of the retail uses. Students will certainly



visit the entertainment and restaurants, but traditional households would probably do that more so. It is offering some variety of people who are living uptown and want to support the local economy.

Council Member Smith asked how the City could attract more market-rate housing.

Ms. Rossi responded that there are policy investments and having some projects that are successful. There are some townhouses that are rental product in uptown and are relatively new and they are getting great rents. It is highlighting some of those great opportunities and making it accessible, as the rents are increasing and the market-rate product performance look better.

Council Member Smith asked in Kimley-Horn's research, are there cities that limit the over four-bedroom development.

Ms. Rossi stated that she could certainly look into that, but she does not have any specific information. Greenville is a unique situation because it is such a college focused community whereas other cities may have limitations on the number of unrelated people that could live under one rooftop. She would want to look at other communities that are very college centric and see what type of limitations, if any, they make. Her guess is probably not or at least similar to Greenville requiring some additional approvals to be able to build that product type.

Council Member Smith asked with a strong interest in trying to diversify the housing, what strategies could be employed in order to add more options to the City's housing stock right now.

Ms. Rossi stated that she has not heavily researched the City's Zoning Ordinance, but she is aware that the City recently updated its Comprehensive Plan. She would work with the City's Planning Division and Community Development Department to make sure that the land use policies in the areas identified for future growth and diverse product types are up-to-date. She would also make sure that they are supportive of different densities and flexibilities that may be able to offer some tradeoffs.

Council Member Smith stated that as a government, the City does not want to control the market to a certain point. At the same time, the City has to be careful about its growth because Greenville is larger than just being a college town and the other people who are living in Greenville must be considered as well. A 63% rental rate is high and she would love for the student housing and market-rate numbers to be 50/50.

Council Member Smith stated that the City Council, as a governing body, must be responsible for not allowing a product that may not be able to be diverse enough to change to fit families. She does not want things like North Campus Crossing to happen, which was not such a good situation in her district. The City Council must look at the growth and development of the City and should not exclude certain individuals. That is why market-



rate housing is needed so that Greenville will have and attract young professionals, professors at ECU, and doctors at the Vidant Center.

Council Member Smith stated that the City Council should give staff some direction to bring back recommendations in maybe March relating to the best options for Greenville. The City would not want to be inundated with student housing and to exclude a certain subset of population, especially those in the inner part of the City.

Motion was made by Council Member Smith and seconded by Council Member Smiley to direct staff to bring recommendations on student and market rate housing to the City Council in March 2018.

Council Member Meyerhoeffer asked what was the original intent of this study as it was set by the previous City Council.

City Manager Wall responded that the original intent was simply to understand what the market was for student housing and market-rate housing was added in. Because she was not employed with the City at that time, she is not sure that the City Council really articulated what they were going to do with the data. They simply wanted to know where the market stood at that point, if there was too much student housing, and concept for market-rate housing was added and if there is enough or too much market-rate housing as well.

Chief Planner Weitnauer stated that a later date would give staff more time to come up with the recommendations.

Council Members Smith and Smiley accepted the timeframe amendment to allow staff to bring recommendations in May 2018 instead of March.

After a brief discussion, the motion failed 2 to 4 to direct staff to bring recommendations on student and market rate housing to the City Council in May 2018. Council Members Smith and Smiley voted in favor of the motion and Mayor Pro-Tem Glover and Council Members Bell, Litchfield, and Meyerhoeffer voted in opposition.

BUDGET ORDINANCE AMENDMENT #6 TO THE 2017-2018 CITY OF GREENVILLE BUDGET (ORDINANCE #17 040), THE CAPITAL RESERVE FUND (ORDINANCE #17-064), AND THE CAPITAL PROJECTS FUND (ORDINANCE #17-024) – (Ordinance No. 18-004)

Assistant City Manager Michael Cowin stated that Budget Ordinance Amendment #6 includes adjustment to the following funds:

- ❖ General Fund
- ❖ Enterprise Capital Projects Fund
- ❖ Stormwater Fund
- ❖ Transit Fund



- ❖ Housing Fund
- ❖ Capital Reserve Fund

Assistant City Manager Cowin summarized the items for this budget ordinance amendment:

**CITY OF GREENVILLE
BUDGET ORDINANCE AMENDMENT #6**

Description	Funds Impacted	Amount
A. Transfer Watershed Master Plan Capital Projects From Stormwater Utility Fund to Watershed Master Plan Capital Project Fund	Stormwater Fund Enterprise Capital Project Fund	\$1,326,000
B. Transfer Contracted Services From the Stormwater Utility Fund to the General Fund	General Fund Stormwater Fund	\$ 95,000
C. Recognize Funds Received From Federal and State Resources as well as Matching Funds for the Purchase of Four Transit Buses	Transit Fund	\$1,875,992
D. Recognize Estimated Revenues to be Received from the Red-Light Safety Camera Program. These Funds will be Passed Through to the Pitt County Board of Education	General Fund	\$1,337,500
E. Recognize Funds that have Rolled Over From Previous Years as well as Current Year Award for the Housing Fund	Housing Fund	\$4,440,417
F. Recognize Funds Received for Sidewalk on Evans Street as Part of NCDOT's Evans Street Widening Project	General Fund Capital Reserve Fund	\$ 11,200
G. Reclassify Funds From the Financial Services Budget to the Fire/Rescue Budget to Cover the Costs Associated with EMS Billing Staff	General Fund	\$ -

Assistant City Manager Cowin stated that as of Budget Ordinance Amendment #6, the City's contingency budget stands at a balance of \$30,000, which the City Council has available for



appropriation for one-time purposes. Overall, per Budget Ordinance Amendment #6, the City budget stands at approximately \$150,458,789, with the General Fund making up approximately 61.3% (\$92,156,088) of the total. That is relatively in line with the percentage that it usually makes up during this time of the year.

Mayor Connelly asked staff to give an overview of recognizing the estimated revenues to be received by the City displayed in Item D:

<u>Item</u>	<u>Justification</u>	<u>Funds Amended</u>	<u>Net Adjustment</u>
D	Recognize estimated revenues to be received by the City for the Red-Light Safety Camera Program. These funds will be passed through to the Pitt County Board of Education.	General	\$ 1,337,500

Assistant City Manager Cowin responded that this is a seven-month period (December through June) and staff does not have a lot of historical information available. What staff is projecting out is nearly 2,000 tickets a month and appropriating or allocating that over a seven-month period that works out to be about \$2.3-\$2.4 million a year, which is blown down to about \$1.3 million. The latest numbers are coming in a little bit higher than that. As the City moves further into the year and if it looks that the revenues will exceed that, staff will come back with another budget amendment before the City Council to true it up. He would expect those numbers upfront to be higher as it becomes a part of the community's operations. It may come up as 3,000 tickets or more and should reduce as the City moves through the year.

Mayor Connelly stated Item E displays a large sum of money that the City is recognizing funds that have rolled over from previous years:

<u>Item</u>	<u>Justification</u>	<u>Funds Amended</u>	<u>Net Adjustment</u>
E	Recognize funds that have rolled over from previous years as well as current year award for the Housing Fund.	Enterprise Capital Projects Fund	\$ 4,440,417

Assistant City Manager Cowin stated that each year, when the budget is created it is on a year by year basis and there is a beginning and an end. That is true for the General Fund, an \$80 million fund, Stormwater Fund and so on. The Housing Fund is a multi-year fund meaning that the projects can cross over from one year to the next. Last year was the first year in the new system. This fund was not set up as a multi-year fund. So last year not only was the City accounting for projects from the year prior and the current year, now the City has a three-year period. The City has received about \$1.5 million a year for CDBG and HOME. This is a three-year period where the City is setting up a budget for the last three years to allow the City to close the budgets out and does not have an impact on the overall



budget. It is just on a standpoint of a project may have been started in a previous year and paid out of a previous year budget and the City must recognize that full budget from beginning to end.

Mayor Connelly asked if it is safe to say that the City does not have \$4.4 million. Assistant City Manager Cowin responded that is correct.

Mayor Connelly stated that when the City Council had a discussion earlier this year, it was a 24-month period before the City would lose those funds.

Assistant City Manager Cowin stated that the City usually receives probably a little bit more than \$1 million a year through CDBG and HOME funds. The City is waiting for news about the City's actual allocation.

Motion was made by Council Member Smiley and seconded by Mayor Pro-Tem Glover to adopt the ordinance for Budget Ordinance Amendment #6. Motion carried unanimously.

(ADDED) RESOLUTION TO CLOSE AN UNNAMED ALLEYWAY LOCATED NORTH OF DICKINSON AVENUE AND EAST OF PITT STREET – (Resolution No. 055-17)

Council Member Smith explained that although the City Council approved a resolution at its November 9, 2017 City Council meeting, the document attached to the agenda for that meeting was incorrect. That document was a resolution of the City Council declaring the intent to close an unnamed alleyway instead of an order to close it.

Council Member Smith stated that the resolution was adopted during her tenure as Mayor. She is asking the City Council to authorize her to sign the correct order referenced above and the order is retroactive back to November 9, 2017. Staff had a discussion with the applicant, and the applicant is in agreement with the order and does not object to this correction being made. She wants this to be done with transparency as a public record so that no one will be asking questions in the future about this confusion.

Motion was made by Council Member Smith and seconded by Council Member Smiley to adopt the revised resolution to close an unnamed alleyway located North of Dickinson Avenue and East of Pitt Street. Motion carried unanimously.

REVIEW OF JANUARY 11, 2018 CITY COUNCIL MEETING

The Mayor and City Council reviewed the agenda for the January 11, 2018 City Council meeting.



CITY MANAGER’S REPORT

City Manager Wall stated that the City Council has a regular meeting scheduled for February 19, at 6:00 p.m. She is requesting the City Council to designate that meeting as a Joint City of Greenville and Greenville Utilities Commission meeting. The joint meeting will begin at 6:00 p.m. at the Water Treatment Plant

Motion was made by Council Member Smiley and seconded by Council Member Meyerhoeffler to designate the City Council’s February 19, 2018 meeting as a Joint meeting with the Greenville Utilities Commission. Motion carried unanimously.

City Manager Wall announced that on Monday, January 15, 2018, the City will recognize Martin L. King Jr.’s Birthday. The 21st Annual Unity Breakfast will be held in the Harvey Hall at the East Carolina University Murphy Center, 1 Ficklen Drive, 7:30 p.m.–9:00 p.m. on Monday, January 15. Also, on January 15 beginning at 10:00 a.m. at Five Points Plaza, the City will be doing a day of service for its City employees and Council Members who would like to participate. Community service projects have been identified for a couple of hours.

City Manager Wall commended City employees, who braved freezing temperatures over the past couple of days to both prepare for this winter weather as well as to respond to the recent snow storm. The City received 4-5 inches of snow, preceded by sleet and there was an extended period of freezing temperatures, which really necessitated quite lengthy preparations by City staff. The Public Works Department worked on the City’s streets, sidewalks, and parking lots. The Solid Waste crew removed garbage under really difficult circumstances.

City Manager Wall stated that since the morning of the storm, the City had 50-60 employees who worked 12-hour shifts applying salt and brine to the streets, shoveling snow from sidewalks, and plowing roadways to ensure that the City’s primary and secondary streets and sidewalks were cleaned. Over 300 tons of salt and 35,000 gallons of brine were applied to the streets.

COMMENTS FROM MAYOR AND CITY COUNCIL

The Mayor and City Council made comments about past and future events.

CLOSED SESSION

Council Member Bell moved to enter closed session in accordance with G.S. §143-



318.11(a)(1) to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, said laws rendering the information as privileged or confidential being the Open Meetings Law, specifically Closed Session minutes; and in accordance with G.S. §143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body including consultation relating to the lawsuits involving the City of Greenville and LCD Acquisitions, LLC and the City of Greenville and William Scott Kozel. Mayor Pro-Tem Glover seconded the motion, which passed by unanimous vote.

Mayor Connelly declared the City Council in Closed Session at 8:59 p.m. and called a brief recess to allow Council Members to relocate to Conference Room 337.

Upon conclusion of the closed session discussion, motion was made by Council Member Smiley and seconded by Mayor Pro-Tem Glover to return to open session. Motion was approved unanimously, and Mayor Connelly returned the City Council to open session at 9:22 p.m.

ADJOURNMENT

There being no further business before the City Council, motion was made by Council Member Smiley and seconded by Council Member Meyerhoeffer to adjourn the meeting. Motion carried unanimously, and Mayor Smith declared the meeting adjourned at 9:22 p.m.

Respectfully Submitted

Polly Jones
Deputy City Clerk

PROPOSED MINUTES
MEETING OF THE CITY COUNCIL
CITY OF GREENVILLE, NORTH CAROLINA
THURSDAY, JANUARY 11, 2018



A regular meeting of the Greenville City Council was held on Thursday, January 11, 2018 in the Council Chambers, located on the third floor at City Hall, with Mayor P. J. Connelly presiding. Mayor Connelly called the meeting to order at 6:00 pm and gave the invocation, followed by the Pledge of Allegiance.

Those Present:

Mayor P. J. Connelly, Mayor Pro-Tem Rose H. Glover and Council Members Kandie D. Smith, Will Bell, Rick Smiley, William F. Litchfield, Jr. and Brian V. Meyerhoeffer, Jr.

Those Absent:

None

Also Present:

City Manager Ann E. Wall, City Attorney Emanuel D. McGirt, City Clerk Carol L. Barwick and Deputy City Clerk Polly W. Jones

APPROVAL OF THE AGENDA

City Manager Ann Wall noted a request to continue the ordinance to annex Parkside Bluffs, Section 2, Phase 1A to February and a request by the City Attorney to add a closed session.

Upon motion by Council Member Smiley and second by Council Member Litchfield, the City Council voted unanimously to approve the agenda with the recommended changes.

PUBLIC COMMENT PERIOD

Mayor Connelly opened the public comment period at 6:04 pm, explaining procedures which should be followed by all speakers. There was no one present who wished to address the City Council and Mayor Connelly closed the public comment period at 6:05 pm.

APPOINTMENTS



APPOINTMENTS TO BOARDS AND COMMISSIONS

Community Appearance Commission

Council Member Smiley made a motion to appoint Angelica Diaz to fill an unexpired term that will expire April 2020 in replacement of Jorgette Mullins, who had resigned. Council Member Smith seconded the motion, which carried unanimously. Council Member Smiley continued all additional appointments.

Firefighters Relief Fund Committee

Council Member Smiley made a motion to reappoint Peter Geiger to a two-year term that will expire January 2020. Council Member Bell seconded the motion, which carried unanimously.

Greenville Bicycle & Pedestrian Commission

Council Member Bell made a motion to appoint Bryson White to a first three-year term that will expire January 2021 in replacement of Patrick Harris, who was no longer eligible to serve. Council Member Smiley seconded the motion, which carried unanimously. Council Member Bell continued all additional appointments.

Historic Preservation Commission

Council Member Litchfield made a motion to appoint Jeremy Jordan to an unexpired term that will expire January 2019 in replacement of Alice Arnold, who had resigned. Council Member Bell seconded the motion, which carried unanimously.

Council Member Litchfield made a motion to appoint Jeremy Koonts to a first three-year term that will expire January 2021 in replacement of Kerry Carlin, who was no longer eligible to serve. Council Member Smiley seconded the motion, which carried unanimously.

Council Member Litchfield continued all additional appointments.

Human Relations Council

Mayor Pro-Tem Glover made a motion to appoint Deborah Monroe to an unexpired term that will expire September 2020 in replacement of Prudencio Martinez-Mengal, who was no longer eligible to serve. Council Member Smith seconded the motion, which it carried unanimously. Mayor Pro-Tem Glover continued all additional appointments.

Investment Advisory Committee

Council Member Litchfield made a motion to appoint Yifan Guo to a first three-year term that will expire October 2020 in replacement of Cameron Lovitt, who did not meet the attendance requirement. Council Member Smiley seconded the motion, which carried unanimously.

Pitt-Greenville Convention & Visitors Authority

Council Member Meyerhoeffer continued all appointments.



Police Community Relations Committee

Mayor Pro-Tem Glover continued the appointment of Leonard Naipaul’s seat.

Public Transportation & Parking Commission

Mayor Pro-Tem Glover continued all appointments.

Redevelopment Commission

Council Member Litchfield continued the appointment of Jeremy King’s seat.

Youth Council

Mayor Pro-Tem Glover continued all appointments.

NEW BUSINESS

PUBLIC HEARINGS

ORDINANCE TO ANNEX PARKSIDE BLUFFS, SECTION 2, PHASE 1A, LOT 4 INVOLVING 3.329 ACRES LOCATED AT THE CURRENT TERMINUS OF PARKSIDE DRIVE

This item was continued to February.

ORDINANCE REQUESTED BY AMANDA M. GARRIS AND KARL B. MANNING ET. AL. TO REZONE 21.6929 ACRES LOCATED BETWEEN DICKINSON AVENUE EXTENSION AND GREENVILLE BOULEVARD AND 800+/1 FEET WEST OF WILLIAMS ROAD FROM RA20 (RESIDENTIAL-AGRICULTURAL) AND CG (GENERAL COMMERCIAL) TO R6 (RESIDENTIAL [HIGH DENSITY MULTI-FAMILY]) – (Ordinance No. 18-005)

Chief Planner Tom Weitnauer stated Amanda M. Garris and Karl B. Manning et. al. have requested to rezone 21.6929 acres located between Dickinson Avenue Extension and Greenville Boulevard and 800+/1 feet west of Williams Road from RA20 (Residential-Agricultural) and CG (General Commercial) to R6 (Residential [High Density Multi-family]).

Based on the possible uses permitted by the requested rezoning, the proposed rezoning classification could generate 1,929 trips to and from the site on Dickinson Avenue Extension, which is a net increase of 1,211 additional trips per day. During the review process, measures to mitigate the traffic will be determined. A traffic assessment may be required.

In 1976, the property was incorporated into the City's extra-territorial jurisdiction (ETJ) and zoned RA20 as part of a large-scale ETJ extension. In 1981, a portion of the property was rezoned to CN and then to CG in 2013. Water and Sanitary Sewer are available. There



are no known historical conditions/constraints on this property, nor are there any known environmental conditions/constraints.

Under the current zoning, Mr. Weitnauer stated the site could accommodate 60-75 single-family lots. Under the proposed zoning, the site could accommodate 250-290 multi-family units (1, 2 and 3 bedrooms). The anticipated build-out time is within 2-5 years.

Surrounding land uses and zoning are as follows:

North: RA20 - Brook Hollow Duplexes common area and two (2) single-family residences

South: CH - Crossland Homes Dealership; CG - Family Dollar and vacant (under common ownership of the applicant)

East: RA20 - Manning Forest Townhomes common area and one (1) single-family residence

West: RA20 - Two (2) single-family residences (one under common ownership of applicant); CG - vacant (under common ownership of the applicant)

Mr. Weitnauer stated that, in staff's opinion, the request is in compliance with Horizons 2026: Greenville's Community Plan and the Future Land Use Plan and Character Map. "In compliance with the comprehensive plan" should be construed as meaning the requested zoning is (i) either specifically recommended in the text of the Horizons Plan (or addendum to the plan) or is predominantly or completely surrounded by the same or compatible and desirable zoning and (ii) promotes the desired urban form. The requested district is considered desirable and in the public interest, and staff recommends approval of the requested rezoning.

Mr. Weitnauer stated the Planning and Zoning Commission voted unanimously to recommend approval of the request at its December 19, 2017 meeting.

Mayor Connelly declared the public hearing for the proposed rezoning open at 6:14 pm and invited anyone wishing to speak in favor to come forward.

Ken Malpass – No Address Given

Mr. Malpass, representing the applicant, stated he has nothing to add, but is available to answer any questions the Council may have.

Hearing no one else wishing to speak in favor, Mayor Connelly invited comment in opposition. Hearing none, Mayor Connelly closed the public hearing at 6:14 pm.

Mayor Pro-Tem Glover moved to adopt the ordinance to rezone 21.6929 acres located between Dickinson Avenue Extension and Greenville Boulevard and 800+/1 feet west of Williams Road from RA20 (Residential-Agricultural) and CG (General Commercial) to R6 (Residential [High Density Multi-family]). Council Member Litchfield seconded the motion, which passed by unanimous vote.



ORDINANCE REQUESTED BY JAMES P. HOPF AND AMY A. WELLS, CO-TRUSTEES OF THE TRUST CREATED UNDER THE LAST WILL AND TESTAMENT OF PHILIP E. CARROLL, TO REZONE 1.0025 ACRES LOCATED ALONG THE SOUTHERN RIGHT-OF-WAY OF PACTOLUS HIGHWAY AND 850+/- FEET EAST OF MUMFORD ROAD FROM RA20 (RESIDENTIAL-AGRICULTURAL) TO OR (OFFICE-RESIDENTIAL [HIGH DENSITY MULTI-FAMILY]) – (Ordinance No. 18-006)

Chief Planner Tom Weitnauer stated James P. Hopf and Amy A. Wells, Co-Trustees of the trust created under the last will and testament of Philip E. Carroll, have requested to rezone 1.0025 acres located along the southern right-of-way of Pactolus Highway and 850+/- feet east of Mumford Road from RA20 (Residential-Agricultural) to OR (Office-Residential [High Density Multi-family]).

According to Mr. Weitnauer, the Future Land Use and Character Map recommends office/institutional (OI) along the southern right-of-way of Pactolus Highway, west of Cedar Drive, transitioning to potential conservation/open space (PCOS) farther west and to the south. The Future Land Use and Character Map recommends potential conservation/open space (PCOS) along the Tar River.

Based on the analysis comparing the existing zoning (38 trips) and the requested rezoning, the proposed rezoning classification could generate approximately 14 trips to and from the site on Pactolus Highway, which is a net decrease of 24 less trips per day. Since the traffic analysis for the requested rezoning indicates that the proposal would generate less traffic than the existing zoning, a traffic volume report was not generated. During the review process, measures to mitigate the traffic will be determined.

In 1969, the property was zoned to its current zoning. Water is located in the right-of-way of Pactolus Highway. Sanitary sewer is not available. There are no known historical conditions/constraints on this property. The subject property is impacted by the 100-year floodplain associated with the Tar River.

Under the current zoning, Mr. Weitnauer stated the site could accommodate no more than four (4) single-family lots. Under the proposed zoning, staff would anticipate 1,300 square feet of professional office space. The anticipated build-out time is within one (1) year.

Surrounding land uses and zoning are as follows:

North: RA20 - Two (2) mobile home residences

South: RA20 - Farmland (under common ownership of the applicant)

East: RA20 - One (1) single-family residence

West: RA20 - Farmland (under common ownership of the applicant)

Mr. Weitnauer stated that, in staff's opinion, the request is in compliance with Horizons 2026: Greenville's Community Plan and the Future Land Use Plan and Character Map. "In compliance with the comprehensive plan" should be construed as meaning the requested



zoning is (i) either specifically recommended in the text of the Horizons Plan (or addendum to the plan) or is predominantly or completely surrounded by the same or compatible and desirable zoning and (ii) promotes the desired urban form. The requested district is considered desirable and in the public interest, and staff recommends approval of the requested rezoning.

Mr. Weitnauer stated the Planning and Zoning Commission voted unanimously to recommend approval of the request at its December 19, 2017 meeting.

Mayor Connelly declared the public hearing for the proposed rezoning open at 6:18 pm and invited anyone wishing to speak in favor to come forward.

Jon Day – No Address Given

Mr. Day, speaking on behalf of the potential buyer – an electrical contractor planning to use the site for office space, stated he has nothing to add, but offered to answer any questions the City Council might have.

Hearing no one else wishing to speak in favor, Mayor Connelly invited comment in opposition. Hearing none, Mayor Connelly closed the public hearing at 6:30 pm.

Council Member Meyerhoeffer moved to adopt the ordinance to rezone 1.0025 acres located along the southern right-of-way of Pactolus Highway and 850+/- feet east of Mumford Road from RA20 (Residential-Agricultural) to OR (Office-Residential [High Density Multi-family]). Council Member Smiley seconded the motion, which passed by unanimous vote.

OTHER ITEMS OF BUSINESS

RESOLUTION APPROVING A LEASE AGREEMENT WITH THE GREENVILLE INDUSTRIAL-EPPES HIGH SCHOOL ALUMNI HERITAGE SOCIETY FOR A PORTION OF THE C. M. EPPES RECREATION CENTER – (Resolution No. 002-18)

Recreation and Parks Director Gary Fenton stated the Greenville Industrial-Eppes High School Alumni Heritage Society has been utilizing a portion of the Eppes Recreation Center (that was part of the original high school) as the C.M. Eppes Cultural Center, and has requested an extension of their existing lease, which will expire on January 31, 2018. The relationship between the Recreation and Parks Department and Alumni Society is one of respect and cooperation, and staff continues to believe that this is an appropriate and desirable use for this space at the Eppes Recreation Center. The Recreation and Parks Commission reviewed this item at their January 10, 2018 meeting, and recommend approval.



Upon motion by Council Member Smiley and second by Mayor Pro-Tem Glover, the City Council voted unanimously to adopt the resolution approving a lease agreement with the Greenville Industrial-Eppes High School Alumni Heritage Society for a portion of the C.M. Eppes Recreation Center, through January 31, 2021.

BOND ORDER RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF STORMWATER SYSTEM REVENUE BONDS, SERIES 2018 – (Resolution No. 003-18)

Financial Services Director Bernita Demery stated that, at its December 14, 2017 meeting, the City Council authorized the filing of an application with the North Carolina Local Government Commission (LGC) requesting approval of the issuance of not to exceed \$15,000,000 Stormwater System Revenue Bonds, Series 2018 for the purpose of providing funds, together with other available funds, to pay or reimburse the costs of the Project, fund any necessary debt service reserve fund for the Series 2018 Bonds, and pay certain other costs associated with the sale and issuance of the Series 2018 Bonds. The LGC approved the City's application for the issuance of the Series 2018 Bonds in an aggregate principal amount not to exceed \$15,000,000 in accordance with N.C.G.S. 159-86 on January 9, 2018. As a result, and subject to City Council approval, the City has determined to issue the Series 2018 Bonds to be dated as of March 1, 2018.

Following a brief discussion, Council Member Smiley moved to adopt the bond order resolution for the issuance and sale of the Stormwater System Revenue Bonds, Series 2018. Council Member Meyerhoeffer seconded the motion, which passed by unanimous vote.

CITY MANAGER'S REPORT

City Manager Ann Wall acknowledged work done by various staff members from Recreation and Parks, Public Works, Financial Services and the Information Technology Departments on developing a work order and inventory system: Parks Facilities Manager Steve Warner, Traffic Services Supervisor Willie McLawhorn, Accounting Specialist Mitch Gibbs and Munis Project Manager Jon Hoggard. This behind the scenes project really creates new efficiencies and establishes a great foundation for the City, and she appreciates the efforts put into this work.

Ms. Wall stated she also wanted to recognize and thank the Greenville Fire-Rescue (GFR) Department for their recent participation in two community events. In October, they did "Pullin' for Pink" in partnership with Eastern Radiology, raising almost \$40,000 to help support breast cancer screenings/early detection programs and aid breast cancer patients during their treatment. All the proceeds benefit women and men in Pitt, Beaufort and Lenoir Counties. In December, GFR worked with a number of groups including Greenville Utilities, the Salvation Army, Pitt County Schools, NC State Highway Patrol, the Farmville Police Department, the Greenville Police Department and Inner Banks Media to conduct a



toy drive for children in the local community. Over 900 children were served as a result of that toy drive.

COMMENTS FROM THE MAYOR AND CITY COUNCIL

The Mayor and City Council made comments about past and future events.

CLOSED SESSION (ADDED)

Council Member Bell moved to enter closed session in accordance with G.S. §143-318.11 (a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body including consultation on the lawsuit related to the use of red light cameras. Mayor Pro-Tem Glover seconded the motion, which passed by unanimous vote.

Mayor Connelly declared the City Council in Closed Session at 6:34 pm and called a brief recess to allow Council Members to relocate to Conference Room 337.

Upon conclusion of the closed session discussion, motion was made by Council Member Smiley and seconded by Mayor Pro-Tem Glover to return to open session. Motion was approved unanimously, and Mayor Connelly returned the City Council to open session at 6:59 pm.

ADJOURNMENT

Council Member Smiley moved to adjourn the meeting, seconded by Council Member Bell. There being no further discussion, the motion passed by unanimous vote and Mayor Connelly adjourned the meeting at 7:00 pm.

Respectfully submitted,

Carol L. Barwick, CMC
City Clerk



City of Greenville, North Carolina

Meeting Date: 2/5/2018
Time: 6:00 PM

Title of Item: Resolution accepting dedication of rights-of-way and easements for Langston West Sections 8 and 9

Explanation: **Abstract:** This item proposes a resolution to accept the dedication of rights-of-way and easements for Langston West Sections 8 and 9.

Explanation: In accordance with the City's Subdivision regulations, rights-of-way and easements have been dedicated for Langston West Sections 8 and 9 (Map Book 81 at Page 144). A resolution accepting the dedication of the aforementioned rights-of-way and easement is attached for City Council consideration. The final plat showing the rights-of-way and easements is also attached.

Fiscal Note: Funds for the annual maintenance of these rights-of-way and easements will be included in the 2018-2019 budget. Currently, there are sufficient funds to begin maintenance of these roadways in the current fiscal year.

Recommendation: City Council adopt the attached resolution accepting dedication of rights-of-way and easements for Langston West Sections 8 and 9.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

- [Langston West Map](#)
- [February 2018 Right of Way Resolution 1069856](#)

RESOLUTION NO.
A RESOLUTION ACCEPTING DEDICATION TO THE PUBLIC OF
RIGHTS-OF-WAY AND EASEMENTS ON SUBDIVISION PLATS

WHEREAS, G.S. 160A-374 authorizes any City Council to accept by resolution any dedication made to the public of land or facilities for streets, parks, public utility lines, or other public purposes, when the lands or facilities are located within its subdivision-regulation jurisdiction; and

WHEREAS, the Subdivision Review Board of the City of Greenville has acted to approve the final plats named in this resolution, or the plats or maps that predate the Subdivision Review Process; and

WHEREAS, the final plats named in this resolution contain dedication to the public of lands or facilities for streets, parks, public utility lines, or other public purposes; and

WHEREAS, the Greenville City Council finds that it is in the best interest of the public health, safety, and general welfare of the citizens of the City of Greenville to accept the offered dedication on the plats named in this resolution.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Greenville, North Carolina:

Section 1. The City of Greenville accepts the dedication made to the public of lands or facilities for streets, parks, public utility lines, or other public purposes offered by, shown on, or implied in the following approved subdivision plats:

Langston West Sections 8 and 9

Map Book 81

Page 144

Section 2. Acceptance of dedication of lands or facilities shall not place on the City any duty to open, operate, repair, or maintain any street, utility line, or other land or facility except as provided by the ordinances, regulations or specific acts of the City, or as provided by the laws of the State of North Carolina.

Section 3. Acceptance of the dedications named in this resolution shall be effective upon adoption of this resolution.

Adopted the 5th day of February, 2018.

P. J. Connelly, Mayor

ATTEST:

Carol L. Barwick, City Clerk

NORTH CAROLINA
PITT COUNTY

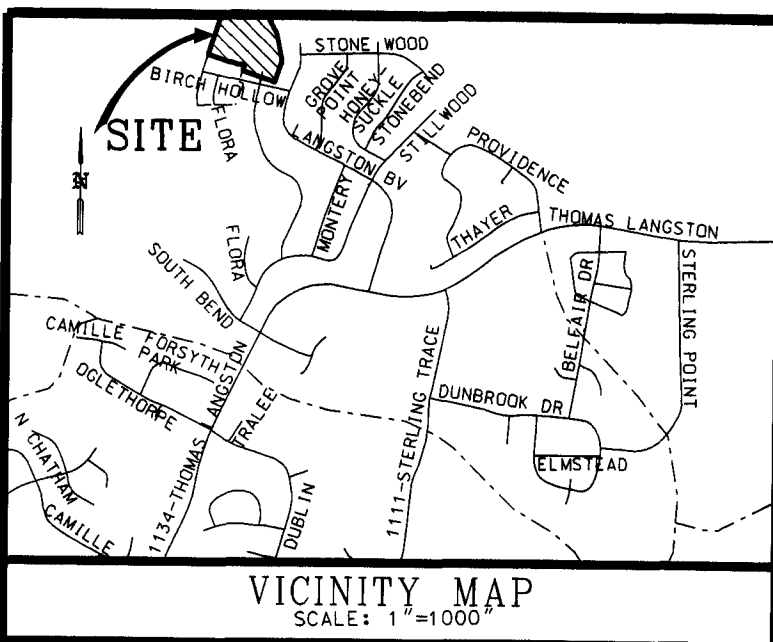
I, Polly Jones, Notary Public for said County and State, certify that Carol L. Barwick personally came before me this day and acknowledged that she is the City Clerk of the City of Greenville, a municipality, and that by authority duly given and as the act of the municipality, the foregoing instrument was signed in its name by its Mayor, sealed with the corporate seal, and attested by herself as its City Clerk.

WITNESS my hand and official seal this the 5th day of February, 2018.

Notary Public

Attachment number 1
Page 2 of 2

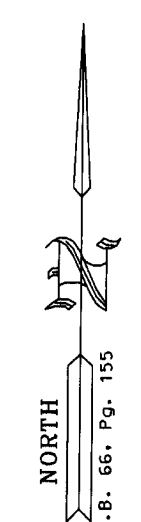
My Commission Expires:



CURVE DATA

C1 R= 400.00' Δ= 09°08'39" L= 63.84' Ch=N 20°39'45"E 63.77'	C2 R= 400.00' Δ= 10°11'11" L= 71.02' Ch=N 05°59'49"E 71.02'	C3 R= 400.00' Δ= 14°45'02" L= 72.03' Ch=N 00°44'42"E 71.93'	C4 R= 400.00' Δ= 14°19'26" L= 72.54' Ch=N 06°01'40"W 22.54'
C5 R= 400.00' Δ= 10°11'25" L= 71.10' Ch=N 12°44'04"W 71.01'	C6 R= 400.00' Δ= 05°04'26" L= 35.42' Ch=S 20°21'49"W 35.41'	C7 R= 350.00' Δ= 10°45'31" L= 90.56' Ch=S 15°29'17"E 90.31'	C8 R= 25.00' Δ= 92°32'21" L= 40.38' Ch=S 38°11'15"W 36.13'
C9 R= 300.00' Δ= 29°18'30" L= 153.46' Ch=N 19°25'53"W 151.75'	C10 R= 350.00' Δ= 04°43'56" L= 28.91' Ch=S 67°08'37"E 28.90'	C11 R= 350.00' Δ= 12°55'08" L= 78.92' Ch=S 75°58'11"E 78.75'	C12 R= 350.00' Δ= 11°33'56" L= 70.65' Ch=S 88°12'44"E 70.53'
C13 R= 25.00' Δ= 94°32'49" L= 41.25' Ch=S 47°08'52"E 36.73'	C14 R= 350.00' Δ= 25°08'10" L= 153.55' Ch=S 12°39'59"W 152.32'		

Doc ID: 013818490001 Type: CRP
Recorded: 05/11/2017 at 09:25:28 AM
Fee Amt: \$21.00 Page 1 of 1
Pitt County, NC
Lisa P. Nichols REG OF DEEDS
BK 81 Pg 144



SITE DATA

NUMBER OF LOTS CREATED.....	21
TOTAL AREA IN TRACT.....	8.1831 AC
AREA IN COMMON AREA.....	0
AREA IN PARKS, RECREATION AREAS AND THE LIKE.....	0

LEGEND

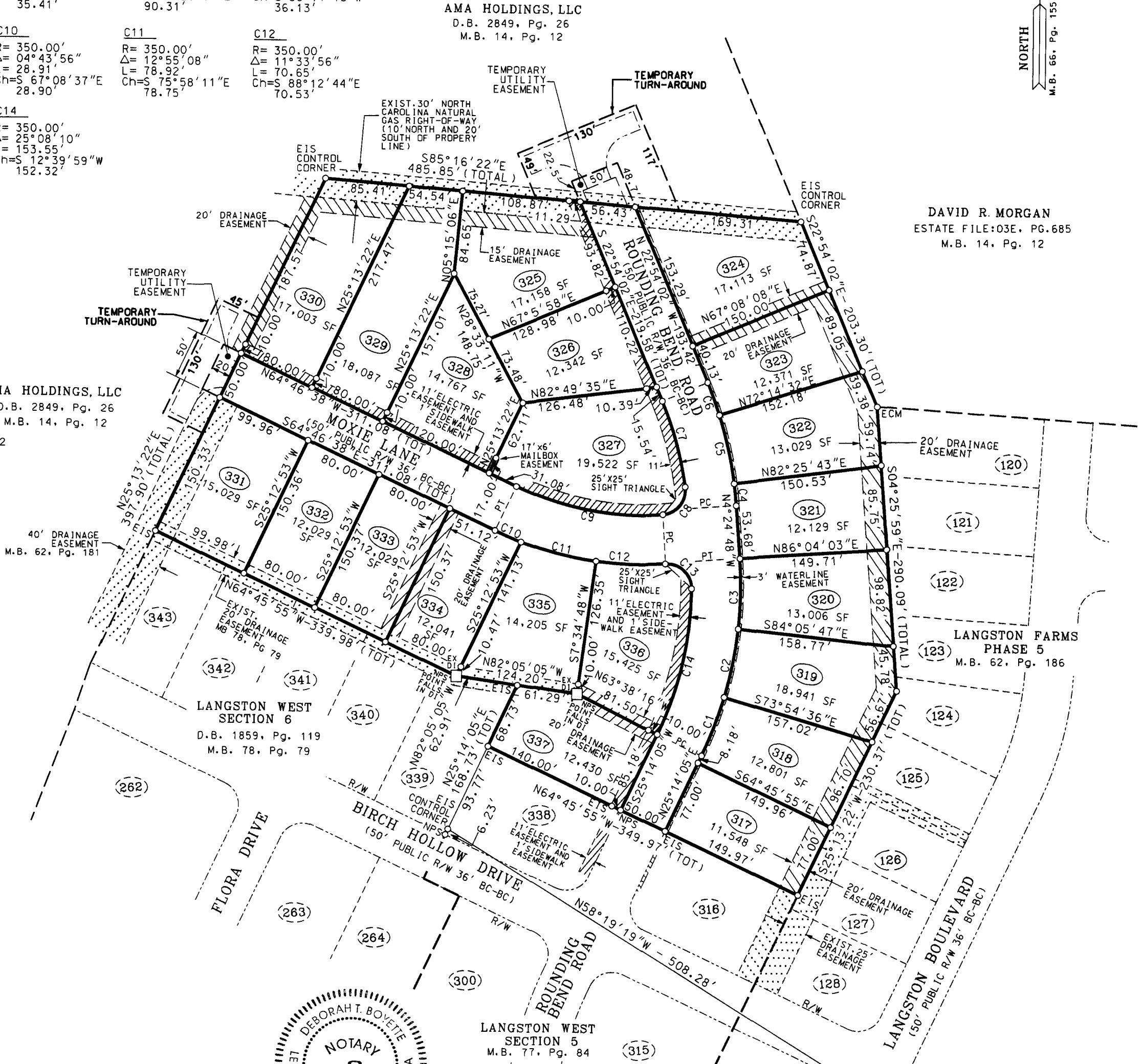
- NPS — NO POINT SET
- EIS — EXISTING IRON STAKE
- EIR — EXISTING IRON ROD
- CH — CHORD
- PT — POINT OF TANGENCY
- PC — POINT OF CURVATURE
- Δ — DELTA
- R — RADIUS
- BC — BACK OF CURB
- Ac. — ACRES
- L — CURVE LENGTH
- C — CENTERLINE
- R/W — RIGHT-OF-WAY
- EPKN — EXISTING PARKER KALON NAIL
- NIS — NEW IRON STAKE
- CC — CONTROL CORNER
- HSW — HOLE IN THE SIDEWALK
- SPKN — SET PARKER KALON NAIL
- NPF — NO POINT FOUND
- DI — DROP INLET

NOTES:

- THE DESIGNATION NOTED OVER WATER, SANITARY SEWER, GAS OR ELECTRIC LINES IS FOR THE PURPOSE OF ESTABLISHING THE WIDTH OF SAID EASEMENT. THE EASEMENTS SHOWN ARE NOT EXCLUSIVE AND WILL PERMIT THE FUTURE INSTALLATION OF WATER, SANITARY SEWER, GAS AND ELECTRIC LINES WITHIN THOSE DESIGNATED WIDTHS.
- ALL AREAS CALCULATED BY COORDINATE GEOMETRY.
- THIS PROPERTY IS NOT LOCATED IN A SPECIAL FLOOD HAZARD AREA AS DETERMINED BY THE NATIONAL FLOOD INSURANCE PROGRAM. REFERENCE: FIRM PANEL NUMBER 372046600J, PRELIMINARY DATE JUNE 8, 2011.
- IRON STAKES SET AT ALL LOT CORNERS UNLESS OTHERWISE NOTED.
- NO PERMANENT STRUCTURE(S), INCLUDING BUT NOT LIMITED TO SUBDIVISION STONAGE, FENCES OR STORAGE BUILDINGS, SHALL BE CONSTRUCTED OR LOCATED IN ANY DRAINAGE EASEMENT SHOWN ON THIS PLAT WITHOUT PRIOR APPROVAL FROM THE CITY OF GREENVILLE PUBLIC WORKS DEPARTMENT.
- NO BUILDINGS, STRUCTURES, OR OTHER IMPROVEMENTS, MATERIALS AND SURFACES, INCLUDING BUT NOT LIMITED TO PRINCIPAL AND ACCESSORY STRUCTURES AND ADDITIONS OR APPURTENANCES THERETO, SIGNAGE, FENCES, WALLS, MECHANICAL EQUIPMENT, CANOPIES, ANTENNAS, MASTS, AERIALS, MONUMENTS, LANDSCAPE PLANTINGS, FILL MATERIALS, DEBRIS, SOLID WASTE COLLECTION CONTAINERS, MAIL RECEPTACLES AND IMPERVIOUS SURFACES, SHALL ENCRoACH WITHIN ANY DEDICATED EASEMENT WITHOUT PRIOR WRITTEN APPROVAL OF THE CITY OF GREENVILLE.
- THERE IS A NEW SIDEWALK EASEMENT TO RUN PARALLEL TO THE WESTERN RIGHT-OF-WAY OF ROUNDING BEND DRIVE. THE EASEMENT IS TO EXTEND FROM THE WESTERN RIGHT-OF-WAY TO 1' INSIDE LOTS 325, 326, 327, 336, AND 337. THERE IS ALSO A NEW SIDEWALK EASEMENT THAT RUNS PARALLEL TO THE NORTHERN RIGHT-OF-WAY OF MOXIE LANE AND IS TO EXTEND TO 1' INSIDE LOTS 327, 328, 329, AND 330.

AMA HOLDINGS, LLC
D.B. 2849, Pg. 26
M.B. 14, Pg. 12

Attachment number 2
Page 1 of 1

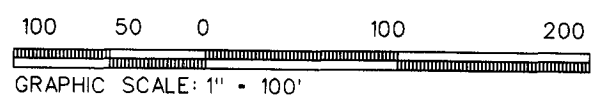


DAVID R. MORGAN
ESTATE FILE:03E, PG.685
M.B. 14, Pg. 12

LANGSTON WEST SECTION 6
D.B. 1859, Pg. 119
M.B. 78, Pg. 79

LANGSTON WEST SECTION 5
M.B. 77, Pg. 84

LANGSTON FARMS PHASE 5
M.B. 62, Pg. 186



SHEET 1 OF 1

PARCEL NUMBER 69714
REFERENCE: DEED BOOK 1859, PAGE 119 AND
MAP BOOK 62, PAGE 181

MAP FOR RECORD
LANGSTON WEST
SECTIONS 8 and 9
GREENVILLE, WINTERVILLE TWP., PITT COUNTY, NORTH CAROLINA

OWNER: **BILL CLARK HOMES OF GREENVILLE, LLC**
200 E. ARLINGTON BLVD.
GREENVILLE, NC 27858
(252) 355-5805

STROUD ENGINEERING, P.A.
107-B COMMERCE STREET
GREENVILLE, NC 27858
(252)756-9352
LICENSE C-0647

SURVEYED:HOB
DRAWN: QM
CHECKED:HOB

APPROVED:HOB
DATE: 7-31-16
SCALE: 1" = 100'

SOURCE OF TITLE
THIS IS TO CERTIFY THAT THE LAST INSTRUMENT(S) IN THE CHAIN OF TITLE(S) OF THIS PROPERTY AS RECORDED IN THE PITT COUNTY REGISTRY AT GREENVILLE NORTH CAROLINA IS:
DEED BOOK 1859 PAGE 119
DEED BOOK _____ PAGE _____
DEED BOOK _____ PAGE _____
Howard O. Barnum

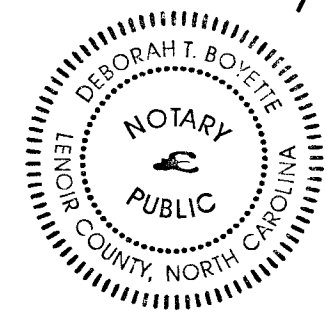
OWNERS STATEMENT
THIS IS EVIDENCE THAT THIS SUB-DIVISION IS MADE AT THE REQUEST OF
SEE ABOVE SIGNATURES
OWNER
SWORN AND SUBSCRIBED TO BEFORE ME THIS 20 DAY OF APRIL 2017
Deborah T. Boyette
NOTARY PUBLIC, MY COMMISSION EXPIRES ON _____

APPROVAL
THIS FINAL PLAT, 17-01 WAS APPROVED BY THE SUBDIVISION REVIEW BOARD IN ACCORDANCE WITH TITLE 9, CHAPTER 5 OF THE GREENVILLE CITY CODE THE DAY OF January, 2017
SIGNED: *M.A.P.*
CITY PLANNER

DEDICATION
THE UNDERSIGNED HEREBY ACKNOWLEDGE(S) THIS PLAT AND ALLOTMENT TO BE THEIR FREE ACT AND DEED, AND HEREBY DEDICATES TO PUBLIC USE AS STREETS, PARKS, PLAY-GROUNDS, OPEN SPACES AND EASEMENTS FOREVER. ALL AREAS AS SHOWN OR AS INDICATED ON SAID PLAT.
SIGNED: SEE ABOVE SIGNATURES
ATTEST: *Deborah T. Boyette*

SURVEYOR'S CERTIFICATION
I, HOWARD O. BARNUM, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL FIELD SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOK 1859, PAGE 119, OR FROM BOOKS REFERENCED HEREON); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOK _____ PAGE _____ OR AS REFERENCED HEREON; THAT THE RATIO OF PRECISION IS 1:31,707 AS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED.
IF FURTHER CERTIFY PURSUANT TO G.S. 47-30 (1)(1)(d) THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.
WITNESS MY ORIGINAL SIGNATURE AND SEAL THIS THE 30 DAY OF April, 2017.
SIGNED: *Howard O. Barnum*
PROFESSIONAL LAND SURVEYOR L-3634

REVIEW OFFICER'S CERTIFICATE
I, *Michael A. Smith*, REVIEW OFFICER OF PITT COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.
REVIEW OFFICER: *M.A.S.*
DATE: 3/11/17



Daniel Koch
OWNER
Kathryn Smith
OWNER

Daniel Koch
OWNER
Kathryn Smith
OWNER



City of Greenville, North Carolina

Meeting Date: 2/5/2018
Time: 6:00 PM

Title of Item: Request by Wells Fargo Bank to donate property located at 507 Roosevelt Avenue to the City of Greenville

Explanation: **Abstract:** Wells Fargo Bank desires to donate the foreclosed property located at 507 Roosevelt Avenue to the City of Greenville.

Explanation: Wells Fargo Bank has offered to donate to the City the foreclosed property at 507 Roosevelt Avenue, which contains a vacant duplex. The property has a history of minimum housing violations. City staff proposes that the City accept the donation of the property with the intent of demolishing the vacant duplex and combining the lot at 507 Roosevelt Avenue with the property at 1009 West Fifth Street, which the City already owns. The property at 1009 West Fifth Street will then be rehabbed and sold as safe, decent, and affordable housing.

The Housing Division is requesting that Council authorize the City Manager to sign the donation agreement with Wells Fargo Bank to accept the donation. The closing must occur by February 28, 2018.

Fiscal Note: Wells Fargo will handle all closing costs for transfer of the property to the City.

The City will incur approximately \$9,000 in costs associated with demolition of the vacant structure, capping off water and sewer lines, and recombination of lots. Expenses will be covered from proceeds from the sale of 1119 West Fifth Street.

Recommendation: Authorize acceptance of the donation from Wells Fargo and authorize the City Manager to sign the donation agreement.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [Temp. Roosevelt Agreement 1070343](#)

DONATION AGREEMENT

This Donation Agreement (the "Agreement") for certain real property located at **507 ROOSEVELT AVE GREENVILLE, NC 27834** ("Property"), is effective upon the Effective Date (defined below), between Owner, whose address is 8480 Stagecoach Cir, Frederick, MD 21701 ("Donor") and **City of Greenville, NC**, whose address is **200 W Fifth Street** ("Donee"). It is agreed that upon the terms and conditions set forth in this Agreement the Donor shall donate and convey all of its rights and interests in, and the Donee shall accept and be the successor to all such rights and interests in, the real property identified and described herein. Donor and Donee may each be referred to as a "Party" and collectively as the "Parties".

RECITALS

In consideration of the mutual covenants of the Parties contained in this Agreement, Donor does grant to Donee title to the Property and Donee accepts from the Donor title to the Property under the following terms and conditions:

- A. Donor acquired the Property identified on Exhibit A through the foreclosure process or by a deed in lieu of foreclosure;
- B. Donor did not originally construct any of the improvements forming part of the Property;
- C. Donor has not occupied the Property for its own use;
- D. Due to Donor's lack of familiarity with the Property, Donor is unwilling to make any representations or warranties whatsoever regarding the Property and Donor is only willing to grant Donee the Property on an "**as is, where is**" and "**with all faults**" basis; and
- E. Donee has been given a full and complete opportunity to conduct its own investigation as to any matter, fact or issue that might influence Donee's decision to accept the Property from Donor. Accordingly, Donee is willing to accept the Property from Donor without any representations or warranties whatsoever regarding the Property and on an "**as is, where is**" and "**with all faults**" basis.

AGREEMENT

1. DONATION.

- 1.1 **Effective Date.** The date this Agreement is signed by both Parties shall be (the "Effective Date") of the Agreement.
- 1.2 **Purchase Price.** The purchase price for the Property shall be ONE and 00/100 Dollars (\$1.00) (the "Purchase Price"). However, the amount payable by the Donee to Donor for the purposes of this transaction as the consideration to be paid shall be ZERO and 00/100 Dollars (\$0.00) (the "Total Adjusted Sales Price"). The term Total Adjusted Sales Price has been determined by the Donor and

Donee taking certain agreed upon sums and applying such sums to the following formula: (a) the Purchase Price less (b) Donor adjustments of -\$1.00.

1.3 **Closing.** Donee may choose the Donor's Preferred Title Company (defined below) or any other third party.

(a) Upon Donee's acceptance of the Donor's offer, Donor shall provide to Donee a suggested company ("Donor's Preferred Title Company") to act as the closing agent and title company.

(b) If Donee selects Donor's Preferred Title Company to act as the closing agent and the title company, then Donor shall pay all costs associated with the conveyance of title to the Property, including attorneys' fees and costs, agents' fees, documentary stamp taxes and recording costs ("Closing Costs").

(c) If Donee selects a third party other than Donor's Preferred Title Company to act as the closing agent or the title company, then Donor shall pay Closing Costs in the amount of the lesser of (a) \$2,500.00 or (b) the actual amount of Closing Costs.

(d) The Donee will notify the Donor of the title company and closing agent Donee has selected by completing the selection form attached hereto as Exhibit "B".

1.4 **Transfer.** Donor agrees to donate the Property to Donee and Donee agrees to accept the Property from Donor on the terms and conditions set forth herein. In consideration of Donor's transfer of the Property to Donee, Donee shall perform all of Donee's obligations hereunder including but not limited to the release set forth in Section 2.2 of this Agreement.

1.5 **Deed.** Title shall be transferred on the Closing Date via a Deed (which Deed may be known as a Special Warranty, Limited Warranty, Quit Claim or Bargain and Sale Deed). Any reference to the term "Deed" herein shall be construed to refer to such form of Deed. Donor shall be responsible for recording the Deed following the Closing Date. The Deed to be delivered on the Closing Date shall be a Deed in which the Grantor therein grants and conveys to the Grantee therein only that title to, or interest and rights in, the Property granted therein that the Grantor may have at the time of the grant, and shall contain no warranty, guaranty or indemnification of any kind, express or implied.

1.6 **Title and Examination.** Within five (5) days from the Effective Date, Donor will order a title commitment for a: (a) title insurance policy (the "Title Commitment"), or (b) a title report or opinion of title (the "Title Opinion") and provide a copy to Donee upon request or on the Closing Date. Donor will provide marketable title to the Property, which shall be acceptable to Donee in its absolute discretion and as a condition and contingency to Donee's obligation to accept the Property under this Agreement.

- 1.7 **Taxes and Utilities.** The Parties agree that the Donor will only be responsible for the following expenses due as of the Closing Date: municipal water and sewer charges, utility charges, real estate taxes and assessments, common area charges, condominium or planned unit development or similar community assessments, co-operative fees, maintenance fees, and rents, if any. The Property taxes will be prorated based on an estimate of actual taxes from the previous year on the Property. All prorations will be based upon a 30-day month and all such prorations shall be final. Donor will not be responsible for any amounts due, paid or to be paid after closing, including but not limited to, any taxes, penalties or interest assessed or due as a result of retroactive, postponed or additional taxes resulting from any change in use of, or construction on, or improvement to the Property, or an adjustment in the appraised value of the Property.
- 1.8 **Risk of Loss.** In the event of fire, destruction, or other casualty loss to the Property after the Effective Date, and prior to the Closing Date, (a) Donor may, at its sole discretion, repair or restore the Property, or (b) either Party may terminate the Agreement. If Donor elects to repair or restore the Property, then Donor may, in its sole discretion, limit the amount to be expended. If Donor elects not to repair or restore the Property, Donee shall either (a) acquire the Property in its AS-IS condition at the time of such acquisition, or (b) terminate the Agreement.
- 1.9 **Eminent Domain.** In the event that the Donor's interest in the Property, or any part thereof, shall have been taken by eminent domain, or shall be in the process of being taken on or before the Closing Date, either Party may terminate the Agreement and neither Party shall have any further rights or liabilities hereunder.

2. **ACKNOWLEDGMENTS AND RELEASE.**

- 2.1 **DONEE'S ACKNOWLEDGMENTS.** **DONEE ACKNOWLEDGES THAT DONEE IS ACCEPTING THE PROPERTY SOLELY IN RELIANCE ON DONEE'S OWN INVESTIGATION, AND THE PROPERTY IS IN "AS IS, WHERE IS" CONDITION WITH ALL FAULTS AND DEFECTS, LATENT OR OTHERWISE. DONEE EXPRESSLY ACKNOWLEDGES THAT, IN CONSIDERATION OF THE AGREEMENT OF DONOR HEREIN, AND EXCEPT AS OTHERWISE SPECIFIED HEREIN, DONOR MAKES AND HAS MADE NO REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, OR ARISING BY OPERATION OF LAW, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTY AS TO CONDITION, MERCHANTABILITY OR FITNESS FOR A PARTICULAR USE OR PURPOSE, WITH RESPECT TO THE PROPERTY OR ANY MATTER RELATED THERETO, OR (WITHOUT LIMITATION) TO ANY OF THE FOLLOWING MATTERS:**
- (a) **Soils, Etc.** Soils, seismic, hydrological, geological and topographical conditions and configurations.
- (b) **Artifacts.** Archeological, prehistoric and historic artifacts, remains and relics.

- (c) Endangered Species. Endangered plant, animal and insect species.
- (d) Hazardous Materials. Hazardous Materials and other environmental conditions, including without limitation, lead-based paint, asbestos and mold.
- (e) Physical Defects. Physical and mechanical defects in or on the Property, including without limitation, the plumbing, heating, air conditioning and electrical systems and the roof, floor, ceilings, walls and other internal structural components of any buildings or improvements.
- (f) Land and Floor Area. The area of the land and the square footage contained in any buildings or improvements.
- (g) Utilities, Schools, Etc. Availability of adequate utilities, water, schools, public access, and fire and police protection.
- (h) Assessment Districts. The status and nature of any assessment districts and the amount of any assessment liability.
- (i) Planning and Zoning. Present, past or future conformity of the Property with planning, building, zoning, subdivision and development statutes, ordinances, regulations and permits, the general plan and the specific plan.
- (j) Development Fees. The character and amount of any fee, charge or other consideration which must be paid by Donee to develop the Property.
- (k) Title. The condition of title to the Property, including but not limited to the existence of any easement, license or encroachment whether or not a matter of public record, and whether or not visible upon inspection of such Property.
- (l) Taxes. The status of any general or special real property taxes or assessments or personal property taxes or any other taxes and assessments applicable to the Property.
- (m) Owner's Association. The financial condition of any owner's association, including, without limitation, the adequacy of any reserves held by any owner's association.
- (n) Other Matters. Any other matter relating to the Property or to the development or operation of the Property, including, but not limited to, value, feasibility, cost, governmental permissions or entitlements, marketability, investment return and compliance of the Property, its operation or use with any laws, rules, ordinances, regulations or codes of any government or other body.

2.2 RELEASE.

- (a) **RELEASE.** DONEE FULLY RELEASES AND DISCHARGES DONOR FROM AND RELINQUISHES ALL RIGHTS, CLAIMS AND ACTIONS THAT DONEE MAY HAVE OR ACQUIRE AGAINST DONOR WHICH ARISE OUT OF OR ARE IN ANY WAY CONNECTED WITH THE CONDITION OF THE PROPERTY, INCLUDING WITHOUT LIMITATION (A) ANY MATTER SET FORTH IN SECTION 2.1 ABOVE, (B) THE PRESENCE OF HAZARDOUS MATERIALS ON, UNDER OR ABOUT ANY PROPERTY (INCLUDING BUT NOT LIMITED TO ANY UNDISCOVERED HAZARDOUS MATERIALS LOCATED BENEATH THE SURFACE OF THE PROPERTY) AND (C) VIOLATIONS OF ANY HAZARDOUS MATERIALS LAWS PERTAINING TO THE PROPERTY OR THE ACTIVITIES THEREON. THIS RELEASE APPLIES TO ALL DESCRIBED RIGHTS, CLAIMS AND ACTIONS, WHETHER KNOWN OR UNKNOWN, FORESEEN OR UNFORESEEN, PRESENT OR FUTURE.
- (b) **MEANING.** FOR PURPOSES OF THIS SECTION 2.2, ALL REFERENCES TO "DONOR" SHALL INCLUDE: (A) DONOR'S PARENT, SUBSIDIARY AND AFFILIATE CORPORATIONS, (B) DONOR'S DIRECTORS, OFFICERS, SHAREHOLDERS, EMPLOYEES AND AGENTS, AND (C) THE HEIRS, SUCCESSORS, PERSONAL REPRESENTATIVES AND ASSIGNS OF DONOR'S DIRECTORS, OFFICERS, SHAREHOLDERS, EMPLOYEES AND AGENTS.
- (c) **EFFECTIVENESS.** THE PROVISIONS OF THIS SECTION 2 SHALL BE EFFECTIVE AS OF THE CLOSING DATE AND SHALL SURVIVE THE CLOSING DATE OR TERMINATION OF THIS AGREEMENT.

3. TIME IS OF THE ESSENCE: CLOSING DATE.

- 3.1 It is agreed that time is of the essence with respect to all dates specified in this Agreement and any addenda, riders or amendments thereto, meaning that all deadlines are intended to be strict and absolute. The Agreement shall terminate automatically, and without notice, if it is not concluded by the Closing Date, or any agreed extension thereof.
- 3.2 The closing shall take place on or before **FEBRUARY 28TH**, 2018 (the "Closing Date"), unless the Closing Date is extended in writing signed by Donor and Donee or extended by Donor under the terms of this Agreement. The closing shall be held in the offices of the title company of Donee's choice, Donor's attorney or Donee's attorney, or at a place so designated and approved by Donor, unless otherwise

Item # 3

required by applicable law. If the closing does not occur by the date specified in this Section or in any extension, this Agreement is automatically terminated.

4. **GENERAL PROVISIONS.**

- 4.1 **Entire Agreement.** This Agreement contains the entire agreement between the parties concerning the Donation and sale of the property, and supersedes all prior written or oral agreements between the parties to this Agreement. No addition to or modification of any term or provision shall be effective unless in writing, signed by both Donor and Donee.
- 4.2 **Successors and Assigns.** This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the parties.
- 4.3 **Partial Invalidity.** If any portion of this Agreement shall be declared by any court of competent jurisdiction to be invalid, illegal or unenforceable, that portion shall be deemed severed from this Agreement and the remaining parts shall remain in full force as fully as though the invalid, illegal or unenforceable portion had never been part of this Agreement.
- 4.4 **Termination.** Prior to the Closing Date, this Agreement may be terminated by Donor at any time for any or no reason by written notice to Donee.
- 4.5 **Governing Law.** The parties intend and agree that this Agreement shall be governed by and construed in accordance with the laws of the state in which the Property is located.
- 4.6 **No Third Parties Benefits.** No person other than Donor and Donee, and their permitted successors and assigns, shall have any right of action under this Agreement.
- 4.7 **Waivers.** No waiver by either party of any provision shall be deemed a waiver of any other provision or of any subsequent breach by either Party of the same or any other provision.
- 4.8 **Captions.** The captions and Section numbers of this Agreement are for convenience and in no way define or limit the scope or intent of such Sections of this Agreement.
- 4.9 **Counterparts.** To facilitate execution, this Agreement may be executed in as many counterparts as may be convenient or required. It shall not be necessary that the signature of, or on behalf of, each party, or that the signature of all persons required to bind any party, appear on each counterpart. All counterparts shall collectively constitute a single instrument. It shall not be necessary in making proof of this instrument to produce or account for more than a single counterpart containing the respective signatures of, or on behalf of, each of the parties hereto. Any signature page to any counterpart may be detached from such counterpart without impairing

the legal effect of the signatures thereon and thereafter attached to another counterpart identical thereto except having attached to it additional signature pages.

4.10 No Presumption. All the parties hereto and their attorneys have had full opportunity to review and participate in the drafting of the final form of this Agreement and all documents attached as exhibits. Accordingly, such documents shall be construed without regard to any presumption or other rule of construction whereby any ambiguities within this Agreement would be construed or interpreted against the party causing the document to be drafted.

4.11 Notices. Any notices or other communication required or permitted under this Agreement shall be in writing, and shall be personally delivered, or sent by certified or registered United States mail, postage prepaid, return receipt requested, or by overnight delivery by a reputable courier to the address of the party set forth in this Section, or sent by fax to the Fax number of the party set forth in this Section, or sent by e-mail to the party set for in this Section. Such notice or communication shall be deemed given if sent by personal delivery or by overnight courier, when delivered in person, if sent by fax, when evidence of successful transmission by telecopier has been received by sender or, in the case of mailed notice, forty-eight (48) hours following deposit in the United States mail. Notice of change of address shall be given by written notice in the manner detailed in this Section.

If to the Donee: **City of Greenville, NC**

Address:
200 W Fifth Street
Greenville, NC 27834

If to the Donor: Owner

1 Home Campus
Des Moines, Iowa 50328-0001
PASDonations@wellsfargo.com

4.12 Joint and Several. If more than one person or entity has executed this Agreement as Donee, the obligations of all such persons or entities hereunder shall be joint and several.

[Signatures on the next page]

DONEE:

City of Greenville, NC

Signature: _____

Print Name: _____

Title: _____

Date: _____

DONOR:

OWNER

Signature: _____

Print Name: _____

Title: _____

Date: _____

EXHIBIT "A"

PROPERTY ADDRESS:

507 ROOSEVELT AVE
GREENVILLE, NC 27834

LEGAL DESCRIPTION:

Lying and being in the Town of Greenville, North Carolina, and in that portion of said Town known as Lincoln Place, beginning on the east side of Roosevelt Avenue 87 feet South of Fifth Street, extended, thence running with Roosevelt Avenue 40 feet to Delia Haskett's line, thence an eastwardly direction with Haskett's line 120 feet to J.B.

Cherry's line, thence running northwardly 40 feet to Mrs. Ella M. Skinner's line; thence westwardly with said Skinner's line, to Roosevelt Avenue the beginning this being the identical lot of land as conveyed in deed of record dated June 2, 1919, from E.B. Ferguson et ux to Preston Scott and wife, Julia Scott of record in Book Y-12, Page 259, Pitt County Registry.

TAX PARCEL NO:

00079

EXHIBIT "B"
Closing Representative Addendum

DONEE: City of Greenville, NC
DATE: 12/29/2017

Donee may use counsel or closing agent of choice as representation at the closing subject to Donor's approval of such counsel or closing agent.

Please select ONE of the following options for closing:

Donee selects Donor's Preferred Title Company to act as the closing agent and the Title Company.

OR

Donee proposes the following Representative. If the Donee chooses not to use the Donor's Preferred Title Company to act as the closing agent and the Title Company, then the following section will need to be completed. Please note this box **MUST** be selected to qualify for Donor to pay Closing Costs in the amount of the lesser of (a) \$2,500.00 or (b) the actual amount of Closing Costs.

Please provide contact information for Donee's chosen Title Company:

Company:

Company Mailing Address:

Contact Name:

Phone:

Email:

Should Donee's counsel or closing agent information change prior to closing, Donee shall promptly notify Donor of such change in writing, which representation shall be subject to Donor's approval.

Dated: _____

Donee Name (printed)

Donee (signature)

Dated: _____

Donor Name (printed)

Donor (signature)



City of Greenville, North Carolina

Meeting Date: 2/5/2018
Time: 6:00 PM

Title of Item: Resolution declaring certain Police equipment as surplus and authorizing its disposition to the Ayden Police Department

Explanation: **Abstract:** The Ayden Police Department is in need of additional equipment to equip emergency response vehicles. The Greenville Police Department has some of the necessary equipment in surplus and requests to relinquish the equipment, at no cost, to the Ayden Police Department.

Explanation: The Ayden Police Department (APD) has several vehicles they are refurbishing in an effort to supply the needed number of emergency response vehicles for their officers. Due to limited funding for the project, APD reached out to the Greenville Police Department (GPD) for assistance. GPD has ten (10) roof mounted blue light bars in surplus and requests to relinquish this equipment, at no cost, to the APD. The light bars are obsolete and will serve no purpose to vehicles in GPD's current fleet. Sharing this equipment with the APD will allow GPD to remove these items from surplus while at the same time assist a sister Pitt County agency. A resolution is attached for your consideration.

Fiscal Note: It is anticipated that minimal funds would be received from the sale of these items through surplus property. It is recommended that these items instead be given to the APD as is allowable when dealing with surplus property between municipal agencies. There will be no expenditure associated with this transfer.

Recommendation: Staff recommends approval to relinquish ownership of ten (10) emergency blue lights to the Ayden Police Department for official use.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

[Resolution Light Bars to Ayden PD 1069542](#)

RESOLUTION NO. _____-18

RESOLUTION DECLARING CERTAIN PROPERTY AS SURPLUS
AND AUTHORIZING ITS DISPOSITION TO THE AYDEN POLICE DEPARTMENT

WHEREAS, the Greenville Police Department has determined that certain property is surplus to the needs of the City of Greenville;

WHEREAS, the Ayden Police Department can put this property to use and is in need of assistance in equipping emergency vehicles with appropriate emergency equipment, specifically roof-mounted "blue lights;"

WHEREAS, North Carolina General Statute 160A-274 permits City Council to authorize the disposition, upon such terms and conditions it deems wise, with or without consideration, of real or personal property to another governmental unit;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Greenville that the hereinafter described property is declared as surplus to the needs of the City of Greenville and that said property shall be conveyed to the Ayden Police Department for use until such time as it is no longer serviceable, said property being described as follows:

Ten (10) Roof-Mounted Strobing Blue Lights

This the 5th day of February, 2018.

P.J. Connelly, Mayor

ATTEST:

Carol L. Barwick, City Clerk

1069542

Item # 4



City of Greenville, North Carolina

Meeting Date: 2/5/2018
Time: 6:00 PM

Title of Item: Approval of the purchase of a new 911 Telephone System in the Police Department's Communications Center and back-up equipment for the Emergency Operations Center

Explanation: **Abstract:** The Greenville Police Department (GPD) requests approval to replace the 911 telephone system in communications and install compatible equipment in the Emergency Operations Center. The estimated cost is \$310,634.

Explanation: The GPD requests approval to replace the 911 telephone system in telecommunications. Additionally, new equipment would need to be purchased and installed in the Emergency Operations Center as a back-up to the Police Department's Communication Center.

The purchase is being made from Century Link through the Houston-Galveston Area Council (HGAC) Contract. The estimated cost for the stand-alone system to be located at GPD headquarters is \$183,481. The estimated cost for the back-up system is \$127,153. The proposed system has met all of the criteria set forth by GPD and IT staff. A copy of the quotes is attached for your review.



Fiscal Note: At the October 9, 2017, City Council meeting, budget ordinance amendment #3 recognized funds in the amount of \$312,830 to be carried forward from FY17 to fund the maintenance and upgrade of the 911 communication system. Sufficient funding is currently available in the FY18 budget.

Note: Construction modifications to accommodate the new equipment at GPD headquarters will be funded through separate budget funds (est. \$15,000 - \$20,000).

Recommendation: Approve the purchase through the HGAC Contract for the new 911 telephone system in communications and back-up equipment for the Emergency Operations Center.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

-  [Stand Alone](#)
 -  [Back-Up](#)
-



Customer Legal Name:	Greenville PD
Customer Billing Name:	Greenville PD
Site Address 1:	500 S Greene Street
Site Address 2:	
City:	Greenville
State:	NC
Zip:	27858
Contact Name:	Freddie Wilkins
Phone Number:	252-329-4773
E-Mail:	fwilkins@greenvillenc.gov
Account Manager / Sales ID:	Rob Robinson
Account Manager E-mail:	rob.robinson@centurylink.com
Sales Engineer Name:	Paul Winstead
Sales Engineer E-Mail:	paul.w.winstead@centurylink.com
Additional Sales Engineer E-Mail:	
Quote Number:	



JCW Pricing Tool 6.54

Quote Number#

Account Manager: Rob Robinson

Customer Legal Name: Greenville PD Customer Billing Name: Greenville PD Customer Address: 500 S Greene Street , Greenville , NC 27858 Date Prepared: January 9, 2018 Quote Expires: March 10, 2018 Quote Number:				Centurion Maintenance Coverage: <u>Extended</u> Contract Term: 12			
QTY	Item	Total Non-Recurring Price	Annual Price - Year 1	Annual Price - Year 2+	Total Annual Price - Y1	Total Annual Price - Y2+	Total Term Price
	CPE - (Includes Shipping and Misc costs)	\$ 152,411.07			\$ 9,228.86	\$ -	\$ 9,228.86
	Labor	\$ 13,524.40					
	On-Site Tech	\$ -	\$ -	\$ -			
	Vendor Support	\$ 8,316.46	\$ -	\$ -			
Total Prices		\$ 174,251.93	\$ -	\$ -	\$ 9,228.86	\$ -	\$ 9,228.86

Prices shown on this page represent recurring and nonrecurring charges for items as described. These prices do not include recurring or nonrecurring charges for taxes, duties, tariffs, or telecommunication services.



CenturyLink

Customer Legal Name: Greenville PD
 Customer Billing Name: Greenville PD
 500 S Greene Street
 Greenville
 NC , 27858
 Quote-Build #: -NIBS

Valid Until March 10, 2018

Description of Work to be Performed:

Pricing from Centurylink HGAC contract # EC07-16

Equipment pricing shown is based upon direct sale accompanied by new Centurion Maintenance contract on same.

See Vendor Support Tab for Additional Pricing

Part Number	Description	Quantity	Unit Price	Extended Price
-	Greenville PD	-	-	-
-	VIPER	-	-	-
912817/BB	7 Foot Cabinet Prebuilt Building Block	1	-	-
912890/BB	Media Kit Prebuilt Building Block	1	-	-
912800	VIPER Gateway Shelf	3	-	-
912801	CAMA Interface Module (CIM)	3	-	-
912811	Application Server License	6	-	-
912812	PBX Access License	5	-	-
912814	Admin Interface Module (AIM)	2	-	-
914414	G2 Rackmount UPS 1000VA	2	-	-
C10036	Power Cord Cable with A/C twist lock connector	3	-	-
912716/24	Cisco C2960X-24TS-L 24 port switch (without stacking module)	2	-	-
-	Power Stations	-	-	-
911870-1	A9C G3 Bundle	5	-	-
911785	Position Image - Power Station Gen3	1	-	-
-	-	-	-	-
911810	A9C Desk Mounting Kit	5	-	-
911809	A9-1-1 Call Handling Accessories	5	-	-
914121/1	IWS Workstation - Software and Configuration	5	-	-
P10097	23" LED Backlit Monitor	5	-	-
914600/3	IWS External Programmable Keypad - 24 Buttons	5	-	-
-	Power 911	-	-	-
913100	Power 911 Client Access License (CAL)	5	-	-
913202	Power 911 Server Access License	5	-	-
-	Power Metrics Setup Fees	-	-	-
P10195	Power Metrics Advanced - Service set-up: single RDDM: MIS Enabled	1	-	-
914148	West Firewall Appliance	1	-	-
914148/CD	Call Handling Firewall - Media Set	1	-	-
-	Power 911 Hardware	-	-	-
914960	IWS Server RACK Bundle - Type A	1	-	-
-	Common Hardware	-	-	-
914956	1U Keyboard/LCD/Trackball/8-Port KVM	1	-	-
P10114/R	Backup Disk Solution for Windows Server (Rack-Mount)	1	-	-
-	Peripheral Hardware	-	-	-
914514	Color Laser Printer	1	-	-
915109/P	Alarm Panel (Includes Power Supply)	1	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	Staging	-	-	-
950852	Front Room Equipment Staging - Per Position	5	-	-
950853	Back Room Equipment Staging - Per Cabinet	1	-	-
-	Project Survey	-	-	-
950100	Project Survey (per Site)	1	-	-
960575	Living Expense per Day per Person	3	-	-
960580	Travel Fee per Person	1	-	-
-	Installation	-	-	-
950104	Professional Services (per Day)	7	-	-
960575	Living Expense per Day per Person	9	-	-
960580	Travel Fee per Person	1	-	-
-	-	-	-	-
-	-	-	-	-
-	Call Taker and Admin Training	-	-	-
960780	Power 911 Administrator Training	1	-	-
960801	Power 911 User Training	2	-	-
960575	Living Expense per Day per Person	5	-	-
960580	Travel Fee per Person	1	-	-
-	CCS Training	-	-	-
P10087	CCS Training	1	-	-
960575	Living Expense per Day per Person	3	-	-
960580	Travel Fee per Person	1	-	-
DISCOUNT MNTC	Maintenance Discount	1	-	-
DISCOUNT SVC	Service Discount	1	-	-
DISCOUNT SYST	System Discount	1	-	-
DISCOUNT REC SVC	Recurring Services Discount	1	-	-
-	Project Management Services	-	-	-
950510	Project Management Services	1	-	-
Vsupport	Power Metrics Recurring Srv	-	-	-
Vsupport	Power Metrics - 5-9 pos. annual service per PSAP Year 1	-	-	-
Vsupport	Power Metrics Suite - Annual access contract per PSAP Year 1	-	-	-
Vsupport	Software Protection and Remote Tech Support	-	-	-
Vsupport	Software Protection and Remote Technical Support - 1 Year/Position	-	-	-
-	Antivirus Recurring Fees	-	-	-
914143	Symantec EndPoint Protection Manager (EPM) - 1 year Year 1	10	-	-
000-000	Miscellaneous Cables	1	-	-
GP951-NG911	GPS/GNSS Command Center Package - single network	1	-	-

Prices do not include charges for taxes, duties, tariffs, telecommunication services, or professional services such as Centurion Maintenance or Managed Network Services.

Item # 5

Centurion Type	Extended
months	12
Hide show best value	TRUE
Min active	FALSE



CENTURYLINK
CenturyLink Centurion Maintenance

Customer Legal Name: Greenville PD
 Customer Billing Name: Greenville PD
 500 S Greene Street
 Greenville
 NC , 27858
 Quote-Build #: -NIBS

Valid Until March 10, 2018

Contract Term: 12 Months

All Services listed on this Quote are governed by the Standard Terms and Conditions for Communications Services and the CenturyLink™ Centurion Maintenance Service Annex, both posted to http://about.centurylink.com/legal/rates_conditions.html.

See Vendor Support Tab for additional Support Costs

Engineer Selected

Part Number	Description	Quantity	Annual Extended Rate		Total				
			Unit						
-	-	-	\$	-	\$	-			
-	-	-	\$	-	\$	-			
-	-	-	\$	-	\$	-			
-	-	-	\$	-	\$	-			
912817/BB	7 Foot Cabinet Prebuilt Building Block	1	\$	9,228.86	\$	9,228.86			
912890/BB	Media Kit Prebuilt Building Block	1	\$	-	\$	-			
912800	VIPER Gateway Shelf	3	\$	-	\$	-			
912801	CAMA Interface Module (CIM)	3	\$	-	\$	-			
-	-	-	\$	-	\$	-			
-	-	-	\$	-	\$	-			
912814	Admin Interface Module (AIM)	2	\$	-	\$	-			
914414	G2 Rackmount UPS 1000VA	2	\$	-	\$	-			
C10036	Power Cord Cable with A/C twist lock connector	3	\$	-	\$	-			
912716/24	Cisco C2960X-24TS-L 24 port switch (without stacking m	2	\$	-	\$	-			
-	-	-	\$	-	\$	-			
911870-1	A9C G3 Bundle	5	\$	-	\$	-			
911785	Position Image - Power Station Gen3	1	\$	-	\$	-			
-	-	-	\$	-	\$	-			
-	-	-	\$	-	\$	-			
911810	A9C Desk Mounting Kit	5	\$	-	\$	-			
911809	A9-1-1 Call Handling Accessories	5	\$	-	\$	-			
914121/1	IWS Workstation - Software and Configuration	5	\$	-	\$	-			
P10097	23" LED Backlit Monitor	5	\$	-	\$	-			
914600/3	IWS External Programmable Keypad - 24 Buttons	5	\$	-	\$	-			
-	-	-	\$	-	\$	-			
-	-	-	\$	-	\$	-			
-	-	-	\$	-	\$	-			
-	-	-	\$	-	\$	-			
-	-	-	\$	-	\$	-			
914148	West Firewall Appliance	1	\$	-	\$	-			
914148/CD	Call Handling Firewall - Media Set	1	\$	-	\$	-			
-	-	-	\$	-	\$	-			
914960	IWS Server RACK Bundle - Type A	1	\$	-	\$	-			
-	-	-	\$	-	\$	-			
914956	1U Keyboard/LCD/Trackball/8-Port KVM	1	\$	-	\$	-			
P10114/R	Backup Disk Solution for Windows Server (Rack-Mount)	1	\$	-	\$	-			
-	-	-	\$	-	\$	-			
914514	Color Laser Printer	1	\$	-	\$	-			
915109/P	Alarm Panel (Includes Power Supply)	1	\$	-	\$	-			
000-000	Miscellaneous Cables	1	\$	-	\$	-			
GP951-NG911	GPS/GNSS Command Center Package - single network	1	\$	-	\$	-			

SUBTOTAL: ANNUAL RECURRING EQUIPMENT COVERAGE.....	\$	9,228.86		
SUBTOTAL: ANNUAL ON SITE TECHNICIAN COVERAGE.....	\$	-		
TOTAL ANNUAL RECURRING COVERAGE CHARGES	\$	9,228.86		
TOTAL <u>CONTRACT TERM</u> RECURRING COVERAGE CHARGES	\$	9,228.86		

Item # 5

Item # 5



Price Sheet Vendor Support

Customer: Greenville PD
 500 S Greene Street
 Greenville
 NC
 27858
 Quote-Build#: -NIBS

Pricing is Valid Until: March 10, 2018

Description of Work to be Performed:

Equipment pricing shown is based upon direct sale accompanied by new Centurion Maintenance contract on same.

Part Number	Description	Quantity	Type	(Only if MRR)		Sale Price	
				Term Years	MRR	Unit Price	Extended Price
	Power Metrics Recurring Srv	-	NRR	-	\$ -	\$ -	-
P10222	Power Metrics - 5-9 pos. annual service per PSAP Year 1	1	NRR	-	\$ -	\$ 3,303.80	\$ 3,303.80
P10219	Power Metrics Suite - Annual access contract per PSAP Year 1	1	NRR	-	\$ -	\$ 1,215.19	\$ 1,215.19
	Software Protection and Remote Tech Support	-	NRR	-	\$ -	\$ -	-
950999/PRO1	Software Protection and Remote Technical Support - 1 Year/Position Year 2	5	NRR	-	\$ -	\$ 759.49	\$ 3,797.47
-	-	-	NRR	-	\$ -	\$ -	-
-	-	-	NRR	-	\$ -	\$ -	-
-	-	-	NRR	-	\$ -	\$ -	-
-	-	-	NRR	-	\$ -	\$ -	-
-	-	-	NRR	-	\$ -	\$ -	-
-	-	-	NRR	-	\$ -	\$ -	-
TOTAL Annual MRR					\$ -		
TOTAL Term MRR					\$ -		
TOTAL PRICE NRR							\$ 8,316.46

All Services listed on this Quote are governed by the Standard Terms and Conditions for Communications Services and the CenturyLink® Centurion Maintenance Service Annex, both posted to http://about.centurylink.com/legal/rates_conditions.html.



Project Description

CenturyLink Responsibility:

1. In conjunction with the customer, gather existing data and voice infrastructure information via the Site survey process. (Where applicable)
 - a. Site addresses
 - b. Physical and logical network topology (LAN, WAN, WLAN, PSTN) configurations
 - c. Quality of Service, VLANS, Security, etc.
 - d. Existing fault tolerance and redundancy
 - e. Identify existing legacy platforms
 - f. Identify applicable 3rd party application requirements.
 - g. Collect & review floor plans received from customer.
2. Document all network/applications risks/gaps, and ensure that the customer is made aware of risks/gaps.
3. Provide a single point of contact ("CenturyLink Project Manager") for all issues relating to the implementation services.
4. All final project documentation has been given to the customer contact. This includes, but not limited to final system layout, network drawings, service numbers, CenturyLink contact information, training rosters, IP addresses, and server configurations.
5. Provide customer with CenturyLink's specifications relating to the environmental requirements of the site (including but not limited to power supplies, air conditioning, and physical location, temperature, electrical, humidity, air filtering).
6. All equipment and applications as defined in this scope of work and the sales contract are working per vendor and industry standards. This also includes any additions or deletions for Job Change Order (JCO) activity.

Customer Responsibility:

1. Provide an adequate environment (room, power, light & temperature) for equipment per CenturyLink / Manufacturer's specifications. (See attachments)
2. Supply the workplace policies and environmental conditions in effect at the customer site(s).
3. Determine and allocate a safe, secure, and appropriate environment for storing the received equipment until onsite implementation and deployment.
4. Provide accurate cable and equipment records. Defective, non-standard or improperly installed cabling will not be used. Any corrective work (by CenturyLink) required to make the solution function properly will be billed on a time and material basis to the customer.
5. Provide location and WLAN access and information to CenturyLink in order for CenturyLink to assess WLAN environment relative to the proposed solution and associated applications.

6. Satisfactorily address WLAN assessment findings prior to implementation and sign off that the WLAN environment is acceptable.
7. Provide current protocol addressing scheme and current network diagram if applicable.
8. Gather and provide to CenturyLink all necessary and applicable network documentation, network access and information required for CenturyLink to provide a network, application and operational readiness analysis.
9. When requested by CenturyLink, provide current customer site building layouts, including the floor plans, location of cables, cable records and power sources.
10. Provide information and documentation required by CenturyLink within the specified timeframe agreed upon by CenturyLink and customer.
11. Provide a safe working environment.
12. Provide working hour access to customer owned facilities
13. Any Telco demarcation extension; unless documented in this Scope of Work.
14. Notify CenturyLink of any hardware and/or software upgrades or any other scheduled implementation activities within the customer's network at least ten (10) business days prior to and during the scheduled installation.
15. Suspend customer moves, adds, and changes (5) working days prior to installation date.
16. Provide remote access to equipment via either VPN or dial-up line.

17. Designate a single point of contact to whom all CenturyLink communications may be addressed and who has authority to act on all aspects of the services for approval of all Job Change Orders/Notices. Designate a backup when the customer contact is not available who has the authority to act on all aspects of the services in the absence of the primary contact.
18. Designate a facilities resource to expedite access to areas deemed secure.
19. With CenturyLink, review system requirements relative to bill of materials, scope of work, project implementation plan, and business and technical objectives.
20. Satisfactorily address identified network, application and operational readiness risks or gaps as identified by the CenturyLink team. Failure to address issues by date specified may result in project delay and additional time and materials billing.
21. Participate in implementation plan review and ensure customer assigned responsibilities are assigned and prioritized with the appropriate resources.
22. Identify internal resources to participate in system acceptance testing when necessary.
23. Sign off on test plan and acceptance criteria
24. Collaborate with CenturyLink to develop staff training plan. Sign off that the Staff training plan is acceptable; deviations will result in additional billing on a time and material basis. Insure all personnel attend training as outlined in the training plan.
25. Customer is responsible for all returns to their current leasing companies
26. Racking and stacking of equipment.
27. Installation of UPS system
28. Operation and maintenance of any and all equipment, not specified in an CenturyLink maintenance agreement, will be the customer's responsibility.

Change Management Policy:

Changes to the scope or deliverables of this project will not be made without review and written approval by CenturyLink. All changes to scope or price will only be accepted through a change order. Requests for such changes may be initiated by the customer or CenturyLink.

Change Management Procedures

A change order must be documented by the requesting party, including the following:

Description of the change

Reason for the change

Anticipated effect the change will have on the scope of work, resources and delivery schedule.

The designated Project Manager, Sr. Project Manager or Program Manager of the requesting party will review the proposed change with his/her counterpart(s). All parties will evaluate and negotiate in good faith the changes to be made and the additional charges or billing arrangements, if any, to implement them.

Upon execution, the approved Change Order will be incorporated into, and made a part of, this Statement of Work and any previously approved pertinent Change Orders. Project manager is responsible for documenting any such changes.

Change Management Precedence

Order and the original scope of work represented by this Statement of Work and other previously incorporated Change Orders, the terms and conditions of the most recently approved Change Order

Restocking Fee

Order Cancellation or Return of Equipment. In CenturyLink's sole discretion, Equipment may be returned by Customer with prior approval and specific shipping instructions from CenturyLink, and must be in original manufacturer's boxes or packaging for CenturyLink to accept the return. In addition to all other applicable charges, Customer will pay CenturyLink a restock charge of 25% of the purchase price as liquidated damages, and not as a penalty, upon the return of Equipment if the return is due to a Customer ordering error or Customer's late cancellation of an order. Customer is responsible for any damage to the Equipment while in Customer's possession or during return shipment to CenturyLink.

Pre-Delivery. If Customer repudiates, gives notice of cancellation, or otherwise breaches this Annex prior to delivery of the Equipment, Customer will pay CenturyLink as liquidated damages, and not as a penalty, 25% of the purchase price or CenturyLink's out of pocket costs incurred as a result of Customer's cancellation, whichever is greater

Post-Delivery. If Customer breaches this SoW after delivery of the Equipment, CenturyLink may, in addition to any other remedies available to CenturyLink: (a) declare all sums due and payable immediately; (b) discontinue discounts related to Equipment; (c) cease installation or delivery or disconnect and deactivate Equipment until amounts due are paid; or (d) retake possession of Equipment and retain all sums paid by Customer as a setoff against expenses incurred.

Drop Ship. Purchases where CenturyLink will not be providing installation (“Drop Ship”) may not be cancelled following order placement without prior written authorization of CenturyLink or assignment of a return authorization number (“Call Tag Number”).

CenturyLink Scope of Work Acceptance:

Customer agrees to all information and requirements within this Scope of Work.

CenturyLink Implementation Approval: _____
Date: _____

Customer Acceptance: _____
Date: _____

** BSM to retain copy for records



Customer Notes / Project Description

Pricing from Centurylink HGAC contract # EC07-16
--

Notes



Customer Legal Name:	Greenville PD
Customer Billing Name:	Greenville PD
Site Address 1:	500 S Greene Street
Site Address 2:	
City:	Greenville
State:	NC
Zip:	27858
Contact Name:	Freddie Wilkins
Phone Number:	252-329-4773
E-Mail:	fwilkins@greenvillenc.gov
Account Manager / Sales ID:	Rob Robinson
Account Manager E-mail:	rob.robinson@centurylink.com
Sales Engineer Name:	Paul Winstead
Sales Engineer E-Mail:	paul.w.winstead@centurylink.com
Additional Sales Engineer E-Mail:	
Quote Number:	



JCW Pricing Tool 6.55

Quote Number#

Account Manager: Rob Robinson

Customer Legal Name: Greenville PD Customer Billing Name: Greenville PD Customer Address: 500 S Greene Street , Greenville , NC 27858 Date Prepared: January 9, 2018 Quote Expires: March 10, 2018 Quote Number:				Centurion Maintenance Coverage: <u>Extended</u> Contract Term: 12			
QTY	Item	Total Non-Recurring Price	Annual Price - Year 1	Annual Price - Year 2+	Total Annual Price - Y1	Total Annual Price - Y2+	Total Term Price
	CPE - (Includes Shipping and Misc costs)	\$ 102,768.43			\$ 6,837.08	\$ -	\$ 6,837.08
	Labor	\$ 12,649.30					
	On-Site Tech	\$ -	\$ -	\$ -			
	Vendor Support	\$ 4,898.73	\$ -	\$ -			
Total Prices		\$ 120,316.46	\$ -	\$ -	\$ 6,837.08	\$ -	\$ 6,837.08

Prices shown on this page represent recurring and nonrecurring charges for items as described. These prices do not include recurring or nonrecurring charges for taxes, duties, tariffs, or telecommunication services.



CenturyLink

Customer Legal Name: Greenville PD
 Customer Billing Name: Greenville PD
 500 S Greene Street
 Greenville
 NC , 27858
 Quote-Build #: -NIBS

Valid Until March 10, 2018

Description of Work to be Performed:

Pricing from Centurylink HGAC contract # EC07-16

Equipment pricing shown is based upon direct sale accompanied by new Centurion Maintenance contract on same.

See Vendor Support Tab for Additional Pricing

Part Number	Description	Quantity	Unit Price	Extended Price
-	Greenville PD	-	-	-
-	VIPER	-	-	-
912803/2	VIPER Primary VoIP Soft Switch	1		
912890/BB	Media Kit Prebuilt Building Block	1		
912800	VIPER Gateway Shelf	3		
912801	CAMA Interface Module (CIM)	3		
912807	4 Foot IT Cabinet	1		
912811	Application Server License	6		
912812	PBX Access License	10		
912813	48V Power Supply and Shelf - VIPER System	2		
912814	Admin Interface Module (AIM)	2		
C10036	Power Cord Cable with A/C twist lock connector	3		
912716/24	Cisco C2960X-24TS-L 24 port switch (without stacking module)	2		
-	Power Stations	-	-	-
914121/1	IWS Workstation - Software and Configuration	5		
P10097	23" LED Backlit Monitor	5		
914600/3	IWS External Programmable Keypad - 24 Buttons	5		
911801	A9C G3, Desk Mounting Kit	5		
911809	A9C G3, Call Handling Accessories	5		
911810-1	A9C G3 Bundle	5		
911785	Position Image - Power Station Gen3	1		
-	Power 911	-	-	-
913100/BAK	Power 911 Backup License	5		
913202	Power 911 Server Access License	5		
-	Power Metrics Setup Fees	-	-	-
P10192	Power Metrics Advanced - Service set-up: No RDDM	1		
-	Object Server Hardware	-	-	-
914962	IWS Server RACK - Type A	1		
914121/3	IWS Object Server - Underlying Software	1		
-	Network Equipment	-	-	-
912810/R	1921 Integrated Services Router	2		
E10622	INTERFACE, HWIC, 1 PORT, DUAL MODE, SFP or GE	2		
P10227	MODULE, TRANSCEIVER, SFP, Gigabit Ethernet, Multimode Fibers	2		
-	Staging	-	-	-
950852	Front Room Equipment Staging - Per Position	5		
950853	Back Room Equipment Staging - Per Cabinet	1		
-	Project Survey	-	-	-
950100	Project Survey (per Site)	1		
960575	Living Expense per Day per Person	3		
-	Installation	-	-	-
950104	Professional Services (per Day)	5		
960575	Living Expense per Day per Person	7		
960580	Travel Fee per Person	1		
-	Project Management Services	-	-	-
950510	Project Management Services	1		
VSupport	Power Metrics Recurring Srv	-	-	-
VSupport	Power Metrics Advanced - 5-9 pos. annual service per PSAP Year 1	-	-	-
VSupport	Power Metrics Suite - Annual access contract per PSAP Year 1	-	-	-
VSupport	Software Protection and Remote Tech Support	-	-	-
VSupport	Soft Protect and Remote Tech Support - 1 Year/Pos - Back Up Pos	-	-	-
-	Antivirus Recurring Fees	-	-	-
914143	Symantec EndPoint Protection Manager (EPM) - 1 year Year 1	7		
-	Network Equipment and Services	-	-	-
950516	Network Provisioning Services per day	3		
-	Misc Cables	-	-	-
000-000	Misc Cables	1		
-	Maintenance Discount	-	-	-
DISCOUNT MNTC	Maintenance Discount	1		
-	Service Discount	-	-	-
DISCOUNT SVC	Service Discount	1		
-	System Discount	-	-	-
DISCOUNT SYST	System Discount	1		
-	Recurring Services Discount	-	-	-
DISCOUNT REC SVC	Recurring Services Discount	1		
000-000	HGAC Pricing	1		

Parts	\$	100,650.19
Miscellaneous	\$	-
Shipping	\$	2,118.24
Parts Subtotal	\$	102,768.43

Prices do not include charges for taxes, duties, tariffs, telecommunication services, or professional services such as Centurion Maintenance or Managed Network Services.

Item # 5

Labor.....	\$	12,649.30
Vendor Support (See Vsupport Tab for Details).....	\$	4,898.73
TOTAL PRICE	\$	120,316.46

All Products listed on this Quote are governed by the Standard Terms and Conditions for Communications Services and the Equipment Sales Product Annex, both posted to http://about.centurylink.com/legal/rates_conditions.html

Centurion Type	Extended
months	12
Hide show best value	TRUE
Min active	FALSE



CENTURYLINK
CenturyLink Centurion Maintenance

Customer Legal Name: Greenville PD
Customer Billing Name: Greenville PD
500 S Greene Street
Greenville
NC , 27858
Quote-Build #: -NIBS

See Vendor Support Tab for additional Support Costs

Valid Until March 10, 2018

Contract Term: 12 Months

All Services listed on this Quote are governed by the Standard Terms and Conditions for Communications Services and the CenturyLink™ Centurion Maintenance Service Annex, both posted to http://about.centurylink.com/legal/rates_conditions.html.

Engineer Selected

Part Number	Description	Quantity	Annual Extended Rate					
			Unit	Total				
912803/2	VIPER Primary VoIP Soft Switch	1	\$	6,837.08	\$	6,837.08		
912890/BB	Media Kit Prebuilt Building Block	1	\$	-	\$	-		
912800	VIPER Gateway Shelf	3	\$	-	\$	-		
912801	CAMA Interface Module (CIM)	3	\$	-	\$	-		
912807	4 Foot IT Cabinet	1	\$	-	\$	-		
912811	Application Server License	6	\$	-	\$	-		
912812	PBX Access License	10	\$	-	\$	-		
912813	48V Power Supply and Shelf - VIPER System	2	\$	-	\$	-		
912814	Admin Interface Module (AIM)	2	\$	-	\$	-		
C10036	Power Cord Cable with A/C twist lock connector	3	\$	-	\$	-		
912716/24	Cisco C2960X-24TS-L 24 port switch (without stacking m	2	\$	-	\$	-		
-	-	-	\$	-	\$	-		
-	-	-	\$	-	\$	-		
P10097	23" LED Backlit Monitor	5	\$	-	\$	-		
914600/3	IWS External Programmable Keypad - 24 Buttons	5	\$	-	\$	-		
911801	A9C G3, Desk Mounting Kit	5	\$	-	\$	-		
911809	A9C G3, Call Handling Accessories	5	\$	-	\$	-		
911810-1	A9C G3 Bundle	5	\$	-	\$	-		
914962	IWS Server RACK - Type A	1	\$	-	\$	-		
914121/3	IWS Object Server - Underlying Software	1	\$	-	\$	-		
-	-	-	\$	-	\$	-		
-	-	-	\$	-	\$	-		
-	-	-	\$	-	\$	-		
912810/R	1921 Integrated Services Router	2	\$	-	\$	-		
E10622	INTERFACE, HWIC, 1 PORT, DUAL MODE, SFP or GE	2	\$	-	\$	-		
P10227	MODULE, TRANSCEIVER, SFP, Gigabit Ethernet, Multimod	2	\$	-	\$	-		
SUBTOTAL: ANNUAL RECURRING EQUIPMENT COVERAGE.....					\$	6,837.08		
SUBTOTAL: ANNUAL ON SITE TECHNICIAN COVERAGE.....					\$	-		
TOTAL ANNUAL RECURRING COVERAGE CHARGES					\$	6,837.08		
TOTAL <u>CONTRACT TERM</u> RECURRING COVERAGE CHARGES					\$	6,837.08		



Price Sheet Vendor Support

Customer: Greenville PD
 500 S Greene Street
 Greenville
 NC
 27858
 Quote-Build#: -NIBS

Pricing is Valid Until: March 10, 2018

Description of Work to be Performed:

Equipment pricing shown is based upon direct sale accompanied by new Centurion Maintenance contract on same.

Part Number	Description	Quantity	Type	(Only if MRR)		Sale Price	
				Term Years	MRR	Unit Price	Extended Price
	Power Metrics Recurring Srv	-	NRR	-	\$ -	\$ -	-
P10207	Power Metrics Advanced - 5-9 pos. annual service per PSAP Year 1	1	NRR	-	\$ -	\$ 3,303.80	\$ 3,303.80
P10219	Power Metrics Suite - Annual access contract per PSAP Year 1	1	NRR	-	\$ -	\$ 1,215.19	\$ 1,215.19
	Software Protection and Remote Tech Support	-	NRR	-	\$ -	\$ -	-
950999/PRO1-BU	Soft Protect and Remote Tech Support - 1 Year/Pos - Back Up Pos Year 2	5	NRR	-	\$ -	\$ 75.95	\$ 379.75
-	-	-	NRR	-	\$ -	\$ -	-
-	-	-	NRR	-	\$ -	\$ -	-
-	-	-	NRR	-	\$ -	\$ -	-
-	-	-	NRR	-	\$ -	\$ -	-
-	-	-	NRR	-	\$ -	\$ -	-
TOTAL Annual MRR				\$ -			
TOTAL Term MRR				\$ -			
TOTAL PRICE NRR						\$ 4,898.73	

All Services listed on this Quote are governed by the Standard Terms and Conditions for Communications Services and the CenturyLink® Centurion Maintenance Service Annex, both posted to http://about.centurylink.com/legal/rates_conditions.html.



Project Description

CenturyLink Responsibility:

1. In conjunction with the customer, gather existing data and voice infrastructure information via the Site survey process. (Where applicable)
 - a. Site addresses
 - b. Physical and logical network topology (LAN, WAN, WLAN, PSTN) configurations
 - c. Quality of Service, VLANS, Security, etc.
 - d. Existing fault tolerance and redundancy
 - e. Identify existing legacy platforms
 - f. Identify applicable 3rd party application requirements.
 - g. Collect & review floor plans received from customer.
2. Document all network/applications risks/gaps, and ensure that the customer is made aware of risks/gaps.
3. Provide a single point of contact ("CenturyLink Project Manager") for all issues relating to the implementation services.
4. All final project documentation has been given to the customer contact. This includes, but not limited to final system layout, network drawings, service numbers, CenturyLink contact information, training rosters, IP addresses, and server configurations.
5. Provide customer with CenturyLink's specifications relating to the environmental requirements of the site (including but not limited to power supplies, air conditioning, and physical location, temperature, electrical, humidity, air filtering).
6. All equipment and applications as defined in this scope of work and the sales contract are working per vendor and industry standards. This also includes any additions or deletions for Job Change Order (JCO) activity.

Customer Responsibility:

1. Provide an adequate environment (room, power, light & temperature) for equipment per CenturyLink / Manufacturer's specifications. (See attachments)
2. Supply the workplace policies and environmental conditions in effect at the customer site(s).
3. Determine and allocate a safe, secure, and appropriate environment for storing the received equipment until onsite implementation and deployment.
4. Provide accurate cable and equipment records. Defective, non-standard or improperly installed cabling will not be used. Any corrective work (by CenturyLink) required to make the solution function properly will be billed on a time and material basis to the customer.
5. Provide location and WLAN access and information to CenturyLink in order for CenturyLink to assess WLAN environment relative to the proposed solution and associated applications.

6. Satisfactorily address WLAN assessment findings prior to implementation and sign off that the WLAN environment is acceptable.
7. Provide current protocol addressing scheme and current network diagram if applicable.
8. Gather and provide to CenturyLink all necessary and applicable network documentation, network access and information required for CenturyLink to provide a network, application and operational readiness analysis.
9. When requested by CenturyLink, provide current customer site building layouts, including the floor plans, location of cables, cable records and power sources.
10. Provide information and documentation required by CenturyLink within the specified timeframe agreed upon by CenturyLink and customer.
11. Provide a safe working environment.
12. Provide working hour access to customer owned facilities
13. Any Telco demarcation extension; unless documented in this Scope of Work.
14. Notify CenturyLink of any hardware and/or software upgrades or any other scheduled implementation activities within the customer's network at least ten (10) business days prior to and during the scheduled installation.
15. Suspend customer moves, adds, and changes (5) working days prior to installation date.
16. Provide remote access to equipment via either VPN or dial-up line.

17. Designate a single point of contact to whom all CenturyLink communications may be addressed and who has authority to act on all aspects of the services for approval of all Job Change Orders/Notices. Designate a backup when the customer contact is not available who has the authority to act on all aspects of the services in the absence of the primary contact.
18. Designate a facilities resource to expedite access to areas deemed secure.
19. With CenturyLink, review system requirements relative to bill of materials, scope of work, project implementation plan, and business and technical objectives.
20. Satisfactorily address identified network, application and operational readiness risks or gaps as identified by the CenturyLink team. Failure to address issues by date specified may result in project delay and additional time and materials billing.
21. Participate in implementation plan review and ensure customer assigned responsibilities are assigned and prioritized with the appropriate resources.
22. Identify internal resources to participate in system acceptance testing when necessary.
23. Sign off on test plan and acceptance criteria
24. Collaborate with CenturyLink to develop staff training plan. Sign off that the Staff training plan is acceptable; deviations will result in additional billing on a time and material basis. Insure all personnel attend training as outlined in the training plan.
25. Customer is responsible for all returns to their current leasing companies
26. Racking and stacking of equipment.
27. Installation of UPS system
28. Operation and maintenance of any and all equipment, not specified in an CenturyLink maintenance agreement, will be the customer's responsibility.

Change Management Policy:

Changes to the scope or deliverables of this project will not be made without review and written approval by CenturyLink. All changes to scope or price will only be accepted through a change order. Requests for such changes may be initiated by the customer or CenturyLink.

Change Management Procedures

A change order must be documented by the requesting party, including the following:

Description of the change

Reason for the change

Anticipated effect the change will have on the scope of work, resources and delivery schedule.

The designated Project Manager, Sr. Project Manager or Program Manager of the requesting party will review the proposed change with his/her counterpart(s). All parties will evaluate and negotiate in good faith the changes to be made and the additional charges or billing arrangements, if any, to implement them.

Upon execution, the approved Change Order will be incorporated into, and made a part of, this Statement of Work and any previously approved pertinent Change Orders. Project manager is responsible for documenting any such changes.

Change Management Precedence

Order and the original scope of work represented by this Statement of Work and other previously incorporated Change Orders, the terms and conditions of the most recently approved Change Order

Restocking Fee

Order Cancellation or Return of Equipment. In CenturyLink's sole discretion, Equipment may be returned by Customer with prior approval and specific shipping instructions from CenturyLink, and must be in original manufacturer's boxes or packaging for CenturyLink to accept the return. In addition to all other applicable charges, Customer will pay CenturyLink a restock charge of 25% of the purchase price as liquidated damages, and not as a penalty, upon the return of Equipment if the return is due to a Customer ordering error or Customer's late cancellation of an order. Customer is responsible for any damage to the Equipment while in Customer's possession or during return shipment to CenturyLink.

Pre-Delivery. If Customer repudiates, gives notice of cancellation, or otherwise breaches this Annex prior to delivery of the Equipment, Customer will pay CenturyLink as liquidated damages, and not as a penalty, 25% of the purchase price or CenturyLink's out of pocket costs incurred as a result of Customer's cancellation, whichever is greater

Post-Delivery. If Customer breaches this SoW after delivery of the Equipment, CenturyLink may, in addition to any other remedies available to CenturyLink: (a) declare all sums due and payable immediately; (b) discontinue discounts related to Equipment; (c) cease installation or delivery or disconnect and deactivate Equipment until amounts due are paid; or (d) retake possession of Equipment and retain all sums paid by Customer as a setoff against expenses incurred.

Drop Ship. Purchases where CenturyLink will not be providing installation (“Drop Ship”) may not be cancelled following order placement without prior written authorization of CenturyLink or assignment of a return authorization number (“Call Tag Number”).

CenturyLink Scope of Work Acceptance:

Customer agrees to all information and requirements within this Scope of Work.

CenturyLink Implementation Approval: _____
Date: _____

Customer Acceptance: _____
Date: _____

** BSM to retain copy for records



Customer Notes / Project Description

Pricing from Centurylink HGAC contract # EC07-16
--

Notes



City of Greenville, North Carolina

Meeting Date: 2/5/2018
Time: 6:00 PM

Title of Item: Approval of the purchase of 35 vehicles for the Police Department

Explanation: **Abstract:** The Public Works Department is requesting approval to purchase 35 vehicles for the Police Department at a total cost of \$1,238,879.14.

Explanation: As included in the FY18 Budget approved by City Council, Public Works is requesting approval to purchase thirty-five (35) Police Department vehicles at a cost of \$1,238,879.14. The purchase is being made from Asheville Ford Lincoln using the NC Sheriff's Association Contract. The City has previously used this method/contract for the purchase of police vehicles. The contract was advertised in conjunction with applicable bidding laws, and the City has the ability to utilize these prices.

The 35 new vehicles will replace existing vehicles which are beyond their useful life. The vehicles that are being replaced with this purchase will be surplus. The table below details the vehicles that are being replaced:

Department	Model Year	Manufacturer	Model	Planned Retirement Date	Replacement Model	Vehicle Cost	Division
Police	2000	CHEVROLET	CAVALIER	7/1/2010	Ford Taurus Interceptor Sedan	\$29,868.10	Investigations
Police	2004	FORD	CROWN VICTORIA	7/1/2016	Ford Taurus Interceptor Sedan	\$29,868.10	Investigation
Police	2006	FORD	CROWN VICTORIA	7/1/2015	Ford Taurus Interceptor Sedan	\$29,868.10	Investigation
Police	2010	CHEVROLET	IMPALA POLICE SEDAN	7/1/2015	Ford Taurus Interceptor Sedan	\$29,868.10	Investigation
Police	2006	FORD	CROWN VICTORIA	7/1/2016	Ford Taurus Interceptor Sedan	\$29,868.10	Investigation
Police	2006	CHEVROLET	IMPALA POLICE SEDAN	7/1/2016	Ford Taurus Interceptor Sedan	\$29,868.10	Investigation
Police	2007	FORD	CROWN VICTORIA	7/1/2011	Ford Taurus Interceptor Sedan	\$29,868.10	Investigation
Police	2011	FORD	CROWN VICTORIA	7/1/2016	Ford F150 Police Responder	\$37,188.83	Investigation/ Special Service
Police	2010	FORD	CROWN VICTORIA	7/1/2016	Ford F150 Police Responder	\$37,188.83	Investigation/ Special Service

Police	2005	FORD	CROWN VICTORIA	7/1/2016	Ford F150 Police Responder	\$37,188.83	Investigation/ Special Service
Police	2009	FORD	POLICE SEDAN	7/1/2014	Ford F150 Police Responder	\$37,188.83	Investigation/ Special Service
Police	2010	FORD	POLICE SEDAN	7/1/2015	Ford Explorer SUV Interceptor	\$36,400.88	Investigation/ Special Service
Police	2010	CHEVROLET	POLICE SEDAN	7/1/2015	Ford Explorer SUV Interceptor	\$36,400.88	Investigation/ Special Service
Police	2010	CHEVROLET	POLICE SEDAN	7/1/2015	Ford Explorer SUV Interceptor	\$36,400.88	Investigation/ Special Service
Police	2010	CHEVROLET	POLICE SEDAN	7/1/2015	Ford Explorer SUV Interceptor	\$36,400.88	Investigation/ Special Service
Police	2010	CHEVROLET	POLICE SEDAN	7/1/2015	Ford Explorer SUV Interceptor	\$36,772.18	Investigation/ Special Service
Police	2010	CHEVROLET	POLICE SEDAN	7/1/2015	Ford Explorer SUV Interceptor	\$36,772.18	Supervisor/ Patrol
Police	2010	CHEVROLET	POLICE SEDAN	7/1/2015	Ford Explorer SUV Interceptor	\$36,772.18	Supervisor/ Patrol
Police	2011	FORD	CROWN VICTORIA	7/1/2016	Ford Explorer SUV Interceptor	\$36,772.18	Supervisor/ Patrol
Police	2007	FORD	POLICE SEDAN	7/1/2015	Ford Explorer SUV Interceptor	\$36,772.18	Patrol
Police	2007	FORD	POLICE SEDAN	7/1/2012	Ford Explorer SUV Interceptor	\$36,772.18	Patrol
Police	2008	FORD	CROWN VICTORIA	7/1/2015	Ford Explorer SUV Interceptor	\$36,772.18	Patrol
Police	2008	FORD	POLICE SEDAN	7/1/2016	Ford Explorer SUV Interceptor	\$36,772.18	Patrol
Police	2009	FORD	POLICE SEDAN	7/1/2015	Ford Explorer SUV Interceptor	\$36,772.18	Patrol
Police	2010	FORD	CROWN VICTORIA	7/1/2014	Ford Explorer SUV	\$36,772.18	Patrol

					Interceptor		
Police	2010	FORD	CROWN VICTORIA	7/1/2014	Ford Explorer SUV Interceptor	\$36,772.18	Patrol
Police	2010	FORD	POLICE SEDAN	7/1/2016	Ford Explorer SUV Interceptor	\$36,772.18	Patrol
Police	2010	FORD	POLICE SEDAN	7/1/2015	Ford Explorer SUV Interceptor	\$36,772.18	Patrol
Police	2010	CHEVROLET	POLICE SEDAN	7/1/2015	Ford Explorer SUV Interceptor	\$36,772.18	Patrol
Police	2011	FORD	CROWN VICTORIA	7/1/2015	Ford Explorer SUV Interceptor	\$36,772.18	Patrol
Police	2011	FORD	CROWN VICTORIA	7/1/2015	Ford Explorer SUV Interceptor	\$36,772.18	Patrol
Police	2011	FORD	CROWN VICTORIA	7/1/2016	Ford Explorer SUV Interceptor	\$36,772.18	Patrol
Police	2011	FORD	CROWN VICTORIA	7/1/2016	Ford Explorer SUV Interceptor	\$36,772.18	Patrol
Police	2011	FORD	CROWN VICTORIA	7/1/2016	Ford Explorer SUV Interceptor	\$36,772.18	Patrol
Police	2011	FORD	CROWN VICTORIA	7/1/2016	Ford Explorer SUV Interceptor	\$36,772.18	Patrol
TOTAL						\$1,238,879.14	

Fiscal Note: The requested vehicles will be funded through the City’s approved FY 18 Vehicle Replacement Fund. The total cost is \$1,238,879.14.

Recommendation: City Council approve the purchase of vehicles for the Police Department as outlined above in the amount of \$1,238,879.14.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download



City of Greenville, North Carolina

Meeting Date: 2/5/2018
Time: 6:00 PM

Title of Item: Approval of the purchase and installation of equipment and lights for Police Department Vehicles

Explanation: **Abstract:** The Public Works Department is requesting approval for the purchase and installation of necessary equipment to outfit 16 Police Department patrol vehicles. Public Works is requesting approval for the Purchase Order with Adamson Industries in the amount of \$317,952.51.

Explanation: Public Works is purchasing 35 vehicles for the Police Department in FY18. Sixteen (16) of these vehicles will be patrol vehicles. The labor required to install the necessary equipment in a patrol car is typically 40-50 man-hours. This results in approximately 5 to 6 months of effort and extends the time for the roll-out of a new police vehicle while also removing the mechanic from performing maintenance on other City vehicles. In previous years, Fleet Services staff has worked overtime to balance normal workload and new installations. Despite these efforts, roll-out of new patrol vehicles has taken most of the fiscal year. In an effort to expedite putting these patrol vehicles into service, Public Works is recommending the purchase and installation of equipment from Adamson Industries. The cost of the equipment is \$271,688.64 or \$16,981 per vehicle. Installation costs are \$2,891.49 per vehicle. Adamson Industries purchases and installs equipment for police vehicles for many municipalities across the country.

Adamson Industries, as part of the Purchase Order (PO), will equip the vehicles, and the delivery will be approximately 60 days from receipt of the POs. This is contingent upon Adamson Industries receiving delivery of the 16 vehicles. Adamson Industries will begin installing the equipment on the vehicles as soon as they receive the first 8 vehicles. Public Works will purchase and equip the remaining 19 vehicles that are being purchased for the Police Department. The award of the purchase order to Adamson Industries will enable Fleet Services to continue to maintain the existing fleet (696 City vehicles) in the most efficient manner.

For reference, the list of equipment to be purchased and installed, as well as typical

installed pictures, are attached.

Fiscal Note:

The requested Purchase Order for the purchase and installation of equipment to Adamson Industries will be funded via the Vehicle Replacement Fund. The total cost of the Purchase Order request is \$317,952.51. The addition of these 16 Police Department patrol vehicles is a part of the FY18 approved budget.

Recommendation:

City Council approve a purchase order to Adamson Industries for the purchase and installation of equipment for Police Department vehicles as outlined above in the amount of \$317,952.51.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [Police Equipment Quotes](#)



January 23, 2018

Angel Maldonado, CFPF
Greenville NC Public Works
Fleet Superintendent | amaldonado@greenvillenc.gov

Angel,

Thank you for allowing Adamson Industries Corp the opportunity to provide you with this quote for product and installation for (16) 2018 Ford Interceptor Utilities.

To summarize:

The product portion for 16 Ford Police Interceptor Utilities (no decals):	\$ 271,688.64
The installation portion for the 16 Ford Police Interceptor Utilities (no decals):	\$ 46,263.87
Grand total:	\$ 317,952.51

NOTE: Please issue (2) PO's with 8 vehicles on each.

Delivery will be approximately 60 days from receipt of PO's. This is contingent upon Adamson Industries receiving delivery of the (16) vehicles. Adamson Industries will begin build as soon as we receive the first 8 vehicles.

All vehicles will come with a one-year warranty on all installation and all products will carry the manufacturer warranty for the period specified per product.

Design review meetings will take place to ensure proper placement of equipment.

Please feel free to contact me at your convenience with any questions.

Thank you,

Donna L. Kelleher
Marketing & Sales Manager
45 Research Drive | Haverhill, MA 01832
Phone 800-232-0162
dkelleher@adamsonindustries.com



December 18, 2017

Kim Contarino
President
Adamson Industries Corp.

Angel Maldonado, CFPF
Fleet Superintendent
Public Works Department

Angel Maldonado,

As requested, listed below is a description of Adamson Industries Corp certifications, memberships and affiliations. Adamson Industries Corp is committed to providing quality products and installation in all emergency vehicles. We strive for Continuous Improvement and are dedicated to providing extensive training for our technicians in all aspects of products and installations. We consistently invite manufacturers in to our facility to demonstrate both existing products as well as new products entering the market so that we can offer the best solutions to our customers.

Adamson Industries Corp is a Full-Service Emergency Vehicle Installation Center. Our strategic operating technical installation center is a 56,000 square foot facility located in Haverhill, MA. A team of EVT certified head technicians and assistant technicians are trained to handle all types of installation requirements. We service police vehicles, fire apparatus, public works equipment and everything else in between. Partial or full up-fits, custom designs and department specifications, our team is dedicated to save you time and money.

Ford QVM Certified (Qualified Vehicle Modifier) – QVM is a Voluntary Quality Certification program established by Ford. Achieving this certification means the upfitter (Adamson Industries Corp) has established a Quality System which complies with the extensive criteria set forth by Ford. This system includes (but is not limited to):

1. Written documentation to ensure repeatability of process
2. Establishing Technician training requirements
3. Compliance to Ford's Police Modifier's Guide during upfit
4. Compliance to all Federal Safety Regulations
5. Availability for surveillance audits - After initial Certification Ford performs annual surveillance audits to ensure the upfitter continues to meet QVM criteria.

45 Research Drive • Haverhill, MA 01832

Phone: 978-681-0370 • Fax: 978-975-7168 • Toll Free: 1-800-232-0162

www.adamsonindustries.com

Item # 7



Our Head Technicians and Assistant Technicians are trained, certified and authorized to install the following:

1. EVT Certified (Emergency Vehicle Technician)
2. ASE Certified (National Institute for Automotive Service Excellence)
3. Havis ICS System (Integrated Control System for Ford Police Interceptor Utility)
4. Whelen CanTrol System
5. SoundOff bluePRINT System

Adamson Industries Corp:

GSA Contract Number: GS-30F-0005X (Federal Supply Schedule 23 V)
Certified Vehicle Drop-Ship for Ford, Chrysler (Dodge) & GM/Chevrolet
FMVSS Compliant - Federal Motor Vehicle Safety Standards
NAFA - National Association of Fleet Administrators –Member
SAE - Society of Automotive Engineers - Member
SEMA - Specialty Equipment Market Association – Member
EVUA - Emergency Vehicle Upfitter Association – Member

Sincerely,

Kim Contarino

Kim Contarino
President
Adamson Industries Corp

(16) 2018 Ford Interceptor SUV

(16) 2018 Ford Interceptor SUV

Manufacturer	Description	Part #	Unit Cost	QTY per vehicle	Equipment Cost	Install Charge	Cost per vehicle	Placement
MinStar	Wiring Harness	Custom	\$300.00	1	\$300.00	\$0.00	\$300.00	
Whelen	ION Split light LED Blue	WHE-ION	\$105.00	4	\$420.00	\$175.68	\$595.68	grille
Whelen	ION Split light LED Blue	WHE-ION	\$105.00	4	\$420.00	\$306.28	\$726.28	2 each side rear cargo
Whelen	Pedestal mount kit Black	WHE-IONPEDB	\$40.00	4	\$160.00	\$0.00	\$160.00	2 each side rear cargo
Whelen	Round split red/white compartment light 3"	WHE-3SRCCDCR	\$50.00	2	\$100.00	\$153.14	\$253.14	interior cargo
Whelen	V Series Blue	WHE-IONV1B	\$162.00	2	\$324.00	\$153.14	\$477.14	license plate holder
Whelen	License plate bracket	WHE-IONBKT1	\$20.00	1	\$20.00	\$0.00	\$20.00	license plate holder
Whelen				1				front driver/passenger, outer blue lights should be steady blue
Whelen	Inner Edge XLP all Blue w/ takedowns (Dual Color)	WHE-IX34UFZ	\$956.00	1	\$956.00	\$76.57	\$1,032.57	front passenger side
Whelen	Undervisor mounting bracket		\$0.00	1	\$0.00	\$0.00	\$0.00	1@side passenger row
Whelen	Micron Blue	WHE-MCRNSB	\$95.00	2	\$190.00	\$87.84	\$277.84	1@side passenger row (steady blue)
Whelen	Inner Edge RTX ABBB BBBA w/ traffic advisory mounting bracket for upper rear cargo	WHE-IE34UR8	\$1,120.00	1	\$1,120.00	\$76.57	\$1,196.57	rear cargo, outer blue lights should be steady blue
Whelen	ION Split light LED Blue	WHE-ION	\$0.00	1	\$0.00	\$0.00	\$0.00	rear cargo
Whelen	Pedestal mount kit Black	WHE-IONPEDB	\$40.00	2	\$80.00	\$153.14	\$233.14	1 each side b-pillar
Whelen	Speaker 100 watt	WHE-SA315P	\$200.00	1	\$200.00	\$76.57	\$276.57	1 each side b-pillar
Whelen	SA315 Mount Kit	WHE-SAK44	\$25.00	1	\$25.00	\$0.00	\$25.00	
Whelen	Siren Amplifier	WHE-2955LSA6	\$425.00	1	\$425.00	\$143.57	\$568.57	
Whelen	Tracer All Blue	WHE-TCRHSS	\$670.00	2	\$1,340.00	\$153.14	\$1,493.14	
Whelen	Bracket	WHE-TCRLBKT	\$25.00	6	\$150.00	\$0.00	\$150.00	
Havis Shield	Console 21"	HAV-C-VS-1308-INUT	\$300.00	1	\$300.00	\$76.57	\$376.57	
	include equipment bracket for Radio (XTL2500) (2.5)	HAV-C-EB25-MMT						
	40-WS2-1P for A6/mpc01 2955LSA6 (4)	HAV-C-EB40-WS2-1P						
	(1) filler plate (5")	C-FP-5						
	(1) filler plate (1 1/2")	C-FP-15						
	(1) filler plate (1/2")	C-FP-05						
Havis Shield	Dual Cupholder 4"	HAV-C-CUP2-1	\$35.16	1	\$35.16	\$13.15	\$48.31	
Havis Shield	Adjustable Arm Rest	HAV-C-ARM-103	\$99.70	1	\$99.70	\$13.52	\$113.22	
Havis Shield	3 Lighter Plug w/ 1 switch cut out	C-LP3-PS	\$35.16	1	\$35.16	\$13.15	\$48.31	
Havis Shield	Dual USB charger Module	C-USB-1	\$47.60	1	\$47.60	\$25.00	\$72.60	
Havis Shield	Printer Mount	HAV-C-PM-101	\$89.65	1	\$89.65	\$20.00	\$109.65	
Havis Shield	Mic Clip Bracket	HAV-C-MCB	\$11.76	1	\$11.76	\$12.81	\$24.57	right console
Havis Shield	Integrated Control System w/ synca	ICS-B-F03-102	\$3,590.00	1	\$3,590.00	\$500.00	\$4,090.00	
	20 ft USB cable - (note: only needed if ICS is installed)		\$33.00	1	\$33.00	\$0.00	\$33.00	
Havis Shield	Keyboard w/ mounting - rugged	PKG-KB-201	\$480.98	1	\$480.98	\$0.00	\$480.98	
Havis Shield	Universal Telescoping Base Side Mount (note: only needed if ICS is installed)	C-TCB-7	\$113.95	1	\$113.95	\$0.00	\$113.95	
Havis Shield	Tilt Swivel Motion Device (note: only needed if ICS is installed)	C-MD-202	\$65.95	1	\$65.95	\$0.00	\$65.95	
Havis Shield	Charge Guard	CG-X	\$84.95	1	\$84.95	\$0.00	\$84.95	inside truck vault
Magnetic Mic	Magnetic Mic Conversion Kit	MAGMIC	\$33.00	1	\$33.00	\$10.00	\$43.00	
Setima #	Prisoner Transport Partition	SET-10VS-XL-C-INTSUV	\$650.00	1	\$650.00	\$110.04	\$760.04	
	Recessed panel partition w/horizontal sliding windows							

GENERAL SERVICES ADMINISTRATION

**Federal Supply Service
Authorized Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through *GSA Advantage!* a menu-driven database system. The INTERNET address for *GSA Advantage!* is <http://www.GSAAdvantage.gov>

SCHEDULE TITLE: Federal Supply Schedule 23 V – Automotive Superstore
FSC: Group 42: Fire Fighting, Rescue and Safety Equipment

CONTRACT NUMBER: GS-30F-0005X

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at www.fss.gsa.gov.

CONTRACT PERIOD: January 13, 2016 – January 12, 2021

CONTRACTOR: Adamson Industries Corp
45 Research Drive
Haverhill, MA 01832
Phone: 800-232-0162
Fax: 800-710-9099

CONTRACTOR'S ADMINISTRATION SOURCE:
Donna Kelleher
Email: dkelleher@adamsonindustries.com

BUSINESS SIZE: Woman-owned, small business

Customer Information:

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

<u>SIN</u>	<u>DESCRIPTION</u>
190-07	Up-fitting of Government-owned Emergency Response Vehicles to Provide Turn-Key Solutions

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:

(Government net price based on a unit of one)


<u>SIN</u>	<u>MODEL</u>	<u>PRICE</u>
190-07	Installation of Night Vision Dome Light	\$19.14


1c. HOURLY RATES: \$62.21


- 2. MAXIMUM ORDER:** 190-07- \$2,000,000 per order
- 3. MINIMUM ORDER:** None
- 4. GEOGRAPHIC COVERAGE:** 50 US States, Puerto Rico, US Territories, and CONUS port or consolidation points
- 5. POINTS OF PRODUCTION:**
Adamson Industries Corp – Haverhill, Essex County, MA
- 6. DISCOUNT FROM LIST PRICES:** 5%
- 7. QUANTITY/VOLUME DISCOUNT(S):** Contact Contractor, Quantity discounts are based on the scope of the project
- 8. PROMPT PAYMENT TERMS:** 2% 20, Net 30 for other than purchase on card orders
- 9a. Government Purchase Cards must be accepted at or below the micro-purchase threshold.**
- 9b. Government Purchase Cards are accepted above the micro-purchase threshold.**
YES.
- 10. FOREIGN ITEMS:** None
- 11a. TIME OF DELIVERY:** ARO 30
- 11b. EXPEDITED DELIVER:** Contact Contractor
- 11c. OVERNIGHT AND 2-DAY DELIVERY:** Negotiate with Contractor
- 11d. URGENT REQUIREMENTS:** Agencies can contact the Contractor's representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.
- 12. FOB POINT:** Origin
- 13a. ORDERING ADDRESS:** Adamson Industries Corp
45 Research Drive
Haverhill, Ma 01832
Phone number: 800-232-0132
Fax number: 800-710-9099
- 13b. ORDERING PROCEDURES:** For supplies and services, the ordering

procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3

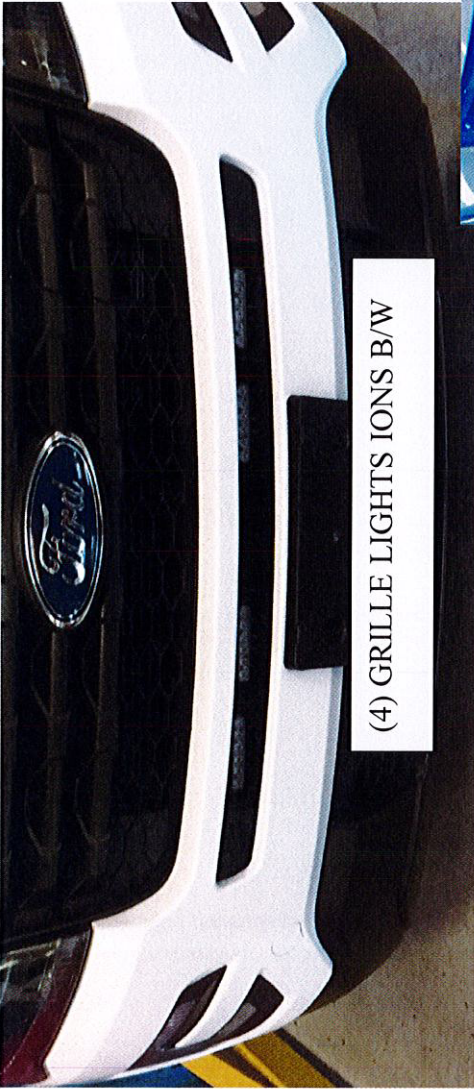
- 14. **PAYMENT ADDRESS:** Same as ordering address (13a).
- 15. **WARRANTY PROVISION:** One-year warranty
- 16. **EXPORT PACKING CHARGES:** Not applicable
- 20. **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE (ANY THRESHOLDS ABOVE THE MICRO-PURCHASE LEVEL):** N/A
- 18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):** N/A
- 19. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** N/A
- 20. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** N/A
- 20a. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):** N/A
- 21. **LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):**
45 Research Drive, Haverhill, MA 01832
- 22. **LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** N/A
- 23. **PREVENTIVE MAINTENANCE (IF APPLICABLE):** N/A
- 24a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):** None
- 24b. **Section 508 Compliance for EIT:** N/A
- 25. **DUNS NUMBER:** 36-3672718
- 26. **NOTIFICATION REGARDING REGISTRATION IN SAM:**
Registration is active.

SIN	 GSA Pricing Services Offered	GSA Price with IFF
	<i>Package Pricing – Agency Supplied Equipment</i>	
190 07	Turn Key Package for Passenger cars:	\$435.49
190 07	Turn Key Package for Sports Utility Vehicles:	\$531.20
	<i>Package Pricing Includes Install of the following products: (Products purchased separately): Lightbar or Grille & Deck Lights, Wig Wags, Switch Control, Siren, Speakers, Headlight Flasher, (1) Two-way Radio, Prisoner Cage (Agency Supplied)</i>	
	<i>A La Carte Pricing</i>	
	<i>(All Prices below are for installation only, products are sold separately or agency supplied</i>	
190 07	Lightbar	\$143.57
190 07	Interior Lightbar	\$76.57
190 07	Switch Control	\$76.57
190 07	Siren	\$143.57
190 07	Speakers	\$76.57
190 07	Tail Light Flasher	\$57.43
190 07	Wig Wag Headlight Flasher with Diode	\$57.43
190 07	Surface Mount Lights	\$76.57
190 07	Grille Lights (Strobe or LED)	\$47.86
190 07	Deck Lights (Strobe or LED)	\$47.86
190 07	Windshield Light	\$76.57
190 07	(4) Hideaway Strobes System or LED	\$114.86
190 07	Install Hideaway Strobes / LED	\$172.28
190 07	Rear Deck Light System including H.D. Flasher	\$38.29
190 07	Mirror Beams	\$119.64
190 07	Flashback Brake/Back-up Light Flasher with Diode	\$57.43
190 07	Inside Trunk Lights with Diode and Mercury Switch	\$57.43
190 07	Night Vision Dome Light	\$19.14
190 07	Mobile Data Terminal and Antenna	\$167.50
190 07	Scanner Radio and Antenna	\$47.86
190 07	Two-way Radio with Antenna	\$167.50
190 07	Radar System	\$57.43
190 07	Video Camera System	\$191.43
190 07	Automatic License Plate Recognition System	\$717.84
190 07	Anti-Theft Device	\$47.86
190 07	Opticon	\$71.78

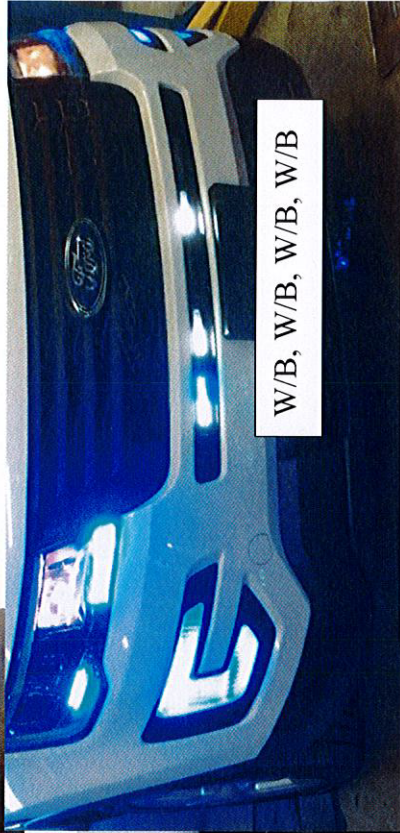
SIN	 GSA Pricing Services Offered	GSA Price with IFF
190 07	Flash Light with Charger	\$28.71
190 07	Console	\$76.57
190 07	Prisoner Partition with Transfer Kit (Does not include Gun Mount)	\$110.07
190 07	Lights on a Prisoner Cage	\$76.57
190 07	Rear Prisoner Seat	\$57.43
190 07	Shotgun Rack - Trunk Mounted	\$57.43
190 07	Shotgun Rack - Front Mounted	\$57.43
190 07	Push Bumper	\$114.86
190 07	Window Bars	\$57.43
190 07	Prisoner Door Panels	\$38.29
190 07	Laptop Mount	\$57.43
190 07	K-9 Interior (Cage only)	\$311.07
190 07	K-9 Interior Electronics	\$287.14
190 07	Trunk Vault	\$167.50
190 07	Radio Electronics Tray	\$76.57
190 07	Power Inverter	\$186.64
190 07	Jumper Cable System	\$57.43
190 07	Spotlight on a non-prep vehicle	\$430.71
190 07	Running Boards on SUV	\$172.28
190 07	Trailer Hitch	\$76.57
190 07	Agency Supplied Decals	\$358.92
190 07	Hourly Rate	\$62.21
	Products Below include Equipment and Installation	
190 07	SW-THMS1000 Thor 1000-2000 Watt Peak Power Inverter. Price includes installation.	\$364.58
190 07	SW-14.0570 Able 2 Single Accessory Outlet. Price includes installation.	\$20.56
190 07	SW-14.0571 Able 2 Single Accessory Outlet Mount Bracket. Price includes installation.	\$16.05
190 07	UL-75712 Streamlight Stinger LED Rechargeable Flashlight. Price includes installation.	\$140.50
190 07	AC-466425 Kidde Fire Extinguisher, 5.5 pound Dry Chemical, 8.4 total weight. Price includes installation.	\$66.03
190 07	SW-CG-X Havis Chargeguard, Vehicle Power Management System. Price includes installation.	\$146.75
190 07	MT-C-VS-1013-TAH-1 Havis Vehicle Specific Console for 2015+ Chevy Tahoe PPV. Price includes installation.	\$377.21
190 07	MT-C-ARM-103 Havis Armrest. Price includes installation.	\$113.22
190 07	MT-C-CUP2-I Havis Cupholder. Price includes installation.	\$48.31

SIN	 GSA Pricing Services Offered	GSA Price with IFF
190 07	MT-PKG-PSM-202 Havis Passenger Side Mount. Price includes installation.	\$568.21
190 07	MT-C-MD-202 Havis Tilt/Swivel Motion Device. Price includes installation.	\$101.91
190 07	MT-C-MC Havis Mic Clip. Price includes installation.	\$22.05
190 07	MT-C-MCB Havis Mic Clip Bracket. Price includes installation.	\$23.83
190 07	MT-DS-DELL-231 Havis Docking Station Mount. Price includes installation.	\$852.34
190 07	MT-LPS-105 Havis Docking Station Power Supply. Price includes installation.	\$185.34
190 07	AC-SS0001 Pro-gard SafeStop Anti-theft System. Price includes installation.	\$189.37

GREENVILLE NC PD BUILD



(4) GRILLE LIGHTS IONS B/W



W/B, W/B, W/B, W/B

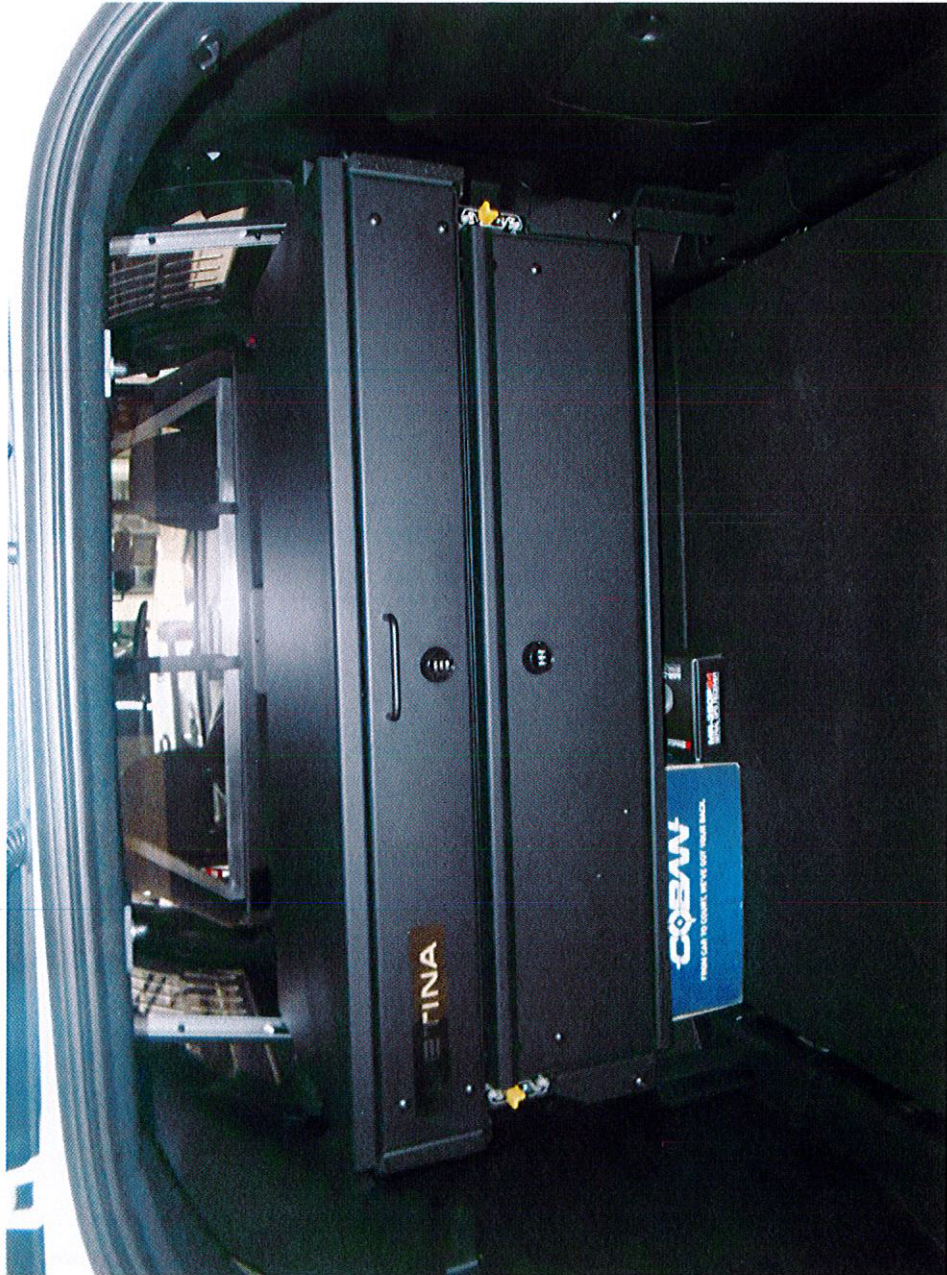


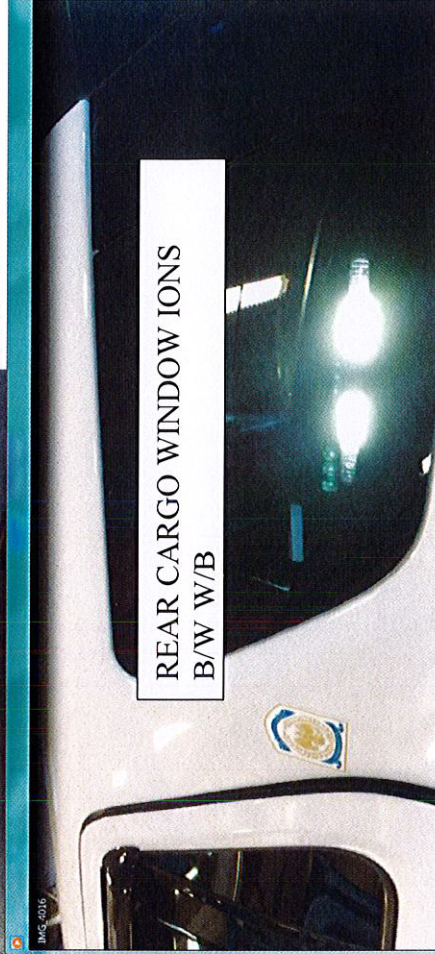
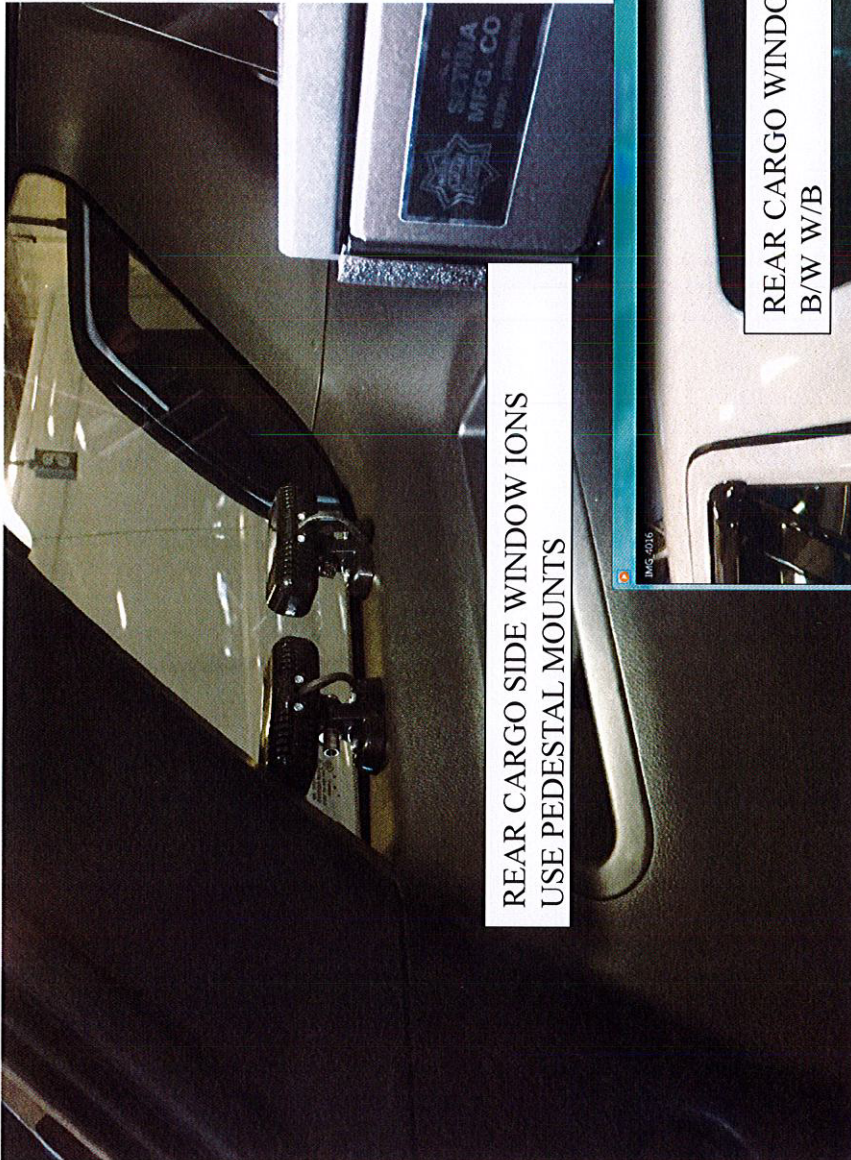
USE BRACKET PROVIDED IN
ION PACKAGING

GRILLE LIGHTS

Item # 7

Trunk Vault



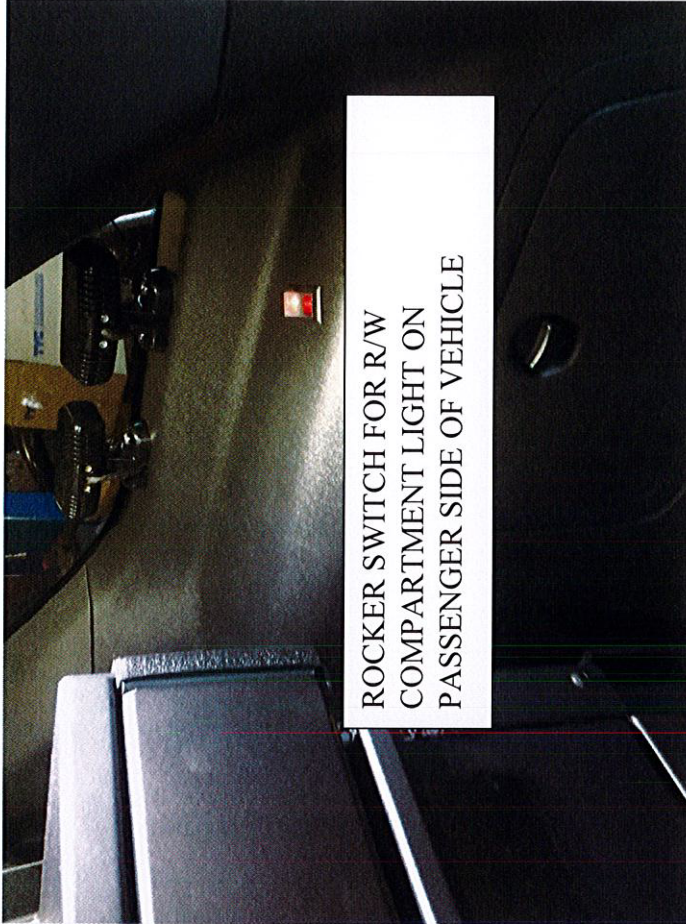


REAR SIDE CARGO WINDOW LIGHTS

Item # 7

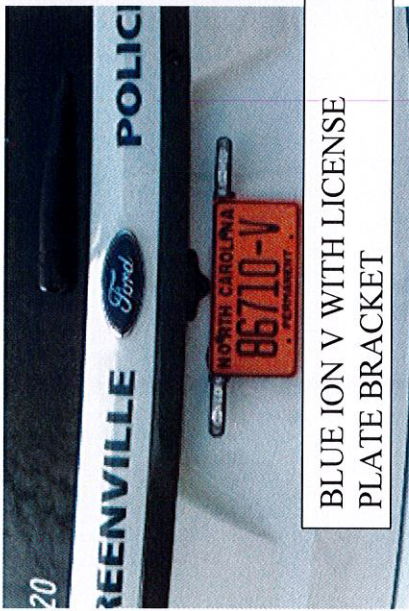


R/W COMPARTMENT
LIGHT

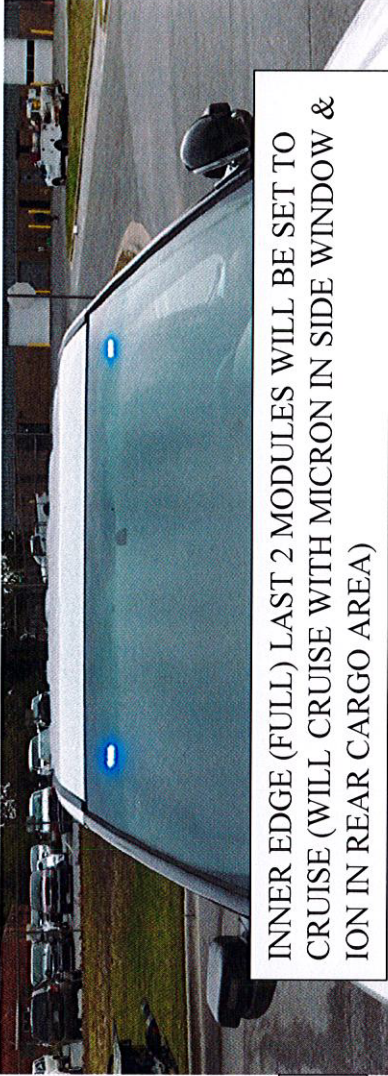


ROCKER SWITCH FOR R/W
COMPARTMENT LIGHT ON
PASSENGER SIDE OF VEHICLE

REAR COMPARTMENT LIGHTS (ONE EACH SIDE)



BLUE ION V WITH LICENSE
PLATE BRACKET

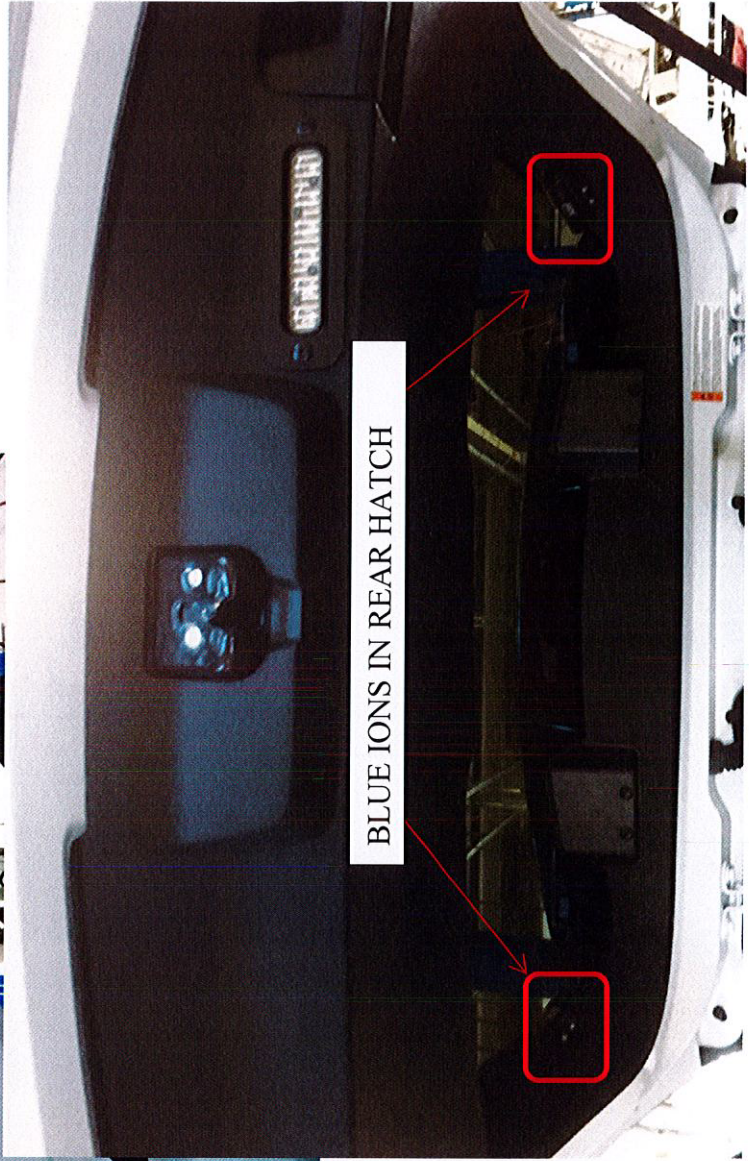
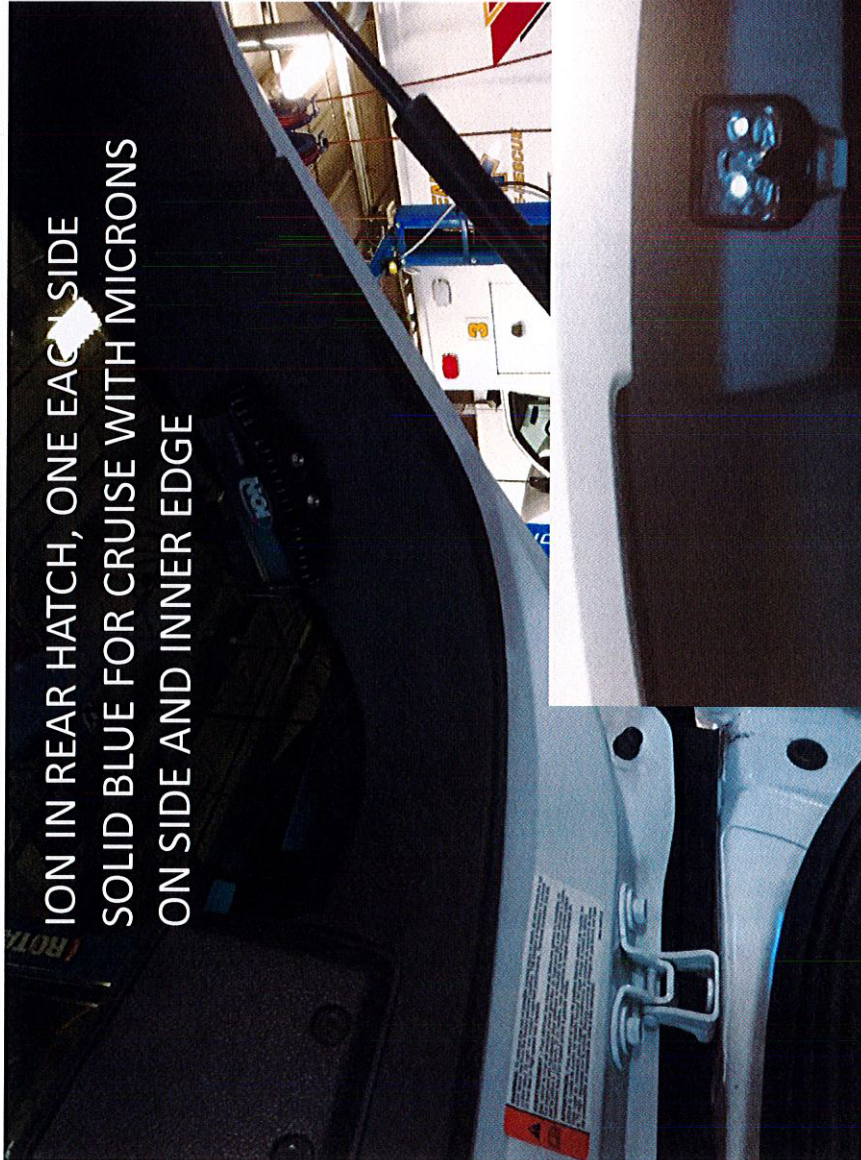


INNER EDGE (FULL) LAST 2 MODULES WILL BE SET TO
CRUISE (WILL CRUISE WITH MICRON IN SIDE WINDOW &
ION IN REAR CARGO AREA)

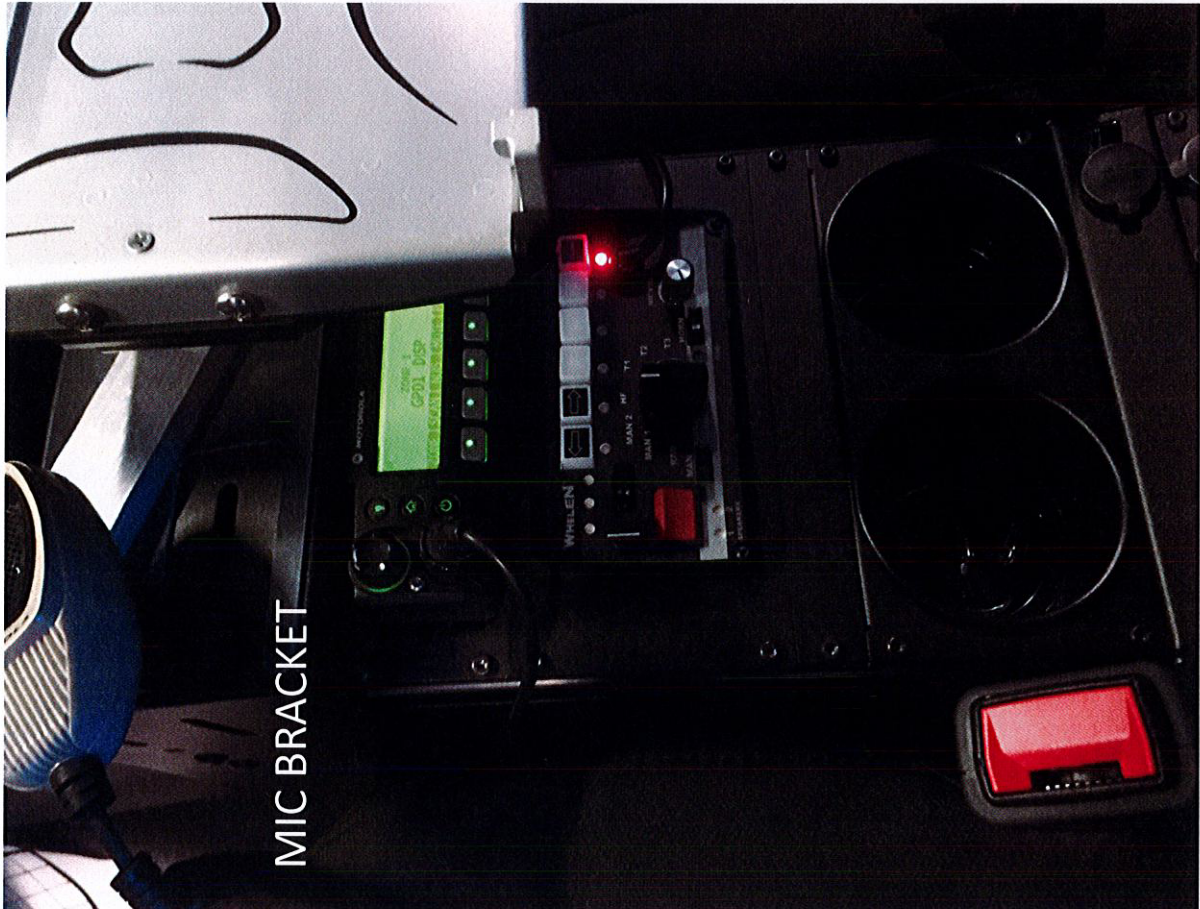
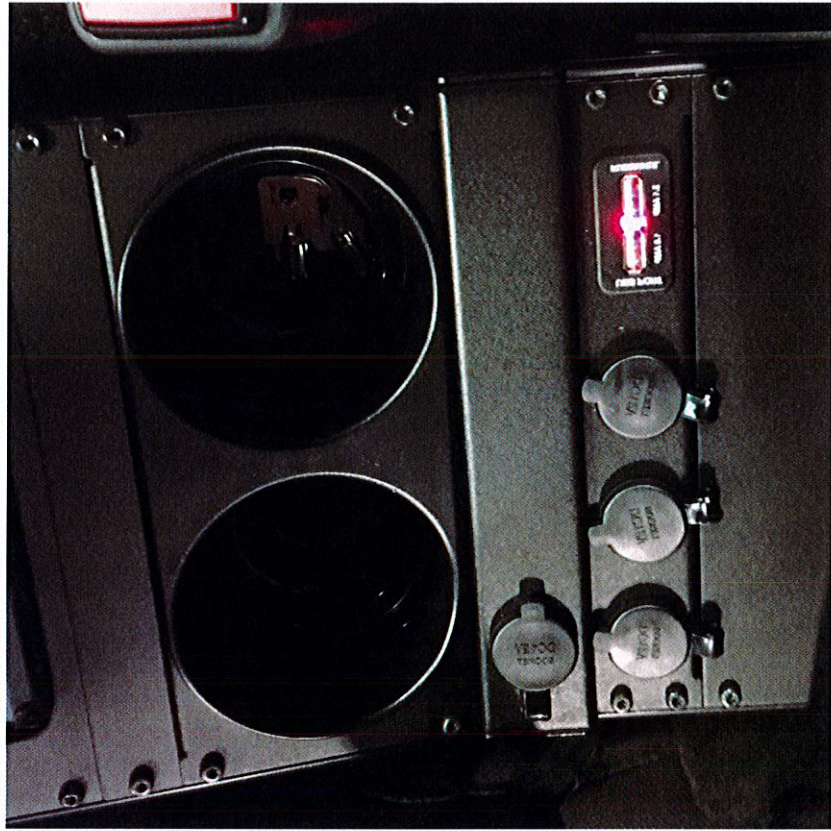


ION B/W NEAR B-PILLAR (USE PED MNT)
WHITE (NEAR DRIVER) BLUE TOWARDS BACK





CONSOLE
(PREP FOR COMPUTER- LIVE &
GROUND) (PREP FOR RADIO) ALL
EQUIPMENT ON KEY



MIC BRACKET



City of Greenville, North Carolina

Meeting Date: 2/5/2018
Time: 6:00 PM

Title of Item: Approval of the purchase of five vehicles for the Public Works Department Sanitation Division

Explanation: **Abstract:** The Public Works Department is requesting approval to purchase a total of five trucks for the Sanitation Division for a total cost of \$878,312.50.

Explanation: The Public Works Department is requesting approval to purchase three (3) 2018 International 4300/Heil PT10-20YD rear loaders at a cost of \$148,929.53 each and one (1) 2018 International 7400/Petersen TL-3 Knuckle-boom loader at a cost of \$165,028.56. These trucks will replace Vehicle No. 7048 – 2011 International 7400 Rear loader, Vehicle No. 7049 - 2011 International 7400 Rear loader, Vehicle No. 7061 - 2011 International 7400 Rear Loader, and Vehicle No. 6892 – 2009 International 4300-Knuckle boom, which are each beyond their useful life.

These purchases are being made from White Tractor & Truck using the NC Sheriff's Association Contract. This is the first year that the NC Sheriff's Association has expanded their bid contracts to include non-police vehicles. Public Works has found these to be the best prices available for these vehicles.

The purchase of rear-loaders is essential for the continued operations of the Sanitation Division of Public Works. Rear-loaders are utilized daily for the collection of special service households, multi-family recycling, and for access to areas with narrower roads. Additionally, they are used during disaster response.

The knuckle-boom vehicle is utilized for the collection of yard waste and bulk items.

Public Works is also requesting approval for the purchase of one (1) 2018 Freightliner M2-106/19YD ODB Packing Leaf Truck - Automotive Vacuum Hose at a cost of \$266,495.35 to replace Vehicle No. 5929 – 2003 GMC C8500 Leaf Truck, which is beyond its useful life. This purchase is being made from Carolina Industrial Equipment using the National Joint Power Alliance (NJPA) Contract

No. 041217-OBD. NJPA was bid in a similar fashion as the NC Sheriff's Association contract and provides the City the best value for this equipment. This vehicle will be used year-round for the collection of grass clippings as well as leaf collection. The automated feature of the vacuum hose will also allow for the operation of this vehicle by one person. The current leaf collection vehicle requires three personnel to operate.

Fiscal Note: The requested trucks will be included in the City's approved FY 17/18 Vehicle Replacement Program Purchase List. The total cost is \$878,312.50.

Recommendation: City Council approve the purchase of trucks for the Sanitation Division at a cost of \$878,312.50.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [Sanitation Quotes](#)

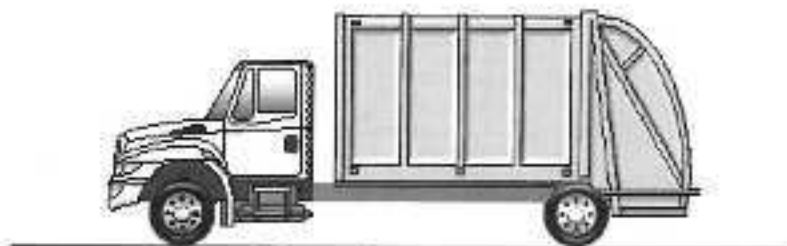
INTERNATIONAL®

January 23, 2018

Prepared For:
NC SHERIFF'S ASSOC CONTRACT
#17-01-0617R SPEC #18 AS AMMENDED
NCSA CONTRACT SALES
323 W Jones St.
Raleigh, NC 27603-1365
(919)743 - 7433
Reference ID: HEIL20 LOW PRO

Presented By:
WHITE'S TRACTOR & TRUCK
Rick Beavan
7045 ALBERT PICK ROAD
GREENSBORO NC 27409 -
(336)668-0491

Thank you for the opportunity to provide you with the following quotation on a new International truck. I am sure the following detailed specification will meet your operational requirements, and I look forward to serving your business needs.



Model Profile
2019 4300 SBA 4X2 (MA025)

MISSION:	Requested GVWR: 35000. Calc. GVWR: 34700 Calc. Start / Grade Ability: 28.72% / 2.09% @ 55 MPH Calc. Geared Speed: 76.3 MPH
DIMENSION:	Wheelbase: 205.00, CA: 137.90, Axle to Frame: 33.00
ENGINE, DIESEL:	{Cummins B6.7 250} EPA 2017, 250HP @ 2400 RPM, 660 lb-ft Torque @ 1600 RPM, 2600 RPM Governed Speed, 250 Peak HP (Max)
TRANSMISSION, AUTOMATIC:	{Allison 3500 RDS} 5th Generation Controls, Wide Ratio, 5-Speed with Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 80,000-lb GVW and GCW Max. On/Off Highway
CLUTCH:	Omit Item (Clutch & Control)
AXLE, FRONT NON-DRIVING:	{Meritor MFS-12-122A} I-Beam Type, 12,000-lb Capacity
AXLE, REAR, SINGLE:	{Meritor RS-23-160} Single Reduction, 23,000-lb Capacity, 200 Wheel Ends Gear Ratio: 5.38
CAB:	Conventional
TIRE, FRONT:	(2) 275/80R22.5 Load Range G HSR2 (CONTINENTAL), 518 rev/mile, 75 MPH, All-Position
TIRE, REAR:	(4) 275/80R22.5 Load Range G HDL2 DL ECO PLUS (CONTINENTAL), 507 rev/mile, 75 MPH, Drive
SUSPENSION, RR, SPRING, SINGLE:	Vari-Rate: 23,500-lb Capacity, with 4500 lb Auxiliary Rubber Spring
PAINT:	Cab schematic 100GA Location 1: 9219, Winter White (Std)

INTERNATIONAL*

January 23, 2018

Chassis schematic N/A

INTERNATIONAL®

**Vehicle Specifications
2019 4300 SBA 4X2 (MA025)**

January 23, 2018

Description

Base Chassis, Model 4300 SBA 4X2 with 205.00 Wheelbase, 137.90 CA, and 33.00 Axle to Frame.

TOW HOOK, FRONT (2) Frame Mounted

FRAME RAILS Heat Treated Alloy Steel (120,000 PSI Yield); 10.250" x 3.610" x 0.375" (260.4mm x 91.7mm x 9.5mm); 456.0" (11582mm) Maximum OAL

BUMPER, FRONT Full Width, Aerodynamic, Steel; 0.142" Material Thickness

Includes

: BUMPER, FRONT Powder Coated Gray (Argent) Color

WHEELBASE RANGE 199" (505cm) Through and Including 254" (645cm)

AXLE, FRONT NON-DRIVING (Mentor MFS-12-122A) I-Beam Type, 12,000-lb Capacity

Notes

: The following features should be considered when calculating Front GAWR: Front Axles; Front Suspension; Brake System; Brakes, Front Air Cam; Wheels; Tires.

SUSPENSION, FRONT, SPRING Parabolic, Taper Leaf; 12,000-lb Capacity; with Shock Absorbers

Includes

: SPRING PINS Rubber Bushings, Maintenance-Free

Notes

: The following features should be considered when calculating Front GAWR: Front Axles; Front Suspension; Brake System; Brakes, Front Air Cam; Wheels; Tires.

BRAKE SYSTEM, AIR Dual System for Straight Truck Applications

Includes

: BRAKE LINES Color and Size Coded Nylon

: DRAIN VALVE Twist-Type

: GAUGE, AIR PRESSURE (2) Air 1 and Air 2 Gauges; Located in Instrument Cluster

: PARKING BRAKE CONTROL Yellow Knob, Located on Instrument Panel

: PARKING BRAKE VALVE For Truck

: QUICK RELEASE VALVE On Rear Axle for Spring Brake Release: 1 for 4x2, 2 for 6x4

: SLACK ADJUSTERS, FRONT Automatic (with Air Cam Brakes)

: SLACK ADJUSTERS, REAR Automatic (with Air Cam Brakes)

: SPRING BRAKE MODULATOR VALVE R-7 for 4x2, SR-7 with relay valve for 6x4/8x6

Notes

: Front and Rear Dust Shields not Included

: Rear Axle is Limited to 19,000-LB GAWR with Code 04091 BRAKE SYSTEM, AIR and Code 04NDC BRAKES, REAR, AIR CAM Regardless of Axle/Suspension Ordered

: Rear Axle is Limited to 20,000-LB GAWR with Code 04092 BRAKE SYSTEM, AIR and Code 04NCW BRAKES, REAR, AIR CAM Regardless of Axle/Suspension Ordered

: Rear Axle is Limited to 23,000-lb GAWR with Code 04091 BRAKE SYSTEM, AIR and Standard Rear Air Cam Brakes Regardless of Axle/Suspension Ordered

DRAIN VALVE (Bendix DV-2) Automatic, with Heater, for Air Tank

Includes

: DRAIN VALVE Mounted in Wet Tank

AIR BRAKE ABS (Bendix AntiLock Brake System) Full Vehicle Wheel Control System (4-Channel)

AIR DRYER (Wabco System Saver 1200) with Heater

INTERNATIONAL®

**Vehicle Specifications
2019 4300 SBA 4X2 (MA025)**

January 23, 2018

Description

Includes

: AIR DRYER LOCATION Inside Left Rail, Back of Cab

BRAKE CHAMBERS, FRONT AXLE (Bendix) 20 SqIn

BRAKE CHAMBERS, REAR AXLE (Bendix EverSure) 30/30 Spring Brake

BRAKES, FRONT, AIR CAM S-Cam; 15.0" x 4.0"; Includes 20 Sq. In. Long Stroke Brake Chambers

Notes

: Front Axle with 14,000-lb GAWR is Limited to 13,200-lb GAWR when used in Conjunction with 15" BRAKES, FRONT, AIR CAM.

: The following features should be considered when calculating Front GAWR: Front Axles; Front Suspension; Brake System; Brakes, Front Air Cam; Wheels; Tires.

BRAKES, REAR, AIR CAM S-Cam; 16.5" x 7.0"; Includes 30/30 Sq. In. Long Stroke Brake Chamber and Spring Actuated Parking Brake

Notes

: The following features should be considered when calculating Front GAWR: Front Axles; Front Suspension; Brake System; Brakes, Front Air Cam; Wheels; Tires.

AIR COMPRESSOR (Cummins) 18.7 CFM Capacity

DUST SHIELDS, FRONT BRAKE for Air Brakes

DUST SHIELDS, REAR BRAKE for Air Brakes

STEERING COLUMN Tilting

STEERING WHEEL 2-Spoke, 18" Dia., Black

STEERING GEAR (Sheppard M100) Power

EXHAUST SYSTEM Single, Horizontal Aftertreatment Device, Frame Mounted Under Right Rail, Back of Cab, Includes Short Horizontal Tail Pipe

ELECTRICAL SYSTEM 12-Volt, Standard Equipment

Includes

: BATTERY BOX Steel

: DATA LINK CONNECTOR For Vehicle Programming and Diagnostics In Cab

: HAZARD SWITCH Push On/Push Off, Located on Top of Steering Column Cover

: HEADLIGHT DIMMER SWITCH Integral with Turn Signal Lever

: JUMP START STUD Located on Positive Terminal of Outermost Battery

: PARKING LIGHT Integral with Front Turn Signal and Rear Tail Light

: STARTER SWITCH Electric, Key Operated

: STOP, TURN, TAIL & B/U LIGHTS Dual, Rear, Combination with Reflector

: TURN SIGNAL SWITCH Self-Cancelling for Trucks, Manual Cancelling for Tractors, with Lane Change Feature

: TURN SIGNALS, FRONT Includes Reflectors and Auxiliary Side Turn Signals, Solid State Flashers; Flush Mounted

: WINDSHIELD WIPER SWITCH 2-Speed with Wash and Intermittent Feature (5 Pre-Set Delays), Integral with Turn Signal Lever

: WINDSHIELD WIPERS Single Motor, Electric, Cowl Mounted

: WIRING, CHASSIS Color Coded and Continuously Numbered

ALTERNATOR (Leece-Neville AV160P2013) Brush Type; 12 Volt 160 Amp. Capacity, Pad Mount, with Remote Sense

INTERNATIONAL*

**Vehicle Specifications
2019 4300 SBA 4X2 (MA025)**

January 23, 2018

Description

BODY BUILDER WIRING Back of Standard or Sleeper Cab at Left Frame or Under Extended or Crew Cab at Left Frame; Includes Sealed Connectors for Tail/Amber Turn/Marker/ Backup/Accessory Power/Ground and Sealed Connector for Stop/Turn

BATTERY SYSTEM (International) Maintenance-Free, (3) 12-Volt 1950CCA Total

BATTERY DISCONNECT SWITCH (Cole-Hersee 75920-06) 300 Amp; Battery Box Mounted, Disconnects Charging Circuits, Locks with Padlock

AUXILIARY HARNESS 3.0' for Auxiliary Front Head Lights and Turn Signals for Front Plow Applications

HORN, ELECTRIC Disc Style

BATTERY BOX Steel, with Plastic Cover, 25" Wide, 2 or 3 Battery Capacity, Mounted Right Side Under Cab

JUMP START STUD Remote Mounted

Includes

: JUMP START STUD Mounted to Battery Box

HORN, AIR Black, Single Trumpet, Air Solenoid Operated

WINDSHIELD WIPER SPD CONTROL Force Wipers to Slowest Intermittent Speed When Park Brake Set and Wipers Left on for a Predetermined Time

HEADLIGHTS Halogen; Composite Aero Design for Two Light System; Includes Daytime Running Lights

TEST EXTERIOR LIGHTS Pre-Trip Inspection will Cycle all Exterior Lamps Except Back-up Lights

HEADLIGHTS ON WWIPERS Headlights Will Automatically Turn on if Windshield Wipers are turned on

STARTING MOTOR (Delco Remy 38MT Type 300) 12 Volt; less Thermal Over-Crank Protection

INDICATOR, LOW COOLANT LEVEL with Audible Alarm

ALARM, PARKING BRAKE Electric Horn Sounds in Repetitive Manner When Vehicle Park Brake is "NOT" Set, with Ignition "OFF" and any Door Opened

CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III with Trip Indicators, Replaces All Fuses

GRILLE Chrome

INSULATION, UNDER HOOD for Sound Abatement

INSULATION, SPLASH PANELS for Sound Abatement

FRONT END Tilting, Fiberglass, with Three Piece Construction

PAINT SCHEMATIC, PT-1 Single Color, Design 100

Includes

: PAINT SCHEMATIC ID LETTERS "GA"

PAINT TYPE Base Coat/Clear Coat, 1-2 Tone

PROMOTIONAL PACKAGE Government and Municipal Silver Package; Two Year Limited Subscription of On-Command Service Information (Formerly Fleet ISIS), and On-Command Parts Information (Formerly Fleet Parts Catalog), Requires Specific Feature Combinations

CLUTCH Omit Item (Clutch & Control)

ANTI-FREEZE Red, Extended Life Coolant; To -40 Degrees F/ -40 Degrees C, Freeze Protection

INTERNATIONAL

**Vehicle Specifications
2019 4300 SBA 4X2 (MA025)**

January 23, 2018

Description

ENGINE, DIESEL {Cummins B6.7 250} EPA 2017, 250HP @ 2400 RPM, 660 lb-ft Torque @ 1600 RPM, 2600 RPM Governed Speed, 250 Peak HP (Max)

VENDOR WARRANTY, ENGINE {Cummins} B6.7 Engine, 3-Year Unlimited Miles Standard Warranty

FAN DRIVE {Borg-Warner SA85} Viscous Type, Screw On

Includes

: FAN Nylon

RADIATOR Aluminum; 2-Row, Cross Flow, Over Under System, 717 SqIn Louvered, with 313 SqIn Charge Air Cooler, with In-Tank Transmission Cooler

Includes

: DEAERATION SYSTEM with Surge Tank

: HOSE CLAMPS, RADIATOR HOSES Gates Shrink Band Type; Thermoplastic Coolant Hose Clamps

: RADIATOR HOSES Premium, Rubber

AIR CLEANER with Service Protection Element

Includes

: GAUGE, AIR CLEANER RESTRICTION Air Cleaner Mounted

FEDERAL EMISSIONS {Cummins B6.7} EPA, OBD and GHG Certified for Calendar Year 2018

THROTTLE, HAND CONTROL Engine Speed Control, Electronic, Stationary, Variable Speed; Mounted on Steering Wheel

OIL PAN 15 Quart Capacity, For Cummins ISB/B6.7 Engines

EMISSION COMPLIANCE Low NOx Idle Engine, Complies with California Clean Air Regulations; Includes "Certified Clean Idle" Decal on Hood

ENGINE CONTROL, REMOTE MOUNTED Provision for; Includes Wiring for Body Builder Installation of PTO Controls; with Ignition Switch Control for Cummins ISB/B6.7 or ISL/L9 Engines

TRANSMISSION, AUTOMATIC {Allison 3500 RDS} 5th Generation Controls, Wide Ratio, 5-Speed with Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 80,000-lb GVW and GCW Max, On/Off Highway

TRANSMISSION SHIFT CONTROL {Allison} Push-Button Type, for Allison 3000 & 4000 Series Transmission

TRANSMISSION OIL Synthetic; 29 thru 42 Pints

AUTOMATIC NEUTRAL Allison WT Transmission Shifts to Neutral When Parking Brake is Engaged and Remains in Neutral When Parking Brake is Disengaged

ALLISON SPARE INPUT/OUTPUT for Rugged Duty Series (RDS); General Purpose Trucks Modified for Single Input Auto Neutral

SHIFT CONTROL PARAMETERS Allison 3000 or 4000 Series Transmissions, 5th Generation Controls, with EcoCal and Dynamic Shift Sensing (FuelSense Basic)

PTO LOCATION Left Side of Transmission

AXLE, REAR, SINGLE {Meritor RS-23-160} Single Reduction, 23,000-lb Capacity, 200 Wheel Ends . Gear Ratio: 5.38

Includes

: REAR AXLE DRAIN PLUG (1) Magnetic, For Single Rear Axle

Notes

: The following features should be considered when calculating Rear GAWR: Rear Axles; Rear Suspension; Brake System; Brakes, Rear Air Cam; Brake Shoes, Rear; Special Rating, GAWR; Wheels, Tires,

INTERNATIONAL®

**Vehicle Specifications
2019 4300 SBA 4X2 (MA025)**

January 23, 2018

Description

: When Specifying Axle Ratio, Check Performance Guidelines and TCAPE for Startability and Performance

DIFFERENTIAL, LOCKING (Detroit Locker) No-Spin; for Meritor Rear Axles; Not with Meritor 185 & 186 Family of Axles

Notes

: Axle Lead Time is 90 Days

SUSPENSION, RR, SPRING, SINGLE Vari-Rate; 23,500-lb Capacity, with 4500 lb Auxiliary Rubber Spring

Notes

: The following features should be considered when calculating Rear GAWR: Rear Axles; Rear Suspension; Brake System; Brakes, Rear Air Cam; Brake Shoes, Rear; Special Rating, GAWR; Wheels; Tires

FUEL/WATER SEPARATOR 12 VDC Electric Heater, Includes Pre-Heater, Includes Water-in-Fuel Sensor, Cummins Supplied on Engine

FUEL TANK Top Draw, Non-Polished Aluminum, D-Style, 16" Tank Depth, 50 US Gal (189L), with Quick Connect Outlet, Mounted Left Side, Under Cab

DEF TANK 7 U.S. Gal. 26.5L Capacity, Frame Mounted Outside Left Rail, Under Cab

CAB Conventional

Includes

: ARM REST (2) Molded Plastic; One Each Door

: CLEARANCE/MARKER LIGHTS (5) Flush Mounted

: COAT HOOK, CAB Located on Rear Wall, Centered Above Rear Window

: CUP HOLDERS Two Cup Holders, Located in Lower Center of Instrument Panel

: DOME LIGHT, CAB Rectangular, Door Activated and Push On-Off at Light Lens, Timed Theater Dimming, Integral to Console, Center Mounted

: GLASS, ALL WINDOWS Tinted

: GRAB HANDLE, CAB INTERIOR (1) "A" Pillar Mounted, Passenger Side

: GRAB HANDLE, CAB INTERIOR (2) Front of "B" Pillar Mounted, One Each Side

: INTERIOR SHEET METAL Upper Door (Above Window Ledge) Painted Exterior Color

GAUGE CLUSTER English with English Electronic Speedometer

Includes

: GAUGE CLUSTER (5) Engine Oil Pressure (Electronic), Water Temperature (Electronic), Fuel (Electronic), Tachometer (Electronic), Voltmeter

: ODOMETER DISPLAY, Miles, Trip Miles, Engine Hours, Trip Hours, Fault Code Readout

: WARNING SYSTEM Low Fuel, Low Oil Pressure, High Engine Coolant Temp, and Low Battery Voltage (Visual and Audible)

GAUGE, OIL TEMP, AUTO TRANS for Allison Transmission

IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster

GAUGE, DEF FLUID LEVEL

SEAT, DRIVER (National 2000) Air Suspension, High Back with Integral Headrest, Vinyl, Isolator, 1 Chamber Lumbar, with 2 Position Front Cushion Adjust, -3 to +14 Degree Angle Back Adjust

Includes

: SEAT BELT 3-Point, Lap and Shoulder Belt Type

GRAB HANDLE (2) Black, Aluminum; for Cab Entry Mounted Left and Right each Side at "B" Pillar

SEAT, TWO-MAN PASSENGER (National) Fixed Back, Integrated Headrest in Both Occupant Positions, Vinyl, with Under Seat Storage Compartment

INTERNATIONAL®

**Vehicle Specifications
2019 4300 SBA 4X2 (MA025)**

January 23, 2018

Description

MIRRORS (2) (Lang Mekra) Rectangular, Black Heads, Brackets and Arms, Breakaway Type, 7.55" x 14.1" Integral Convex Both Sides, 102" Inside Spacing

AIR CONDITIONER (Blend-Air) with Integral Heater & Defroster

Includes

: HEATER HOSES Premium
: HOSE CLAMPS, HEATER HOSE Mubea Constant Tension Clamps
: REFRIGERANT Hydrofluorocarbon HFC-134A

INSTRUMENT PANEL Center Section, Flat Panel

CAB INTERIOR TRIM Deluxe

Includes

: CAB INTERIOR TRIM PANELS Cloth Covered Molded Plastic, Full Height; All Exposed Interior Sheet Metal is Covered Except for the Following; with a Two-Man Passenger Seat or with a Full Bench Seat the Back Panel is Completely Void of Covering
: CONSOLE, OVERHEAD Molded Plastic; With Dual Storage Pockets with Retainer Nets and CB Radio Pocket
: DOOR TRIM PANELS Molded Plastic; Driver and Passenger Doors
: FLOOR COVERING Rubber, Black
: HEADLINER Soft Padded Cloth
: INSTRUMENT PANEL TRIM Molded Plastic with Black Center Section
: STORAGE POCKET, DOOR (1) Molded Plastic, Full-Length; Driver Door
: SUN VISOR (2) Padded Vinyl with Driver Side Toll Ticket Strap, Integral to Console

ACCESS, CAB (Bustin) Driver & Passenger Sides, Two Aluminum, Self-Cleaning Steps (Bustin) Per Door; For Use with Regular & Extended Cabs.

WHEELS, FRONT (Maxion 90541) DISC: 22.5x8.25 Rims, Painted Steel, 2-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs

WHEELS, REAR (Maxion 90541) DUAL DISC: 22.5x8.25 Rims, Painted Steel, 2-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs

PAINT IDENTITY, FRONT WHEELS Disc Front Wheels; with Vendor Applied White Powder Coat Paint

PAINT IDENTITY, REAR WHEELS Disc Rear Wheels; with Vendor Applied White Powder Coat Paint

(2) TIRE, FRONT 275/80R22.5 Load Range G HSR2 (CONTINENTAL), 518 rev/mile, 75 MPH, All-Position

(4) TIRE, REAR 275/80R22.5 Load Range G HDL2 DL ECO PLUS (CONTINENTAL), 507 rev/mile, 75 MPH, Drive

Services Section:

WARRANTY Standard for Durastar 1000/4000 Series, Effective with Vehicles Built January 2, 2015 or Later. CTS-2475P

HEIL PT 1000-20 CU. YD. REAR LOADER W/3-WAY CAMERA SYSTEM. EQUIPPED PER ATTACHED QUOTE (REF. PRICE \$71,300.00)

GODWIN 12' SNOW PLOW WITH ELECTRIC/HYDRAULIC POWER PER ATTACHED QUOTE (REF. PRICE \$7,624.40)

SAFETY EQUIPMENT & NC INSPECTION

THE NC SHERIFF'S ASSOC. REGULATIONS REQUIRE THAT THE TRUCK CHASSIS BE PAID FOR WHEN THE CHASSIS IS BUILT AND SHIPPED TO THE BODY MANUFACTURER. THE REMAINING BALANCE FOR THE BODY AND EQUIPMENT MAY BE PAID FOR WHEN THE COMPLETED UNIT IS DELIVERED.

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Financial Summary
2019 4300 SBA 4X2 (MA025)

January 23, 2018

(US DOLLAR)

<u>Description</u>		<u>Price</u>
Net Sales Price:		\$148,929.53
Memo Item(s):		
Total Federal Excise Tax	\$0.00	
Note: Memo item(s) shown here are included in the above Net Sales Price.		

Please feel free to contact me regarding these specifications should your interests or needs change. I am confident you will be pleased with the quality and service of an International vehicle.

Approved by Seller:

Accepted by Purchaser:

Official Title and Date

Firm or Business Name

Authorized Signature

Authorized Signature and Date

WHITE'S TRACTOR & TRUCK
7045 ALBERT PICK ROAD
GREENSBORO NC 27409 -
(336)668-0491

**This proposal is not binding upon the seller
without Seller's Authorized Signature**

Official Title and Date

The TOPS FET calculation is an estimate for reference purposes only. The seller or retailer is responsible for calculating and reporting/paying appropriate FET to the IRS.



4300 4x2

Item # 8

INTERNATIONAL*

January 23, 2018

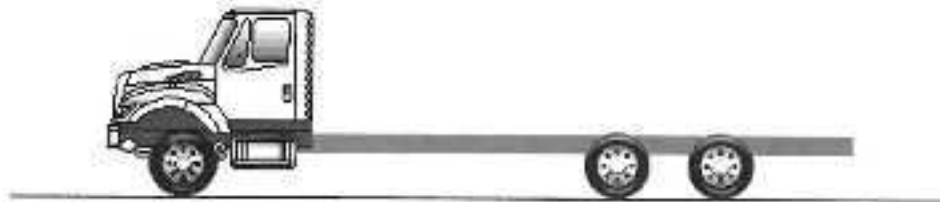
Prepared For:

NC SHERIFFS ASSOC. CONTRACT
#17-01-0617R SPEC #22 AMMEMDED-
GREENVILLE
NCSA CONTRACT SALES
323 W Jones St.
Raleigh, NC 27603-1365
(919)743 - 7433
Reference ID: GRAPPLE LOADER

Presented By:

WHITE'S TRACTOR & TRUCK
Rick Beavan
7045 ALBERT PICK ROAD
GREENSBORO NC 27409 -
(336)668-0491

Thank you for the opportunity to provide you with the following quotation on a new International truck. I am sure the following detailed specification will meet your operational requirements, and I look forward to serving your business needs.



Model Profile
2019 7400 SBA 6X4 (SF625)

MISSION:	Requested GVWR: 64000. Calc. GVWR: 62000 Calc. Start / Grade Ability: 21.35% / 1.71% @ 55 MPH Calc. Geared Speed: 72.6 MPH
DIMENSION:	Wheelbase: 254.00, CA: 186.90, Axle to Frame: 96.00
ENGINE, DIESEL:	(Cummins L9 330) EPA 2017, 330HP @ 2000 RPM, 1000 lb-ft Torque @ 1400 RPM, 2200 RPM Governed Speed, 330 Peak HP (Max)
TRANSMISSION, AUTOMATIC:	(Allison 3000 RDS) 5th Generation Controls, Close Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor. On/Off Highway
CLUTCH:	Omit Item (Clutch & Control)
AXLE, FRONT NON-DRIVING:	(Meritor MFS-16-143A) Wide Track, I-Beam Type, 16,000-lb Capacity
AXLE, REAR, TANDEM:	(Meritor RT-46-160) Single Reduction, 46,000-lb Capacity, 200 Wheel Ends Gear Ratio: 5.63
CAB:	Conventional
TIRE, FRONT:	(2) 315/80R22.5 Load Range J UNISTEEL G291 (GOODYEAR), 491 rev/mile, 75 MPH, All-Position
TIRE, REAR:	(8) 11R22.5 Load Range G G622 RSD (GOODYEAR), 497 rev/mile, 75 MPH, Drive
SUSPENSION, REAR, TANDEM:	(Hendrickson HMX-460-54) Walking Beam Type, 54" Axle Spacing; 46,000-lb Capacity, with Rubber End Bushings. Transverse Torque Rods, Less Shock Absorbers
FRAME REINFORCEMENT:	Outer "C" Channel, Heat Treated Alloy Steel (120,000 PSI Yield); 10.813" x 3.892" x 0.312"; (274.6mm x 98.9mm x 8.0mm); 480.0" (12192mm) Maximum OAL

INTERNATIONAL

January 23, 2018

PAINT:

Cab schematic 100GN
Location 1: 9219, Winter White (Std)
Chassis schematic N/A

INTERNATIONAL®

**Vehicle Specifications
2019 7400 SBA 6X4 (SF625)**

January 23, 2018

Description

Base Chassis, Model 7400 SBA 6X4 with 254.00 Wheelbase, 186.90 CA, and 96.00 Axle to Frame.

TOW HOOK, FRONT (2) Frame Mounted

FRAME RAILS Heat Treated Alloy Steel (120,000 PSI Yield); 10.125" x 3.580" x 0.312" (257.2mm x 90.9mm x 8.0mm); 480.0" (12192) Maximum OAL

FRAME REINFORCEMENT Outer "C" Channel, Heat Treated Alloy Steel (120,000 PSI Yield); 10.813" x 3.892" x 0.312"; (274.6mm x 98.9mm x 8.0mm); 480.0" (12192mm) Maximum OAL

LICENSE PLATE HOLDER Single Plate, Swing Type, Mounted Below Front Bumper

BUMPER, FRONT Full Width, Aerodynamic, Steel; 0.142" Material Thickness

Includes

BUMPER, FRONT Powder Coated Gray (Argent) Color

WHEELBASE RANGE 221" (560cm) Through and Including 262" (665cm)

BUMPER EXTENSION, FRONT 2.0"

AXLE, FRONT NON-DRIVING (Meritor MFS-16-143A) Wide Track, I-Beam Type, 16,000-lb Capacity

Notes

: The following features should be considered when calculating Front GAWR: Front Axles; Front Suspension; Brake System; Brakes, Front Air Cam; Wheels; Tires.

SPRINGS, FRONT AUXILIARY Rubber

SUSPENSION, FRONT, SPRING Parabolic, Taper Leaf; 16,000-lb Capacity; with Shock Absorbers

Includes

: SPRING PINS Rubber Bushings, Maintenance-Free

Notes

: The following features should be considered when calculating Front GAWR: Front Axles; Front Suspension; Brake System; Brakes, Front Air Cam; Wheels; Tires.

BRAKE SYSTEM, AIR Dual System for Straight Truck Applications

Includes

: BRAKE LINES Color and Size Coded Nylon

: DRAIN VALVE Twist-Type

: GAUGE, AIR PRESSURE (2) Air 1 and Air 2 Gauges; Located in Instrument Cluster

: PARKING BRAKE CONTROL Yellow Knob, Located on Instrument Panel

: PARKING BRAKE VALVE For Truck

: QUICK RELEASE VALVE On Rear Axle for Spring Brake Release: 1 for 4x2, 2 for 6x4

: SLACK ADJUSTERS, FRONT Automatic (with Air Cam Brakes)

: SLACK ADJUSTERS, REAR Automatic (with Air Cam Brakes)

: SPRING BRAKE MODULATOR VALVE R-7 for 4x2, SR-7 with relay valve for 6x4/8x6

Notes

: Rear Axle is Limited to 46,000-lb GAWR with Code 04091 BRAKE SYSTEM, AIR and Standard Rear Air Cam Brakes Regardless of Axle /Suspension Ordered.

BRAKES, FRONT, AIR CAM 16.5" x 6", Includes 24 SqIn Long Stroke Brake Chambers

Notes

: The following features should be considered when calculating Front GAWR: Front Axles; Front Suspension; Brake System; Brakes, Front Air Cam; Wheels; Tires.

INTERNATIONAL®

**Vehicle Specifications
2019 7400 SBA 6X4 (SF625)**

January 23, 2018

Description

DRAIN VALVE {Bendix DV-2} Automatic, with Heater, for Air Tank

Includes

: DRAIN VALVE Mounted in Wet Tank

AIR BRAKE ABS {Bendix AntiLock Brake System} Full Vehicle Wheel Control System (4-Channel)

AIR DRYER {Wabco System Saver 1200} with Heater

Includes

: AIR DRYER LOCATION Inside Left Rail, Back of Cab

BRAKE CHAMBERS, REAR AXLE {Bendix EverSure} 30/30 Spring Brake

BRAKE CHAMBERS, FRONT AXLE {Bendix} 24 SqIn

BRAKES, REAR, AIR CAM S-Cam; 16.5" x 7.0"; Includes 30/30 Sq.In. Long Stroke Brake Chamber and Spring Actuated Parking Brake

Notes

: The following features should be considered when calculating Rear GAWR: Rear Axles; Rear Suspension; Brake System; Brakes, Rear Air Cam; Brake Shoes, Rear; Special Rating, GAWR; Wheels; Tires,

AIR COMPRESSOR {Cummins} 18.7 CFM Capacity

AIR DRYER LOCATION Mounted Outside Left Rail 25" BOC

STEERING COLUMN Tilling

STEERING WHEEL 2-Spoke, 18" Dia., Black

STEERING GEAR (2) {Sheppard M100/M80} Dual Power

EXHAUST SYSTEM Single, Horizontal Aftertreatment Device, Frame Mounted Under Right Rail, Back of Cab, Includes Short Horizontal Tail Pipe

ELECTRICAL SYSTEM 12-Volt, Standard Equipment

Includes

: DATA LINK CONNECTOR For Vehicle Programming and Diagnostics In Cab

: HAZARD SWITCH Push On/Push Off, Located on Top of Steering Column Cover

: HEADLIGHT DIMMER SWITCH Integral with Turn Signal Lever

: HEADLIGHTS (2) Halogen, Round, with Chrome Plated Bezels

: JUMP START STUD Located on Positive Terminal of Outermost Battery

: PARKING LIGHT Integral with Front Turn Signal and Rear Tail Light

: STARTER SWITCH Electric, Key Operated

: STOP, TURN, TAIL & B/U LIGHTS Dual, Rear, Combination with Reflector

: TURN SIGNAL SWITCH Self-Cancelling for Trucks, Manual Cancelling for Tractors, with Lane Change Feature

: WINDSHIELD WIPER SWITCH 2-Speed with Wash and Intermittent Feature (5 Pre-Set Delays), Integral with Turn Signal Lever

: WINDSHIELD WIPERS Single Motor, Electric, Cowl Mounted

: WIRING, CHASSIS Color Coded and Continuously Numbered

CIGAR LIGHTER Includes Ash Cup

POWER SOURCE Cigar Type Receptacle without Plug and Cord

ALTERNATOR {Leece-Neville AVI160P2013} Brush Type; 12 Volt 160 Amp Capacity, Pad Mount, with Remote Sense

INTERNATIONAL*

**Vehicle Specifications
2019 7400 SBA 6X4 (SF625)**

January 23, 2018

Description

BODY BUILDER WIRING Back of Standard or Sleeper Cab at Left Frame or Under Extended or Crew Cab at Left Frame; Includes Sealed Connectors for Tail/Amber Turn/Marker/ Backup/Accessory Power/Ground and Sealed Connector for Stop/Turn

BATTERY SYSTEM (International) Maintenance-Free, (2) 12-Volt 1850CCA Total

RADIO AM/FM/WB/Clock/3MM Auxiliary Input, with Multiple Speakers, with CD Player

HORN, ELECTRIC Disc Style

HORN, AIR Black, Single Trumpet, Air Solenoid Operated

WINDSHIELD WIPER SPD CONTROL Force Wipers to Slowest Intermittent Speed When Park Brake Set and Wipers Left on for a Predetermined Time

HEADLIGHTS Long Life Halogen; for Two Light System

CLEARANCE/MARKER LIGHTS (5) (Truck Lite) Amber LED Lights, Flush Mounted on Cab or Sunshade

TEST EXTERIOR LIGHTS Pre-Trip Inspection will Cycle all Exterior Lamps Except Back-up Lights

HEADLIGHTS ON W/WIPERS Headlights Will Automatically Turn on if Windshield Wipers are turned on

STARTING MOTOR (Delco Remy 38MT Type 300) 12 Volt; less Thermal Over-Crank Protection

INDICATOR, LOW COOLANT LEVEL with Audible Alarm

HEADLIGHT WARNING BUZZER Sounds When Head Light Switch is on and Ignition Switch is in "Off" Position

ALARM, PARKING BRAKE Electric Horn Sounds in Repetitive Manner When Vehicle Park Brake is "NOT" Set, with Ignition "OFF" and any Door Opened

CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III with Trip Indicators, Replaces All Fuses

BATTERY BOX Steel with Plastic Cover, 30" Wide, 2, 3 or 4 Battery Capacity, Mounted Left Side Under Cab

TURN SIGNALS, FRONT Includes LED Side Turn Lights Mounted on Fender

BATTERY DISCONNECT SWITCH 300 Amp; Cab Mounted; Disconnects Charging Circuits; Locks with Padlock

GRILLE Chrome

INSULATION, UNDER HOOD for Sound Abatement

INSULATION, SPLASH PANELS for Sound Abatement

FRONT END Tilting, Fiberglass, with Three Piece Construction, Sloped Front

PAINT SCHEMATIC, PT-1 Single Color, Design 100

Includes

: PAINT SCHEMATIC ID LETTERS "GN"

PAINT TYPE Base Coat/Clear Coat, 1-2 Tone

PROMOTIONAL PACKAGE Government and Municipal Silver Package; Two Year Limited Subscription of On-Command Service Information (Formerly Fleet ISIS), and On-Command Parts Information (Formerly Fleet Parts Catalog). Requires Specific Feature Combinations

CLUTCH Omit Item (Clutch & Control)

ANTI-FREEZE Red, Extended Life Coolant; To -40 Degrees F/ -40 Degrees C, Freeze Protection

INTERNATIONAL®

**Vehicle Specifications
2019 7400 SBA 6X4 (SF625)**

January 23, 2018

Description

ENGINE, DIESEL {Cummins L9 330} EPA 2017, 330HP @ 2000 RPM, 1000 lb-ft Torque @ 1400 RPM, 2200 RPM Governed Speed, 330 Peak HP (Max)

FAN DRIVE {Horton Drivemaster} Direct Drive Type, Two Speed with Residual Torque Device for Disengaged Fan Speed

Includes

: FAN Nylon

RADIATOR Aluminum; 2-Row, Cross Flow, Over Under System, 1045 SqIn Louvered, with 373 SqIn CAC, with In Tank Oil Cooler

AIR CLEANER with Service Protection Element

Includes

: GAUGE, AIR CLEANER RESTRICTION Air Cleaner Mounted

FEDERAL EMISSIONS {Cummins L9} EPA, OBD and GHG Certified for Calendar Year 2018

THROTTLE, HAND CONTROL Engine Speed Control for PTO; Electronic, Stationary Pre-Set, Two Speed Settings; Mounted on Steering Wheel

EMISSION COMPLIANCE Low NOx Idle Engine, Complies with California Clean Air Regulations; Includes "Certified Clean Idle" Decal on Hood

ENGINE CONTROL, REMOTE MOUNTED Provision for; Includes Wiring for Body Builder Installation of PTO Controls; with Ignition Switch Control for Cummins ISB/B6.7 or ISL/L9 Engines

TRANSMISSION, AUTOMATIC {Allison 3000 RDS} 5th Generation Controls, Close Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, On/Off Highway

TRANSMISSION SHIFT CONTROL {Allison} Push-Button Type; for Allison 3000 & 4000 Series Transmission

TRANSMISSION OIL Synthetic; 29 thru 42 Pints

ALLISON SPARE INPUT/OUTPUT for Rugged Duty Series (RDS); General Purpose Trucks, Construction

SHIFT CONTROL PARAMETERS Allison 3000 or 4000 Series Transmissions, 5th Generation Controls, Performance Programming

PTO LOCATION Left Side of Transmission

AXLE, REAR, TANDEM {Meritor RT-46-160} Single Reduction, 46,000-lb Capacity, 200 Wheel Ends . Gear Ratio: 5.63

Includes

: POWER DIVIDER LOCK Electric over Air Operated, Cab Control with Indicator Light

: REAR AXLE DRAIN PLUG (2) Magnetic, For Tandem Rear Axle

Notes

: The following features should be considered when calculating Rear GAWR: Rear Axles; Rear Suspension; Brake System; Brakes, Rear Air Cam; Brake Shoes, Rear; Special Rating, GAWR; Wheels; Tires.

: When Specifying Axle Ratio, Check Performance Guidelines and TCAPE for Startability and Performance

SUSPENSION, REAR, TANDEM {Hendrickson HMX-460-54} Walking Beam Type, 54" Axle Spacing; 46,000-lb Capacity, with Rubber End Bushings, Transverse Torque Rods, Less Shock Absorbers

Includes

: CROSSMEMBER, SUSPENSION Stamped Steel Double Dogbone

Notes

: The following features should be considered when calculating Rear GAWR: Rear Axles; Rear Suspension; Brake System; Brakes, Rear Air Cam; Brake Shoes, Rear; Special Rating, GAWR; Wheels; Tires.

INTERNATIONAL®

**Vehicle Specifications
2019 7400 SBA 6X4 (SF625)**

January 23, 2018

Description

SUSPENSION/REAR-AXLE IDENTITY for Meritor Tandem Rear Axles with Bar-Pin Beam Attachment Type Suspensions

AXLE, REAR, LUBE (EmGard FE-75W-90) Synthetic Oil; 65 thru 89.99 Pints

LOCATION FUEL/WATER SEPARATOR Mounted Outside Left Rail, 15" Back of Cab

FUEL/WATER SEPARATOR (Racor 400 Series.) 12 VDC Electric Heater, Includes Pre-Heater, with Primer Pump, Includes Water-in-Fuel Sensor

FUEL TANK Top Draw, Non-Polished Aluminum, D-Style, 19" Tank Depth, 70 US Gal (265L), with Quick Connect Outlet, Mounted Right Side, Under Cab

DEF TANK 7 U.S. Gal. 28.5L Capacity, Frame Mounted Outside Left Rail, Back of Cab

CAB Conventional

Includes

: ARM REST (2) Molded Plastic; One Each Door

: COAT HOOK, CAB Located on Rear Wall, Centered Above Rear Window

: CUP HOLDERS Two Cup Holders, Located in Lower Center of Instrument Panel

: DOME LIGHT, CAB Rectangular, Door Activated and Push On-Off at Light Lens, Timed Theater Dimming; Integral to Console, Center Mounted

: GLASS, ALL WINDOWS Tinted

: GRAB HANDLE, CAB INTERIOR (1) "A" Pillar Mounted, Passenger Side

: GRAB HANDLE, CAB INTERIOR (2) Front of "B" Pillar Mounted, One Each Side

: INTERIOR SHEET METAL Upper Door (Above Window Ledge) Painted Exterior Color

: STEP (4) Two Steps Per Door

GAUGE CLUSTER English with English Electronic Speedometer

Includes

: GAUGE CLUSTER (6) Engine Oil Pressure (Electronic), Water Temperature (Electronic), Fuel (Electronic), Tachometer (Electronic), Voltmeter, Washer Fluid Level

: ODOMETER DISPLAY, Miles, Trip Miles, Engine Hours, Trip Hours, Fault Code Readout

: WARNING SYSTEM Low Fuel, Low Oil Pressure, High Engine Coolant Temp, and Low Battery Voltage (Visual and Audible)

IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster

GAUGE, DEF FLUID LEVEL

SEAT, DRIVER (National 2000) Air Suspension, High Back with Integral Headrest, Vinyl, Isolator, 1 Chamber Lumbar, with 2 Position Front Cushion Adjust, -3 to +14 Degree Angle Back Adjust

Includes

: SEAT BELT 3-Point, Lap and Shoulder Belt Type

GRAB HANDLE (2) Chrome Towel Bar Type with Anti-Slip Rubber Inserts, for Cab Entry, Mounted Left and Right, Each Side at "B" Pillar

SEAT, TWO-MAN PASSENGER (National) Fixed Back, Integrated Headrest in Both Occupant Positions, Vinyl, Less Under Seat Storage Compartment

MIRRORS (2) (Lang Mekra) Rectangular, Thermostatically Controlled Heated Heads, Black Heads, Brackets and Arms, Breakaway Type, 7.55" x 14.1" Integral Convex Both Sides, 102" Inside Spacing

AIR CONDITIONER (Blend-Air) with Integral Heater & Defroster

Includes

: HEATER HOSES Premium

: HOSE CLAMPS, HEATER HOSE Mubea Constant Tension Clamps

INTERNATIONAL®

**Vehicle Specifications
2019 7400 SBA 6X4 (SF625)**

January 23, 2018

Description

: REFRIGERANT Hydrofluorocarbon HFC-134A.

INSTRUMENT PANEL Center Section, Flat Panel

HVAC FRESH AIR FILTER

STORAGE POCKET, DOOR Molded Plastic, Full Width; Mounted on Passenger Door

FRESH AIR FILTER Attached to Air Intake Cover on Cowl Tray in Front of Windshield Under Hood

CAB INTERIOR TRIM Deluxe

Includes

: CAB INTERIOR TRIM PANELS Cloth Covered Molded Plastic, Full Height; All Exposed Interior Sheet Metal is Covered Except for the Following; with a Two-Man Passenger Seat or with a Full Bench Seat the Back Panel is Completely Void of Covering

: CONSOLE, OVERHEAD Molded Plastic; With Dual Storage Pockets with Retainer Nets and CB Radio Pocket

: DOOR TRIM PANELS Molded Plastic; Driver and Passenger Doors

: FLOOR COVERING Rubber, Black

: HEADLINER Soft Padded Cloth

: INSTRUMENT PANEL TRIM Molded Plastic with Black Center Section

: STORAGE POCKET, DOOR (1) Molded Plastic, Full-Length; Driver Door

: SUN VISOR (2) Padded Vinyl with Driver Side Toll Ticket Strap, Integral to Console

CAB REAR SUSPENSION Air Bag Type

WHEELS, FRONT {Accuride 29300} DISC; 22.5x9.00 Rims, Powder Coat Steel, 5-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs

WHEELS, REAR {Maxion 90541} DUAL DISC; 22.5x8.25 Rims, Painted Steel, 2-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs

PAINT IDENTITY, REAR WHEELS Disc Rear Wheels; with Vendor Applied White Powder Coat Paint

WHEEL BEARING, FRONT, LUBE {EmGard FE-75W-90} Synthetic Oil

BDY INTG, REMOTE POWER MODULE Mounted Inside Cab behind Driver Seat; Up to 6 Outputs & 6 Inputs, Max. 20 amp, per Channel, Max. 80 amp Total (Includes 1 Switch Pack with Latched Switches)

BDY INTG, INDICATOR LIGHTS (2) 1 for Boom Out of Stow, 1 for Outriggers Deployed, Includes Audible Alarm and Interlock to Parking Brake. Programmable Mode for Various Switch Actions (requires 2 Remote Power Module inputs)

(8) TIRE, REAR 11R22.5 Load Range G G622 RSD (GOODYEAR), 497 rev/mile, 75 MPH, Drive

(2) TIRE, FRONT 315/80R22.5 Load Range J UNISTEEL G291 (GOODYEAR), 491 rev/mile, 75 MPH, All-Position

Services Section:

WARRANTY Standard for WorkStar 7300/7400 (4x2, 4x4, 6x4, 6x6), Effective with Vehicles Built January 2, 2015 or Later, CTS-2002U

SRV CONTRACT, EXT CMMS ENGINE {Cummins} To 60-Month/150,000 Miles (240,000 km), Extended Cummins L9 Engine Coverage, Protection Plan 1

SRV CONTRACT, EXT CMMS AFTR {Cummins} To 60-Month/150,000 Miles (240,000 km), Extended Cummins L9 Aftertreatment Coverage, for Use when Protection Plan 1 of Equal or Greater Duration is Purchased (Truck Application Only)

PETERSEN TL-3 KNUCKLEBOOM LOADER W/20' DUMP BODY, PER ATTACHED SPECS (REF. PRICE \$75,116.14)

INTERNATIONAL®

**Vehicle Specifications
2019 7400 SBA 6X4 (SF625)**

January 23, 2018

Description

THE NC SHERIFF'S ASSOC. REGULATIONS REQUIRE THAT THE TRUCK CHASSIS BE PAID FOR WHEN THE CHASSIS IS BUILT AND SHIPPED TO THE BODY MANUFACTURER. THE REMAINING BALANCE FOR THE BODY AND EQUIPMENT MAY BE PAID FOR WHEN THE COMPLETED UNIT IS DELIVERED.

SAFETY EQUIPMENT & DOT INSPECTION

ALLISON TRANSMISSION EXTENDED WARRANTY TO 5 YRS. UNLIMITED MILEAGE.

INTERNATIONAL*

**Financial Summary
2019 7400 SBA 6X4 (SF625)**

January 23, 2018

<u>Description</u>	<u>(US DOLLAR)</u>	<u>Price</u>
Net Sales Price:		\$165,028.56
Memo Item(s):		
Total Federal Excise Tax:	\$0.00	
Note: Memo item(s) shown here are included in the above Net Sales Price.		

Please feel free to contact me regarding these specifications should your interests or needs change. I am confident you will be pleased with the quality and service of an International vehicle.

Approved by Seller:

Accepted by Purchaser:

Official Title and Date

Firm or Business Name

Authorized Signature

Authorized Signature and Date

WHITE'S TRACTOR & TRUCK
7045 ALBERT PICK ROAD
GREENSBORO NC 27409 -
(336)668-0491

**This proposal is not binding upon the seller
without Seller's Authorized Signature**

Official Title and Date

The TOPS FET calculation is an estimate for reference purposes only. The seller or retailer is responsible for calculating and reporting/paying appropriate FET to the IRS.



7400 6x4

OLD DOMINION BRUSH CO., INC.
5118 Glen Alden Drive, Richmond, VA 23231
1-800-446-9823



PROPOSAL # 012318RT1
City of Greenville
1500 Beatty Street
Greenville, NC 27835

DATE: January 23, 2018
NJPA Membership #39568

SKU#	GVM-Vac Model GVM.XVPRCDB.700 Compaction Debris Collector	MSRP
GVMPRCDB700.JD74	Powered by John Deere 4045TFC03 diesel 4 cyl. engine rated for 74 HP Final Tier 4 Compaction Body - 19 cubic yards with hydraulic ejector Hydraulically operated full rear top hinged door 30" diameter suction impeller with six 3/8" thick T-1 steel blades 4-groove power band belt drive for suction impeller 16" diameter x 144" urethane suction hose with steel nozzle Hydraulic hose boom powered by an electric/hydraulic pump 13" clutch assembly with a 2.25" diameter PTO shaft Fuel is drawn off of 40-gallon polyethylene fuel tank Electronic engine controls with engine safety shut down system LED type DOT lights and 2 oval LED amber flasher lights at rear All components pre-painted prior to assembly - hopper standard white color Engine compartment & vacuum blower housing painted battleship grey Poly fenders mounted on rear wheels Mounted on approved new chassis	\$ 144,000.00

Options

56-NTSC-2	F/S CAMSET56-NTSC-2 rear color camera with 5.6" screen with audio - installed	\$ 1,442.00
SCL800.3X	3 axis (up/down; left/right & in/out) hose boom with proportional hydraulics	\$ 17,900.00
4045.0018SP.OPT	Boxed perforated pleated radiator screen in lieu of standard	\$ 721.00
INT7600.64	2018 or newer Internation 7500SBA 6x4 Tandem 64,000 GVW chassis with dual steering	\$ 123,679.00

Total Equipment Cost: **\$ 287,742.00**

NJPA 7.5% Discount: **\$ (21,580.65)**

NET Equipment Cost: **\$ 266,161.35**

Transportation cost from Richmond, VA at \$2/mile 167 **\$ 334.00**

TOTAL DELIVERED COST PER UNIT: \$ 266,495.35

Lead-time is approximately 150 days ARO

NJPA AWARDED
CONTRACTS
Contract #041217-ODB

Make Purchase Order out to:
Carolina Industrial Equipment
4315 Taggart Creek Road
Charlotte NC 28208
Phone: (704) 588-4522



Thank you, *Rick Timmerman*

800-632-7989
rickt@odbco.com



Item # 8



City of Greenville, North Carolina

Meeting Date: 2/5/2018
Time: 6:00 PM

Title of Item: Approval of the purchase of a Backhoe for the Recreation and Parks Department

Explanation: **Abstract:** The Public Works Department is requesting approval to purchase a backhoe for the Recreation and Parks Department at a total cost of \$102,953.71.

Explanation: The Public Works Department is requesting approval for the purchase of a Backhoe 2018 John Deere Model 310SL at a cost of \$102,953.71 for the Recreation and Parks Department. The purchase is being made from James River Equipment using the National Joint Power Alliance Cooperative Contract #032515-JDC. This vehicle will replace equipment 6629 – 2006 Kubota L39-4WD backhoe, which is beyond its useful life.

This backhoe is utilized for the preparation of ballfields (transport of infield dirt, repair of miscellaneous field locations), preparation of mulch/landscaping beds, and other heavy-duty needs as they arise in the Recreation and Parks Department.

Fiscal Note: The requested backhoe is part of the City's approved FY 17/18 Vehicle Replacement Fund. The total cost is \$102,953.71 and will be funded through the Vehicle Replacement Fund.

Recommendation: City Council approve the purchase of a backhoe for the Recreation and Parks Department as outlined above in the amount of \$102,953.71.

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Attachments / click to download

[Recreation and Parks Equipment](#)



JAMES RIVER EQUIPMENT

3604 HIGHWAY 264 EAST • GREENVILLE, NC 27834 • PHONE (252) 758-4403

City of Greenville, NC
Parks and Recreation
Angel Maldonado

9/28/2017

James River Equipment is pleased to provide the following quotation for your consideration.

1 New 2018 John Deere Model 310SL Loader Backhoe with all Standard and the following options:

- JD Link Ultimate Cellular 5 Year Free Subscription
- Enclosed Cab with Heater/Defroster/Air Conditioner
- 4 Wheel Drive with Limited Slip Differential
- Extendable Dipperstick
- Auxiliary Hydraulics for Backhoe – 2 Way Flow Pilot Controls
- Three Way Loader Hydraulics for Multi-Purpose Bucket
- Ride Control
- Multi-Purpose Loader Bucket
- 42" Hydraulic Backhoe Thumb
- Deere Standard Quick Coupler
- 36" Digging Bucket
- AM/FM/Weather Band Radio
- Strobe Light with Magnetic Mount
- Full Driveshaft Guard
- Air Suspension Cloth Seat
- 2 Exterior Mirrors
- Sun Visor
- Diagnostic Oil Sampling Ports
- Turf Style Tires

Selling Price Including 47% NJPA Discount F.O.B. Greenville, NC: \$102,953.71

NJPA Contract # 032515-JDC

Thank you for the opportunity to quote on your equipment needs.

Chip Bohlen

James River Equipment

Greenville, NC 27834

O: (252) 758-4403

C: (252) 337-5707

E: Chip.Bohlen@jamesriverequipment.com

Item # 9





City of Greenville, North Carolina

Meeting Date: 2/5/2018
Time: 6:00 PM

Title of Item: Report on Bids and Contracts Awarded

Explanation: **Abstract:** The Director of Financial Services reports the following bids and contracts awarded over a certain dollar threshold by the Purchasing Manager and City Manager.

Explanation: The Director of Financial Services reports that the following bids and/or contracts were awarded during the month of January.

Date Awarded	Description	Vendor	Amount	MWBE Vendor?	Does Local Preference Apply?
1/2/2018	Laptops for Police	Wireless Communications	\$65,143.04	No	No

Fiscal Note: Funding for the bids and contracts awarded is included in the City of Greenville's 2017-2018 budget ordinance.

Recommendation: That award information be reflected in the City Council minutes.

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 [Laptops for Police](#)



Request for Verbal/Written Quotations

City of Greenville
Financial Services/Purchasing
P.O. Box 7207
201 West Fifth Street
Greenville, NC 27835
Telephone: 252-329-4664
Fax: 252-329-4464

Requestor	Vendor 1	Vendor 2	Vendor 3
	Local <input checked="" type="checkbox"/> MWBE <input type="checkbox"/>	Local <input type="checkbox"/> MWBE <input type="checkbox"/>	Local <input type="checkbox"/> MWBE <input type="checkbox"/>
Department: IT Department	Wireless Communications	ARC	Insight Public Sector
Requestor: Chris Ward			
Date: 12-29-17			

No.	Description	Quantity	Unit of Measure	Unit Cost	Extension	Unit Cost	Extension	Unit Cost	Extension
1	Panasonic CF-54DP094VM Semi-Rugged Laptop	24		2,103.45	50,482.80	2,110.92	50,662.08	2,129.15	51,099.60
2	Panasonic Protection Plus Warranty 3 Years for CF-54DP094VM (Mfg. Part#: CF-SVCLTNF3YR)	24		246.83	5,923.92	240.09	5,762.16	240.93	5,782.32
3	Panasonic Toughpad FZ-G1P2111KM	2		2,372.95	4,745.90	2,434.61	4,869.22	2,401.38	4,802.76
4	PANASONIC STRAP&CORNER for Toughpad FZ-G1P2111KM (Mfg. Part#: FZ-BNDLG1ST1CG4)	2		81.58	163.16	73.16	146.32	73.07	146.14
5	Panasonic Protection Plus Warranty 3 Years for FZ-G1P2111KM (Mfg. Part#: FZ-SVCTPNF3YR)	2		262.20	524.40	271.35	542.70	265.55	531.10
6	Panasonic CF-54EP031VM Semi-Rugged Laptop with Video Card/DVD Drive	1		2,875.79	2,875.79	3,023.51	3,023.51	3,013.28	3,013.28
7	Panasonic Protection Plus 4 Year Warranty (Mfg. Part#: CF-SVCLTNF47)	1		427.07	427.07	404.39	404.39	399.85	399.85
8	Shipping	1		0.00	0.00	0.00	Item # 10 0.00	0.00	0.00



Request for Verbal/Written Quotations

City of Greenville
Financial Services/Purchasing
P.O. Box 7207
201 West Fifth Street
Greenville, NC 27835
Telephone: 252-329-4664
Fax: 252-329-4464

Subtotal	65,143.04	65,410.38	65,775.05
Tax	4,560.01	4,578.74	4,604.25
Total	69,703.05	69,989.12	70,379.30

Note: All pricing shall include all discounts and freight. Additionally, all pricing should be FOB Destination to the City of Greenville. A copy of this Request for Verbal Quotes Form shall be forwarded to the Purchasing Division as an attachment to the purchase order requisition and will be filed with applicable purchase order for proper documentation of award and compliance with all City policies and procedures.

Doc#971358



City of Greenville, North Carolina

Meeting Date: 2/5/2018
Time: 6:00 PM

Title of Item: Various tax refunds greater than \$100

Explanation: **Abstract:** Pursuant to North Carolina General Statute 105-381, refunds are being reported to City Council. These are refunds created by a change or release of value for City of Greenville taxes by the Pitt County Tax Assessor. Pitt County Commissioners have previously approved these refunds; they are before City Council for their approval as well. These refunds will be reported as they occur when they exceed \$100.

Explanation: The Director of Financial Services reports refunds of the following taxes:

<u>Payee</u>	<u>Adjustment Refunds</u>	<u>Amount</u>
Allen, Willie Junior	Registered Property Taxes	\$424.20
Brewer, Nancy A.	Registered Motor Vehicle	\$117.21
Coastal Generator Services, Inc.	Registered Motor Vehicle	\$112.82
Daly, Christopher M.	Registered Property Taxes	\$490.16
Dr. Pumper Septic Services	Registered Motor Vehicle	\$121.98
Eckert, Douglas M. II	Registered Motor Vehicle	\$559.77
Elks, Carlton L.	Registered Motor Vehicle	\$125.11
Johnson, Evelyn M.	Registered Motor Vehicle	\$113.94
Marion Mills Farms LLC	Registered Property Taxes	\$661.25
Pitt & Greene Electric	Registered Motor Vehicle	\$328.16

Membership Corp.		
Nieto, Heriberto	Registered Property Taxes	\$207.40
Radford, Gayle C.	Registered Motor Vehicle	\$128.67
Todd D. Edwards Building & Realty, Incorporated	Registered Motor Vehicle	\$1,085.92
Tripp, Virginia C.	Registered Property Taxes	\$123.17
Westbrook, James F., Jr.	Registered Property Taxes	\$1,177.18
Williams, David L.	Registered Property Taxes	\$102.14
	REFUNDS TOTAL:	\$5,879.08

Fiscal Note: The total to be refunded is \$5,879.08

Recommendation: Approval of tax refunds by City Council.

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Attachments / click to download



City of Greenville, North Carolina

Meeting Date: 2/5/2018
Time: 6:00 PM

Title of Item: Presentations by Boards and Commissions:
a. Board of Adjustment
b. Community Appearance Commission
c. Neighborhood Advisory Board

Explanation: The Board of Adjustment, Community Appearance Commission, and Neighborhood Advisory Board are scheduled to make their annual presentations to City Council at the February 5, 2018 meeting.

Fiscal Note: No direct cost.

Recommendation: Hear presentations from the Board of Adjustment, Community Appearance Commission, and Neighborhood Advisory Board.

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City of Greenville, North Carolina

Meeting Date: 2/5/2018
Time: 6:00 PM

Title of Item: City of Greenville's participation in economic development feasibility study and strategic plan development

Explanation: **Abstract:** The Pitt County Committee of 100 has requested that the City of Greenville participate, along with the Committee of 100, Pitt County, and Greenville Utilities Commission, in the cost of a feasibility study and strategic plan for a broad-based economic development initiative in Pitt County. The City's share of the cost would be \$10,000.

Explanation: The Pitt County Committee of 100 would like to contract with Convergent to develop a strategic plan for a broad-based economic development initiative as well as an assessment of community and business support for the plan. The Committee of 100 is proposing that the cost be shared among the Committee of 100, Pitt County, City of Greenville, and Greenville Utilities Commission, as indicated in the attached letter from the Chairman of the Pitt County Committee of 100.

Fiscal Note: The cost of the feasibility study will be \$24,500 plus travel, lodging, meals, and related expenses. The development of the strategic plan will be an additional \$10,000.

The Pitt County Committee of 100 has agreed to provide \$20,000 towards the cost of the feasibility study and strategic plan and is requesting \$10,000 each from the City of Greenville, Pitt County, and Greenville Utilities Commission.

In order to fund the City's \$10,000 share, an appropriation from the Contingency Fund is requested.

Recommendation: Approve the City's participation in the economic development feasibility study and strategic plan development and approve the allocation of \$10,000 from the

Contingency Fund to pay the City's share of the cost

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 [Proposal for ED Initiative](#)



January 24, 2018

Ms. Ann E. Wall, City Manager
City of Greenville
Greenville, NC 27858

Dear Ann,

I am writing on behalf of the Pitt County Committee of 100 as its Chairman. This letter serves as a request for the City of Greenville's participation in a Feasibility Study to create a broad based economic development initiative in Pitt County. This initiative will provide for the development of a strategic plan as well as assess community and business support for funding this plan.

Looking at successful economic initiatives in other counties in the Carolinas, we believe that Convergent is the best organization to assist with this effort. Convergent has a proven track record of success assisting many economic development organizations in the State to develop, fund, and implement strategic plans. We propose to contract with Convergent to develop a feasibility study along with a strategic plan. This work will consist of a five year plan, an assessment of support from the community, feasibility of needed fundraising, and methods to position the program for success. This effort will build broad based community support for our economic development efforts.

At its bimonthly, held on January 23, 2018, the Committee of 100 Board of Directors voted unanimously to move forward to sign a contract with Convergent. Subject to approval of the requested monies from Greenville Utilities Commission, Pitt County and the City of Greenville, the Committee of 100 is prepared to move forward with the feasibility study. At the same meeting, the board unanimously voted to appoint a Steering Committee for the project consisting of members from Pitt County, the City of Greenville, Greenville Utilities Commission and the Committee of 100. The Steering Committee would provide oversight of these efforts.

The Convergent proposal provides for a fee of \$24,500, plus travel, lodging, meals and related expenses. There will be an additional cost of \$10,000 for the drafting of the Strategic Plan which will be jointly developed by our working group. Based on these proposal, we are requesting funding of \$10,000 from each partner; Pitt County, City of Greenville and Greenville Utilities Commission. The Committee of 100 has agreed to provide \$20,000.

Building on our past successes, we believe this is the opportune time for a program such as this to achieve success in promoting economic growth and growing our employment population. We can already see the tremendous dynamics of having the county, city and GUC working in collaboration and can see that only getting better. Our leadership all across Pitt County is strong, forward thinking and capable of great collaborative results through an organization such as this.

Please let me know if you have any questions. Thank you for your consideration of this request.

Sincerely yours,

F. Spencer Cosby
Chairman, Pitt County Committee of 100

Accepted this ____ day of February, 2018



City of Greenville, North Carolina

Meeting Date: 2/5/2018
Time: 6:00 PM

Title of Item: Amendment to the 2018 Schedule of City Council Meetings to add monthly workshop meetings

Explanation: **Abstract:** The City Council will be asked to consider the addition of monthly workshop meetings to its schedule of regular meetings for 2018.

Explanation: Each year, the City Council adopts a schedule listing its regular meetings for the following year, subject to adjustment throughout the year as necessary. Per recommendation of the City Manager and consensus of the City Council at the annual Planning Retreat, a revised schedule is presented which includes monthly workshop meetings from 4:00 p.m. to 6:00 p.m. prior to select Monday meetings. These workshops will be held in City Hall Conference Room 337. The purpose of these meetings is for informational presentations and/or broader discussion of selected topics. These additional workshops are shown in red on the attached schedule.

Fiscal Note: There is no direct cost to the City.

Recommendation: Consider amending the 2018 Schedule of City Council Meetings to add monthly workshop meetings to be held in City Hall Conference Room 337 from 4:00 p.m. to 6:00 p.m. prior to select Monday meetings.

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[Amended 2018 Schedule of City Council Meetings 1071664](#)



CITY OF GREENVILLE

2018 SCHEDULE OF CITY COUNCIL MEETINGS

(All meetings are held in the Council Chambers unless otherwise noted)

January 8 - 6:00 PM
January 11 - 6:00 PM
January 26 - 4:30 PM - (Planning Session, City Hall Gallery/Conference Room 337)
January 27 - 8:30 AM - (Planning Session, City Hall Gallery/Conference Room 337)

February 5 - 6:00 PM
February 8 - 6:00 PM
February 19 - 6:00 PM - (Joint City/GUC meeting, Water Treatment Plant, 1721 Waterway Road)

March 8 - 6:00 PM
March 19 - 4:00 PM - (Workshop in Conference Room 337)
March 19 - 6:00 PM

April 9 - 4:00 PM - (Workshop in Conference Room 337)
April 9 - 6:00 PM
April 12 - 6:00 PM
April 23 - 6:00 PM - (Joint City/GUC meeting, GUC Board Room)

May 7 - 4:00 PM - (Workshop in Conference Room 337)
May 7 - 6:00 PM
May 10 - 6:00 PM
May 21 - 6:00 PM

June 11 - 4:00 PM - (Workshop in Conference Room 337)
June 11 - 6:00 PM
June 14 - 6:00 PM
June 25 - 6:00 PM

August 9 - 6:00 PM
August 20 - 4:00 PM - (Workshop in Conference Room 337)
August 20 - 6:00 PM

September 10 - 4:00 PM - (Workshop in Conference Room 337)
September 10 - 6:00 PM
September 13 - 6:00 PM
September 24 - 6:00 PM - (Joint City/GUC meeting, GUC Board Room)

October 8 - 4:00 PM - (Workshop in Conference Room 337)
October 8 - 6:00 PM
October 11 - 6:00 PM
October 22 - 6:00 PM

November 5 - 4:00 PM - (Workshop in Conference Room 337)
November 5 - 6:00 PM
November 8 - 6:00 PM

December 10 - 4:00 PM - (Workshop in Conference Room 337)
December 10 - 6:00 PM
December 13 - 6:00 PM