

**PUBLIC TRANSPORTATION & PARKING COMMISSION  
MINUTES  
DECEMBER 13, 2017**

The Public Transportation and Parking Commission met on the above date at 12:00 p.m. in the third floor Conference Room of City Hall.

Members Present:	Mr. Charles Moore	Mrs. Jessica Harley	Ms. Debra Garfi
	Mr. Dave Schwartz	Mrs. Bianca Shoneman	Mr. Andrew Denton
Staff Present:	Mr. Lamont Jackson	Mrs. Rachel Manning	Mr. Kevin Mulligan
	Mr. Ryan Purtle	Councilman Rick Smiley	Mr. Roger Johnson
	Mr. Corey Barrett	Mrs. Shyla Boskey	

Guests:

**I. WELCOME**

Mr. Moore called the meeting to order.

**II. ROLL CALL/ESTABLISH QUORUM**

Mr. Moore established a quorum.

**III. ADDITIONS/DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda.

**IV. NEW BUSINESS**

Michael from Walker Consulting presented the final recommendations, via phone, on the uptown parking study. The recommendations were as follows:

1. Create and Retain Parking Manager Position
2. Create and Maintain a Formal Parking Enterprise Fund
3. Report Monthly to Public Transportation & Parking Committee
4. Procure and initiate LPR Enforcement Program
5. Commit to Fixed/Dedicated Parking Enforcement in Uptown
6. Terminate with Six-Month Notice E-Tag Program
7. Perform Annual Surveys of Parking System Performance
8. Introduce Control Gates in 4<sup>th</sup> St. Garage
9. Eliminate/Reduce Leased Spaces in Core Lots
10. Initiate Phase I Meter Expansion Program
11. Extend Hours of Parking Operation/Management to 8 p.m.
12. Introduce Control Gates in Greene St. Lot
13. Introduce Control Equipment/Gates or Meters in Other Lots
14. Initiate Phase II Meter Program
15. Partner in Development/Management of Imperial Garages

Upon much discussion, the Commission decided to accept the above recommendations with the following amendments:

1. As presented – Terminate with Six-Month Notice E-Tag Program  
Amendment – Phase Out E-Tag Program
2. As presented – Extend Hours of Parking Operation/Management to 8 p.m.  
Amendment – Extend Hours of Parking Operation/ Management
3. As presented – Initiate Phase II Meter Program (FY 2021)  
Amendment – Initiate Phase II Meter Program as Needed
4. As presented – Partner in Development/Management of Imperial Garage (FY 2022)  
Amendment – Partner in Development/Management of Imperial Garage
5. Amendment – Review of Municipal and Commercial Parking Demand Based on  
The Imperial Site Program as Projected on Page 40

With no further discussion, a motion was made by Mrs. Shoneman to accept the recommendations as amended. The motion was seconded by Mr. Denton and passed unanimously.

**V. ADJOURN MEETING**

With no further business to discuss, Mr. Moore adjourned the meeting. The next meeting is scheduled for January 17, 2018 at 9:15 a.m. in the Public Works Conference Room.

Respectfully submitted,

Rachel Manning, Secretary  
Public Transportation & Parking Commission