

PROPOSED AGENDA
PUBLIC TRANSPORTATION & PARKING COMMISSION

March 21, 2018

(9:15 a.m.)

Public Works Department
Conference Room

- | | | |
|-------|-------------------------------------------------------------------|----------------|
| I. | Call to Order/Welcome | Charles Moore |
| II. | Roll Call/Establish Quorum | Charles Moore |
| III. | Additions/Deletions to the Agenda | Charles Moore |
| IV. | Approval of February 21, 2018 Minutes (Attachment A) | Charles Moore |
| V. | Public Comments | Charles Moore |
| VI. | New Business | |
| | 1. Dickinson Avenue/ Imperial Site Parking | Ken Graves |
| | 2. Complete Streets on Greenville Blvd/
Bus Lanes & Bus Stops | John Johnson |
| | 3. Discussion on Bus Shelters/ Short Range
Transit Plans | |
| | 4. Communication Strategy on Town Creek Culvert &
Street Scape | Ken Graves |
| VII. | Old Business | Charles Moore |
| | 1. GTAC | Kevin Mulligan |
| | 2. Uptown Parking | Kevin Mulligan |
| VIII. | Other - FYI | |
| | 1. GREAT Monthly Report (Attachment B) | John Johnson |
| IX. | Proposed Agenda Items for March 21, 2018 | Charles Moore |
| X. | Adjourn Meeting | Charles Moore |

ATTACHMENT A

Minutes

February 21, 2018

**PUBLIC TRANSPORTATION & PARKING COMMISSION
MINUTES
FEBRUARY 21, 2018**

The Public Transportation and Parking Commission met on the above date at 9:15 a.m. in the Conference Room of the Public Works Department.

Members Present: Mr. Charles Moore Mr. Dave Schwartz Ms. Dee Dinsdale
 Mr. Andrew Denton Mrs. Jessica Harley Ms. Debra Garfi

Staff Present: Mr. Lamont Jackson Mrs. Rachel Manning Mr. John Johnson
 Mr. Ryan Purtle Mr. Reggie Elbert

Guests: Mr. James Bittle Jonathan Forte Mr. Don Edwards

I. WELCOME

Mr. Moore called the meeting to order.

II. ROLL CALL/ESTABLISH QUORUM

Mr. Moore established a quorum.

III. ADDITIONS/DELETIONS TO THE AGENDA

Additions

Rideshare Program for VA – Jonathan Forte

Deletions

Dickinson Avenue/Imperial Site Parking – Ken Graves

IV. APPROVAL OF JANUARY 17, 2018 MINUTES

A motion was made by Mr. Denton to approve the minutes as presented. The motion was seconded by Mr. Schwartz and passed unanimously.

V. PUBLIC COMMENTS

Mr. Edwards, owner of the University Book Exchange, discussed the benefits of complete streets within the uptown area. He and an ECU architect student compiled a conceptual design to present to the commission. The design allowed for more walkability and additional parking around Reade Circle.

VI. NEW BUSINESS

1. Mr. Jackson presented information on a public transportation day. He explained that a “free-ride day” is being planned for the grand opening of GTAC. Ms. Dinsdale recommended placing advertisement on WITN.
2. Mr. Denton opened up discussion on the Dickinson Avenue Imperial Site Parking Plan. He recommended placing a temporary gravel parking lot, to provide public parking until the official parking plan has been made. He then made a motion to obtain input from the city on placing a temporary gravel parking lot at the Imperial Site. The motion was seconded by Ms. Dinsdale and passed unanimously.

3. Mr. Forte, a representative from the VA Clinic, proposed to the commission free bus fare to veterans. He explained that many veterans lack the means of transportation to get to and from their appointments. He emphasized how beneficial this would be to the city, and to the promotion of public transportation. Ms. Dinsdale made a motion to endorse the proposal, and to present the information to city council. The motion was seconded by Mr. Denton and passed unanimously.
4. Mr. Jackson gave brief discussion on the addition of complete streets to Greenville Boulevard. He stated that he had proposed to the previous Transportation Planner the addition of bus lanes, to give Routes 3 and 6 a designated lane to and from Pitt Community. This would allow the buses to bypass the congestion. The current Transportation Planner, Ryan Purtle, stated the proposal is continuing to be looked into, and they are working to see what the best plan is to better accommodate the buses. Mr. Denton requested that the commission be able to see the plans, once a decision had been made.
5. Mr. Johnson gave information on bus shelters and short range plans. He explained that some stops had already been upgraded from just a sign to benches or shelters. The upgraded stops were chosen based on a ridership study that was completed. He also stated that six new bus shelters would be installed this year.

*Ryan Purtle announced the Town Creek Culvert project is moving forward as planned

VII. OLD BUSINESS

There was no old business to discuss.

VIII. OTHER – FYI

1. GREAT Monthly Report

Mr. Johnson presented the GREAT monthly report for January 2018. He reported a decrease in ridership for the month and for year to date. He stated the decline is possibly due to the snow we experienced earlier in the year. He also reported few complaints, and that expenses are remaining under budget for year to date.

2. Upcoming Projects & Meetings Information

No projects or meetings were announced.

IX. PROPOSED AGENDA ITEMS FOR MARCH 21, 2018

X. ADJOURN MEETING

With no further business to discuss, a motion was made by Ms. Harley to adjourn the meeting. A second was made by Mr. Denton and passed unanimously. The next meeting is scheduled for March 21, 2018 a.m. in the Public Works Conference Room.

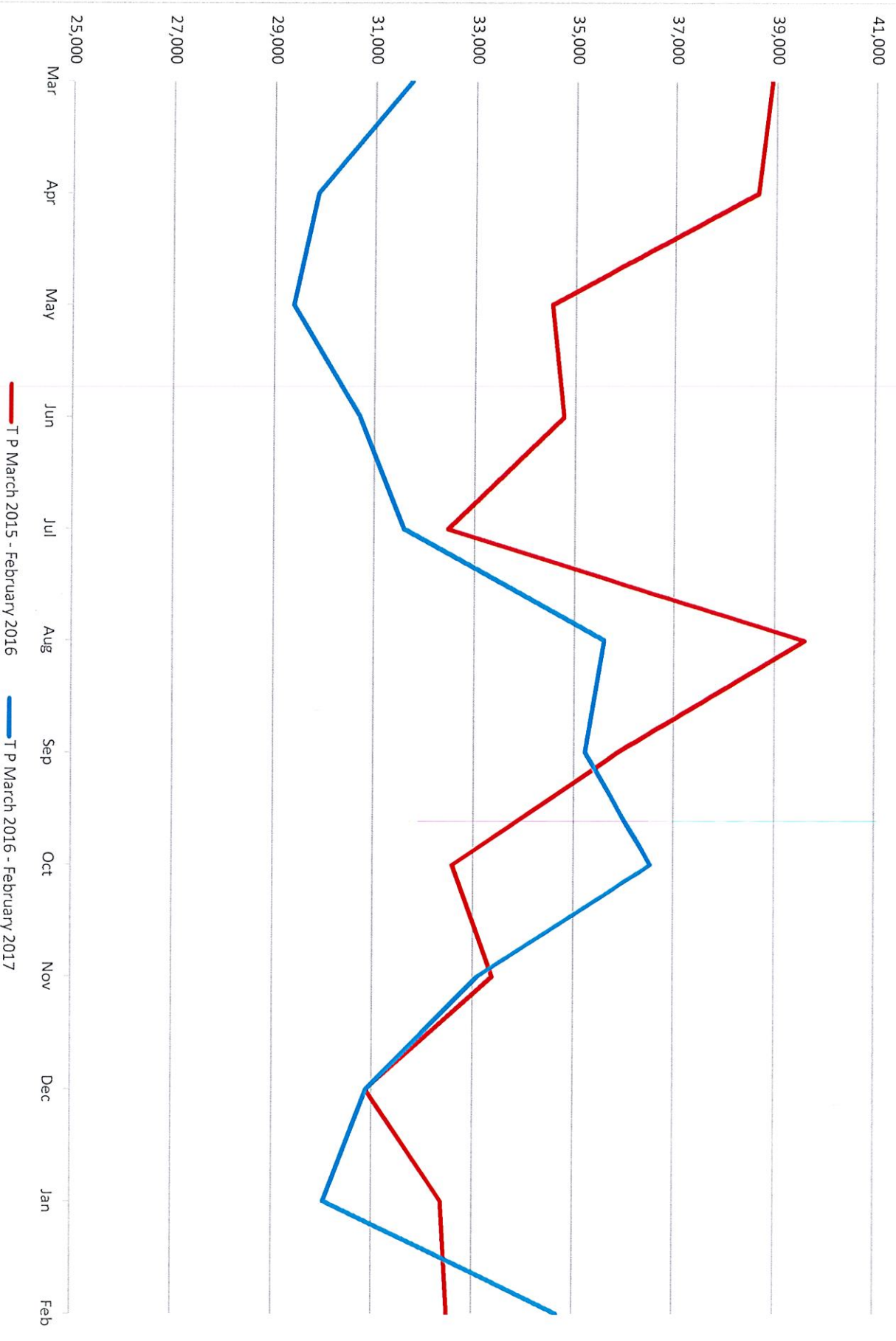
Respectfully submitted,

ATTACHMENT B
GREAT MONTHLY REPORT
March 2018

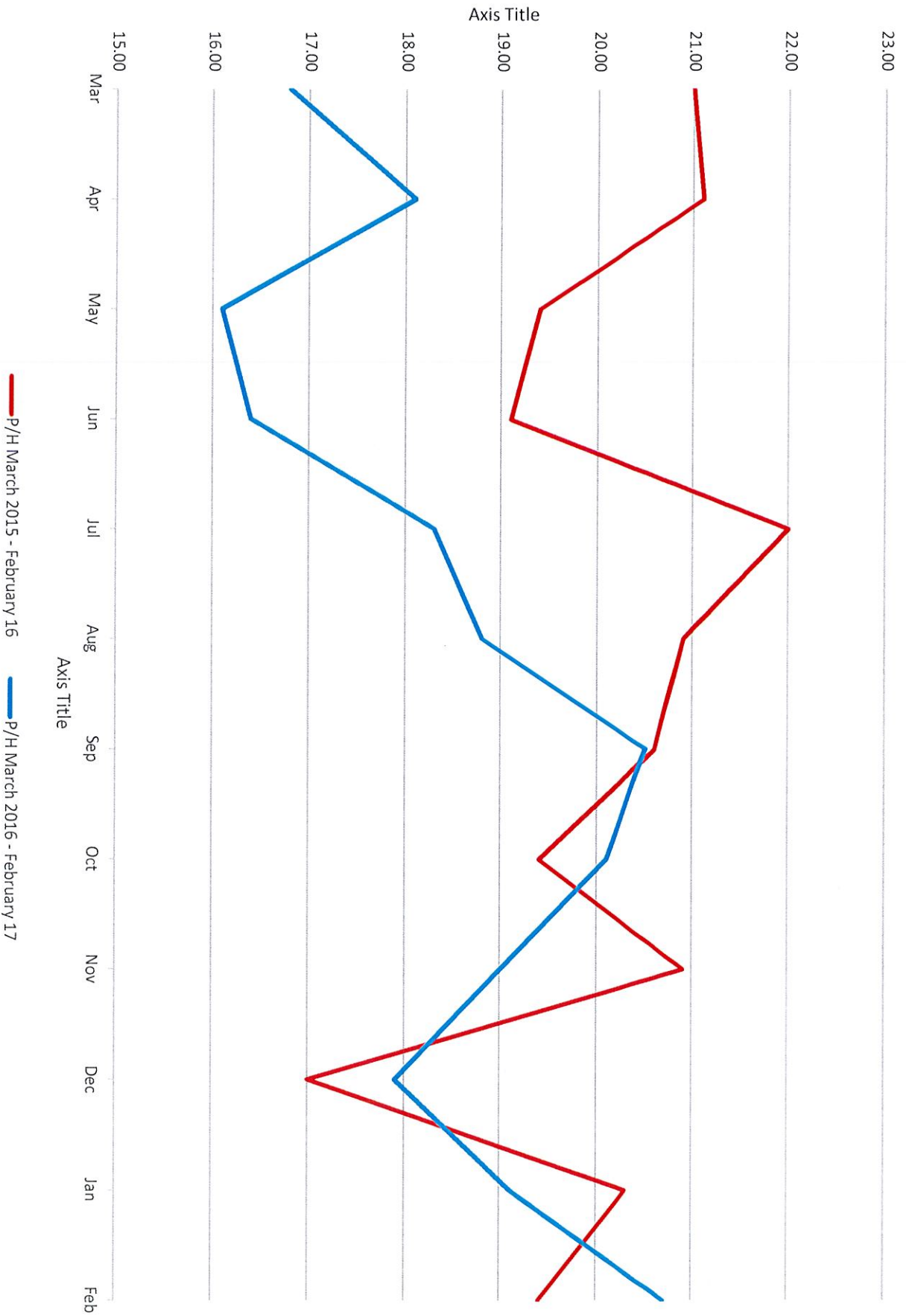
GREENVILLE AREA TRANSIT
Data Report February 2018

	February 2018	February 2017	YTD FY 2018	YTD FY 2017		
PASSENGERS						
GREAT Trips	34,677	32,505	267,610	269,657		
Paratransit Trips	0	1,063	6,181	7,450		
Subtotal	34,677	33,568	273,791	277,107		
Tour Bus Trips	0	0	0	0		
Total	34,677	33,568	273,791	277,107		
PATS/GREAT Connector	0	412	6,181	412		
Days of Service	24	24	201	202		
Passengers Per Day	1,445	1,399	10,894	11,022		
Hours of Service	1,672	1,672	13,830	13,947		
Passengers Per Hour	20.7	20.1	158.4	159.3		
Miles of Service	23,970	23,970	200,239	199,828		
Passengers Per Mile	1.4	1.4	10.9	11.1		
FIXED ROUTE	Month FY 17	Month FY 17	YTD FY 17	YTD FY 17	YTD \$	YTD %
SERVICE ONLY	Actual	Budget	Actual	Budget	Variance	Actual vs Budget
TOTAL EXPENSES	\$ 310,584.19	\$ 227,806.17	\$ 1,490,361.95	\$ 1,822,449.33	\$ (332,087.38)	54.52% 66.7%
TOTAL REVENUE	\$ 18,298.10	\$ 31,667.83	\$ 169,927.53	\$ 253,342.67	\$ (83,415.14)	6.22% 66.7%
NET COST	\$ 292,286.09	\$ 196,138.33	\$ 1,320,434.42	\$ 1,569,106.67	\$ (248,672.25)	56.1% 66.7%
Net Cost Per Passenger	8.428817083	\$ 5.52	\$ 4.93	\$ 5.52	\$ (0.59)	
Net Cost Per Hour	\$ 174.81	\$ 102.33	\$ 95.48	\$ 102.33	\$ (6.85)	
Net Cost Per Mile	\$ 12.19	\$ 7.14	\$ 6.59	\$ 7.14	\$ (0.55)	

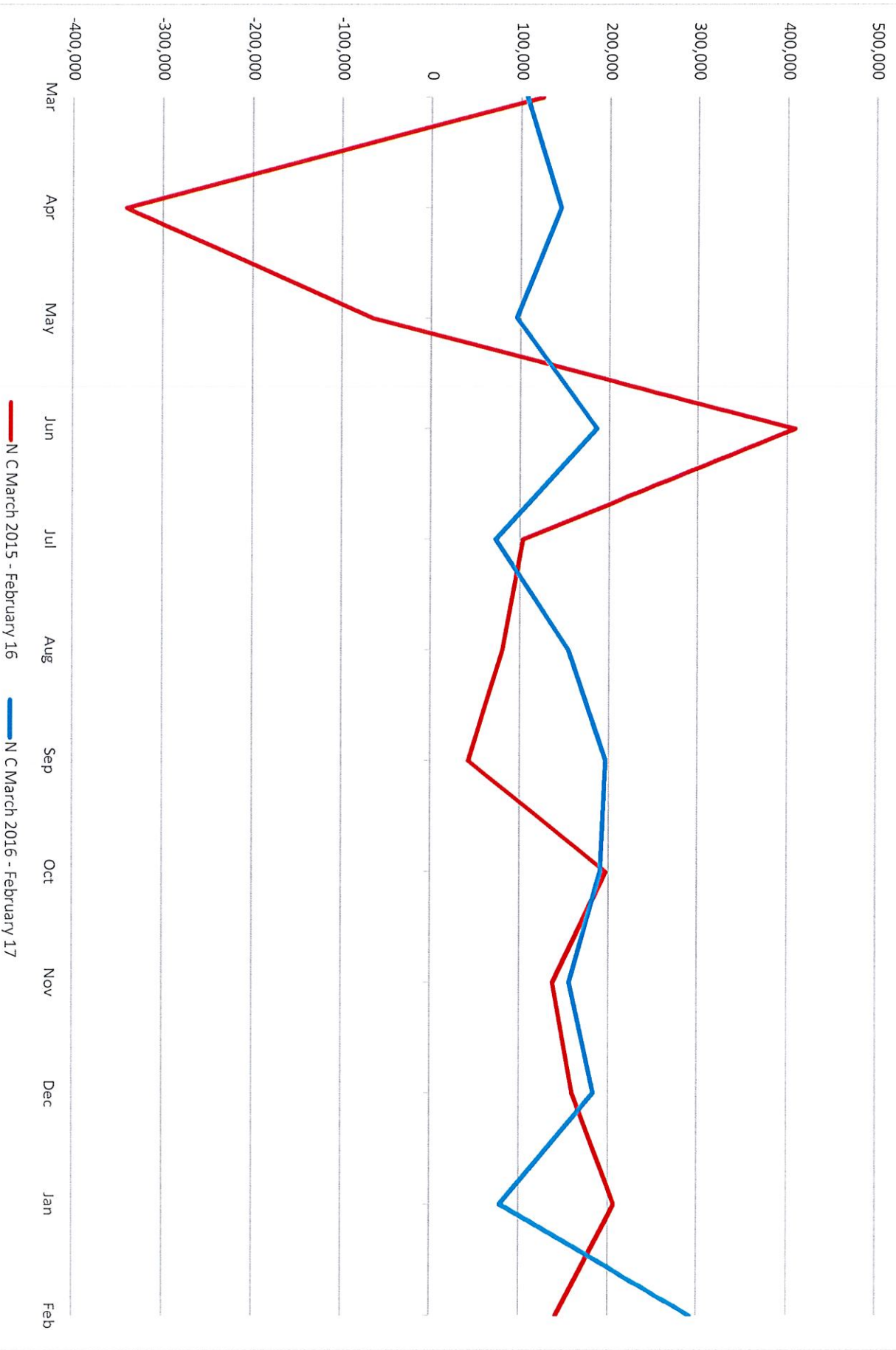
Total Passengers



Passengers Per Hour



Net Cost



SUGGESTIONS, COMMENDATIONS, COMPLAINTS

Mar-18

CODE QUANTITY

SUGGESTIONS:

Route	S1	0
Schedule	S2	0
Bus Stop	S3	0
Shelter	S4	0
		0

COMMENDATIONS:

Driver	P1	0
Other	P2	0
		0

COMPLAINTS:

Route	C1	3
Schedule	C2	0
Bus Stop	C3	0
Shelter	C4	0
Driver	C5	0
Other	C6	0
		3