



*Find yourself in good company*

2018/19

Work Plan

# Neighborhood Advisory Board



# Neighborhood Advisory Board

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## Board Members

Carolyn Glast, District 1  
Garrie W. Moore, District 1  
Barbara Murray, District 2,  
Joyce Williams, District 2  
Ann Hamze, District 3  
Ann Maxwell, District 3 Chair  
Susan Vickery-Mercer, District 4,  
Judy Bernhardt, District 4 Vice-Chair  
Sharon Stang, District 5  
Brenda Diggs, District 5

## Alternate Board Members

Margaret Hrushesky, District 1  
Joyce Staton, District 2  
Vacant, District 3  
Joe Busby, District 4  
Charles Martin, District 5

## Staff

Thomas Barnett, Director of Community Development  
Christi Williamson, Neighborhood Liaison, Secretary to the Board  
Lieutenant Scott Stanton, Greenville Police Department Liaison

## Mission Statement of the Neighborhood Advisory Board

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The Neighborhood Advisory Board works to preserve and strengthen neighborhoods in the City of Greenville. It will pursue this mission by increasing citizen participation in neighborhood and homeowner's associations; by supporting the formation of new neighborhood associations; by creating and maintaining working relationships among neighborhoods and with the City of Greenville; by disseminating information to sustain secure, healthy, and vibrant neighborhoods; and by serving as a liaison between neighborhoods and the City of Greenville.



## Introduction

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The Neighborhood Advisory Board (NAB) was created by the Greenville City Council on May 10, 2008. The City Council created the NAB for the following purposes:

- To serve as a liaison between the City of Greenville and its neighborhoods over issues of common interest
- To serve as an advocate for programs, ideas, and methods to promote working relationships between the neighborhoods and with the City of Greenville
- To disseminate information to neighborhoods and the City of Greenville with regard to issues of healthy, strong, and vibrant neighborhoods;
- To assist and promote neighborhood education efforts concerning ways to develop, revitalize and maintain healthy, strong, and vibrant neighborhoods
- To increase citizen participation in neighborhood revitalization and development
- To provide information to new neighborhood associations and encourage formation of new neighborhood associations.

The three standing committees of the Neighborhood Advisory Board are:

1. The Land Use/City Services Committee
2. The Public Safety Committee
3. The Community Building Committee

During our Neighborhood District Input Session on May 17<sup>th</sup> we invited ECU Sustainability Manager Chad Carwein to facilitate the event. He helped gather common issues and problems for each of the five districts. These issues/problems were compiled by Mr. Carwein to be discussed at our 2018/19 Work Plan retreat in June. During the retreat, NAB members were instructed to brainstorm goals, strategies and action step that work to accomplish the mission statement. This Work Plan is the result of the deliberations of the board.

It is the full intent of the Neighborhood Advisory Board to have both a meaningful and measureable impact upon neighborhoods. The Neighborhood Advisory Board will pursue these goals and action steps for the 2018/19 work year. The Board encourages the involvement of all neighborhoods in an effort to sustain secure, healthy, and vibrant neighborhoods.

The execution of the items listed below is subject to the availability of staff and the participation of members of the Neighborhood Advisory Board.

# Neighborhood Advisory Board

## 2018/19 Work Plan

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The following goals and strategies are organized to reflect the commitment of the Neighborhood Advisory Board (NAB) in the execution of its mission statement. The goals and strategies are listed under the purpose of each standing committee.

### **“Land Use/City Services”**

**Goal 1: Address flooding and drainage issues which still seem to be a point of concern in all districts.**

**Objective:** Educate Neighborhood Associations about the Watershed Master Plan and how it can be used to better understand flooding and drainage problems in our city.

**Strategies:**

- a. Utilize the watershed masterplan to identify neighborhoods affected by flooding.
- b. Assist identified neighborhoods in understanding how their flooding problems are addressed in the plan.
- c. Organize an informational meeting to allow affected neighborhood citizens to meet with city engineers and others for questions and answers about these issues.

**Goal 2: Decrease the amount of litter in our city and neighborhoods.**

**Objective:** Develop recommendations for the neighborhood associations in each district to support litter reduction.

**Strategies:**

- a. Schedule a meeting with the new Recycling Coordinator to learn the details about the new Adopt A Street program.
- b. Encourage neighborhoods to join the Adopt a Street program.

**Goal 3: Improve citizen understanding of zoning and development.**

**Objective:** Develop guidelines for citizen involvement in the early planning process and develop recommendations for land/property owner accountability.

**Strategies:**

- a. Educate the members of the Neighborhood Advisory Board about the development process in our municipality by inviting appropriate city staff to explain the steps in the planning process. (City Manager, Planning Dept. and Engineering Dept.)
- b. Make flow chart of steps involved including governmental requirements to be met. What can be done with the property? What approvals are needed?
- c. Identify where in the process (flowchart) home owners/residents/concerned citizens can be involved for input, endorsements etc. Learn the different zoning and rezoning codes so we are familiar with what developers are doing.

**Goal 4: Advocate for improved Code Enforcement compliance.**

**Objective:** Educate NAB and citizens about the Code Enforcement process and work with Code Enforcement to identify issues and support improvements.

**Strategies:**

- a. Meet with the Code Enforcement Supervisor to learn the details about the following: code enforcement, businesses in neighborhoods (licensed and unlicensed), changes needed to make code enforcement more efficient and information for NAB members to share with citizens.
- b. Send information to all Neighborhood Associations and HOAs explain the reporting process and how City Compass works; Encourage citizens to include pictures when reporting a concern on City Compass.
- c. Encourage all NAB liaisons to inform their neighborhood members about issues and information discussed at NAB with either a newsletter delivered to homes or by email after meetings.
- d. Continue our awards program for landlords/property managers and owners.

## **“Public Safety”**

**Goal: Advocate for infrastructure improvement to address public safety, accessibility and recreation.**

**Objective:** Research public safety issues and resources.

**Strategies:**

- a. Education and discussion by City Staff about:
  - Lighting
  - Air Quality
  - Walkability
  - Pot holes/unsafe streets
  - Parks
- b. Present concerns to appropriate City Staff and departments.
- c. Disseminate information to neighborhoods.

## **“Community Building”**

**Goal: Support and develop Neighborhood Associations to improve the City of Greenville.**

**Objective:** Organize new Neighborhood Associations and revitalize existing ones.

**Strategies:**

- a. Members of the NAB will write anecdotal evidence about the importance of having a Neighborhood Association. This information can be compiled for distribution in the ‘Starting a Neighborhood Association’ folder.
- b. Members of the NAB will accompany the ombudsman/neighborhood liaisons to neighborhoods that are interested in becoming organized.
- c. Bring a new person to the NAB meeting to see what we do and get input.

# NOTES