

## **COMMUNITY APPEARANCE COMMISSION MINUTES**

December 6, 2017  
Greenville, NC

The Community Appearance Commission met on the above date at 5:30 p.m. in the third floor conference room #337 of City Hall located at 200 West Fifth Street.

### **Community Appearance Commission Members Present:**

Scott Johnson, Chair  
Lettie Micheletto  
Kellie Gonzalez

Thomas Alligood  
William Wooten III  
Jonathan Taft

Michael Slocum  
Todd Brown

### **Community Appearance Commission Members Absent:**

#### **Staff Present:**

Domini Cunningham, Planner I

### **ROLL CALL**

Domini Cunningham took roll and Chairman Johnson confirmed that the CAC had a quorum.

### **PLEDGE OF ALLEGIANCE**

Commission members pledged allegiance to the flag of the United States of America.

### **APPROVAL OF AGENDA: February 7, 2017**

Motion was made by Mr. Slocum and seconded by Mr. Alligood to approve the agenda. Motion carried unanimously.

### **APPROVAL OF MINUTES: December 7, 2017**

Motion was made by Mr. Slocum and seconded by Mr. Wooten to approve the December 7, 2016 minutes. Motion carried unanimously.

### **ANNOUNCEMENTS**

Mr. Taft stated that he has not received CAC emails since early summer 2017 and has one of the award signs to turn in. All ground signs have been accounted for.

### **CITY STAFF INTRODUCTIONS AND COMMENTS**

Domini Cunningham noted that all current nominations for awards would be expiring

after the night's meeting. The commission was reminded that once a nominee have been on the list beyond 3 meetings they may not be re nominated until 1 year after they have been removed.

### **CONTINUED BUSINESS**

#### Bylaws Review

Final CAC handbook dispersed to commission members

### **NEW BUSINESS**

#### Community Appearance Award Nominations

Chairman Johnson explained the procedures and criteria for submitting nominations. He requested votes and the nominees with the most number of votes for December were selected: Dickinson Avenue Antique Market. Mr. Wooten volunteered to take the sign, the certificate and letter the Public House. Domini Cunningham explained the star tracking system to indicate how long a nominee has been on the list.

If a nominee remains on the list for 3 meetings without winning, they may not be re-nominated for 1 year after the initial nomination.

### **PUBLIC COMMENTS**

### **MEMBER COMMENTS AND ITEMS FOR FUTURE AGENDAS**

Mr. Brown asked how nominations were vetted. Domini Cunningham would check the agendas from past meetings to ensure they have been off the table for at least 1 year before including them in the week's nominations. Mr. Taft made an inquiry about a presentation showing past award winners for the biennial award. Mr. Johnson brought up the desire for presentations from other city departments. Mr. Taft commended Chair Johnson for his service on the committee.

### **ADJOURNMENT**

Motion made by Mr. Johnson and seconded by Mr. Brown to adjourn the meeting at 6:00 pm. Motion carried unanimously.

Respectfully submitted,



Domini Cunningham, Planner I  
252-329-4512