

**Greenville Police Department**  
**Summer/Winter Uniforms and Accessories**

**Addendum No. 1**

<b>Project Name:</b> Police Uniforms	<b>Project No.:</b> FB# 17-18-51
<b>Prepared By:</b> Denisha Harris	<b>Date:</b> June 4, 2018

**Clarifications**

1. On page 2, please delete “Monday, June 8, 2018” and replace with “Friday, June 8, 2018.”
2. Prices must not increase for the entire length of the contract – up to four years.
3. The City is requesting that the successful vendor measure existing uniformed staff (approximately 150 individuals) within the first 30 days of the contract to expedite the replenishment of replacement uniforms.
4. Online ordering system should have in place a notification/invoicing system for the City of Greenville for remittance. Items will continue to be shipped to the individual employees.
5. Preferred delivery is 15 days from receipt of order. However, 30 days is allowable due to extenuating circumstances (i.e.: backorders). The vendor is expected to communicate with the City if orders will not be delivered within the preferred time frame.
6. Service Stars will be replaced by Service Stripes or Hash Marks.
7. For pricing on all patches and rank insignia, please see amended BID FORM. These costs shall be invoiced separate from the uniforms.
8. The City has a digital file of the logo for the left chest.

9. The City is requesting a Flat Shipping Rate for all purchases. The current shipping rate is \$7.00. Please see amended BID Form for this line item.
10. Exchanges should be handled via electronic mailing of label for drop off at UPS location. Shipping should be charged only if the City is at fault.
11. See updated BID FORM for deletion of Oversize and/or Alteration Charge.

**Attachment: BID FORM**