



Agenda

Greenville City Council

March 22, 2010
6:00 PM
City Council Chambers
200 West Fifth Street

Assistive listening devices are available upon request for meetings held in the Council Chambers. If an interpreter is needed for deaf or hearing impaired citizens, please call 252-329-4422 (voice) or 252-329-4060 (TDD) no later than two business days prior to the meeting.

I. Call Meeting To Order

II. Invocation - Council Member Smith

III. Pledge of Allegiance

IV. Roll Call

V. Approval of Agenda

VI. Consent Agenda

1. Acceptance of property located at 1509 A and B Fleming Street
2. Contract award and appropriation of contingency funds for emergency repairs at Fire/Rescue Station 4
3. Lease agreement for parking spaces adjacent to GUC Express on Greenville Boulevard
4. Resolution abandoning a Greenville Utilities Commission sewer easement at the Courtyard by Marriott on Stantonsburg Road
5. Series resolution for Greenville Utilities Commission's solar powered mixing system for the Eastside Water Tank Rehabilitation Project
6. Ordinance establishing a water capital project budget for Greenville Utilities Commission's Water Distribution System Master Plan

VII. New Business

7. Maintenance responsibilities for common stormwater facilities

8. City of Greenville 2010-2011 Goals

VIII. Comments from Mayor and City Council

IX. City Manager's Report

X. Adjournment



City of Greenville, North Carolina

Meeting Date: 3/22/2010
Time: 6:00 PM

Title of Item: Acceptance of property located at 1509 A and B Fleming Street

Explanation: Wells Fargo Bank has offered to donate the property and structure located at 1509 A&B Fleming Street to the City of Greenville. The property is approximately 5,712 square feet in area with a 1,326 square foot duplex and is located in the West Greenville Revitalization Area. The property is located specifically in the area being reserved for residents relocated as part of the Tenth Street Connector Project.

Acceptance of the offer will help staff assemble parcels for the Tenth Street Connector relocation program and will provide additional development contiguity. Adjacent properties on the eastern and western boundaries of the subject site are owned by the City. The current tax value of the property and structure is \$20,621.

If the offer is accepted, City staff recommends a title search and Phase I Environmental Assessment be completed as a condition of acceptance. All closing costs, taxes, and title fees will be paid by Wells Fargo Bank, N.A. and Premier Asset Services.

Fiscal Note: Staff estimates asbestos assessment, structure demolition, title search, and Phase I Environmental Assessment expenses will be approximately \$6,000. 1992 Affordable Housing Bond funds will be used to cover the anticipated expenses.

Recommendation: Accept offer contingent upon completion and favorable findings of a property title search and Phase I Environmental Assessment.

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Attachments / click to download

 [Letter from Wells Fargo](#)

 [1509 Fleming Street Tax Information and Image 859478](#)

 [1509 A and B Fleming Street](#)

 [1509 Photo](#)

 [1509 photo side view](#)



Found At This Location

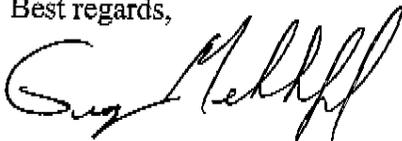
Selected Parcels Feature	
ID	24786
PIN	10178
Account No.	
Owner	US BANK NATIONAL ASSOCIATION TRUSTEE
Owner Address 1	CLMTI 2006 WF1
Owner Address 2	3476 STATEVIEW BV
Owner Address 3	
City, State and Zip	FORT MILL SC 29715
Municipality (Inside City of:)	GREENVILLE
Legal Description	A-B 1509 FLEMING
Deed Book	002678
Deed Page	00502
Use Code	MFR CONST(DUPLEX/TRIPLEX)
Township	GREENVILLE
Census Tract	7.02
Fire Tax District	GREENVILLE
Rescue Tax District	
Year Built	1950
Heated Square Footage	1326
Total Square Footage	
Sales Price	\$18,000
Sales Month and Year	10/2009
Current Tax Value	\$20,621
Current Building Value	\$17,312
Current Land Value	\$3,309
Current Other Features Value	\$0
Prior Tax Value	\$17,640
Prior Building Value	\$14,880
Prior Land Value	\$2,760
Prior Other Features Value	\$0
Elementary School	SADIE SAULTER ELEM
Middle School	E B AYCOCK MID
High School	J H ROSE HIGH
Historic District Information	
Local Historic District	
Name	
Style	

PREMIERE
Asset Services 

To Whom It May Concern:

Wells Fargo Bank N.A., would like donate the property located at 1509 A and B FLEMING ST, GREENVILLE, NC 27834, serviced by Premiere Asset Services, to the City of Greenville, NC or an affiliated non-profit organization. All closing costs, taxes, and title fees associated with this possible transaction will be paid for by Wells Fargo and Premiere Asset Services. Details can be found in the Donation agreement that can be sent to the city's representative if this offer would be of interest to you. Please be advised this is not an acceptance of the offer above but an invitation to determine if this transaction will be beneficial for both parties. Questions can be directed to me at (515)-324-3536 or greg.m.mehrhoff@wellsfargo.com.

Best regards,



Greg Mehrhoff
REO Asset Manager
Premiere Asset Services
X2301-049
(515) 324-3536
Greg.m.mehrhoff@wellsfargo.com

Item # 1



Legend

- Subject Tract
- Owned by the City of Greenville
- Land Parcels

Item # 1



Item # 1



Item # 1



City of Greenville, North Carolina

Meeting Date: 3/22/2010
Time: 6:00 PM

Title of Item: Contract award and appropriation of contingency funds for emergency repairs at Fire/Rescue Station 4

Explanation: In early March significant termite damage was discovered in the south facing exterior wall of Fire/Rescue Station 4 located at 200 Staton Road. Due to the extent of the damage, bids for the repair of the structure were immediately solicited. Three bids were submitted and references of the low bid contractor were checked. On the recommendation of the Public Works Department, Fire/Rescue is requesting the approval of a contract with C.K. Urwick in the amount of \$10,875 for the repair of Fire/Rescue Station 4.

Fiscal Note: Estimated cost of repairs is \$10,875. No funds are available in the Fire/Rescue Department budget for these emergency repairs. The current balance in the general fund contingency account is \$105,080.

Recommendation: Authorize contract award for repairs to C.K. Urwick and appropriate \$10,875 from the general fund contingency account.

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Attachments / click to download

- [Fire/Rescue Station 4 Repair Bids](#)
- [Fire/Rescue Station 4 Termite Damage](#)

PROPOSAL

C.K. URWICK CONSTRUCTION CO.
 710 Spring Run Road
 Winterville, N.C. 28590

252-714-3722
 Fax-321-8486

PROPOSAL SUBMITTED TO:

PROPOSAL NO.	010-006A
SHEET NO.	1
DATE	3-4-2010

NAME	Shelton Harris-City of Greenville.
ADDRESS	Public Works Bldg. Greenville, N.C.
PHONE NO.	378-6196 Fax - 329-4535

WORK TO BE PERFORMED AT:

ADDRESS	Fire Station #4 Greenville, N.C.
Termite Damage	
DATE OF PLANS	NA
ARCHITECT	NA

We hereby propose to furnish the materials and perform the labor necessary for the completion of all repairs to exterior/interior walls damaged by termites at the Fire Station #4. All repairs will be completed as discussed with Shelton Harris with the City of Greenville. This is a turnkey price and includes repairs to one exterior door unit, recaulking of five windows and adding a layer of 7/16 OSB to the inside of all exterior walls. An allowance of and not to exceed \$ 2,500.00 is added to cover any repairs needed on the 2 exterior end walls and interior walls. A credit could be issued if minimal damage is discovered in these areas. No electrical work is included.

Labor -	5750.00
Materials -	1775.00
Sub Contract - Tile Work	850.00
Allowance -	2500.00
Total Proposal -	\$10,875.00

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work, and completed in a substantial workmanlike manner for the sum of Ten Thousand Eight Hundred Seventy Five + 00/100 Dollars (\$ 10,875.00)

with payments to be made as follows:

City of Greenville Policy

Respectfully submitted C.K. URWICK CONSTRUCTION CO.

Per Charles [Signature] President

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Note - This proposal may be withdrawn by us if not accepted within 45 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____

Date _____

Signature _____

McOmber Construction & Remodeling

Clay McOmber
1742 Forlines Rd
Winterville, NC 28590
Phone: (252) 714-8356

February 22, 2010

Attn: Shelton Harris
City of Greenville
Greenville, NC 27858

RE: Repair Work at Greenville Fire-Rescue Station #4

Based on our discussion and our site visit we are proposing to do work to repair termite damage to the affected areas for the lump sum price of **\$10,908** with an allowance of an additional **\$6,000** for areas that may be affected that are not presently exposed/determined, breaking down as follows:

- ◆ Removing and reinstalling 5 aluminum windows
- ◆ Demolition of sheetrock on 8' interior walls, in affected rooms
- ◆ Removal, storing and reinstalling of existing ACT ceiling, approximately 200 square feet
- ◆ Removal and replacement of 2 x 6 x 10' stud walls
- ◆ Removal and replacement of R19 insulation
- ◆ Replacement of affected window headers
- ◆ Removal and replacement of bathroom tile on affected walls
- ◆ Rework hollow metal door frame and sheetrock around door
- ◆ Hang and finish new sheetrock
- ◆ New rubber base to match existing
- ◆ Painting

ALLOWANCE ITEMS - (Interior Walls Not Presently Exposed)

- ◆ Removal and reinstall of extra ACT ceiling
- ◆ Removal and replacement of 2x6 studs
- ◆ Removal and replacement of tile on shower walls
- ◆ Extra painting

We will bill allowance items according to what is found. \$6,000 is the maximum amount we would bill for allowance items if all needed to be replaced based on the areas that were pointed out during the site visit.

Please call me at (252) 714-8356 if you have any questions.

Thank you,


Clay McOmber

Shelton L. Harris

From: Sandy Harris
Sent: Tuesday, March 02, 2010 10:25 AM
To: Shelton L. Harris
Subject: FW: Fire Station Number 4--Termite damage repair

Shelton:
This came to me.....

Noel M. "Sandy" Harris
Interim Chief of Fire/Rescue
City of Greenville
500 S. Greene St.
Greenville, NC 27835
(252) 329-4397
(252) 329-4374 FAX

From: Eddie Stocks [mailto:ESTocks@hudsonbros.com]
Sent: Tuesday, March 02, 2010 9:43 AM
To: Sandy Harris
Subject: FW: Fire Station Number 4--Termite damage repair

From: Lynn Hudson
Sent: Thursday, February 25, 2010 5:26 PM
To: Eddie Stocks
Subject: Fire Station Number 4--Termite damage repair

Eddie:

Please forward to Shelton as requested.

We will perform the following repair scope as requested for **lump sum cost of \$22,000.**

- Remove remaining wall sheetrock on 6 rooms-five bedrooms and one bathroom and including four foot return on each partition wall.
- Remove insulation and dispose.
- Remove ceiling back approximately six feet
- Remove and dispose damaged studs and window headers
- Install new studs and window headers from inside—liquid nail new studs to existing exterior wall plywood
- Install new exterior wall insulation
- Install new ½" cdx plywood to interior side of exterior walls for additional shear resistance-structural insurance
- Install new drywall walls and return sheetrock jambs at windows at removed areas-tape and finish
- Remove/replace wall tile at shower area
- Install new vinyl base at repaired walls
- Paint interior of all four walls in renovated rooms-six each
- Repair ceilings with grid and reuse existing ceiling panels to extent possible.
- Remove/replace existing exterior windows-five each as required
- Repair rear exterior hollow metal door



OWENS CORNING **R-19**

6 1/2" Fiberglas Insulation

CAUTION: READ INSTRUCTIONS & PERFORMANCE STATEMENT ON FRAMING

Consistent with the manufacturer's instructions, this product is designed for use in exterior walls, roofs, and floors. It is not intended for use in interior walls, ceilings, or floors. For more information, please contact your local Owens Corning Fiberglas Insulation distributor or visit our website at www.owenscorning.com.

For more information, please contact your local Owens Corning Fiberglas Insulation distributor or visit our website at www.owenscorning.com.

Apply this side toward living area.







City of Greenville, North Carolina

Meeting Date: 3/22/2010
Time: 6:00 PM

Title of Item: Lease agreement for parking spaces adjacent to GUC Express on Greenville Boulevard

Explanation: Greenville Utilities Commission (GUC) was approached by the owners of property adjacent to the GUC Express about the possibility of leasing six parking spaces in order to increase parking at this facility. An aerial map denoting the location is attached.

Currently, there are 26 total spaces at GUC Express, with 9 being used by employees and 17 being available for customers. Many times, staff has observed customers having to park on the street (Kirkland Drive) or circling the building waiting for a parking space to open.

The proposed terms would be for a two-year lease at the rate of \$30 per space per month with the option to renew the lease annually. These six spaces would be marked for GUC and used for employee parking to provide a total of 23 spaces for customers.

GUC staff has researched lease rates for comparable parking spaces and \$30 is at or below the average rate being charged in Greenville.

The GUC Board, at their meeting on March 9, 2010, approved the execution of this lease agreement and recommended similar action be taken by the City Council.

Fiscal Note: No cost to the City of Greenville. Annual lease cost to be paid by GUC is \$2,160.

Recommendation: Approval of lease agreement for GUC for parking spaces adjacent to GUC Express.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [Parking Map](#)

 [GUC Lease](#)

NORTH CAROLINA

PITT COUNTY

THIS LEASE AGREEMENT, made and entered into on this the _____ day of March, 2010, effective 12:01 a.m. on Thursday, April 1, 2010, by and between GEORGE KLEIN, MD, and wife, MARYANNE S. KLEIN, 309 Granville Drive, Greenville, North Carolina 27858, hereinafter referred to as LESSOR, and GREENVILLE UTILITIES COMMISSION of the City of Greenville, North Carolina, 400 South Greene Street, PO Box 1847, Greenville, Pitt County, North Carolina 27835-1847 (Attention: Ronald D. Elks, General Manager/CEO) hereinafter referred to as LESSEE.

W I T N E S S E T H:

THAT WHEREAS, Lessee is a body politic, duly chartered by the State of North Carolina with the responsibility for the entire supervision and control of the management, operation, maintenance, improvement, and extension of the public utilities of the City; and

WHEREAS, such services include operation of a branch office commonly known as the GUC Express Office at 509 SE Greenville Boulevard, Greenville, NC 27858.

WHEREAS, Lessor currently owns real estate, including medical practice offices and a parking lot at 507 SE Greenville Boulevard, Greenville, Pitt County, NC 27858, more particularly described on Schedule "A," which is attached hereto and made a part hereof; and

WHEREAS, subject to the terms set forth, Lessor desires to lease to Lessee, and Lessee desires to rent from Lessor six (6) parking spaces, said six (6) parking spaces being further delineated on the diagram marked Schedule "B," which is attached hereto and made a part hereof, upon the terms hereinafter set forth; and

WHEREAS, it is anticipated by Lessor that such real estate will be used for parking for GUC Express Office employees and customers, and it is expressly agreed that such real estate is available to Lessee for employee and customer parking only, as herein defined.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants set forth herein, and other good and valuable consideration passing from each party to the other, the receipt of which is hereby respectively acknowledged by each of the parties hereto, Lessor and Lessee do hereby agree each with the other as follows:

1. Lessor does hereby lease to Lessee, and Lessee does hereby rent from Lessor six (6) parking spaces, said six (6) parking spaces being further delineated on the diagram marked Schedule "B," which is attached hereto and made a part hereof.

2. Term. This Lease shall begin on or about 12:01 a.m. on the 1st day of April, 2010, and shall exist and continue for an initial period of two (2) years ending midnight on the 31st day of March, 2012, unless sooner terminated as hereinafter set forth.

3. Option to Renew. Lessee shall have the right to renew this Lease for five (5) additional periods of one (1) year each, provided notice in writing is given to Lessor at least sixty (60) days prior to the expiration of the initial two (2) year term of this Lease, or any one (1) year renewal of this Lease up to a maximum of five (5) additional years, or a total lease term of seven (7) years, each one (1) year term ending at midnight on March 31st of each renewal year.

4. Termination of Lease. At any time, this Lease may be terminated by either Lessor or Lessee upon sixty (60) days written notice from one party to the other. At the end of such sixty (60) day period, this Lease, and all future obligations hereunder, shall terminate.

5. Rent. Lessee hereby agrees to pay to Lessor rent for six (6) parking spaces at the rate of \$30.00 per parking space per month for the period of this Lease or any renewal thereof. All monthly Lease payments hereunder shall be payable on or before the fifth day of each month for the duration of the Lease Agreement.

6. Taxes. Lessor hereby agrees to pay any and all ad valorem taxes or assessments levied or assessed or coming due with respect to such real estate on which such six (6) parking spaces are located.

7. Delineation of Parking Spaces as Employee or Customer Parking. Lessor hereby grants to Lessee the right to delineate by painting onto each parking space "GUC Customer" parking or "GUC Employee" parking, and to post signs with such designations, if desired by Lessee.

8. Assignment/Subletting. This Lease shall not be assigned, or the leased premises sublet, without the written consent of Lessor.

9. Condition/Use. Lessee further covenants and agrees that it will take good care of the six (6) parking spaces, and upon the termination of the Lease Agreement, it will surrender the said parking in as good a condition as the parking spaces were in at the beginning of the lease term, ordinary wear and tear excepted, and that it will make no unlawful or offensive use of the premises, and that at all times the use of the six (6) parking spaces shall be in conformity and compliance with all local, state, and federal ordinances, regulations, and laws.

10. This Lease Agreement is executed in triplicate originals, one of which shall be retained by each of the parties hereto.

11. The City of Greenville, NC, joins in the execution of this Lease Agreement to indicate its consent hereto.

IN TESTIMONY WHEREOF, GREENVILLE UTILITIES COMMISSION of the City of Greenville, North Carolina, has authorized this instrument to be executed on its behalf by its General Manager, and attested by its Secretary, and its Seal to be hereunto affixed all pursuant to authority of its Commissioners duly given, and each Lessor has adopted the word "Seal" as his or her seal, and has hereunto subscribed his or her hand and seal to this Lease Agreement, on this the day and year first above written.

LESSOR:

_____(SEAL)
George Klein, MD

_____(SEAL)
Maryanne S. Klein

LESSEE:

GREENVILLE UTILITIES COMMISSION

By _____
Ronald D. Elks
General Manager/CEO

ATTEST:

Joseph Keith Jones
Assistant Executive Secretary

(Corporate Seal)

APPROVED AS TO FORM:

Phillip R. Dixon
Commission Attorney
CAROLINA

CITY OF GREENVILLE, NORTH

By: _____
PATRICIA C. DUNN, MAYOR

[SEAL]

Attest:

WANDA T. ELKS, City Clerk

NORTH CAROLINA
PITT COUNTY

I, _____, a Notary Public in and for the aforesaid County and State, do hereby certify that GEORGE KLEIN, MD personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

WITNESS my hand and notarial seal, this the ____ day of _____, 2010.

Notary Public

My commission expires: _____

NORTH CAROLINA
PITT COUNTY

I, _____, a Notary Public in and for the aforesaid County and State, do hereby certify that MARYANNE S. KLEIN personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

WITNESS my hand and notarial seal, this the ____ day of _____, 2010.

Notary Public

My commission expires: _____

NORTH CAROLINA
PITT COUNTY

I, _____, a Notary Public of the aforesaid County and State, do certify that Joseph Keith Jones personally appeared before me this day and acknowledged that he is Assistant Executive Secretary of Commission, and that by authority duly given and as an act of Greenville Utilities Commission, the foregoing instrument was signed in its name by Ronald D. Elks, its General Manager/CEO, sealed with its official seal, and attested by herself as its Executive Secretary, all pursuant to the authority of the Board of Commissioners of the Commission.

WITNESS my hand and official stamp or seal, this the ____ day of _____, 2010.

NOTARY PUBLIC

My Commission Expires: _____

NORTH CAROLINA
PITT COUNTY

I, _____, a Notary Public of the aforesaid County and State, certify that WANDA T. ELKS personally came before me this day and acknowledged that she is City Clerk of the City of Greenville, North Carolina, and that by authority duly given and as the act of the City of Greenville, North Carolina, the foregoing instrument was signed in its name by its Mayor, Patricia C. Dunn, sealed with its corporate seal and attested by her as its City Clerk.

WITNESS my hand and official stamp or seal, this the ____ day of _____, 2010.

NOTARY PUBLIC

My Commission Expires:

SCHEDULE "A"

Tract 1

Being all of Lot 3, Block M of Brentwood Subdivision, Section 2 as shown on plat prepared by McDavid Associates, C.E. of record in Map Book 12, Page 119 of the Pitt County Registry, less 13 feet along the western boundary previously conveyed to grantees herein.

Reference is hereby made to that certain Deed dated October 6, 1988, from D.G. Nichols, and wife, Thelma R. Nichols, Gertrude Barbour and Helena M. Cox to George Klein and wife, Maryanne Klein, which said Deed appears of record in Book 197, at Page 387, Pitt County Public Registry.

Reference is hereby further made to Parcel Number 016806, according to the records in the Office of the Tax Collector and Tax Assessor of Pitt County, North Carolina.

Tract 2

Being all of Lot 4 and the westernmost portion of Lot 3 (a 13.00' portion) in Block M, Brentwood Subdivision, Section 2 as shown on a survey for George Klein dated December 22, 1986, prepared by Carolina Benchmark, P.A. and attached hereto for a more accurate and complete description.

Reference is hereby made to that certain Deed dated December 30, 1986, from D.G. Nichols and wife, Thelma R. Nichols, Helena Cox (widow), and Gertrude Barbour (widow), to George Klein and wife, Maryanne S. Klein, which said Deed appears of record in Book 110, at Page 740, Pitt County Public Registry.

Reference is hereby further made to Parcel Number 016818, according to the records in the Office of the Tax Collector and Tax Assessor of Pitt County, North Carolina.

SCHEDULE "B"

Diagram of six (6) parking spaces being leased

KIRKLAND DR

SE GREENVILLE BLVD

GUC
Express
Office





City of Greenville, North Carolina

Meeting Date: 3/22/2010
Time: 6:00 PM

Title of Item: Resolution abandoning a Greenville Utilities Commission sewer easement at the Courtyard by Marriott on Stantonsburg Road

Explanation: Greenville Utilities Commission (GUC) has received a request to abandon a sanitary sewer easement at the site of the Courtyard by Marriott on Stantonsburg Road. The sanitary sewer main located within this easement will be relocated as part of a hotel expansion project.

GUC staff has reviewed this request and has no need for the easement once the sewer facilities are relocated. The affected facilities will be relocated on the hotel property and the associated easement will be dedicated to GUC.

The GUC Board, at their meeting on March 9, 2010, approved this sewer easement abandonment and recommended the City Council adopt a resolution and execute a deed of release.

Fiscal Note: No cost to the City of Greenville.

Recommendation: Adopt the attached resolution abandoning sewer easement and authorize execution of a deed of release.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

[Resolution](#)

[Exhibit A](#)

RESOLUTION _____

RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF GREENVILLE, NORTH CAROLINA, ABANDONING
A PORTION ONLY OF AN EXISTING
SANITARY SEWER EASEMENT APPROXIMATELY 20' IN WIDTH
TO ALLOW FOR EXPANSION OF THE COURTYARD BY MARRIOTT,
AND AUTHORIZING EXECUTION OF DEED OF RELEASE

WHEREAS, Greenville Utilities Commission of the City of Greenville, North Carolina (hereinafter referred to as "Commission") heretofore obtained a sanitary sewer easement ^{Attachment number 1} ~~across~~ a portion of the property now owned by Greenville Hospitality Associates II, LLC, a North Carolina Limited Liability Company, also commonly known as the Courtyard by Marriott, P.O. Box 339, Laurinburg, North Carolina 28353; and

WHEREAS, the owner of such property desires to expand the Courtyard by Marriott by adding additional rooms across a portion of such sanitary sewer easement so that a relocation of such sanitary sewer easement is necessary; and

WHEREAS, such portion of the sanitary sewer easement to be abandoned is no longer needed by Commission; and

WHEREAS, Commission anticipates no use or need in the future for the portion of the sanitary sewer easement to be abandoned; and

WHEREAS, Commission desires to abandon such portion of such sanitary sewer easement to be abandoned, all as is shown on that certain map entitled "Existing Sewer Courtyard by Marriott Expansion, Greenville, Greenville Twsp., Pitt County, NC," dated January 28, 2010, and prepared by Linwood E. Stroud, PE #PE5279, Stroud Engineering, P.A., 107B Commerce Street, Greenville, NC 27858, telephone number (252) 756-9352, marked Exhibit "A," and attached and made a part hereof, and to which reference is hereby made for a more particular and accurate description of the portion of the existing easement to be abandoned.

WHEREAS, the current owner of such property, Greenville Hospitality Associates II, LLC, a North Carolina Limited Liability Company, trading and doing business as Courtyard by Marriott, has requested the City of Greenville and Commission to abandon such portion only of such sanitary sewer easement approximately twenty feet (20') in width hereinafter described as to be abandoned, and said owner has requested the City Council to acknowledge said abandonment and release as shown on the attached map marked Exhibit "A," as to be abandoned; and

WHEREAS, Commission deems such abandonment to be reasonable and in the best interests of Commission and all parties, and therefore requests the City of Greenville to acknowledge such abandonment and release of the portion of such existing sanitary sewer

easement to be abandoned, all as is shown on the attached map marked Exhibit "A."

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Greenville, in Regular Session held in the Council Chambers of City Hall in the City of Greenville, North Carolina, on the ____ day of _____, 2010, as follows:

1. That the City of Greenville does hereby abandon that portion of a 20' sanitary sewer easement shown on that certain map entitled "Existing Sewer Courtyard by Marriott Expansion, Greenville, Greenville Twsp., Pitt County, NC," dated January 28, 2010, and prepared by Linwood E. Stroud, PE #PE5279, Stroud Engineering, P.A., 107B Commerce Street, Greenville, NC 27858, telephone number (252) 756-9352, marked Exhibit "A," and attached and made a part hereof, and to which reference is hereby made for a more particular and accurate description of a portion of the existing easement 20' in width which is to be abandoned.

Attachment number 1
Page 2 of 2

2. That the appropriate City officials be and they hereby are empowered to make, execute, and deliver to Greenville Hospitality Associates II, LLC, or to the current owner of the property encumbered by such portion of the 20' wide sanitary sewer easement to be abandoned, an instrument in a form suitable for recording and releasing whatever interests the City of Greenville might have in and to the portion of such 20' wide sanitary sewer easement which is to be abandoned as hereinabove described

Adopted this the ____ day of _____, 2010.

PATRICIA C. DUNN, MAYOR

ATTEST:

WANDA T. ELKS, CITY CLERK

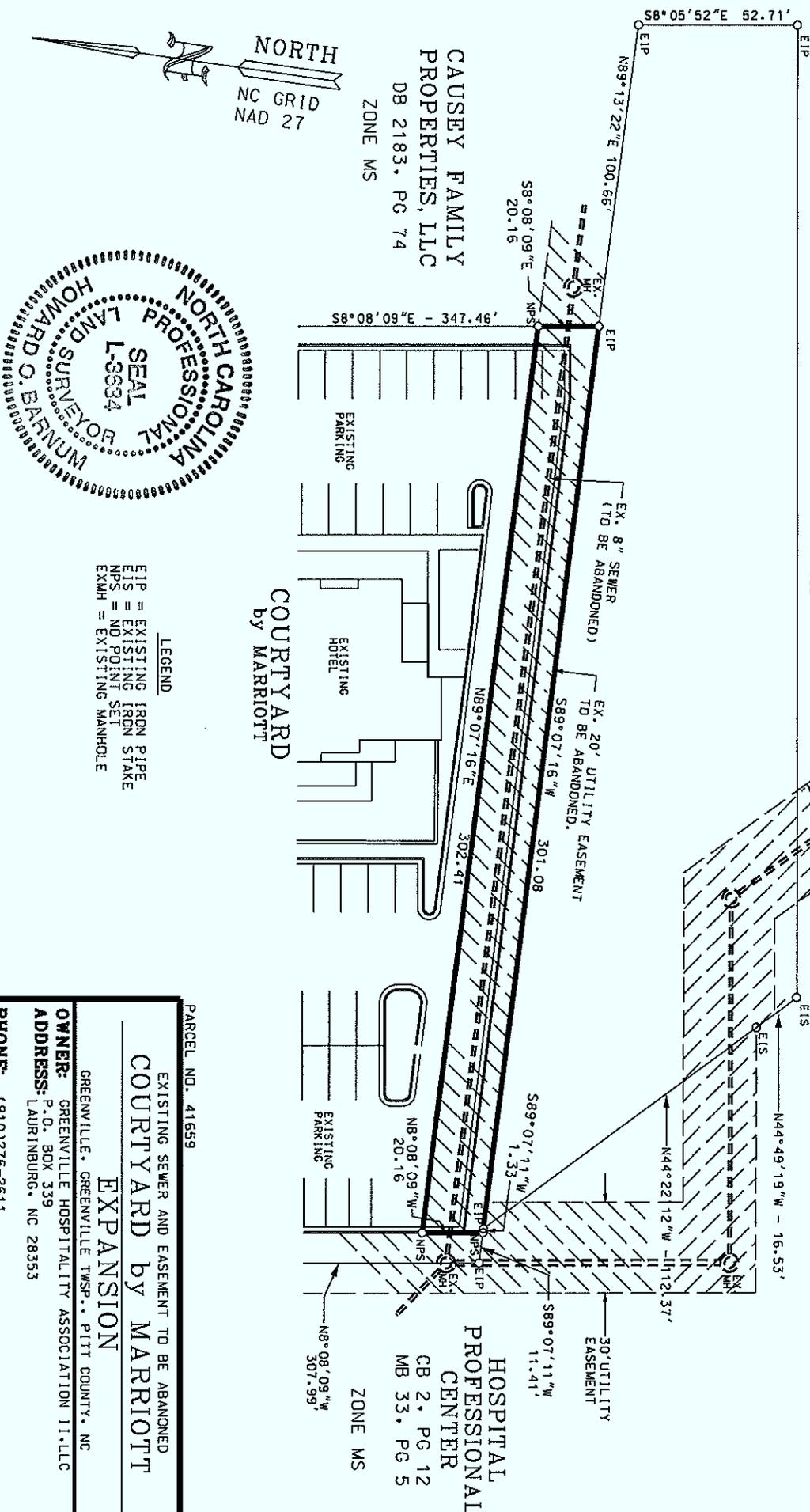
[SEAL]

F:\WP\PRDIGUC\COURTYARD BY MARRIOTT(RES-CITY)

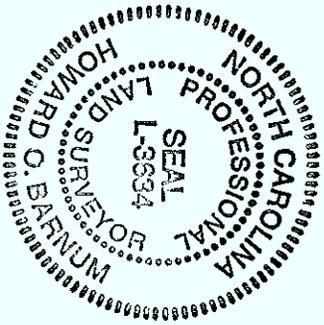
(1)
VILLAGE EAST COMMONS
MB 55, PCS 174-174A

(A)
TERRY K. CAGLE
DB 1172, PG 1
ZONE MD

(5)
HARDY, FLEMING, SHUPPING,
STEEL, KANNA, LEE & COKER
DB 979, PG 738
ZONE MD
Item # 4



LEGEND
EIP = EXISTING IRON PIPE
EIS = EXISTING IRON STAKE
NPS = NO POINT SET
EXMH = EXISTING MANHOLE



NORTH
NC GRID
NAD 27

CAUSEY FAMILY
PROPERTIES, LLC
DB 2183, PG 74
ZONE MS



Howard O. Barnum
HOWARD O. BARNUM, PLS L-3634

PARCEL NO. 41659

EXISTING SEWER AND EASEMENT TO BE ABANDONED
COURTYARD by MARRIOTT

EXPANSION

OWNER: GREENVILLE, GREENVILLE TWP., PITT COUNTY, NC
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LICENSE NO. C-0647



City of Greenville, North Carolina

Meeting Date: 3/22/2010
Time: 6:00 PM

Title of Item: Series resolution for Greenville Utilities Commission's solar powered mixing system for the Eastside Water Tank Rehabilitation Project

Explanation: Greenville Utilities Commission budgeted for improvements for the interior and exterior tank painting, including the GUC logo, for the Eastside Water Tank. The budgeted improvements also included installation of a solar powered mixing system in the tank to ensure uniform disinfectant residuals throughout the tank and assist in meeting regulatory requirements for minimum disinfectant residuals in the distribution system.

The solar powered mixing system qualified for funding from the State Revolving Fund (SRF) loan fund provided by North Carolina Department of Environment and Natural Resources as part of the American Recovery and Reinvestment Act (ARRA). This stimulus funding of \$48,962 was broken down as follows:

- a. \$24,481 – 20-year loan at 0% (ARRA Funds)
- b. \$24,481 – Principal forgiveness loan (grant) (ARRA Funds)

Funding of this project has assisted the State Public Water Supply SRF section in meeting their 20% quota for funding of “green” projects.

The GUC Board, at their meeting on March 9, 2010, adopted a Series Resolution for the loan and recommended similar approval by the City Council.

Fiscal Note: No cost to the City of Greenville.

Recommendation: Adoption of attached series resolution.

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 [Series Resolution](#)

A regular meeting of the City Council of the City of Greenville, North Carolina was held in the City Council Chamber at the City Hall in Greenville, North Carolina, the regular place of meeting, on _____, 2010 at 6:00 P.M.

Present: Mayor Patricia C. Dunn, presiding, and Councilmembers

Absent: _____

* * * * *

Mayor Dunn introduced the following resolution, a copy of which had been provided to each Councilmember and which was read by its title:

RESOLUTION NO. 10-

SERIES RESOLUTION AUTHORIZING THE INCURRENCE OF ADDITIONAL INDEBTEDNESS EVIDENCED BY A STATE REVOLVING LOAN FUND PROGRAM NOTE OF UP TO \$48,982 PURSUANT TO THE PROVISIONS OF SECTION 216 OF THE BOND ORDER ADOPTED BY THE CITY COUNCIL ON AUGUST 11, 1994, AMENDED AND RESTATED AS OF APRIL 13, 2000.

WHEREAS, the City of Greenville, North Carolina (the "City"), a municipal corporation in Pitt County, North Carolina, owns certain public utility or public service enterprise facilities comprising an electric system, a natural gas system, a sanitary sewer system and a water system, within and without the corporate limits of the City (collectively, the "Combined Enterprise System"), and

WHEREAS, in accordance with Chapter 861 of the 1992 Session Laws of North Carolina, the Greenville Utilities Commission (the "Commission") has been created for the proper management of the public utilities of the City, within and without the corporate limits of the City, with responsibility for the entire supervision and control of the management, operation, maintenance, improvement and extension of the public utilities of the City, including the Combined Enterprise System; and

WHEREAS, the Federal Clean Water Act Amendments of 1987, the Federal Safe Drinking Water Act Amendments of 1996 and the North Carolina Water Infrastructure Act of 2005 authorize the making of loans and grants to aid eligible units of government in financing

the cost of construction of wastewater treatment works, wastewater collection systems, and water supply systems; and

WHEREAS, the City Council of the City (the “City Council”) adopted, on August 11, 1994, a bond order, which, among other things, authorizes and secures Greenville Utilities Commission Combined Enterprise System Revenue Bonds of the City, which order was amended and restated as of April 13, 2000 (the “Order”); and

WHEREAS, Section 216 of the Order authorizes the incurrence or assumption of Additional Indebtedness (as defined in the Order) for any lawful purpose of the City related to the ownership or operation of the Combined Enterprise System (as defined in the Order); and

WHEREAS, the Commission and the City Council have determined that it is necessary to acquire, construct and pay for a portion of the cost of certain additional improvements to the Combined Enterprise System, which improvements are described in Appendix A attached hereto and constitute Additional Improvements; and

WHEREAS, the Commission and the City Council have determined to finance a portion of the cost of paying for such Additional Improvements by incurring Additional Indebtedness evidenced by another State Revolving Loan Fund Program Note referred to herein as the “Series 2010C Promissory Note”; and

WHEREAS, the City Council has received information to the effect that the City will be able to satisfy the requirements of Section 216 of the Order with respect to the Series 2010C Promissory Note; and

WHEREAS, pursuant to Section 216 of the Order, the Series 2010C Promissory Note is to have such terms and provisions as may be provided by a series resolution to be adopted by the City Council prior to the incurrence of said Additional Indebtedness; and

WHEREAS, the Commission has adopted a resolution to the effect that it approves the provisions of this resolution and recommends to the City Council that the City Council adopt this series resolution authorizing and setting forth the terms and provisions of the Series 2010C Promissory Note;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA DOES HEREBY DETERMINE AND RESOLVE, as follows:

Section 1. Definitions. Capitalized words and terms used in this series resolution (this “Resolution”) and not otherwise defined herein shall have the meanings given to them in the Order.

Section 2. Authorization of the Series 2010C Promissory Note. (A) The Series 2010C Promissory Note. Pursuant to the Enabling Act and Section 216 of the Order, the City Council hereby authorizes the incurrence of Additional Indebtedness evidenced by a State Revolving Fund Program Note (as defined in the Order) designated “Greenville Utilities Commission Combined Enterprise System State Revolving Loan Fund Program Note, Series 2010C” (the “Series 2010C Promissory Note”) in a principal amount of up to \$48,982 for the purpose of

providing funds, together with any other available funds, for (1) paying, or reimbursing the Commission and the City for paying, a portion of the Cost of the Additional Improvements described in Appendix A hereto and (2) paying expenses incidental and necessary or convenient thereto.

(B) Note Provisions. The Series 2010C Promissory Note shall be executed on such date, be effective as of such date, shall bear interest at the rate, shall be repaid, subject to prepayment, in the amounts and on the dates, all as hereinafter provided.

(C) Interest Payment Dates. It is anticipated that interest will accrue at the rate of 0% per annum as set forth in the form of the Series 2010C Promissory Note attached to this series resolution. Therefore, interest on the Series 2010C Promissory Note will not be due on any date including any principal payment date.

(D) Principal Payment Dates. Principal on the Series 2010C Promissory Note shall be payable annually on or before each May 1, all as set forth in the Series 2010C Promissory Note. The first principal payment shall be due not earlier than six (6) months after the date of completion of said Additional Improvements as certified by the DENR. As part of the American Recovery and Reinvestment Act of 2009 (ARRA), the unpaid principal sum is immediately reduced by one half of the face amount of the Series 2010C Promissory Note.

(E) Prepayment of the Series 2010C Promissory Note. The Series 2010C Promissory Note shall be prepayable in accordance with its terms.

Section 3. Delegation and Standards. The City Council hereby delegates to any Authorized Officer of the Commission, subject to the limitations contained herein, the power to determine and carry out the following with respect to the Series 2010C Promissory Note:

(A) Principal Amount. To determine the aggregate principal amount of the Series 2010C Promissory Note, such principal amount, up to \$48,982, to be sufficient for the purposes described in Section 2(A) of this Resolution;

(B) Interest Rates. To determine the interest rate on the Series 2010C Promissory Note, which interest rate shall not exceed the lesser of four percent (4%) per annum or one-half (1/2) the prevailing national market rate as derived from the Bond Buyer's 20-Bond Index in accordance with North Carolina G.S. 159G-40(b) for the applicable priority review period, however as describe in paragraph 2(C) above it is anticipated that interest will accrue at the rate of 0% per annum as set forth in the form of the Series 2010C Promissory Note attached to this Resolution;

(C) Repayment of Series 2010C Promissory Note. To determine a schedule for the payment of the principal amount of the Series 2010C Promissory Note, such principal payment schedule not to extend more than twenty (20) years after the first principal payment date as established in Section 2(D) of this Resolution;

(D) Execution Date and Effective Date. To determine the date of execution of the Series 2010C Promissory Note and the effective date of the Series 2010C Promissory Note;

(E) Other Provisions. To determine any other provisions deemed advisable and not in conflict with the provisions of this Resolution or the Order.

Section 4. Series Certificate. The General Manager of the Commission or an Authorized Officer of the Commission shall execute a certificate or certificates evidencing determinations or other actions taken pursuant to the authority granted in this Resolution, and any such certificate or certificates shall be conclusive evidence of the action taken.

Section 5. Form of the Series 2010C Promissory Note. The Series 2010C Promissory Note shall be substantially in the form attached hereto as Appendix B, with such variations, omissions and insertions as are required or permitted by this Resolution or the Order.

Section 6. Method of Payment of the Series 2010C Promissory Note. All principal and interest on the Series 2010C Promissory Note which is payable and is punctually paid or duly provided for shall be made payable by the Commission to DENR on or before each principal and interest payment date.

Section 7. Application of Proceeds of the Series 2010C Promissory Note. Moneys received by the City or the Commission pursuant to the Series 2010C Promissory Note shall be deposited to the credit of the [Greenville Utilities Commission Capital Projects Fund in the Water Enterprise Fund.]

Section 8. Application of Certain Revenues. In accordance with the provisions of Section 507 of the Order and after making the payments required by paragraphs (a) - (e) thereof, the Commission shall withdraw from the Operating Checking Account moneys held for the credit of the Appropriate Operating Funds in such amounts as shall be necessary for the purpose of making principal and interest payments, if any, on the Series 2010C Promissory Note to DENR.

Section 9. LGC Approval of the Series 2010C Promissory Note; Execution of the Promissory Note. The City Council recognizes that the North Carolina Local Government Commission (the "LGC") has approved the incurrence of Additional Indebtedness evidenced by the Series 2010C Promissory Note in accordance with the terms and provisions of this Resolution. Based upon the LGC approval of the incurrence of such Additional Indebtedness evidenced by the Series 2010C Promissory Note as hereinabove requested, the form of the Series 2010C Promissory Note presented to the City Council for its consideration is hereby approved in all respects, and the General Manager of the Commission or an Authorized Officer of the Commission are hereby authorized to signify such approval by the execution of the Series 2010C Promissory Note in substantially the form presented, taking into account among other items any changes made pursuant to the delegation set forth in Section 3 of this Resolution, such execution to be conclusive evidence of the approval thereof by the City.

Section 10. Authorization to City and Commission Officials. The officers, agents and employees of the City and the Commission are hereby authorized and directed to do all acts and things required of them by the provisions of the Series 2010C Promissory Note, the Order and this Resolution for the full, punctual and complete performance of the terms, covenants, provisions and agreements therein.

Section 11. Effective Date. This Resolution shall take effect immediately upon its adoption.

Adopted this the ____th day of _____, 2010.

Patricia C. Dunn
Mayor

[SEAL]

ATTEST:

Wanda T. Elks
City Clerk

APPENDIX A

THE ADDITIONAL IMPROVEMENTS

The Additional Improvements referenced in the resolution to which this is Appendix A include, but are not limited to, improvements to the 1 million gallon capacity Eastside tank (Greenville Blvd. and 14th Street) that provides reserve water storage for emergency supply, peak demand period, fire flow requirements and to maintain adequate pressure in the system (the “Eastside Tank”). The improvements to the Eastside Tank involve repainting the tank which includes surface preparation, and coating application on the tank exterior, valve vaults, dry interior, wet interior and tank logo. The improvements also include the installation of a solar powered mixing system in each tank that will ensure uniform disinfectant residuals throughout the tank and assist in meeting regulatory requirements for minimum disinfectant residuals in the distribution system.

After consideration of the foregoing resolution, Councilmember _____ moved the passage thereof, which motion was duly seconded by Councilmember _____, and the foregoing resolution was passed by the following vote:

Ayes: _____

Noes: _____

* * * * *

I, Wanda T. Elks, City Clerk of the City of Greenville, North Carolina, DO HEREBY CERTIFY that the foregoing has been carefully copied from the recorded minutes of the City Council of said City at a meeting held on _____, 2010, said record having been made in Minute Book No. ___ of the minutes of said City Council, beginning at page ___ and ending at page ___, and is a true copy of so much of said proceedings of said City Council as relates in any way to the passage of the resolution described in said proceedings.

I DO HEREBY FURTHER CERTIFY that a schedule of regular meetings of said City Council, stating that regular meetings of said City Council are held in the City Council Chamber in the City Hall in Greenville, North Carolina on the second Thursday of each month, the Monday preceding the second Thursday of each month and the second Monday after such second Thursday at 7:00 P.M., has been on file in my office as of a date not less than seven days before the date of said meeting in accordance with G.S. §143-318.12.

WITNESS my hand and the official seal of said City, this ___ day of _____, 2010.

City Clerk

[SEAL]



City of Greenville, North Carolina

Meeting Date: 3/22/2010
Time: 6:00 PM

Title of Item: Ordinance establishing a water capital project budget for Greenville Utilities Commission's Water Distribution System Master Plan

Explanation: Greenville Utilities Commission (GUC) typically updates its Water Distribution System Master Plan every five to seven years. The current Master Plan was completed in 2001 and is due for an update. The proposed project consists of the development of an updated comprehensive master plan including the construction of an "all pipes" hydraulic model of the GUC water distribution system, system demand projections, system evaluation for water age/quality, and the development of a phased Capital Improvements Plan (CIP). The CIP will include specific projects recommended to accommodate future demands as well as to improve water age/quality and operational efficiency.

The hydraulic model will be turned over to GUC staff upon project completion and will be maintained and utilized in-house as a tool to evaluate hydraulic capacity, water age, and capital improvements needed in the water distribution system. In addition, it will assist staff on an on-going basis with issues such as system maintenance, analysis of proposed developments, maintaining water quality, and emergency events, etc.

The GUC Board, at their meeting on March 9, 2010, adopted a water capital project budget for this master plan and recommended similar action by the City Council.

Fiscal Note: No cost to the City of Greenville.

Recommendation: Adopt attached water capital project budget ordinance.

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 [Water Capital Project Budget - Water Distribution System Master Plan](#)

ORDINANCE NO. 10-_____

FOR WATER CAPITAL PROJECT BUDGET
WATER DISTRIBUTION SYSTEM MASTER PLAN

THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES ORDAIN:

Section 1. Revenues. Revenues of Water Capital Project Budget, Water Distribution System Master Plan, is hereby established to read as follows:

Revenue:

2008 Revenue Bonds	\$400,000	
Fund Balance	<u>25,000</u>	
Total Revenue	\$425,000	<u><u>\$425,000</u></u>

Section 2. Expenditures. Expenditures of the Water Capital Project Budget, Water Distribution System Master Plan, is hereby established to read as follows:

Expenditures:

Project Cost	<u>\$425,000</u>	
Total Expenditures		<u><u>\$425,000</u></u>

Section 3. All ordinances and clauses of ordinances in conflict with this ordinance are hereby repealed.

Section 4. This ordinance shall become effective upon its adoption.

Adopted this the _____ day of _____, 2010.

Patricia C. Dunn, Mayor

ATTEST:

Wanda T. Elks, City Clerk



City of Greenville, North Carolina

Meeting Date: 3/22/2010
Time: 6:00 PM

Title of Item: Maintenance responsibilities for common stormwater facilities

Explanation: The City's Stormwater Management and Control Ordinance, requires that residential developments approved after September 2004 manage stormwater run-off from the developments utilizing Best Management Practices (BMPs) designed in accordance with the requirements of the City's Stormwater Management Program. These facilities enable a development to meet both nutrient and detention regulations. The City's program meets both State and Federal Regulations. Additionally, State regulations require the City's program to ensure proper maintenance of BMPs.

The City's Stormwater Management and Control Ordinance and Stormwater Management Program identify and include the following components for maintaining a BMP:

- BMP Operation & Maintenance Agreement
- Approved maintenance plan
- Maintenance performed as identified in the plan when needed
- Maintenance includes maintaining access at the inlet/outlet, the BMP itself, and access to the BMP
- Annual report be submitted by the owner and prepared by a "qualified professional"
- Inspected annually by the City

Developments with BMPs built under the requirements of the City's Stormwater Management Program will soon be of an age where extensive maintenance is required to keep these facilities functioning as designed. At the completion of the development, the responsibility for maintenance of BMP facilities is automatically transferred from the developer to the Homeowners Association (HOA). This maintenance includes work such as dredging the facility to remove sediment and removing invasive plants. Other communities in the State that have similar programs which have been in place longer and have experienced issues with HOAs not being able to perform this more extensive and expensive

work for various reasons.

City staff has considered possible options to address this concern and to possibly prevent this matter from becoming an issue for the City in the future. These options include:

- Keeping the current program with minor modifications to the existing ordinance to include permitting the City to place a lien on all properties that are party to the BMP Agreement when the City funds expended on the maintenance are not paid back.
- Require a maintenance bond from developer for a specified amount of time and then implement one of the three following maintenance methods:
 1. The City would maintain the BMP after the bond expires.
 2. The Homeowners Association (HOA) would maintain the BMP after the bond expires.
 3. The Homeowners Association HOA and City would share responsibility of maintaining the BMP after the bond expires.
- Require an escrow account be established and initially funded by the developer, which the HOA would contribute to annually and the HOA would use to fund BMP maintenance.

Based on an assessment of this matter, staff recommends an option that is a hybrid approach that consists of the following:

- Modifying the City's stormwater ordinance to address the process of transferring maintenance responsibilities from the Developer to the HOA.
- The Developer maintaining the BMP(s) and providing a maintenance bond for a specified amount of time.
- Establishing an escrow account to maintain the BMP after the maintenance bond expires. The developer would establish and initially fund an escrow account prior to transfer, and the HOA members would contribute annually to the account.
- After the BMP is transferred to the HOA, the Association performs the maintenance utilizing funds from the escrow account.

Fiscal Note:

No direct costs associated with the planning process, only staff's time. Cost of implementation will be subject to the selected option.

Recommendation:

Receive a report from staff and provide policy guidance on the proposed

solutions and direction on addressing maintenance responsibilities for common stormwater BMP facilities.

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City of Greenville, North Carolina

Meeting Date: 3/22/2010
Time: 6:00 PM

Title of Item: City of Greenville 2010-2011 Goals

Explanation: During the Annual Planning Session conducted on January 29 and February 22, 2010, the City Council tentatively agreed to ten goals and several objectives for 2010-2011. Utilizing this policy direction as a guide, City staff created the attached document containing the tentative goals and objectives, and proposed specific action items.

Fiscal Note: Each action item has a separate fiscal note.

Recommendation: Discuss, amend as appropriate, and approve the proposed City of Greenville 2010-2011 Goals.

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[2010_2011_City_of_Greenville_Goals_857210](#)



Proposed City of Greenville 2010-2011 Goals

NOTE: Due to current economic conditions, the City Council indicates an awareness of budgetary constraints that impact all goals and is prepared to make adjustments as necessary based on financial impacts.

1. Goal: Promote a Safe Community

A. Objective: *Continue to support community policing*

Action Item #1: Continue support of Police Community Relations Committee meetings to be held throughout the five City Council districts

Responsibility: Police Department

Timeframe: December 2010

Fiscal Note: No direct cost

Action Item #2: Expand the Citizens on Patrol Program

Responsibility: Police Department

Timeframe: June 2010

Fiscal Note: \$2,000

Action Item #3: Continue support of Citizens United Against Violence (CUAV)

Responsibility: Police Department

Timeframe: Ongoing

Fiscal Note: Grant and other funds included in Police Department budget

Action Item #4: Provide staff support for the Special Task Force on Public Safety

Responsibility: Police Department

Timeframe: March 2011

Fiscal Note: No direct cost

Action Item #5: Evaluate and develop an implementation strategy for the recommendations of the Special Task Force on Public Safety

Responsibility: Police Department

Timeframe: June 2011

Fiscal Note: To be determined

B. *Objective: Continue and expand crime prevention activities for youth*

Action Item #1: Research possibility of establishing a site for a facility to expand current enrollment and activities/programs of the Greenville Police Athletic League (PAL)

Responsibility: Police Department
Timeframe: September 2010
Fiscal Note: No direct cost to conduct research

Action Item #2: Insure that the existing PAL after-school, summer, and spring break programs have maximum enrollment

Responsibility: Recreation and Parks, and Police Departments
Timeframe: Ongoing
Fiscal note: PAL funding of \$105,000 contained in Police Department operating budget

Action Item #3: Through aggressive recruitment, increase the number of youth participating in the Police Explorer (Boy Scouts) Program

Responsibility: Police Department
Timeframe: September 2010
Fiscal Note: Funds available in Police Department operating budget

Action Item #4: Partner with the Public Works Department and the Police Athletic League's After-school Program to promote environmental education as part of a "green city" initiative

Responsibility: Police Department
Timeframe: September 2010
Fiscal Note: Limited direct costs

Action Item #5: Develop an after-school program that promotes parent and child development as one

Responsibility: Police Department
Timeframe: September 2010
Fiscal Note: To be determined

C. *Objective: Continue to strengthen partnerships between the Police Department and the Pitt County School System*

Action Item #1: Continue partnerships with Pitt County Schools truancy prevention programs

Responsibility: Police Department
Timeframe: September 2010
Fiscal Note: Funds included in Police Department budget

Action Item #2: Continue support of the Student Success Academy with the United Way of Pitt County, Pitt County School System, Greenville Police Department, and other partners

Responsibility: Police Department
Timeframe: August 2010
Fiscal Note: Minimal direct cost

Action Item #3: Continue the highly successful drop-out prevention program Turning Around for Success that is grant funded by the North Carolina General Assembly Committee on Dropout Prevention

Responsibility: Police Department
Timeframe: October 2010
Fiscal Note: Grant funded

D. *Objective: Explore police substations in high crime areas*

Action Item #1: Examine the possibility of establishing additional police substations

Responsibility: Police Department
Timeframe: August 2010
Fiscal Note: No direct cost to conduct examination

Action Item #2: Evaluate the temporary use of apartments or houses made available by landlords in high crime areas

Responsibility: Police Department
Timeframe: Ongoing
Fiscal Note: To be determined on a case by case basis

Action Item #3: Complete acquisition of Mobile Command/Community Policing Unit

Responsibility: Police Department
Timeframe: July 2010
Fiscal Note: \$165,000

E. *Objective: Create jobs and housing opportunities for adult/youth re-entering the community from the correctional system*

Action Item #1: Through the activities of the Pitt County Re-Entry Program coordinate efforts with activities at the Lucille W. Gorham Intergenerational Center

Responsibility: Police Department
Timeframe: August 2010
Fiscal Note: Grant Funded

Action Item #2: Continue partnership with the Public Works Department, Recreation and Parks Department, Pitt County, non-profit agencies, and Probation and

Parole to identify entry-level job opportunities for non-violent offenders who are re-entering the community from the correctional system

Responsibility: Police Department
Timeframe: August 2010
Fiscal Note: Grant funded

Action Item #3: Partner with the Community Development Department, Department of Social Services, Greenville Housing Authority, and non-profit agencies to explore transitional housing opportunities for non-violent offenders who are re-entering the community from the correctional system

Responsibility: Police and Community Development Departments
Timeframe: October 2010
Fiscal Note: Grant funded

F. *Objective: Address problems created by gang activity*

Action Item #1: Continue to partner with federal, state, and local law enforcement agencies to target gang activity

Responsibility: Police Department
Timeframe: Ongoing
Fiscal Note: Funds included in Police Department budget

Action Item #2: Continue support of the Police Department Gang Unit financially and educationally through training, equipment, and other resources as determined necessary

Responsibility: Police Department
Timeframe: Ongoing
Fiscal Note: Current operation included in Police Department budget

G. *Objective: Provide effective service to our community in the event of a natural, man-made, or other type of disaster*

Action Item #1: Conduct at least one activation of the City's Emergency Operations Center at a Level 2 status via an event or exercise

Responsibility: Fire-Rescue Department
Timeframe: June 2010
Fiscal Note: \$500

Action Item #2: Search for funding avenues for improvements to or replacement of the City Emergency Operations Center through The Ferguson Group and other sources

Responsibility: Fire-Rescue Department
Timeframe: Application for a \$600,000 earmark was submitted on February 14, 2010. Application for an additional \$750,000 earmark was submitted in January 2010
Fiscal Note: The \$600,000 earmark will require a \$200,000 City match and the \$750,000 earmark will require a 25% City match

H. *Objective: Increase public education and awareness of ways to prevent crime; and work to eliminate crime by insuring accurate perception and making citizens aware of successes*

Action Item #1: Develop strategies to improve public perception as it relates to crime and quality of life

Responsibility: Police Department
Timeframe: July 2010
Fiscal Note: To be determined

Action Item #2: Work with the City's Public Information Office to develop regular segments entitled "Police Beat" focused on providing citizens with important information as it relates to crime and prevention in their communities

Responsibility: Police Department and Public Information Office
Timeframe: December 2010
Fiscal Note: Limited direct costs

Action Item #3: Produce regular "cityscene" episodes focusing on crime prevention and other important issues as they relate to crime and quality of life issues

Responsibility: Police Department and Public Information Office
Timeframe: Ongoing
Fiscal Note: To be determined

Action Item #4: Explore the use of Twitter or other social networks by Area Commanders as tool to improve communications with citizens in their assigned areas

Responsibility: Police Department and Public Information Office
Timeframe: September 2010
Fiscal Note: To be determined

I. *Objective: Aggressively expand neighborhood crime prevention programs*

Action Item #1: Continue partnership with the Neighborhood Liaison in the Community Development Department to identify and develop neighborhood plans to improve the quality of life

Responsibility: Police and Community Development Departments
Timeframe: August 2010
Fiscal Note: No direct cost

Action Item #2: Increase the number of active neighborhood crime watch programs by 10%

Responsibility: Police Department
Timeframe: February 2011
Fiscal Note: No direct cost

Action Item #3: Develop Code Enforcement Demolition Guide that outlines procedures for the repair or demolition of properties that are not in compliance with the minimum housing standards

Responsibility: Police Department
Timeframe: May 2010
Fiscal Note: No direct cost

J. *Objective: Participate in the Bright and Safe Initiative*

Action Item #1: Research the Bright and Safe Initiative

Responsibility: Police and Public Works Departments
Timeframe: June 2010
Fiscal Note: No direct cost to conduct research

Action Item #2: Develop standards for street illumination levels along City and State streets in coordination with City's stakeholders

Responsibility: Public Works Department
Timeframe: July 2010
Fiscal Note: No direct cost

Action Item #3: Explore methods of implementing streetlight standards on existing streets approved by the City Council

Responsibility: Public Works Department
Timeframe: September 2010
Fiscal Note: No direct cost

2. **Goal: Promote/Strengthen Economic Development Opportunities**

A. *Objective: Explore ways (including nontraditional approaches) the City can better accomplish/promote economic development*

Action Item #1: Survey other cities' approach to economic development

Responsibility: Assistant City Manager
Timeframe: September 2010
Fiscal Note: No direct cost

Action Item #2: Consider new community marketing campaign

Responsibility: Assistant City Manager/Public Information Office
Timeframe: December 2010
Fiscal Note: \$10,000

Action Item #3: Research techniques and opportunities for placement of Greenville on “best of business”, “best small city”, and “best quality of life” lists published by national publications and organizations

Responsibility: Community Development Department
Timeframe: July 2010
Fiscal Note: No direct cost

Action Item #4: Explore branding opportunities for Greenville’s Center City as part of collaborative efforts with other City of Greenville agencies, the Convention and Visitors Authority, and Chamber of Commerce

Responsibility: Community Development Department
Timeframe: December 2010
Fiscal Note: To be determined

B. *Objective: Promote public/private partnerships and nonprofit partnerships for economic development*

Action Item #1: Continue working with the Redevelopment Commission to implement the Center City Revitalization Plan including the attraction of businesses and institutions to the downtown area

Responsibility: Community Development Department
Timeframe: Ongoing
Fiscal Note: Costs to be determined on a project by project basis

Action Item #2: Coordinate with East Carolina University, and local and national developers to bring high quality mixed-use development to the downtown area through the use of public/private partnerships

Responsibility: Community Development Department
Timeframe: Ongoing
Fiscal Note: Costs to be determined on a project by project basis

Action Item #3: Participate in quarterly City and Town Managers of Pitt County meetings hosted by the Pitt County Development Commission

Responsibility: City Manager and Assistant City Manager
Timeframe: Ongoing
Fiscal Note: No direct cost

C. *Objective: Develop strategies to make Greenville a gateway city for the emerging ecotourism industry from I-95 to the coast*

Action Item #1: Invite an expert on ecotourism to make a presentation to the City Council

Responsibility: City Manager

Timeframe: June 2010

Fiscal Note: No direct cost

Action Item #2: Coordinate with the East Carolina University Sustainable Tourism Program, North Carolina's Eastern Region, North Carolina's Northeast Commission, and other partners to develop ecotourism in the region

Responsibility: Assistant City Manager

Timeframe: Ongoing

Fiscal Note: No direct cost

Action Item #3: Coordinate with the Convention and Visitors Bureau to include ecotourism in marketing campaigns

Responsibility: Assistant City Manager

Timeframe: Ongoing

Fiscal Note: No direct cost to City

Action Item #4: Seek grant funding for any ecotourism infrastructure needs

Responsibility: City Manager

Timeframe: Ongoing

Fiscal Note: To be determined

Action Item #5: Consider incorporating ecotourism references and practices in the Town Common Master Plan and the Redevelopment Commission's 2010-2011 Annual Work Plan

Responsibility: Assistant City Manager, Recreation and Parks Department, and Community Development Department

Timeframe: June 2010

Fiscal Note: No direct cost

D. *Objective: Explore additional ways to use the Tar River*

Action Item #1: Identify potential locations for canoe/kayak put-ins and take-outs at key river points

Responsibility: Recreation and Parks Department

Timeframe: November 2010

Fiscal Note: To be determined

Action Item #2: Identify and recommend improvements to provide formalized locations for fishing at the Town Common, along the South Tar River Greenway, and at the Highway 33 property

Responsibility: Recreation and Parks Department
Timeframe: November 2010
Fiscal Note: To be determined

Action Item #3: Identify locations for educational opportunities along the Tar River to interpret the adjacent wetlands and the river's ecosystem to park users

Responsibility: Recreation and Parks Department
Timeframe: November 2010
Fiscal Note: No direct cost

Action Item #4: In collaboration with the East Carolina University Center for Sustainable Tourism; East Carolina University Office of Engagement, Innovation, and Economic Development Office; Pitt County Development Commission, and the Convention and Visitors Bureau study successful efforts of utilizing downtown rivers as an inducement for redevelopment and provide a report to the City Council

Responsibility: Assistant City Manager
Timeframe: November 2010
Fiscal Note: No direct cost

E. *Objective: Promote a green economy*

Action Item #1: Research the green economy and consult with the Pitt County Development Commission, Pitt Community College Workforce Development, East Carolina University, and North Carolina's Eastern Region to gain a better understanding of what green business opportunities Greenville is situated to pursue

Responsibility: Assistant City Manager
Timeframe: August 2010
Fiscal Note: No direct cost

Action Item #2: Provide a report to the City Council on the green economy along with recommended action steps

Responsibility: Assistant City Manager
Timeframe: October 2010
Fiscal Note: No direct cost

3. **Goal: Promote Sustainability and Livability of both Old and New Neighborhoods**

A. *Objective: Continue to create walkable/bikeable communities*

Action Item #1: Develop a bicycle and pedestrian master plan for the Greenville Urban Area

Responsibility: Public Works Department

Timeframe: December 2010

Fiscal Note: Estimated cost is \$150,000, of which the local share is \$25,000

Action Item #2: Provide support to the newly appointed Greenville Bicycle and Pedestrian Commission

Responsibility: Public Works, and Recreation and Parks Departments

Timeframe: Ongoing

Fiscal Note: No direct costs

Action Item #3: Explore the requirements for becoming a recognized Bicycle Friendly Community in conjunction with the Bicycle Friendly Task Force

Responsibility: Public Works Department

Timeframe: December 2010

Fiscal Note: No direct costs

B. *Objective: Continue to expand the greenway system*

Action Item #1: Consider new approaches to fund alternative methods of transportation (greenways)

Responsibility: Public Works, and Recreation and Parks Departments

Timeframe: Continuous

Fiscal Note: No direct cost

Action Item #2: Complete construction of the South Tar River Greenway Phase 2 Project

Responsibility: Public Works Department

Timeframe: October 2010

Fiscal Note: \$1,500,000 (federal grant)

Action Item #3: Complete redesign of the Green Mill Run Greenway Phase II Project from Charles Boulevard to Evans Park

Responsibility: Public Works Department

Timeframe: November 2010

Fiscal Note: \$1,374,400 (federal grant – 80%); \$343,600 (City match – 20%)

Action Item #4: Determine if sufficient grant funds remain after completing the redesign of Green Mill Run Greenway Phase II Project to proceed with both the construction of this project and the design of the Parkers Creek Greenway Project

Responsibility: Public Works Department
Timeframe: December 2010
Fiscal Note: No direct cost

Action Item #5: Meet regularly with representatives of the Friends of Greenville Greenways (FROGGS)

Responsibility: City Manager, and Community Development, Public Works, and Recreation and Parks Departments
Timeframe: Ongoing
Fiscal Note: No direct cost

C. *Objective: Continue and enhance predatory lending programs*

Action Item #1: Continue the citizen awareness predatory lending educational program developed in 2009

Responsibility: Community Development Department
Timeframe: Ongoing
Fiscal Note: Limited direct costs

Action Item #2: Organize a Fair Lending Practice Summit targeting first-time homebuyers, churches, nonprofits, neighborhood associations, lending institutions, and college students

Responsibility: Community Development Department
Timeframe: December 2010
Fiscal Note: \$1,500

Action Item #3: Contract with a Housing Counseling Agency to provide Financial Literacy workshops

Responsibility: Community Development Department
Timeframe: October 2010
Fiscal Note: \$15,000

D. *Objective: Continue to promote community gardens*

Action Item #1: Continue to solicit interest and participation in community gardens with neighborhood associations, citizens, and groups on City-owned property

Responsibility: Community Development Department
Timeframe: Ongoing

Fiscal Note: \$500

Action Item #2: Establish two community garden projects

Responsibility: Community Development Department
Timeframe: December 2010
Fiscal Note: \$3,000

Action Item #3: Update GIS data quarterly to determine which sites are available for lease and those most suitable for community gardening

Responsibility: Community Development Department
Timeframe: Ongoing
Fiscal Note: No direct cost

Action Item #4: Develop additional marketing tools identifying the allowable uses on flood buyout property including community gardening

Responsibility: Community Development Department
Timeframe: October 2010
Fiscal Note: \$250

E. *Objective: Continue to monitor the implementation of the 10-Year Plan to End Chronic Homelessness in Pitt County*

Action Item #1: Continue participation on the 10-Year Plan to End Chronic Homelessness Board and Management Advisory Team

Responsibility: Community Development Department
Timeframe: Ongoing
Fiscal Note: No direct cost

Action Item #2: Provide funding to assist with implementation of SOAR training (SSI/SSDI, Outreach, Access and Recover), a program that strives to access disability benefits for currently homeless people and those at risk of becoming homeless who are living with disabilities

Responsibility: Community Development Department
Timeframe: December 2010
Fiscal Note: \$15,000

Action Item #3: Provide funding to coordinate a “Project Homeless Connect”, which is a one-day event to connect homeless individuals and families with services and support

Responsibility: Community Development Department
Timeframe: October 2010
Fiscal Note: \$15,000

F. *Objective: Review and re-evaluate garbage/trash collection*

Action Item #1: Evaluate additional methods of minimizing the number of residents placing trash items at curbside on other than their assigned day of garbage service

Responsibility: Public Works Department

Timeframe: August 2010

Fiscal Note: No direct costs

Action Item #2: Evaluate alternatives in conjunction with Code Enforcement to improve removal of trash from vacant and commercial property and removal of material from residential property that the City does not collect

Responsibility: Public Works Department

Timeframe: August 2010

Fiscal Note: No direct cost

G. *Objective: Preserve historic homes and businesses*

Action Item #1: Prepare a brochure on available resources to aid in the preservation of historic structures and disseminate to the public including placing on the City's website

Responsibility: Community Development Department

Timeframe: October 2010

Fiscal Note: \$1,500

Action Item #1: Propose a program to provide low-interest loans and/or matching grants to assist property owners in preserving historic homes and businesses

Responsibility: Community Development Department

Timeframe: May 2010

Fiscal Note: \$50,000

H. *Objective: Explore ways to improve quality of rental properties in neighborhoods (rental task force)*

Action Item #1: Work with East Carolina University in the development of a program to improve the quality of rental housing near the campus through improved code enforcement

Responsibility: City Manager

Timeframe: June 2010

Fiscal Note: No direct costs

Action Item #2: Explore the feasibility of creating a citywide rental rehabilitation program for owners of rental property to improve the quality of rental housing in neighborhoods

Responsibility: Community Development Department

Timeframe: December 2010
Fiscal Note: CDBG/HOME Funds

Action Item #3: Consider requiring a dumpster during rehab work on homes in neighborhoods

Responsibility: Public Works Department
Timeframe: June 2010
Fiscal Note: No direct cost

I. *Objective: Explore new strategies to sell homes in revitalization area*

Action Item #1: Contract with a nonprofit to provide housing counseling and marketing services to potential homebuyers

Responsibility: Community Development Department
Timeframe: March 2010
Fiscal Note: \$55,000

Action Item #2: Host monthly "Open House" events in West Greenville 45-Block Revitalization Area to showcase the available homes in the area

Responsibility: Community Development Department
Timeframe: Ongoing with start in March 2010
Fiscal Note: \$500

Action Item #3: Continue to provide quarterly Homebuyer Education Academy classes for potential buyers

Responsibility: Community Development Department
Timeframe: Ongoing
Fiscal Note: \$1,000

Action Item #4: If necessary, explore a new lease purchase program and partnership for homes in the West Greenville Revitalization Area

Responsibility: Community Development Department
Timeframe: October 2010
Fiscal Note: To be determined

J. *Objective: Promote new neighborhood associations*

Action Item #1: Neighborhood Liaison/Ombudsman will continue existing quarterly outreach efforts in neighborhoods that do not have an association

Responsibility: Community Development Department
Timeframe: Ongoing on a quarterly basis
Fiscal Note: No direct costs

K. *Objective: Consider establishing a rental advisory board*

Action Item #1: Develop a report detailing a planned approach, schedule, potential appointment list, and goals for a rental advisory board

Responsibility: Community Development and Police Departments

Timeframe: July 2010

Fiscal Note: No direct costs

Action Item #2: After receiving staff report on proposed rental advisory board, consider an ordinance creating such a board

Responsibility: City Council

Timeframe: August 2010

Fiscal Note: To be determined

4. **Goal: Develop Progressive and Comprehensive Transportation Initiatives**

A. *Objective: Continue to upgrade Greenville Boulevard and other State-maintained streets within the City (safety and more attractive)*

Action Item #1: Submit a project to improve pedestrian crossing facilities on State-maintained roads for inclusion in the next State Transportation Improvement Program (STIP)

Responsibility: Public Works Department

Timeframe: December 2010

Fiscal Note: No direct cost

Action Item #2: Work with the North Carolina Department of Transportation to perform intersection improvements along Greenville Boulevard and on other State-maintained roads within the City

Responsibility: Public Works Department

Timeframe: Continuous

Fiscal Note: No direct cost

Action Item #3: Submit enhancement projects along State-maintained roads for inclusion in the Greenville Urban Area Metropolitan Planning Organization's next transportation improvement project submission to NCDOT

Responsibility: Public Works Department

Timeframe: December 2010

Fiscal note: No direct cost

Action Item #4: Work with the NCDOT's Division 2 office to complete design and construction of four landscape enhancement projects on State-maintained roads

Responsibility: Public Works Department
Timeframe: October 2010
Fiscal Note: No direct cost; Federal stimulus dollars are funding construction costs

Action Item #5: Complete the construction of the second left turning lane on the south leg of the intersection of Stantonsburg Road and Arlington Boulevard

Responsibility: Public Works Department
Timeframe: June 2010
Fiscal Note: NCDOT is providing economic stimulus funds (\$225,000)

Action Item #6: Obtain CSX approval to build the Thomas Langston Road Extension across the railroad tracks facilitating the completion of this new roadway to relieve congestion on Greenville Boulevard and Memorial Drive

Responsibility: Public Works Department
Timeframe: July 2010
Fiscal Note: \$2,660,000 from 2004 Bonds

B. *Objective: Accelerate the improvement of pedestrian mobility*

Action Item #1: Include the construction of sidewalks in all State and City street reconstruction and new construction projects

Responsibility: Public Works Department
Timeframe: Continuous
Fiscal note: Cost determined for each project

Action Item #2: Construct sidewalks in areas presently not serviced based on availability of right-of-way with priority to areas with larger amounts of traffic

Responsibility: Public Works Department
Timeframe: Continuous
Fiscal note: Cost determined for each project

Action Item #3: Complete the construction of the two sidewalks projects funded by the Federal stimulus program (Charles and Arlington Boulevards)

Responsibility: Public Works Department
Timeframe: June 2010
Fiscal note: No direct cost; Federal stimulus dollars are funding construction costs in the combined amount of \$279,000

Action Item #4: Construct any City sidewalk projects that may be funded by a second Federal stimulus program

Responsibility: Public Works Department
Timeframe: To be determined
Fiscal note: No direct cost

C. *Objective: Improve public transit*

Action Item #1: Continue to explore with East Carolina University the potential of coordinating and/or merging the local transit systems

Responsibility: Public Works Department
Timeframe: December 2010
Fiscal Note: No direct cost

Action Item #2: Begin acquiring the property necessary to construct the Intermodal (Bus) Transportation Center

Responsibility: Public Works Department
Timeframe: August 2010
Fiscal Note: Actual costs subject to appraised value of properties; funding for acquisition is 80% Federal, 10% State, and 10% City

Action Item #3: Plan the expansion of the GREAT bus system scheduled to begin after the arrival of two new buses in April 2011

Responsibility: Public Works Department
Timeframe: February 2011
Fiscal Note: Cost of two new bus drivers to be determined as part of the 2010-2011 budget process

D. *Objective: Explore ways to finance construction of new streets, sidewalks, crosswalks, and bikeways*

Action Item #1: Research how other municipalities have financed street improvements and explore stimulus funds and grant availability

Responsibility: Financial Services Department
Timeframe: July 2010
Fiscal Note: Amounts will be identified with finalized list

E. *Objective: Finalize the move of the railroad switching yard*

Action Item #1: Assist the North Carolina Department of Transportation with completing construction of the new connector track on 14th Street north of the current CSX switching yard

Responsibility: Public Works Department
Timeframe: April 2010
Fiscal note: City's contribution is right of way acquisition costs that will be determined by litigation

Action Item #2: Continue to assist the North Carolina Department of Transportation with completing the preparations necessary to move the CSX switching yard from the Howell Street area to north of the City within the vicinity of NC Highway 903

Responsibility: Public Works Department
Timeframe: October 2011
Fiscal note: No cost to the City for this phase of the project

F. *Objective: Continue working with railroad companies to better maintain railroad properties and street crossings*

Action Item #1: Submit the costs associated with maintaining vegetation and removing litter in the area outside of the flagman zone but within the right-of-way of the rail lines for inclusion in the FY 2010-11 and FY 2011-12 budgets

Responsibility: Public Works Department
Timeframe: May 2010
Fiscal note: Estimated to cost \$32,400

Action Item #2: Work with railroad companies to develop beautification agreements allowing the City to maintain vegetation and remove litter within the right-of-way of the rail lines but outside of the flagman zone in those areas approved by the City Council

Responsibility: Public Works Department
Timeframe: August 2010
Fiscal Note: No direct cost

Action Item #3: Send a letter to the appropriate railroads and the North Carolina Department of Transportation requesting that all railroad crossings on state highways be properly maintained

Responsibility: Public Works Department
Timeframe: April 2010
Fiscal Note: No direct cost

Action Item #4: Complete the agreement with the Norfolk/Southern Railroad to paint the exposed surfaces of the railroad bridge over Dickinson Avenue in FY 2011-12

Responsibility: Public Works Department
Timeframe: December 2010
Fiscal Note: \$125,000

G. *Objective: Initiate passenger rail service out of Greenville*

Action Item #1: Work with NCDOT and AMTRAK to obtain bus or van shuttle service to the train stations in Rocky Mount and/or Wilson

Responsibility: Public Works Department

Timeframe: August 2010

Fiscal note: City costs depend on option chosen by City Council

Action Item #2: Maintain contact with the NCDOT Rail Division to promote Greenville for future passenger rail service

Responsibility: Public Works Department

Timeframe: Continuous

Fiscal note: No direct cost

H. *Objective: Improve commercial air service at Pitt-Greenville Airport*

Action Item #1: Provide funding for the airport economic stimulus program and allow flexibility to use these funds for commercial air service incentives

Responsibility: City Council and City Manager

Timeframe: When requested by Airport Authority

Fiscal Note: \$150,000

5. **Goal: Enhance Diversity and Promote Inclusiveness**

A. *Objective: Enhance race relations*

Action Item #1: The Human Relations Council will hold a series of community forums on a quarterly basis entitled Community Café to promote conversations on diversity and these dialogues will be the basis to begin conversations to enhance efforts of inclusiveness

Responsibility: Community Development Department

Timeframe: May, September, and December, 2010

Fiscal Note: \$500

B. *Objective: Promote inclusive community activities by increasing the awareness of the wide range of diversity in our city, and the participation and contributions of this diversity to our city*

Action Item #1: Human Relations Council to identify the religious faiths present in Greenville and begin an ongoing dialogue with the various organizations

Responsibility: Community Development Department/Human Relations Council

Timeframe: September 2010

Fiscal Note: No direct cost

Action Item #2: The Human Relations Council will work with the City Council to establish the desired outcomes, meeting agenda, and meeting date for citywide town hall meeting and inclusive community event led by a professional facilitator with expertise in dealing with diversity

Responsibility: Community Development Department, Human Relations Council, and City Council

Timeframe: November 2010

Fiscal Note: \$2,500

Action Item #3: Community Development staff and the Human Relations Council will work with the Public Information Office to promote inclusive community programs and activities sponsored and undertaken by the Human Relations Council and as established in the work plan of the Human Relations Council

Responsibility: Community Development Department

Timeframe: December 2010

Fiscal Note: \$1,000

Action Item #4: Develop and host a “Community Celebration of Black History” to educate the community on the history, customs, and accomplishments of black citizens everywhere

Responsibility: Recreation and Parks Department

Timeframe: March 2010

Fiscal Note: \$2,000

Action Item #5: Develop and oversee PirateFest’s *International Port O’Call* area at Town Common, to showcase ethnic arts, food, and entertainment for the Greenville community

Responsibility: Recreation and Parks Department

Timeframe: April 2010

Fiscal Note: \$6,000

Action Item #6: Explore free ride days to recreation facilities

Responsibility: Recreation and Parks Department

Timeframe: July 2010

Fiscal Note: Potential lost revenue for GREAT bus

Action Item #7: Develop free or reduced cost promotional events at the Greenville Aquatics and Fitness Center and other recreational facilities to introduce these City facilities to a diverse group of potential new users

Responsibility: Recreation and Parks Department

Timeframe: November 2010

Fiscal Note: Potential lost revenue

Action Item #8: Work with Pitt-Greenville Airport Authority to establish a “Welcome to Greenville” sign in different languages at the new Airport Terminal

Responsibility: Community Development Department
Timeframe: September 2010
Fiscal Note: To be determined

C. *Objective: Promote items in inclusive community booklets*

Action Item #1: City Council and the Human Relations Council will develop a joint statement on inclusiveness based upon models identified in the National League of Cities 2005 Futures Reports: “Inclusive Communities for All” and “Divided We Fall” using a professional facilitator possessing expertise in this field to provide structure for the discussion process

Responsibility: Community Development Department/Human Relations Council/City Council
Timeframe: September 2010
Fiscal Note: \$2,500

D. *Objective: Report on affirmative action efforts from City departments*

Action Item #1: Provide the Affirmative Action Program Annual Report for 2009 that details the status of the City’s efforts to recruit, hire, and retain a diverse workforce

Responsibility: Human Resources Department
Timeframe: March 2010
Fiscal Note: No direct cost

6. **Goal: Keep Planning for Quality Growth Ahead of Anticipated Growth**

A. *Objective: Initiate, strategize, and encourage use of the planned unit development zoning classification*

Action Item #1: Develop an information packet for prospective developers on the use of the Master Planned Community development option for eligible sites

Responsibility: Community Development Department
Timeframe: September 2010
Fiscal Note: No direct cost

B. *Objective: Have a public hearing and complete the update of the Manual of Standard Designs and Details*

Action Item #1: Complete the comprehensive review of the Manual of Standard Designs and Details (MSDD) with input from citizens and developers; present the revised document to City Council for consideration

Responsibility: Public Works Department
Timeframe: April 2010
Fiscal Note: No direct cost

C. *Objective: Complete the five-year review of the Comprehensive Plan*

Action Item #1: Complete review of the Comprehensive Plan and present it to City Council for adoption

Responsibility: Community Development Department
Timeframe: August 2010
Fiscal Note: \$5,000

D. *Objective: Enhance and review the net benefit of vegetation beautification around commercial areas*

Action Item #1: Identify a management action and process as part of the Horizons update to review required vegetation standards for commercial development adjacent to neighborhoods

Responsibility: Community Development Department
Timeframe: September 2010
Fiscal Note: No direct cost

Action Item #2: Invite landscape professionals to comment on the vegetation requirements as part of the review process

Responsibility: Community Development Department
Timeframe: December 2010
Fiscal Note: No direct cost

E. *Objective: Review the zoning categories as they relate to neighborhood preservation*

Action Item #1: Review, update, and amend as necessary the Neighborhood Commercial zoning district table of uses and development standards for all commercial development adjacent to neighborhoods.

Responsibility: Community Development Department
Timeframe: January 2011
Fiscal Note: No direct cost

7. **Goal: Enhance Cultural and Recreational Opportunities**

A. *Objective: Provide better and improved park/recreation facilities in underserved neighborhoods*

Action Item #1: Staff to conclude meetings with South Greenville area residents as part of the process for the development of a master plan for South Greenville Park and its Recreation Center

Responsibility: Recreation and Parks Department

Timeframe: January 2010

Fiscal Note: No direct cost

Action Item #2: Investigate the potential for Pitt County Schools to partner with the City in upgrading the South Greenville recreation and park facilities

Responsibility: Recreation and Parks Department

Timeframe: April 2010

Fiscal Note: No direct cost

Action Item #3: Prepare a report for City Council on potential upgrades to existing parks in underserved neighborhoods

Responsibility: Recreation and Parks Department

Timeframe: May 2010

Fiscal Note: No direct cost

Action Item #4: Prepare a report for City Council on potential new parks in underserved neighborhoods

Responsibility: Recreation and Parks Department

Timeframe: May 2010

Fiscal Note: No direct cost

Action Item #5: Investigate availability and estimated cost of land for a neighborhood park adjacent to and accessible from Countryside Estates

Responsibility: Recreation and Parks Department

Timeframe: December 2010

Fiscal Note: No direct cost

Action Item #6: Renovate playground, install walking trail, and provide parking control at Greenfield Terrace Park

Responsibility: Recreation and Parks Department

Timeframe: November 2010

Fiscal Note: \$120,000

Action Item #7: Replace playground unit at West Meadowbrook Park

Responsibility: Recreation and Parks Department
Timeframe: June 2010
Fiscal Note: \$85,000

Action Item #8: Install air conditioning system in the gymnasium at the Eppes Recreation Center

Responsibility: Recreation and Parks Department
Timeframe: July 2010
Fiscal Note: \$434,104

B. *Objective: Consider a bond referendum for parks*

Action Item #1: Work with Recreation and Parks Department to identify projects within the 2011-2015 Capital Improvement Program that can be included as part of a General Obligation Bond or Certificates of Participation package for City Council consideration

Responsibility: Financial Services Department
Timeframe: March 2010
Fiscal Note: Amounts will be identified with finalized list

C. *Objective: Develop strategies for ensuring more open space and neighborhood parks*

Action Item #1: Propose format and members for study committee that will consider and recommend methods for land preservation, acquisition, and park and greenway development

Responsibility: Recreation and Parks Department
Timeframe: June 2010
Fiscal Note: No direct cost

D. *Objective: Establish a nonprofit to enhance recreation projects/parks*

Action Item #1: Submit necessary paperwork for conversion of non-profit FROGGS into Partners for Greenville Parks

Responsibility: Recreation and Parks Department
Timeframe: March 2010
Fiscal Note: \$200

Action Item #2: Initiate recruitment process for establishing “friends of the park” chapters within Partners for Greenville Parks

Responsibility: Recreation and Parks Department
Timeframe: June 2010
Fiscal Note: \$300

E. *Objective: Provide a series of citywide special events, alone or in partnership with an outside organization*

Action Item #1: Plan and host all aspects of PirateFest's "Ports of Call" area at Town Common

Responsibility: Recreation and Parks Department

Timeframe: April 2010

Fiscal Note: \$6,000

Action Item #2: Coordinate all planning, operations, and fundraising for the new 5K Greenville Rec Run and the Greenville-Pitt County 8K Road Race

Responsibility: Recreation and Parks Department

Timeframe: May/August 2010

Fiscal Note: \$7,000

Action Item #3: Continue to provide or support a variety of citywide special events, including Sunday in the Park, Kidsfest, National Night Out, Cal Ripken Foundation Baseball Clinic, and the Splash and Dash Kids Triathlon

Responsibility: Recreation and Parks Department

Timeframe: September 2010

Fiscal Note: \$25,000

F. *Objective: Offer new or expanded recreational opportunities*

Action Item #1: Offer new eight week summer camp targeted to teens

Responsibility: Recreation and Parks Department

Timeframe: August 2010

Fiscal Note: \$16,500

Action Item #2: Offer BMX beginners' clinic to PAL and other Eppes and South Greenville youngsters to allow them to sample the sport

Responsibility: Recreation and Parks Department

Timeframe: September 2010

Fiscal Note: \$500

Action Item #3: Consider expanding weekday open swim hours at the Greenville Community Pool by two per day

Responsibility: Recreation and Parks Department

Timeframe: September 2010

Fiscal Note: \$15,000

G. *Objective: Encourage East Carolina University in its efforts to construct a performing arts center*

Action Item #1: Continue dialogue with East Carolina University in support of the University's plan to construct a performing arts center

Responsibility: City Manager

Timeframe: Ongoing

Fiscal Note: No direct cost in planning stage

Action Item #2: Insure that a performing arts center is included in the new ECU master plan

Responsibility: City Manager

Timeframe: September 2010

Fiscal Note: No direct cost

H. *Objective: Promote cultural entertainment in the downtown area*

Action Item #1: Continue to identify cultural and entertainment amenities that will also serve as traffic generators in the Center City area as part of the revitalization program to include public art opportunities, festivals, and recreational programming

Responsibility: Community Development Department

Timeframe: December 2010

Fiscal Note: No direct cost

Action Item #2: Complete the design process for the Uptown Community Theatre (former White's Theater) inclusive of construction estimates

Responsibility: Community Development Department

Timeframe: June 2010

Fiscal Note: \$95,000 budgeted for design from a combination of Center City bond funds and grant funds from the State of North Carolina

Action Item #3: Create a steering committee charged with developing a fundraising plan for renovation of the former White's Theatre based on estimates developed through the design process

Responsibility: Community Development Department

Timeframe: December 2010

Fiscal Note: No direct cost

Action Item #4: Attract a high-quality museum that will bring additional patrons to the downtown area by working with the Eastern North Carolina Regional Science Center to secure a location for a regional science museum and educational center

Responsibility: Community Development Department
Timeframe: December 2010
Fiscal Note: \$378,000 in acquisition funds

8. **Goal: Enhance Understanding and Increase Broader Citizen Participation in City Government**

A. *Objective: Continue to look at ways to improve communication with citizens through the media, primarily GTV-9 and the Internet*

Action Item #1: Develop a social media policy and work with staff to implement social media tools as is prudent and in the best interests of the City

Responsibility: Public Information Office
Timeframe: April 2010
Fiscal Note: No direct cost

Action Item #2: Research opportunities to implement emerging communications tools and how to best implement them

Responsibility: Public Information Office
Timeframe: August 2010
Fiscal Note: \$1,500; funds included in current budget

B. *Objective: Notify neighborhoods and stakeholders of issues that impact them*

Action Item #1: Work with the Information Technology Department to provide an automated process over the Internet that will allow persons to subscribe and automatically receive notifications about land use and neighborhood issues

Responsibility: Community Development Department
Timeframe: December 2010
Fiscal Note: \$1,000 if purchase of software module/upgrade is required

Action Item #2: Continue to provide required notice of land use issues to impacted parties as required by state law and City policies

Responsibility: Community Development Department
Timeframe: Ongoing
Fiscal Note: Estimated \$30,000 in annual advertising costs depending on number of land use issues during the year

C. *Objective: Keep promoting the Talent Bank (increase recruitment)*

Action Item #1: Place an advertisement for upcoming board and commission appointments in The Daily Reflector as appointments come up and place an advertisement recruiting applications for all boards and commissions in The Daily Reflector and The M Voice on a quarterly basis

Responsibility: City Clerk's Office
Timeframe: Ongoing
Fiscal Note: \$1,000

Action Item #2: Run an advertisement for upcoming board and commission appointments on GTV-9 and the City's website as appointments come up and run an advertisement recruiting applications for all boards and commissions on a weekly basis

Responsibility: City Clerk's Office
Timeframe: Ongoing
Fiscal Note: No direct cost

Action Item #3: Promote the Talent Bank at least once quarterly on the City's website homepage

Responsibility: City Clerk's Office
Timeframe: Ongoing
Fiscal Note: No direct cost

Action Item #4: Place an advertisement for board and commission members on the official bulletin board in City Hall and other City buildings

Responsibility: City Clerk's Office
Timeframe: Ongoing
Fiscal Note: No direct cost

Action Item #5: Have boards and commissions brochures available for citizens to pick up in the lobby of City Hall and, upon request, for distribution at various meetings

Responsibility: City Clerk's Office
Timeframe: Ongoing
Fiscal Note: \$350

Action Item #6: Do at least one cityscene segment on GTV-9 promoting all City boards and commissions

Responsibility: City Clerk's Office
Timeframe: August 2010
Fiscal Note: No direct cost

D. *Objective: Increase awareness of animal cruelty*

Action Item #1: Conduct informational presentations, targeting various age groups, on how to recognize animal cruelty, the necessary steps to reduce the likelihood of occurrence, and how to report violators

Responsibility: Police Department
Timeframe: December 2010

Fiscal Note: Minimal direct costs

Action Item #2: In partnership with the Humane Society of the United States, continue to promote “First Strike”, a nationally recognized campaign to prevent animal cruelty that is considered a “neighborhood watch” for animals

Responsibility: Police Department
Timeframe: Ongoing
Fiscal Note: Minimal direct costs

Action Item #3: Conduct short public service announcements on GTV-9 concerning ways to prevent and report animal cruelty

Responsibility: Police Department
Timeframe: September 2010
Fiscal Note: No direct cost

Action Item #4: In partnership with the City’s Neighborhood Liaison office, staff an informational table for the various neighborhood events scheduled throughout the year

Responsibility: Police Department
Timeframe: Ongoing
Fiscal Note: No direct cost

9. Goal: Promote Effective Partnerships

A. Objective: *Stay engaged with student groups such as East Carolina University Student Government Association*

Action Item #1: Continue periodic meetings with the president and other officers of the ECU Student Government Association

Responsibility: Mayor and City Manager
Timeframe: Ongoing
Fiscal Note: No direct costs

Action Item #2: Continue internship programs for college students

Responsibility: Human Resources Department through other departments
Timeframe: Ongoing
Fiscal Note: Funds included in departmental budgets

B. Objective: *Address extraterritorial jurisdiction (ETJ) issues*

Action Item #1: Revive ETJ extension discussions with other Pitt County municipalities, Greenville Utilities Commission, and Pitt County

Responsibility: Community Development Department

Timeframe: November 2010
Fiscal Note: No direct cost

Action Item #2: Prepare for City Council consideration a comprehensive annexation plan to address areas in the ETJ that meet the legal requirements for annexation

Responsibility: Assistant City Manager
Timeframe: July 2010
Fiscal Note: No direct cost

C. *Objective: Encourage cooperation of fellow governmental agencies*

Action Item #1: Update and clarify the 1993 intergovernmental agreement with Pitt County School System for use of recreation facilities, sports fields, and parks

Responsibility: Recreation and Parks Department
Timeframe: September 2010
Fiscal Note: Minimal cost

Action Item #2: Continue to develop effective working relationships with the Pitt County Commissioners and meet quarterly with the Commission Chair and County Manager

Responsibility: Mayor and City Manager
Timeframe: Ongoing
Fiscal Note: \$150

D. *Objective: Continue contacts with the Pitt County Board of Education*

Action Item #1: Meet with Superintendent of Pitt County Schools semi-annually to explore mutual opportunities and areas of need and to address other issues impacting overlapping constituencies

Responsibility: Assistant City Manager
Timeframe: December 2010
Fiscal Note: No direct cost

Action Item #2: Invite the Chair and/or Superintendent of Pitt County Schools to provide an annual update on issues and developments in the public schools

Responsibility: Assistant City Manager
Timeframe: December 2010
Fiscal Note: No direct cost

E. *Objective: Explore stronger partnership with such agencies as the Pitt County Commission, University Health Systems, and East Carolina University*

Action Item #1: Receive, at least annually, a report on medical center developments and issues

Responsibility: City Manager
Timeframe: December 2010
Fiscal Note: No direct cost

Action Item #1: Continue to participate in quarterly Town Gown Organization meetings that include representatives of the Pitt County Commission, University Health Systems, East Carolina University, Pitt Community College, and other agencies

Responsibility: Mayor, City Attorney, Assistant City Manager, and City Manager
Timeframe: Ongoing
Fiscal Note: \$600

10. Goal: Promote Sound Environmental Policies

A. Objective: *Involve all citizens in recycling*

Action Item #1: Implement a recycling marketing campaign and determine the level of success of the campaign by analyzing the increase in household recycling

Responsibility: Public Works Department
Timeframe: June 2010
Fiscal Note: \$40,000

Action Item #2: Develop strategies working with an ad-hoc recycling committee consisting of stakeholders to increase recycling in the City in coordination with the Environmental Advisory Commission and Keep Greenville Beautiful, Inc.

Responsibility: Public Works Department
Timeframe: December 2010
Fiscal Note: No direct cost

Action Item # 3: Explore alternatives to increase recycling in the commercial sector

Responsibility: Public Works Department
Timeframe: August 2010
Fiscal Note: No direct cost

B. Objective: *Monitor air quality situation*

Action Item #1: Monitor proposed developments in EPA's changes to air quality standards

Responsibility: Public Works Department
Timeframe: Ongoing
Fiscal Note: No direct cost

C. *Objective: Continue to implement the US Mayors' Climate Protection Agreement*

Action Item #1: Develop a strategy to include environmental and sustainability goals in the City's Horizons Plan

Responsibility: Public Works Department

Timeframe: June 2010

Fiscal Note: No direct cost

Action Item #2: Explore the options of developing a city tree master plan to increase shading and CO2 absorption

Responsibility: Public Works Department

Timeframe: November 2010

Fiscal Note: No direct cost

D. *Objective: Work with East Carolina University to address environmental issues*

Action Item #1: Explore methods of working with ECU to jointly address environmental issues (other than climate protection) in Greenville

Responsibility: Public Works Department

Timeframe: October 2010

Fiscal Note: No direct cost

E. *Objective: Enhance energy efficiency and reduce energy consumption*

Action Item #1: Award an energy savings performance contract to improve the energy efficiency in buildings maintained by the City

Responsibility: Public Works Department

Timeframe: November 2010

Fiscal Note: Costs funded by future energy savings

Action Item #2: Implement the City's Energy Conservation Strategy using the City Energy Efficiency and Conservation Block Grant funds

Responsibility: Public Works Department

Timeframe: December 2011

Fiscal Note: Funding for approved program is Energy Efficiency and Conservation Block Grant program (\$777,600)

F. *Objective: Further investigate Pitt-Greenville Airport noise, vibration, and fumes experienced by citizens in nearby neighborhoods and find solutions to the problem*

Action Item #1: Coordinate with the Pitt-Greenville Airport Authority as it conducts an Environmental Assessment required in connection with possible runway safety improvements which may include an extension of Runway 2-20 with the scope of the Environmental Assessment to address the impact of the Airport on adjacent neighborhoods by possibly including an evaluation and recommendation on noise and air quality mitigation efforts and a National Ambient Air Quality Standards assessment

Responsibility: City Attorney

Timeframe: Environmental Assessment will be completed by September 2011

Fiscal Note: No direct cost to coordinate with the Airport Authority; the expense for the Environmental Assessment will be borne by the Airport Authority and funded by a Federal Aviation Administration grant.

G. *Objective: Create a community Climate Protection Plan that includes, but is not limited to, energy reduction goals for the community*

Action Item #1: Explore options for development of an integrated City Climate Protection Plan in conjunction with exploring options for creating a citywide sustainability plan

Responsibility: Public Works Department

Timeframe: October 2010

Fiscal Note: No direct cost

H. *Objective: Proactively work with Greenville Utilities Commission and other agencies to educate the community about energy efficiency/weatherization*

Action Item #1: Work with GUC and the Public Information Office to enhance public service announcements on the benefits and methods of improving energy efficiency of residences and businesses

Responsibility: Public Works Department

Timeframe: October 2010

Fiscal Note: No direct cost

I. *Objective: Explore how other cities are addressing sustainability*

Action Item #1: Explore options for development of an integrated City Climate Protection Plan in conjunction with exploring options for creating a citywide sustainability plan

Responsibility: Public Works Department

Timeframe: October 2010

Fiscal Note: No direct cost

Action Item #2: Explore the options that other similar cities in North Carolina use to create holistic sustainability plans

Responsibility: Public Works Department

Timeframe: November 2010

Fiscal Note: No direct cost

NOTE: Due to current economic conditions, the City Council indicates an awareness of budgetary constraints that impact all goals and is prepared to make adjustments as necessary based on financial impacts.