

**Basic Motions**

Motion  
*Calls for Action*  
Debatable  
Simple Majority

Motion to Amend  
*Changes Original*  
Debatable  
Simple Majority

**Other Motions**

Table  
*Postpone Vote*  
No Discussion  
Simple Majority

Close Debate  
*End Debate & Vote*  
No Discussion  
2/3 Majority

Reconsider  
*Change Prior Decision*  
Voted in Majority  
Within One Meeting  
Debatable  
2/3 Majority

Recess  
*Take a Short Break*  
No Discussion  
Simple Majority

Consensus Process  
*If 1-Vote Majority*  
Debatable  
3 Votes to Pass

Adjourn  
*End the Meeting*  
No Discussion  
Simple Majority

Actions and discussion are governed by motions. Only 3 motions on the table at once (a 4<sup>th</sup> would be out of order). Most recent motion is considered first.

**☐ Convene meeting + Reminder: Turn off Cell Phone**

**I. Roll Call/Quorum \_\_\_\_\_ Board Members (quorum = 4)**

**II. Pledge of Allegiance**

**III. Additions/Deletions/Approval of Agenda**

**IV. Approval of June 7, 2018 Minutes (Attachment A)**

**V. Announcements**

**VI. Public Comment Period**

Public Comment Period is a period reserved for comments by the public. A total of 30 minutes is allocated with each individual being allowed no more than 3 minutes each. The Public Comment Period will be closed once the allocated time has been reached.

**VII. New Business**

a. None

**VIII. Old Business**

a. None

**IX. Commission Reports**

- a. ECU Sustainability Report (10 mins) – C. Carwein
- b. SWAC Update (10 mins) – D. Norris
- c. Greenville Utilities Commission Update (10 mins) – D. Tyson
- d. Neighborhood Advisory Board Update (10 mins) – A. Maxwell

**X. Other – FYI**

a. Quarterly UST Report (Attachment B)

**XI. Proposed Agenda Items – September 6, 2018**

- a. Public Transportation & Parking Commission Update (E. Kane)
- b. Recreation & Parks Commission Update (N. Hamilton)

**XII. Adjourn**

**Items for Future Consideration**

_____	_____
_____	_____
_____	_____

Board Members

**Chair**

1. Durk Tyson

**Commission Members**

2. David Ames
3. Drake Brinkley
4. Nathaniel Hamilton
5. Emilie Kane (Vice-Chair)
6. Ann Maxwell
7. Diego LLerena

**Ex-officio**

Kevin Mulligan  
(Public Works)

**Staff Liaison**

Daryl Norris  
(Public Works)

**City Council Liaison**

Brian Meyerhoeffer

**Environmental Advisory Commission Mission:**

*The Environmental Advisory Commission is hereby created for the primary purpose of recommending matters of environmental concern and serve as technical advisory to the City Council.*

**Environmental Advisory Commission Purpose:**

- Inventory and review, on a continuing basis, the condition of and threats to the environmental resources of the City; and as technical advisors, to report all needs for improvement and corrective actions to the City Council.
- To be advisory to the City Council. The commission will recommend to the City Council matters of city-wide environmental concern and shall serve as technical advisors to the City Council on environmental matters. In addition, it will review Environmental Impact Statements required by the City on major development projects.

# **ATTACHMENT A**

**(June 7, 2018 Minutes)**

*Action:* For your review and approval.

**DRAFT OF MINUTES PROPOSED FOR ADOPTION BY THE  
ENVIRONMENTAL ADVISORY COMMISSION  
JUNE 7, 2018**

**CALL TO ORDER**

Members of the Environmental Advisory Commission met on the above date at 5:30 p.m. in the City Council Chambers. Durk Tyson, Chairperson, called the meeting to order and welcomed all those present. The following attended the meeting:

**1. ROLL CALL**

**MEMBERS:**

David Ames	Drake Brinkley
Emilie Kane	Diego LLerena
Ann Maxwell	Durk Tyson

**OTHERS PRESENT:**

Daryl Norris, City of Greenville  
Amanda Braddy, City of Greenville  
Brian Meyerhoeffer, Council Member  
Ann Wall, City of Greenville  
Chad Carwein, ECU

**2. PLEDGE OF ALLEGIANCE**

**3. ADDITIONS/DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda. Mrs. Maxwell made a motion to move the presentation by Love A Sea Turtle be moved before public comments to allow the City Manager time to be present for public comments. Mrs. Maxwell also made a motion to extend the public comment period beyond the 30 minute allotment to allow everyone wishing to make comments to do so. The motion was seconded by Dr. Kane and passed unanimously.

**4. APPROVAL OF MAY 3, 2018 MINUTES**

Dr. Kane asked that item 9A be corrected to reflect ECU held the sustainability conference and also requested item 9B be corrected to reflect the Bike & Pedestrian Commission's concern was with their lack of involvement with any bike share program in Greenville. A motion was made by Mr. Brinkley to approve the minutes as corrected. The motion was seconded by Dr. Ames and passed unanimously.

**5. ANNOUCEMENTS**

There were no announcements.

**6. PUBLIC COMMENT PERIOD**

The following citizens offered public comments in support of investigating the potential of a Sustainability Division or Sustainability Coordinator position:

- Ann Watson
- Susan Redding
- Jane Rose
- Brian Glover
- Barney Kane
- Lori Basnight
- Cindy Elmore
- Chad Carwein
- Craig Becker

Video of public comments can be found at  
[http://greenville.granicus.com/MediaPlayer.php?view\\_id=12&clip\\_id=2914](http://greenville.granicus.com/MediaPlayer.php?view_id=12&clip_id=2914)

## 7. NEW BUSINESS

### A. 2017-2018 EAC Grant Final Report

Mr. Liam Dao with Love A Sea Turtle was present to give a final presentation of the grant project for Storm Drain Stenciling. Mr. Dao thanked EAC for providing the funding of this grant. Ms. Emma Dao will be taking the lead for the Storm Drain Stenciling program in the future.

### B. Sustainability Discussion with City Manager

Mr. Tyson began the discussion by stating EAC has reviewed sustainability efforts by the City of Greenville. In reviewing these efforts, EAC has come to feel that while the City has made significant strides in accomplishing sustainable efforts, the lack of documentation and follow up on these efforts is concerning. Mr. Tyson asked Mrs. Wall if EAC could be of any assistance in developing a more transparent program for keeping up to date on efforts that have been identified, completed or needed in the future to become a more sustainable community.

Mrs. Wall stated that she would like to begin the discussion by becoming abreast of EAC's concerns and desires. Mrs. Maxwell stated she felt the problem to be solved is accessing sustainability needs and measuring where the City of Greenville currently rates in their efforts and what we need to progress to a better position. Mrs. Maxwell stated accountability to citizens is the key goal and the City of Greenville does not have that accountability.

Dr. Ames added that initiatives such as the Cool Cities initiative and the Mayor's Climate Protection agreement previously established have not been followed through and voiced concern that these projects have fallen by the side due to lack of a point person to be responsible. Dr. Ames added that Kevin Mulligan, Public Works Director, presented information regarding streetlight conversion to LED lighting and stated he felt this effort could be maximized. Ms. Wall stated City Council, Public Works, and the Police Department is working with Greenville Utilities to upgrade all lighting within the City limits.

Dr. Kane supported the comments by Dr. Ames and added that community involvement was also imperative to accomplish these goals. Dr. Kane stated she felt the two major of environmental impacts for Greenville are flooding and Stormwater runoff and that zoning requests are culprits for increased concerns for Stormwater runoff.

Mr. LLerena also added that as the Environmental Advisory Commission for the City of Greenville, he felt it was the Commission's responsibility to advise City Council on environmental matters and would like to accomplish this in any manner Council recommends.

Mr. Brinkley stated that he would like to see what other North Carolina communities are doing related to sustainability efforts and determine what benefits a sustainability office would bring to the City of Greenville.

Mrs. Maxwell stated she feels a sustainability coordinator position would benefit the City as it would consolidate efforts and could potentially maximize efforts as one person or department would be responsible for maintaining information for all initiatives instituted by the City of Greenville.

Mr. Tyson addressed Ms. Wall and stated EAC would like to help the City of Greenville achieve positive sustainability efforts in the capacity which best benefits the City and its citizens. Ms. Wall responded that she has received information from Public Works, and EAC as well as the public comments provided. Ms. Wall will take the information and provide a response once she has completed researching the best viable option.

**8. OLD BUSINESS**

**A. None**

**9. Commission Reports**

**A. ECU Sustainability Report**

No report was given.

**B. SWAC Update**

Mr. Brinkley reported City staff provided a list of projects they would like to SWAC to assist in prioritizing. Mrs. Kirby added the Watershed Master Plan prioritized the list of projects presented to SWAC; however, the main goal is to provide a list to Council for approval that included

**10. OTHER– FYI**

**A. None**

**11. PROPOSED AGENDA ITEMS**

The following items are proposed for the August 2, 2018 meeting:

**A. Quarterly UST Report**

**B. Greenville Utilities Commission Update - D. Tyson**

**C. Neighborhood Advisory Board Update - A. Maxwell**

**D. SWAC Update – D. Brinkley**

**E. Planning & Zoning Commission Update – D. Brinkley**

**11. ADJOURNMENT**

There being no further business to discuss, Mr. Brinkley made a motion to adjourn the meeting. The motion was seconded by Mr. LLerena and passed unanimously.

# ***ATTACHMENT B***

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***(Quarterly UST Report)***

Action: For your information.

# August 2018 UST Report as of 7/30/18

Date Occurred	Incident Name	Address	Close Out	Contamination	COMMENT
3/28/2018	Speedway #8265	3201 East 10th Street		GW	Non-passing result for 6,000 gal Diesel UST spill bucket compliance test.
3/26/2018	WAKE FOREST PROPERTIES RESIDENCE	1909 Fairview Way Road		GW	PHASE 1 ESA PERFORMED. TPH DRO OF 2570. NRP FOR SOIL AND GROUNDWATER REQUESTED.
3/13/2018	Circle K Store #2723104	1301 Arlington Blvd		NO	Regular and premium tanks did not pass their Triennial Integrity Testing.
9/11/2017	ECU JENKINS FINE ARTS ELEVATOR - A	610 TRUSTEES WAY		GW	25 - 30 GALLONS OF HYD OIL RELEASED DURING ELEVATOR SERVICE CALL ELEVATOR PIT PUMP IN CONTACT WITH GROUND AND GW. SPILL RESP COND BY EASTERN ENVIRONMENTAL MGNT..CONT AND CONTROLL, CLOSE OF HYD OIL LINES AND VAC UP THE GW\HYD OIL. SOUTHERN ELEVATOR CO IS SCHEDULED TO TEST FURTHER, REPAIR, REPL, REMOVE THEN EEM TO RTN TO PULL\VAC GW AND SOIL..FRI OCT 6 IS CYL REPAIR AND COMPL ON OCT 11 2017. PHASE II BEGINS ON DEC 18 THRU CHRISTMAS BREAK COMPL JAN 8, 2018. SEE FILE FOR FURTHER DETAIL
8/28/2017	Speedway #8266	4000 Dickinson Avenue		NO	
7/5/2017	PANTRY #901	2600 S, Charles Blvd	7/6/2018	GW	3 6K GAS UTS REMOVED. 18 SOIL SAMPLES, ALL BELOW GRO ACTION LEVEL. ONE MW INSTALLED, GW ABOVE 2L