

**PROPOSED AGENDA**  
**PUBLIC TRANSPORTATION & PARKING COMMISSION**

January 17, 2018

(9:15 a.m.)

Public Works Department  
Conference Room

- |       |  |                |
|-------|--|----------------|
| I.    | Call to Order/Welcome                                | Charles Moore  |
| II.   | Roll Call/Establish Quorum                           | Charles Moore  |
| III.  | Additions/Deletions to the Agenda                    | Charles Moore  |
| IV.   | Approval of December 13, 2018 Minutes (Attachment A) | Charles Moore  |
| V.    | Public Comments                                      | Charles Moore  |
| VI.   | New Business   | Charles Moore  |
| VII.  | Old Business   | Charles Moore  |
|       | 1. GTAC  | Kevin Mulligan |
|       | 2. Uptown Parking                                    | Kevin Mulligan |
| VIII. | Other - FYI  |                |
|       | 1. GREAT Monthly Report (Attachment B)               | Lamont Jackson |
| IX.   | Proposed Agenda Items for February 21, 2018          | Charles Moore  |
| X.    | Adjourn Meeting                                      | Charles Moore  |

**ATTACHMENT B**  
GREAT MONTHLY REPORT  
December 2017

**GREENVILLE AREA TRANSIT**

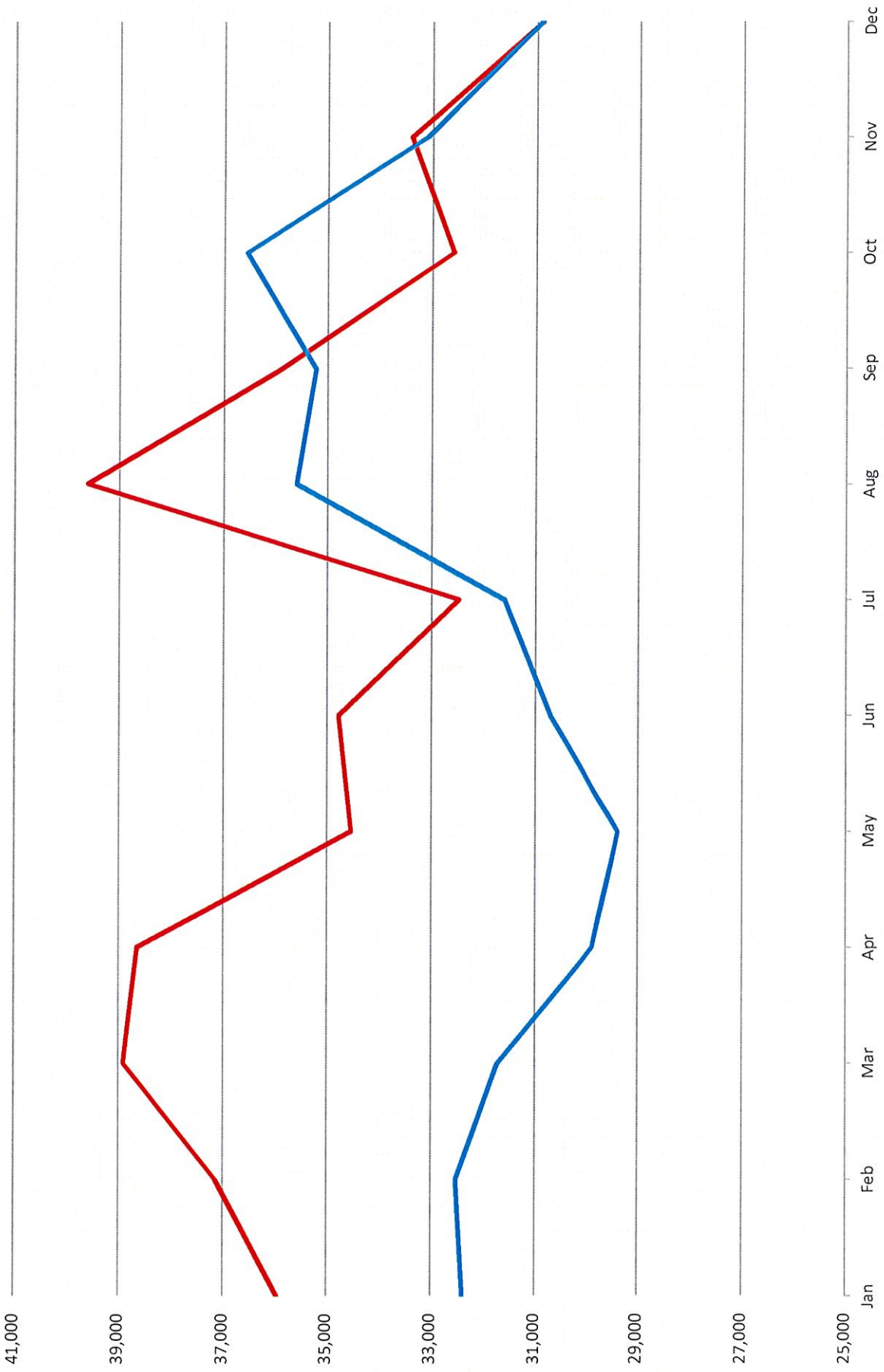
**Data Report**      **December**      **2017**

<b>PASSENGERS</b>	December 2017	December 2016	YTD FY 2018	YTD FY 2017
GREAT Trips	30,885	30,880	202,900	204,781
Paratransit Trips	817	885	5,461	5,416
<b>Subtotal</b>	<b>31,702</b>	<b>31,765</b>	<b>208,361</b>	<b>210,197</b>
Tour Bus Trips	0	0	0	0
<b>Total</b>	<b>31,702</b>	<b>31,765</b>	<b>208,361</b>	<b>210,197</b>
PATS/GREAT Connector	268	397	4,912	397

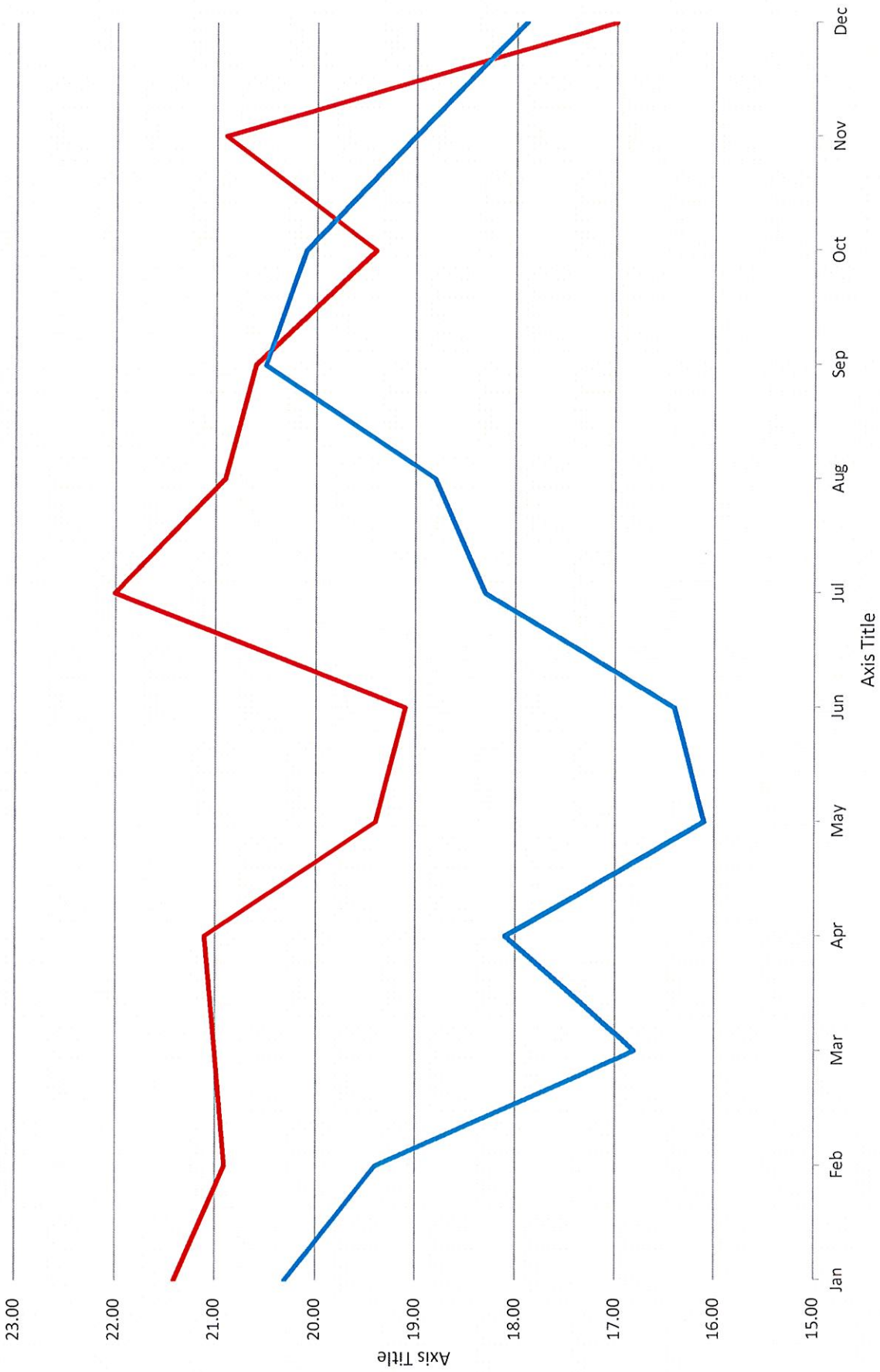
<b>Days of Service</b>	25	26	153	155
Passengers Per Day	1,268	1,222	8,168	8,174
<b>Hours of Service</b>	1,722	1,819	10,623	10,677
Passengers Per Hour	18.4	17.5	117.7	118.4
<b>Miles of Service</b>	24,687	26,080	152,300	152,943
Passengers Per Mile	1.3	1.2	8.2	8.3

<b>FIXED ROUTE SERVICE ONLY</b>	Month FY 17 Actual	Month FY 17 Budget	YTD FY 17 Actual	YTD FY 17 Budget	YTD \$ Variance	YTD % Actual vs Budget
<b>TOTAL EXPENSES</b>	\$ 200,399.11	\$ 227,806.17	\$ 1,082,617.19	\$ 1,366,837.00	\$ (284,219.81)	39.60%
<b>TOTAL REVENUE</b>	\$ 17,685.13	\$ 31,667.83	\$ 132,963.23	\$ 190,007.00	\$ (57,043.77)	4.86%
<b>NET COST</b>	\$ 182,713.98	\$ 196,138.33	\$ 949,653.96	\$ 1,176,830.00	\$ (227,176.04)	40.3%
Net Cost Per Passenger	5.915945605	5.52	4.68	5.52	(0.84)	
Net Cost Per Hour	106.13	102.33	89.40	102.33	(12.94)	
Net Cost Per Mile	7.40	7.14	6.24	7.14	(0.91)	

# Total Passengers

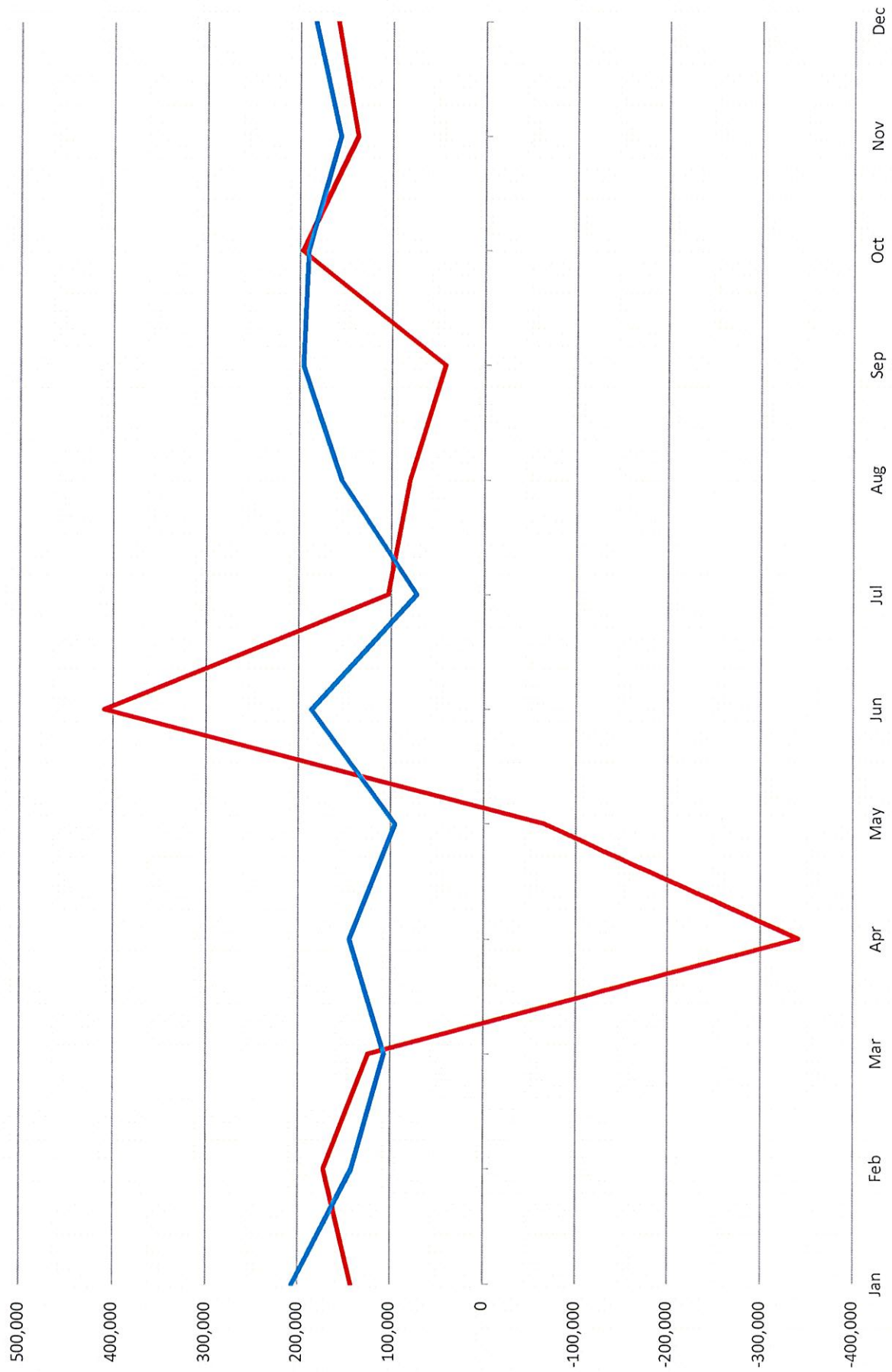


# Passengers Per Hour



— P/H January 2015 - December 16 — P/H January 2016 - December 17

# Net Cost



SUGGESTIONS, COMMENDATIONS, COMPLAINTS

Dec-17

CODE QUANTITY

SUGGESTIONS:

Route	S1	0
Schedule	S2	0
Bus Stop	S3	0
Shelter	S4	2
		2

COMMENDATIONS:

Driver	P1	0
Other	P2	0
		0

COMPLAINTS:

Route	C1	4
Schedule	C2	0
Bus Stop	C3	0
Shelter	C4	0
Driver	C5	1
Other	C6	0
		5

# **ATTACHMENT A**

Minutes

December 13, 2017



**PUBLIC TRANSPORTATION & PARKING COMMISSION  
MINUTES  
DECEMBER 13, 2017**

The Public Transportation and Parking Commission met on the above date at 12:00 p.m. in the third floor Conference Room of City Hall.

Members Present:	Mr. Charles Moore	Mrs. Jessica Harley	Ms. Debra Garfi
	Mr. Dave Schwartz	Mrs. Bianca Shoneman	Mr. Andrew Denton
Staff Present:	Mr. Lamont Jackson	Mrs. Rachel Manning	Mr. Kevin Mulligan
	Mr. Ryan Purtle	Councilman Rick Smiley	Mr. Roger Johnson
	Mr. Corey Barrett	Mrs. Shyla Boskey	

Guests:

**I. WELCOME**

Mr. Moore called the meeting to order.

**II. ROLL CALL/ESTABLISH QUORUM**

Mr. Moore established a quorum.

**III. ADDITIONS/DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda.

**IV. NEW BUSINESS**

Michael from Walker Consulting presented the final recommendations, via phone, on the uptown parking study. The recommendations were as follows:

1. Create and Retain Parking Manager Position
2. Create and Maintain a Formal Parking Enterprise Fund
3. Report Monthly to Public Transportation & Parking Committee
4. Procure and initiate LPR Enforcement Program
5. Commit to Fixed/Dedicated Parking Enforcement in Uptown
6. Terminate with Six-Month Notice E-Tag Program
7. Perform Annual Surveys of Parking System Performance
8. Introduce Control Gates in 4<sup>th</sup> St. Garage
9. Eliminate/Reduce Leased Spaces in Core Lots
10. Initiate Phase I Meter Expansion Program
11. Extend Hours of Parking Operation/Management to 8 p.m.
12. Introduce Control Gates in Greene St. Lot
13. Introduce Control Equipment/Gates or Meters in Other Lots
14. Initiate Phase II Meter Program
15. Partner in Development/Management of Imperial Garages

Upon much discussion, the Commission decided to accept the above recommendations with the following amendments:

1. As presented – Terminate with Six-Month Notice E-Tag Program  
Amendment – Phase Out E-Tag Program
2. As presented – Extend Hours of Parking Operation/Management to 8 p.m.  
Amendment – Extend Hours of Parking Operation/ Management
3. As presented – Initiate Phase II Meter Program (FY 2021)  
Amendment – Initiate Phase II Meter Program as Needed
4. As presented – Partner in Development/Management of Imperial Garage (FY 2022)  
Amendment – Partner in Development/Management of Imperial Garage
5. Amendment – Review of Municipal and Commercial Parking Demand Based on  
The Imperial Site Program as Projected on Page 40

With no further discussion, a motion was made by Mrs. Shoneman to accept the recommendations as amended. The motion was seconded by Mr. Denton and passed unanimously.

**V. ADJOURN MEETING**

With no further business to discuss, Mr. Moore adjourned the meeting. The next meeting is scheduled for January 17, 2018 at 9:15 a.m. in the Public Works Conference Room.

Respectfully submitted,

Rachel Manning, Secretary  
Public Transportation & Parking Commission