

**ENVIRONMENTAL ADVISORY COMMISSION MINUTES  
FEBRUARY 1, 2018**

**CALL TO ORDER**

Members of the Environmental Advisory Commission met on the above date at 5:30 p.m. in the City Council Chambers. Emilie Kane, Vice-Chairperson, called the meeting to order and welcomed all those present. The following attended the meeting:

**1. ROLL CALL**

**MEMBERS:**

David Ames	Drake Brinkley
Emilie Kane	Ann Maxwell

**OTHERS PRESENT:**

Daryl Norris, City of Greenville  
Amanda Braddy, City of Greenville  
Chad Carwein, ECU  
Craig Becker, ECU  
Shivani Pandya, ECU

**2. PLEDGE OF ALLEGIANCE**

**3. ADDITIONS/DELETIONS TO THE AGENDA**

Mrs. Maxwell requested an item be added to the agenda to introduce the student from East Carolina that will be working on the Sustainability Reports for EAC. Mr. Brinkley made a motion to approve the addition. The motion was seconded by Dr. Ames and passed unanimously.

**4. APPROVAL OF DECEMBER 7, 2017 MINUTES**

A motion was made by Ms. Maxwell to approve the minutes of December 7, 2017 as presented. The motion was seconded by Dr. Ames and passed unanimously.

**5. ANNOUCEMENTS**

There were no announcements

**6. PUBLIC COMMENT PERIOD**

There were no public comments

**7. NEW BUSINESS**

**A. Elections**

Mrs. Maxwell made the nomination to re-elect Durk Tyson as Chairperson. The motion was seconded by Mr. Brinkley. No other nominations were made. The motion passed unanimously.

Mrs. Maxwell made the nomination to re-elect Emilie Kane as Vice-Chairperson. The motion was seconded by Dr. Ames. No other nominations were made. The motion was seconded by Dr. Ames and passed unanimously.

**B. Town Creek Culvert Update**

Lisa Kirby, Senior Engineer with the City of Greenville, was present to give an update on the Town Creek Culvert project. Mrs. Kirby directed attention to the information provided in the agenda package and added that the construction contract was issued to Trader Construction. In addition, three professional services contracts were awarded by Greenville City Council. These contracts are for environmental and waste management services, construction materials testing services, and geotechnical engineering/CMT services.

Mrs. Kirby stated a preconstruction meeting is being held February 2, 2018 with the contractors

involved for scheduling and coordination. A meeting is being arranged for businesses within the corridor to discuss potential impacts as well. Mrs. Kirby added that construction is scheduled to begin in March and anticipated to be completed within 2 ½ years. Mrs. Maxwell asked if there were any photos available of the project. Mrs. Kirby stated there were no plans at this time for artist renderings.

## **8. OLD BUSINESS**

### **A. Council Presentation Update**

Dr. Ames stated the presentation was received by City Council. Dr. Ames stated Mr. Tyson reinforced the position of the Environmental Advisory Commission as an advisory role for environmental issues.

### **B. Draft EAC Calendar**

Dr. Kane directed attention to the draft calendar presented in the agenda package. Mr. Brinkley asked that the Planning & Zoning Update be moved to the April meeting and it was noted that Mr. Tyson's report was moved to May.

### **C. 2018 Goals & Objectives Finalize**

Dr. Kane asked if there were any comments, additions or deletions to the draft goals. Mr. Norris stated the goals are reflective of discussion from the previous meetings. After discussion, the modification was suggested to remove "for GTV" from goal 2 action item C.

A motion was made by Mr. Brinkley to approve the 2018 Goals & Objectives as discussed. The motion was seconded by Dr. Ames. The motion passed unanimously.

## **9. Commission Reports**

### **A. ECU Sustainability Report**

Mr. Carwein reported the following items for ECU:

- Sustainability Master Plan process for ECU has begun. Mr. Carwein also reported ECU was awarded a grant to "Build a Better Brody" in the amount of \$91,000. The grant will be utilized to renovate a courtyard between the Leo Jenkins facility and the old Brody commons.
- Mr. Carwein announced a sustainability summit is being hosted at ECU on February 17, 2018 for students, staff, and faculty.
- Mr. Carwein attended the surplus sale for ECU and stated this impacted sustainability due to items being surplused and being diverted from the landfill. ECU holds a monthly sale on the first Thursday of each month at the former Hatteras Hammock location located at 1104 Clark Street.
- Mr. Carwein will be touring the Greenville Construction and Demolition Debris recycling facility on February 2, 2018.
- Mr. Carwein the next ECU Sustainability film series will be held on February 20, 2018 at the Willis Building beginning at 6:30pm.

### **B. Planning & Zoning Commission Update**

Mr. Brinkley asked that this item be moved to the next available meeting.

## **10. OTHER- FYI**

### **A. 2018-2019 EAC Grant – Promote Reminder**

The grant packages have been forwarded to schools within the City limits. No applications have been received to date. Dr. Kane asked if it would be permissible for a student to use the grant to illustrate the Town Creek Culvert project. Mr. Norris stated that as long as the project would

provide educational components to address water quality, it would qualify under the specifications of the grant. Mr. Brinkley asked if the documentation of progress of Town Creek Culvert could be considered. Mr. Norris stated he felt this would be a grant eligible idea. Mr. Brinkley asked if the grant package could be placed on the City of Greenville's social media sites for advertisement. Staff will contact the Public Information Office and discuss this option.

**11. PROPOSED AGENDA ITEMS**

The following items are proposed for the March 1, 2018 meeting:

- A. Keep Greenville Beautiful Update**
- B. 2018-2019 EAC Grant – Reminder to promote**
- C. Quarterly UST Report**
- D. Public Transportation & Parking Commission Update (E. Kane)**
- E. Recreation & Parks Commission Update (N. Hamilton)**
- F. SWAC Update**
- G. Sustainability Reports Discussion**
- H. Volkswagen Settlement Update – Availability of Funds**

**11. ADJOURNMENT**

There being no further business to discuss, Mr. Brinkley made a motion to adjourn. The motion was seconded by Mrs. Maxwell and passed unanimously.