

NOTES

TO: Honorable Mayor and City Council Members

FROM: Ann E. Wall, City Manager

DATE: June 20, 2018

SUBJECT: Materials for Your Information

Please find attached the following materials for your information:

1. A memo from Eric Griffin, Fire/Rescue Chief, regarding participation in statewide Smoke Alarm Canvassing Day
2. A memo from Mark Holtzman, Chief of Police, regarding Shot Spotter
3. A memo from Gary Fenton, Director of Recreation and Parks, regarding the status of the community pool
4. A memo from Gary Fenton, Director of Recreation and Parks, regarding July 4th at the Town Common
5. A memo from Gary Fenton, Director of Recreation and Parks, regarding an update on the Town Common restroom project

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Attachments

FIRE-RESCUE

MEMORANDUM

TO: Ann Wall, City Manager
FROM: Eric Griffin, Fire/Rescue Chief 
DATE: June 15, 2018
SUBJECT: GFR Participates in Statewide Smoke Alarm Canvassing Day

On Saturday, June 23rd, Greenville Fire/Rescue will be joining in a statewide initiative to bring much needed awareness to the serious increase in home fire fatalities taking place in 2018. The first four months of this year concluded with 70 fire deaths. Many of these tragedies occurred in residences that didn't have working smoke alarms.

North Carolina Insurance Commissioner Mike Causey invited all fire departments to get involved and partner with the NC Department of Insurance, Office of State Fire Marshal (OFSM) to canvas local communities and inform them of the importance of a working smoke alarm in the home.

Greenville Fire/Rescue will be in the Hillsdale neighborhood off Arlington Boulevard and Hooker Road throughout the day knocking on doors and installing smoke alarms for residents free of charge. Crews will be concentrating on the homes on Sunset Avenue, Harvey Drive, and Glenwood Drive, installing ten-year battery alarms and replacing batteries where needed. Residents will be notified with door hangers a couple days ahead of the canvas. The alarms for the canvas were provided through a grant program administered by OFSM.



POLICE DEPARTMENT

Memorandum


To: Ann Wall, City Manager
From: Mark Holtzman, Chief of Police 
Date: June 18, 2018
Subject: Shot Spotter

As you will recall, at the March 8, 2018, City Council meeting, City Council approved the Greenville Police Department's (GPD) application to pursue a grant from the Vidant Health Foundation for assistance in obtaining the Shot Spotter program. I am pleased to share that GPD was awarded the grant from the Vidant Health Foundation in the amount of \$60,000; funding is expected to be distributed in July.

GPD is in the process of finalizing the contract with Shot Spotter and anticipates bringing it to City Council in August. Additionally, GPD partnered with East Carolina University (ECU), the Greenville Housing Authority (GHA), and the Pitt County Sheriff's Office (PCSO) for additional funding, with each entity committing to varying levels of funding for this project. We have communicated with each of them, acknowledging receipt of the Vidant grant and coordinating distribution of funds from each agency.

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Memo

To: Ann Wall, City Manager
From: Gary Fenton, Director of Recreation and Parks 
Date: June 20, 2018
Re: Community Pool Status

GRPD Staff have been working diligently to identify the leaks in the Community Pool plumbing which has delayed its opening. At this point, the goal is to have the pool open sometime during the week of June 25th. The following is an update on the status of the work:

- Greenville Pool and Supply (GPS) completed its assessment of the pool on June 14th. Before pressure testing the lines, various pump valves had to be replaced to ensure efficient operation. Ultimately, the main return line from the pump house to the dive tank was found to be leaking.
- GPS will be back on June 20th to identify the exact location of and repair the leaks in the return line. Staff anticipate this being a three day repair job if weather cooperates and no other issues are discovered.
- To date, expenditures of approximately \$10,000 have been incurred to replace the valves, pressure test every line and identify the leaks. Staff expect to have a repair quote once exact locations are identified today.

Once repairs are made, the Health Department must inspect the pool before it can open. As stated above, the goal is to have the pool open sometime during the week of June 25th. A firm opening date will be provided early next week.

To offset the lost hours at the Community Pool, staff has extended the hours of Splashpoint at Dream Park to the following:

Monday - Friday	9am – 12pm (group reservations) / 12pm – 6pm (Public hours)
Saturday	12pm – 6pm (public hours)
Sunday	1pm – 6pm (public hours)

The Community Pool was constructed in the early 1970's, and at season's end, GRPD staff plan to arrange for a full assessment to gain a complete understanding of any issues needing to be addressed prior to the 2019 season, and to project any longer term maintenance needs.

Please let me know if there are any questions.

cc: Michael Cowin, Assistant City Manager

Memo

To: Ann Wall, City Manager
From: Gary Fenton, Director of Recreation and Parks *GF*
Date: June 20, 2018
Re: July 4th at Town Common

Plans are being finalized for the City's annual *Independence Day Celebration* on the Town Common from 3 pm to dusk on July 4th. Management of this event has transitioned to Recreation and Parks after more than 35 years of being hosted, with City support, by the Greenville Jaycees. We are grateful for the Jaycees' long standing commitment to this annual tradition.

Staff has worked diligently to assure that our 2018 attendees will experience activities and entertainment similar to that of the past, including a traditional fireworks display that will close out the day.

Live entertainment, including North Carolina's only electronic one-man band, *The Corey Stuart Experience*; and party band *Runyons Funyons* is scheduled to begin at 3 p.m.

Hastings Ford and the Greenville Noon Rotary are presenting sponsors of the fireworks display being provided by Bay Fireworks of Bethpage, NY.

Please let me know if there are any questions.

cc: Michael Cowin, Assistant City Manager

Memo

To: Ann Wall, City Manager
From: Gary Fenton, Director of Recreation and Parks 
Date: June 20, 2018
Re: The Town Common Restroom Project Update

The Town Common restrooms are on time and scheduled to be completed by the first of August, barring no delays due to weather or materials. An August 1st completion date is on target with the 90 day completion requirement included in the bid documents. The bid documents specified completion of the bathrooms within 90 days of the date of the purchase order which was issued on May 1, 2018.

The following is a summary of the progress related to the project through June 19th:

- The interior framing, insulation and “rough-ins” for the electrical, plumbing and mechanical work have been completed.
- Interior drywall and wall and ceiling backing board will be installed by week’s end.
- Installation of the aluminum window frames and glass is 2-3 weeks out.
- Doors and hardware are scheduled for delivery by June 30th.
- Interior ceramic tiles and paint colors have been selected; tile installation should begin within three weeks.
- Roof covering was installed last week. Contractor will now install the eaves covers and complete the trim.
- The exterior cement fiber board siding (“hardie board”) and soffit were ordered the week of June 11th.
- Installation of the water line from the meter is scheduled by June 30th.
- The site contractor has been working the last two weeks on grading for drainage and the installation of the concrete sidewalks. The framing of the sidewalks is scheduled to start next week.
- Currently waiting on the general contractor for submittals for the lighting fixtures, handrails, and the interior floor covering.
- All landscaping on this project was removed from the contract as a cost saving measure. Rec & Parks staff will be handling landscaping once the building is completed.

Please let me know if there are any questions.

cc: Michael Cowin, Assistant City Manager