


PUBLIC WORKS

To: All Interested Bidders and plan holders
From: Craig A Midgett, EI 
RE: Hurricane Matthew Greenway Repair, Addendum #1
Date: February 12, 2018

The following items clarify, add to, delete from and/or otherwise change and supersede information previously issued to you in the Bid Documents for the above-referenced project. As such, said items shall be considered part of the contract and receipt of this addendum shall be acknowledged appropriately in the bid package. Please review the following items carefully and adjust your proposal accordingly.

Pre-bid Minutes and Clarifications

1. See Attachment 1, pre-bid meeting minutes, which as part of this addendum shall be considered part of the contract. Changes to bid items and quantities, if noted below, shall override references to the same noted in the pre-bid meeting minutes in Attachment 1.
2. An early engineering estimate came to less than \$60,000.

Any questions regarding this Addendum should be directed to Mr. Craig A Midgett, EI, at telephone 252-329-4474 or email at cmidgett@greenvillenc.gov.

Attachment

cc: Kevin Mulligan, PE, Public Works Director
Scott Godefroy, PE, City Engineer
Lisa Kirby, PE, Civil Engineer III

Attachment 1

To: Pre-Bid Conference Attendees and Plan holders

From: Craig A Midgett, EI
City of Greenville PWD

Subject: **Hurricane Matthew Greenway Repair Project, Pre-bid Minutes**

Date: February 12, 2018

On Tuesday, January 30, 2018 at 2:00 p.m., a Pre-bid conference for the referenced project was held at the project location on the South Tar River Greenway. Those in attendance were as follows:

Craig A Midgett – COG
Ferdinand Rouse-COG
Brandon Baxley-Baxley Corporation.
Patrick walker-Carolina Environmental Inc.
Phil Crumb-Crumb Construction

Meeting Items

1. Welcome
 - a. Attendance Sheet
 - b. **Pre-bid conference not mandatory**
 - c. Introductions

2. Legal Requirements
 - a. Bonds/Insurance Certificates – Bid Bond, Payment/Performance Bonds/Insurance Certificate
 - b. Non-collusion Affidavit/E-Verify Affidavit/Iran Divestment Act
 - c. **MWBE Requirements/ Good faith Effort– All MWBE subcontractors must be HUB certified. For assistance or more information contact Ferdinand Rouse 252-329-4462, frouse@greenvillenc.gov**

3. Project Data
 - a. Description – The project contractor shall provide all materials, equipment, equipment operators, labor and laborers to repair erosion incurred during Hurricane Matthew. Repair work will include, but is not limited to, the excavation and grading of existing and proposed slopes, the construction and installation of gabion baskets and the seeding, mulching and planting of any proposed vegetation. The contract shall include the removal of spoil and all necessary erosion control measures. The contractor shall make his determination of equipment and labor forces to be used. No separate measurement or payment will be made for hauling and dump fees at demolition landfills.
Base Bid: The contractor will remediate the area of erosion damage at the location indicated by the City of Greenville on the South Tar River Greenway. Erosion has eaten away at an area on the stream bank and to prevent future damage gabion baskets will be employed. The Base Bid

will include tree removal, removal and replacement of existing sidewalk affected by erosion, the installation of the gabion baskets and all excavation and backfill necessary to accomplish the aforementioned activities.

- b. Liquidated Damages - **\$500/day**.
- c. Contract Award – Lowest responsive responsible bidder. Lowest bidder will be required to provide references and financial records, which the City will check prior to moving forward with award. See Section (3) in the Instructions to Bidders.
- d. Contract Completion Time is **30 Calendar Days from Notice to Proceed**
- e. Contractor is responsible for any necessary surveying, including documentation of existing pavement markings prior to obliteration.
- f. Working Hours:
 - Normal Working Hours are 8am-5pm. Bidders should bid the project for all work to be completed during these times due to the proximity to residences, except as noted below.
- g. Contractor will need a key for entrance to the greenways.
- h. An addendum will be sent out with pre-bid minutes and any requests for information received.
- i. **Bid date –Monday, February 19, 2018 at 2:00 PM, 1500 Beatty St. Be sure to include all required documents with bids. (Bid Form, Non-Collusion Affidavit, E-verify Acknowledgment on Bid Form, Certification Regarding Debarment, MWBE document if applicable)**

- 4. Contact – Craig A Midgett, EI, CE I, 252-329-4474, cmidgett@greenvillenc.gov
Ferdinand Rouse, MWBE Coordinator, 252-329-4862, frouse@greenvillenc.gov

5. Questions/Comments

- a. No specific weight requirement for equipment but any damage to asphalt, path shoulders, etc. done by equipment will be repaired by contractor.
- b. Access to project site does not include the boardwalk.
- c. The MSE living wall will need to be designed by an engineer due to its height. Include the cost of engineering design into Line Item #5-MSE Living Wall on the Bid Form.