

COMMUNITY APPEARANCE COMMISSION MINUTES

February 7, 2018
Greenville, NC

The Community Appearance Commission met on the above date at 5:30 p.m. in the third floor conference room #337 of City Hall located at 200 West Fifth Street.

Community Appearance Commission Members Present:

Thomas Alligood, Chair
Kellie Gonzalez
Todd Brown

Lettie Micheletto
Jonathan Taft

William Wooten III
Michael Slocum

Community Appearance Commission Members Absent:

Scott Johnson, Chair

Staff Present:

Joe Durham, Interim Director of the Community Development Department
Councilman Rick Smiley, Council Liaison
Domini Cunningham, Planner I

ROLL CALL

Domini Cunningham took roll and Chairman Alligood confirmed that the CAC had a quorum.

PLEDGE OF ALLEGIANCE

Commission members pledged allegiance to the flag of the United States of America.

APPROVAL OF AGENDA: February 7, 2018

Motion was made by Mr. Wooten and seconded by Ms. Micheletto to approve the agenda. Motion carried unanimously.

APPROVAL OF MINUTES: December 7, 2017

Motion was made by Mr. Taft and seconded by Mr. Wooten to approve the December 7, 2016 minutes. Motion carried unanimously.

ANNOUNCEMENTS

Chairman Alligood introduced Mr. Joe Durham, Interim Director of the Community Development Department. Mr. Durham thanked the Chair for the introduction and stated

that he appreciated all the members for their service on the commission. The Chairman Introduced Councilman Rick Smiley the new Council Liaison for the CAC.

CITY STAFF INTRODUCTIONS AND COMMENTS

Domini Cunningham noted that all current nominations for awards would be expiring after the night's meeting. The commission was reminded that once a nominee have been on the list beyond 3 meetings they may not be re nominated until 1 year after they have been removed.

CONTINUED BUSINESS

Desired Department/Division Presentation Prioritization

Chairman Alligood explained the desire to see presentations from other departments and listed the various departments included in the agenda. The Chairman asked the Members if there were any particular departments they would like to hear from. Councilman Rick Smiley suggested adding the Public Information Office to the list of options. Mr. Wooten stated he would like to see a presentation from the Code Enforcement Division. Motion was made by Mr. Slocum and seconded by Mr. Brown to invite a member of the Code Enforcement Division to present at the April 4th 2018 CAC meeting. Motion carried unanimously. Motion made by Mr. Wooten and seconded by Mr. Slocum to invite a member of the Public Information Office to the June 6th 2018 Meeting. Motion carried unanimously.

NEW BUSINESS

Community Appearance Award Nominations

Chairman Alligood explained the procedures and criteria for submitting nominations. He requested votes and the nominees with the most number of votes for December were selected: Coastal Fog Market/TMK Properties LLP. Mr. Wooten volunteered to take the sign, the certificate and letter Coastal Fog Market. Domini Cunningham explained the star tracking system to indicate how long a nominee has been on the list.

If a nominee remains on the list for 3 meetings without winning, they may not be re-nominated for 1 year after the initial nomination.

PUBLIC COMMENTS

Chairman Alligood Identified Leslie, a Communications major, and Heather, a Planning major student at ECU. Riley Slocum stated that Greenville looks beautiful, and thanked all for their hard work.

MEMBER COMMENTS AND ITEMS FOR FUTURE AGENDAS

Councilman Smiley spoke about the Council Retreat and their discussion on city cleanliness and beautification throughout the city. Mr. Taft requested a look back at the

CAC's past responsibilities and mission statements. Chairman Alligood asked about the process of the adopt a street program and Councilman Smiley explained that a business or organization would elect to clean up a particular section of street for a quarter or two and then they get their name on a sign along the street stating "this street adopted by ...". Councilman Smiley talked about the roll of committees in general and how they can effect change throughout the city by requesting specific information or generating ideas of how to promote the mission of the specific committee. Interim Director Durham discussed the possibilities of information gathering from other departments that could be gained from the auxiliary presentations. Mr. Taft mentioned the Municipal Service District and the parallel mission for the Uptown Area. Councilman Smiley discussed the benefits of City Compass to highlight items the community would like city staff to address. Mr. Taft would like to hear more about the Municipal Service District.

ADJOURNMENT

Motion made by Mr. Taft and seconded by Ms. Micheletto to adjourn the meeting at 6:45 pm. Motion carried unanimously.

Respectfully submitted,



Domini Cunningham, Planner I
252-329-4512