

**PUBLIC TRANSPORTATION & PARKING COMMISSION  
MINUTES  
FEBRUARY 21, 2018**

The Public Transportation and Parking Commission met on the above date at 9:15 a.m. in the Conference Room of the Public Works Department.

Members Present: Mr. Charles Moore      Mr. Dave Schwartz      Ms. Dee Dinsdale  
                         Mr. Andrew Denton      Mrs. Jessica Harley      Ms. Debra Garfi

Staff Present:      Mr. Lamont Jackson      Mrs. Rachel Manning      Mr. John Johnson  
                         Mr. Ryan Purtle      Mr. Reggie Elbert

Guests:              Mr. James Bittle      Jonathan Forte      Mr. Don Edwards

**I. WELCOME**

Mr. Moore called the meeting to order.

**II. ROLL CALL/ESTABLISH QUORUM**

Mr. Moore established a quorum.

**III. ADDITIONS/DELETIONS TO THE AGENDA**

**Additions**

Rideshare Program for VA – Jonathan Forte

**Deletions**

Dickinson Avenue/Imperial Site Parking – Ken Graves

**IV. APPROVAL OF JANUARY 17, 2018 MINUTES**

A motion was made by Mr. Denton to approve the minutes as presented. The motion was seconded by Mr. Schwartz and passed unanimously.

**V. PUBLIC COMMENTS**

Mr. Edwards, owner of the University Book Exchange, discussed the benefits of complete streets within the uptown area. He and an ECU architect student compiled a conceptual design to present to the commission. The design allowed for more walkability and additional parking around Reade Circle.

**VI. NEW BUSINESS**

1. Mr. Jackson presented information on a public transportation day. He explained that a “free-ride day” is being planned for the grand opening of GTAC. Ms. Dinsdale recommended placing advertisement on WITN.
2. Mr. Denton opened up discussion on the Dickinson Avenue Imperial Site Parking Plan. He recommended placing a temporary gravel parking lot, to provide public parking until the official parking plan has been made. He then made a motion to obtain input from the city on placing a temporary gravel parking lot at the Imperial Site. The motion was seconded by Ms. Dinsdale and passed unanimously.

3. Mr. Forte, a representative from the VA Clinic, proposed to the commission free bus fare to veterans. He explained that many veterans lack the means of transportation to get to and from their appointments. He emphasized how beneficial this would be to the city, and to the promotion of public transportation. Ms. Dinsdale made a motion to endorse the proposal, and to present the information to city council. The motion was seconded by Mr. Denton and passed unanimously.
4. Mr. Jackson gave brief discussion on the addition of complete streets to Greenville Boulevard. He stated that he had proposed to the previous Transportation Planner the addition of bus lanes, to give Routes 3 and 6 a designated lane to and from Pitt Community. This would allow the buses to bypass the congestion. The current Transportation Planner, Ryan Purtle, stated the proposal is continuing to be looked into, and they are working to see what the best plan is to better accommodate the buses. Mr. Denton requested that the commission be able to see the plans, once a decision had been made.
5. Mr. Johnson gave information on bus shelters and short range plans. He explained that some stops had already been upgraded from just a sign to benches or shelters. The upgraded stops were chosen based on a ridership study that was completed. He also stated that six new bus shelters would be installed this year.

\*Ryan Purtle announced the Town Creek Culvert project is moving forward as planned

## **VII. OLD BUSINESS**

There was no old business to discuss.

## **VIII. OTHER – FYI**

### **1. GREAT Monthly Report**

Mr. Johnson presented the GREAT monthly report for January 2018. He reported a decrease in ridership for the month and for year to date. He stated the decline is possibly due to the snow we experienced earlier in the year. He also reported few complaints, and that expenses are remaining under budget for year to date.

### **2. Upcoming Projects & Meetings Information**

No projects or meetings were announced.

## **IX. PROPOSED AGENDA ITEMS FOR MARCH 21, 2018**

## **X. ADJOURN MEETING**

With no further business to discuss, a motion was made by Ms. Harley to adjourn the meeting. A second was made by Mr. Denton and passed unanimously. The next meeting is scheduled for March 21, 2018 a.m. in the Public Works Conference Room.

Respectfully submitted,

Rachel Manning, Secretary  
Public Transportation & Parking Commission