


NOTES

TO: Honorable Mayor and City Council Members
FROM: Ken Graves, Assistant City Manager 
DATE: October 3, 2018
SUBJECT: Materials for Your Information

Please find attached the following materials for your information:

1. A memo from Rex Wilder, Information Technology Director, regarding the City of Greenville downtown public Wi-Fi
2. A memo from Kevin Mulligan, Public Works Director, regarding traffic safety and the delineator deployment initiative
3. An agenda for the Tuesday, October 9, 2018 meeting of the Police Community Relations Committee and minutes from the June 12, 2018 meeting
4. A memo from Jenise Phillips, United Way Committee Chair, regarding 2018-19 fiscal year United Way campaign
5. A memo from Les Everett, Chief Building Inspector, regarding building permits issued during September for new residential and commercial construction
6. Monthly Report from Inspections Division for September

mc

Attachments

MEMORANDUM

TO: Ken Graves, Assistant City Manager

FROM: Rex Wilder, Information Technology Director *SRW*

DATE: September 28, 2018

SUBJECT: City of Greenville Downtown Public Wi-Fi

In mid-2007, the City of Greenville installed a wireless Internet service in the downtown area. This service provided free Wi-Fi to patrons that visited the downtown area from Reade Circle north to 1st Street and from Reade Street to Pitt Street. The Wi-Fi signal was not strong enough to penetrate most buildings in the area, so service was only available in common areas. The system was active until a lightning strike took place in late March 2018 which damaged components of the wireless network, rendering the service inoperable in most of the downtown area.

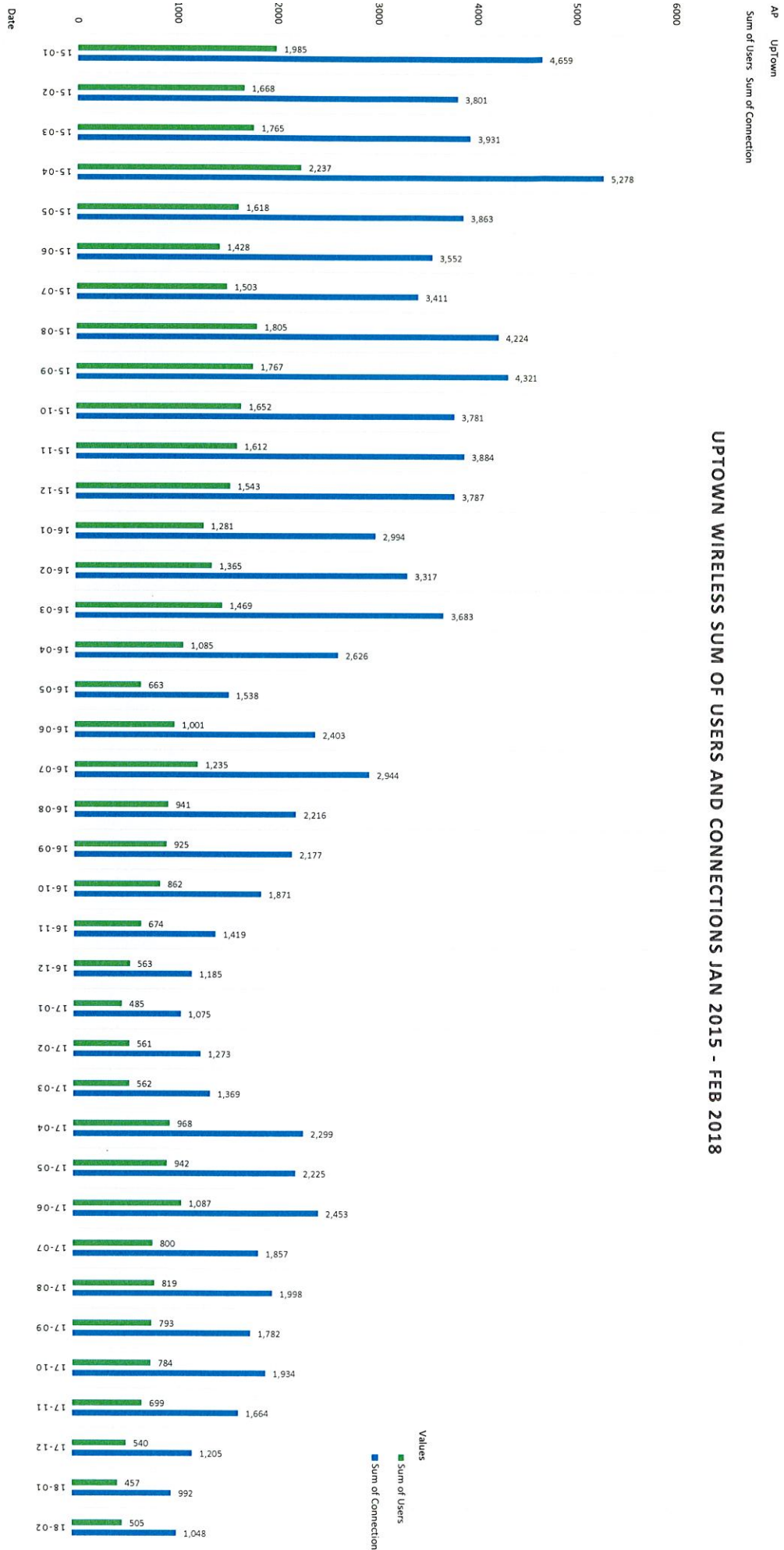
As smartphones and tablet computers have become more prevalent, usage of the Wi-Fi service has greatly declined. Most businesses in the service area have free Wi-Fi available to their patrons. In the first three months the service was provided there were over 20,000 connections. This past February there were just over 1,000 connections. Since the service has been down, IT has not received any telephone calls or emails inquiring why the system is not available.

The City does provide public Wi-Fi service in the Town Commons and all City buildings in the downtown area. Current plans are not to purchase a new wireless Internet network to replace the Wi-Fi service that was installed in 2007. The cost would be more than the benefit, especially since the City would be competing with downtown businesses and wireless carriers that provide Wi-Fi services.

IT is requesting the service be discontinued and no funds expended to replace the service. The outdated wireless equipment will be removed as convenient opportunities present themselves.

Attachment

UPTOWN WIRELESS SUM OF USERS AND CONNECTIONS JAN 2015 - FEB 2018



Memorandum

To: Ann E. Wall, City Manager
From: Kevin Mulligan, PE, Public Works Director
Date: October 4, 2018
Subject: Traffic Safety - Delineator Deployment Initiative

The Public Works Department has an on-going goal of evaluating and improving safety on roadways within the City. The Department works in conjunction with accident report data provided from the Police Department.

A Safety Committee has recently been established with the overall goal to reduce the number of motor vehicle and pedestrian accidents in the City of Greenville. The Committee was established with the Police Chief as the chair and with the following stakeholders:

- Greenville PD
- Greenville PWD
- Greenville Urban MPO
- NCDOT
- ECU
- Vidant Health

Goal Establishment and Criteria:

- Consideration of accident trends to provide accident reduction measures at high accident locations (HAL's)
- Consideration of locations with higher incidents of Police documented citations and/or observations for traffic infractions
- Methods to reduce pedestrian and bicycle conflicts with motor vehicles
- Investigation to improve pedestrian crossings both at intersections and mid-block

Public Works and the Police Department have been coordinating efforts to reduce accidents on City of Greenville roadways. The Police Department responds to motor vehicle accidents within the City and maintains a database of these events. Public Works uses this data to analyze accident statistics at specific locations as well as types of accidents in an effort to provide engineering solutions to resolve the cause of such accidents.

After an investigation into the latest defined HAL's, the two departments are jointly recommending mitigation measures to reduce the number of accidents at these HAL locations.

Based on the preliminary field investigations, six locations were selected for further evaluation to identify a conceptual design to estimate cost for the delineator systems, with the goal to restrict the left or through movements (from side roads or driveways) that were the primary contributing factor to the accident clusters at each location. The locations are:

- Arlington Boulevard / Wimbledon Drive
- Charles Boulevard / Turnbury Drive

- Charles Boulevard / Smythewyck Drive
- Charles Boulevard / Oakmont Drive
- Charles Boulevard / Elm Street
- Greenville Boulevard / Belvedere Drive

These locations and the layout for the delineator installation are shown within the attachment. It is estimated that the equipment necessary to implement these designs will cost approximately \$10,000 per location, or approximately \$60,000.00 total for all six. Public Works staff will install the necessary equipment.

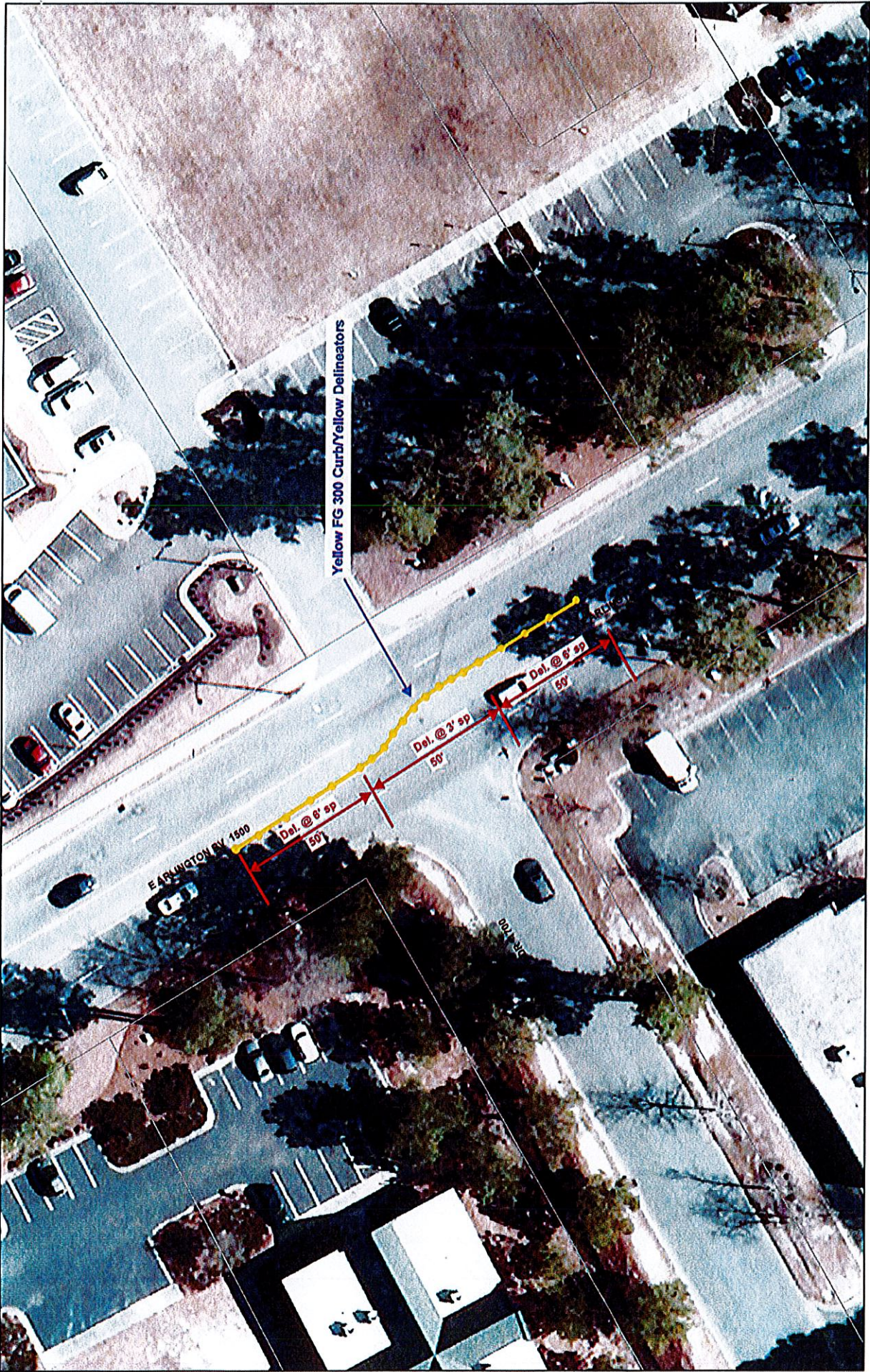
Recommendation

The Police and Public Works Departments recommend the installation of these center delineator/curbing systems that will prohibit movements that are causing accidents at the HAL locations. These restrictions will change the side street/driveway access to right-in/right-out access only. The attachments show the intent of the designed limits of the restrictive action and the product installed at the pilot location (Arlington / Walmart-Smythewyck.).

The proposed mitigation is the next step in providing improved pedestrian and vehicle safety at the listed locations. These locations experience high numbers of accidents related to left-turning vehicles and/or two-way center left turn lanes. Public Works and the Police Department will continue coordination in analyzing statistical data in an effort to mitigate these accident types.

Attachments

cc: Rik DiCesare, P.E., PTOE, Traffic Engineer



Yellow FG 300 Curb/Yellow Delineators

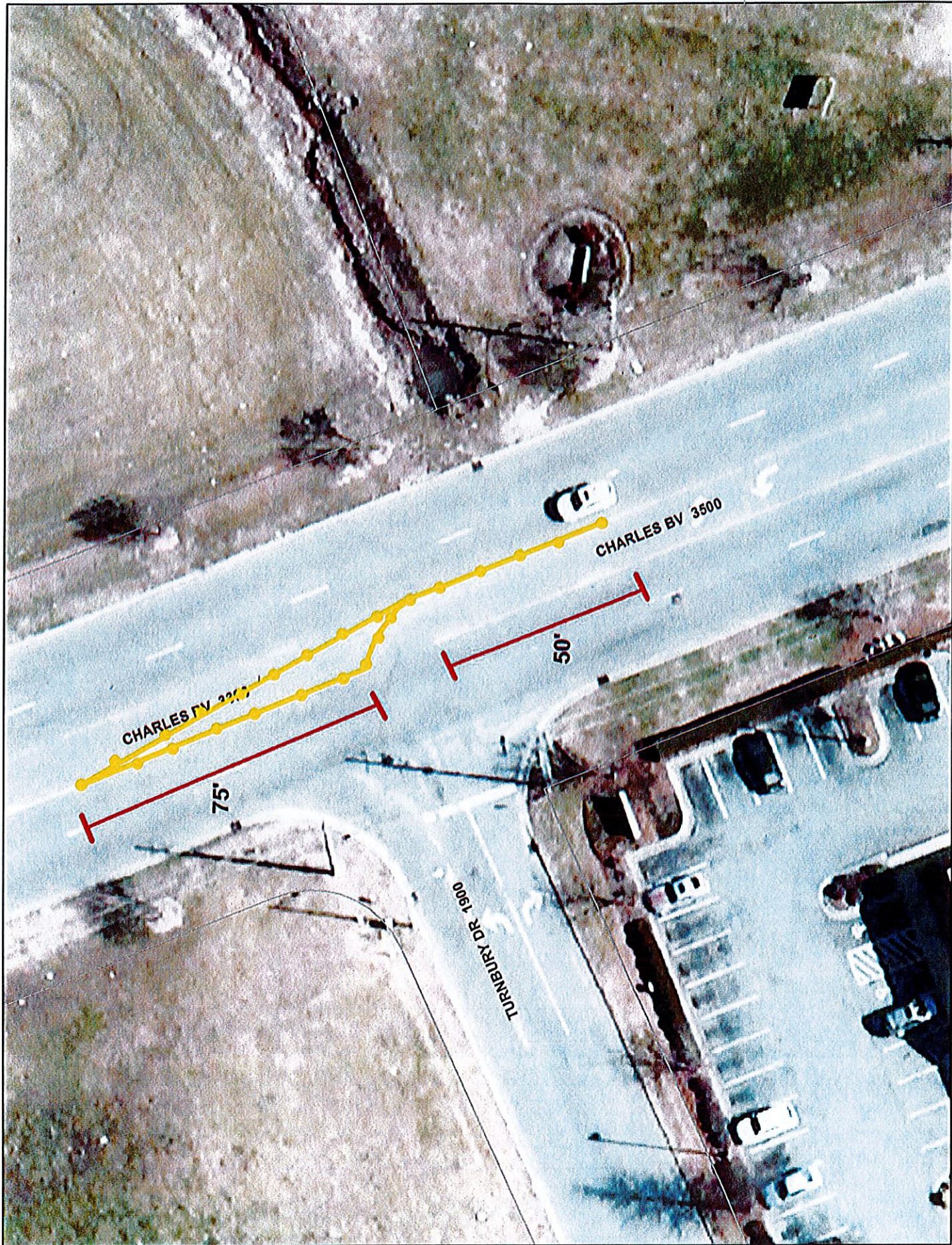
E ARLINGTON RV 1500

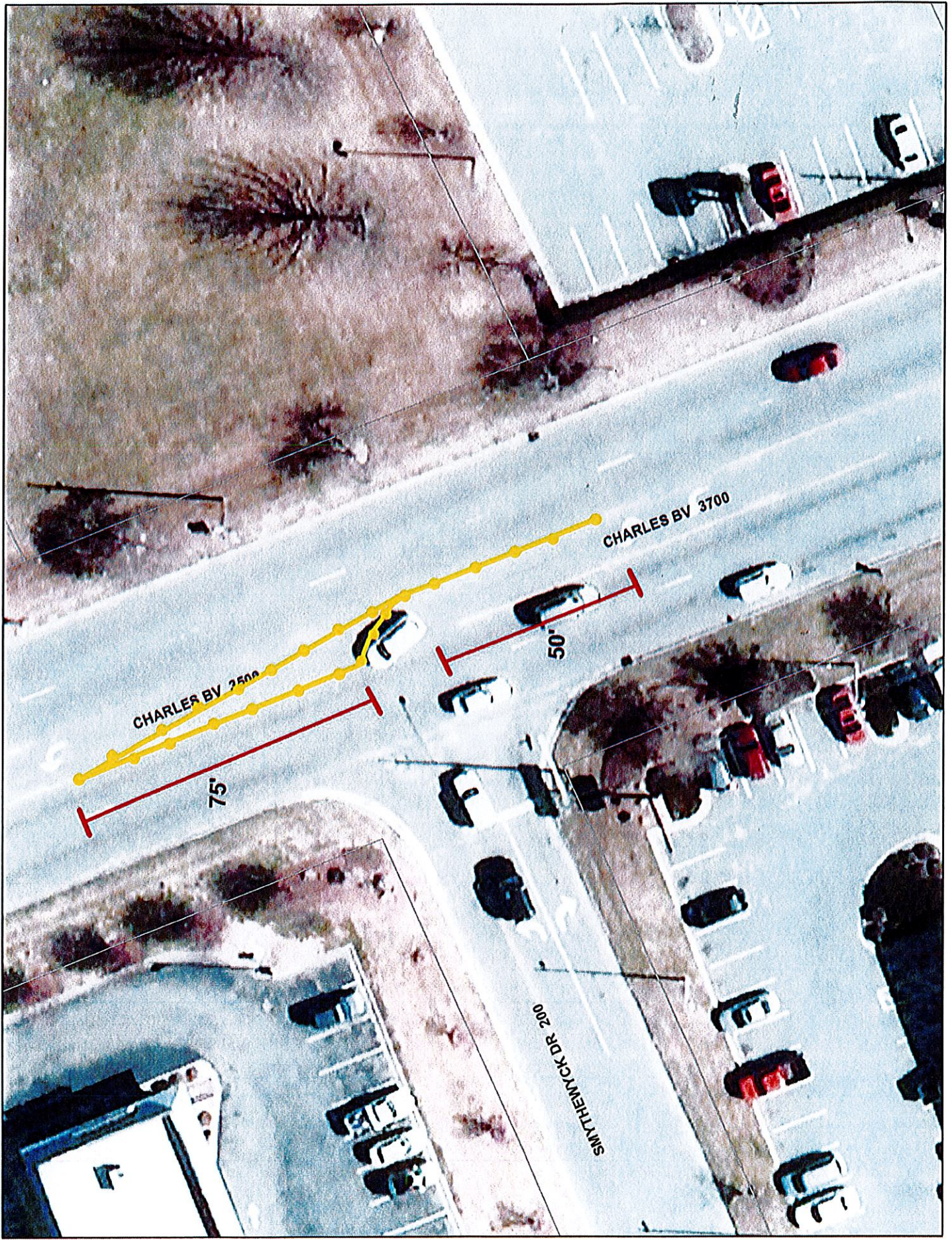
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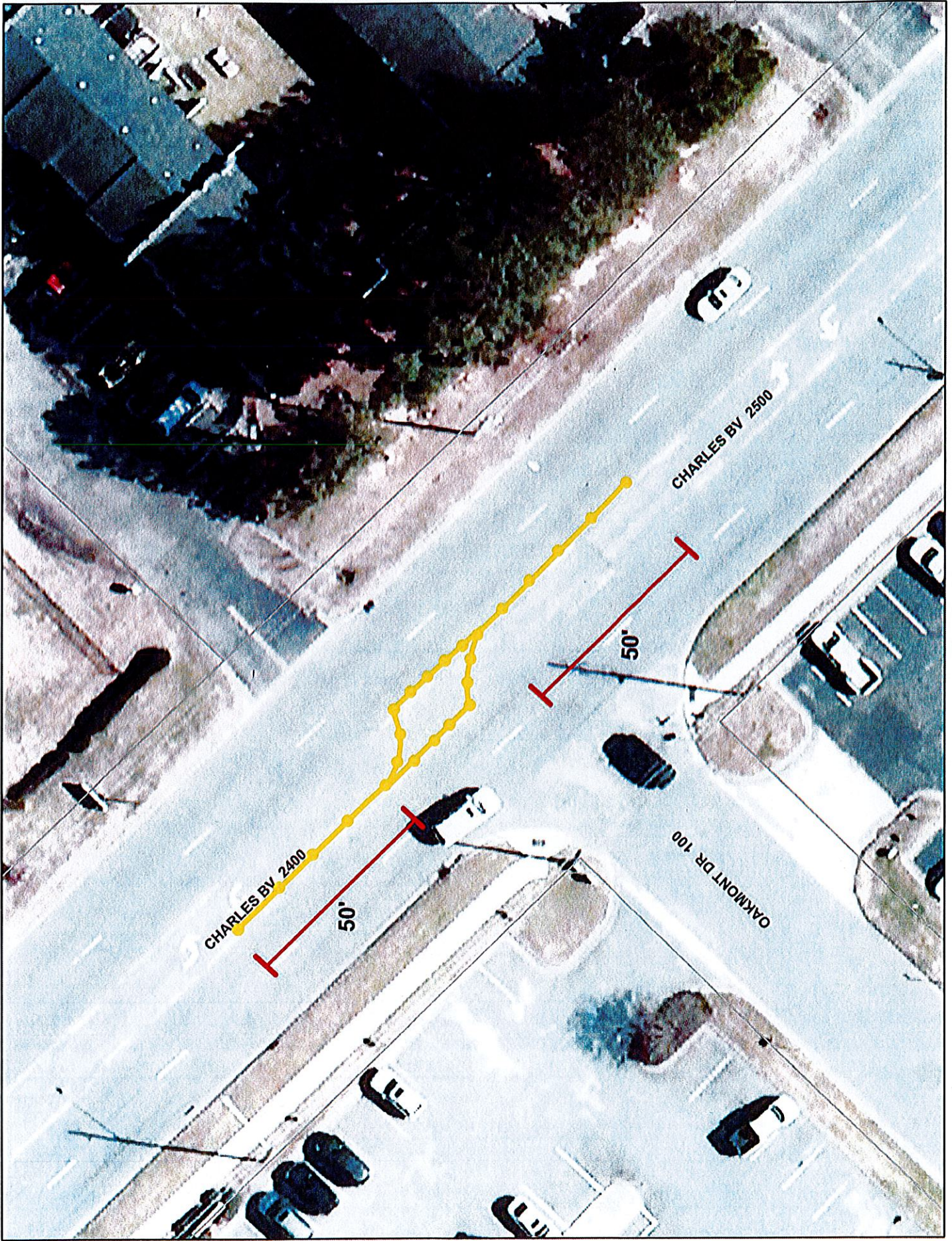
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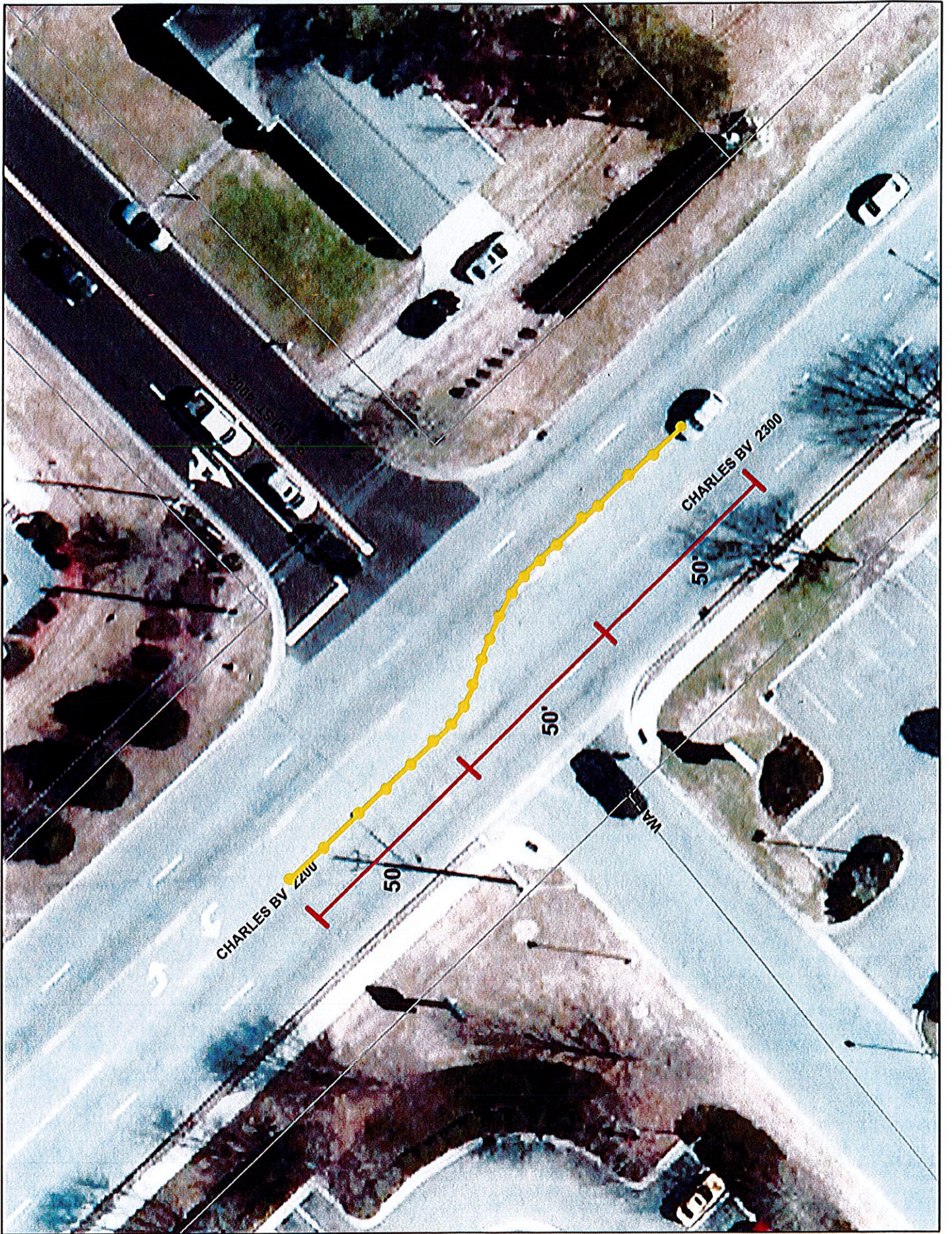
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100' WIDE









CHARLES BV 2200

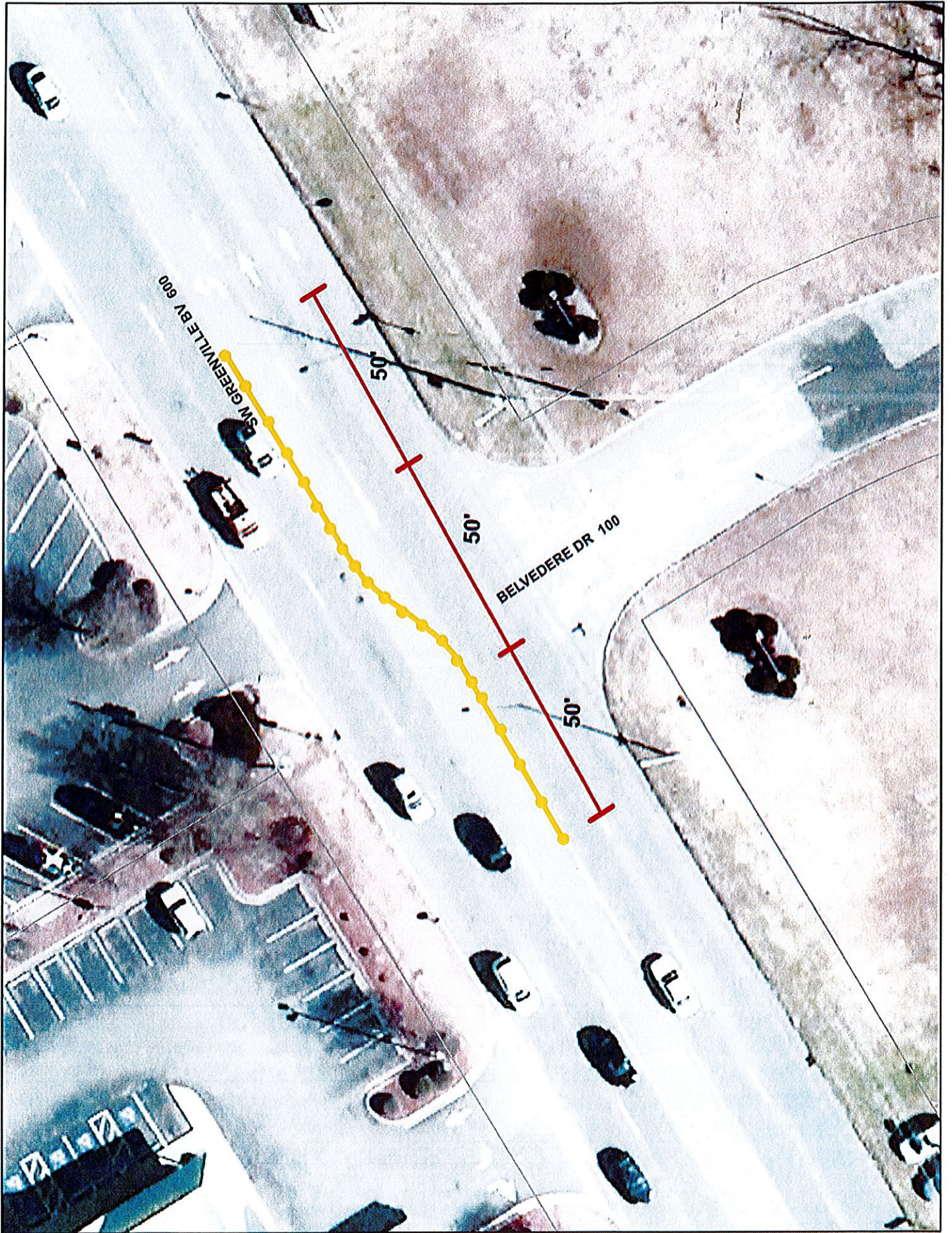
CHARLES BV 2300

50'

50'

50'

WA









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POLICE COMMUNITY RELATIONS COMMITTEE A G E N D A

Tuesday, October 9th, 2018, 6:30 PM
Jarvis Memorial United Methodist Church

510 S. Washington St.
Greenville, NC

Speakers: Greenville Police K-9 Officer Chad Bowen
Greenville Police K-9 Officer Brian Neague
Pitt County Assistant District Attorney Jarrette Pittman

Topic: Police K-9 Program, The Drug Epidemic, & Drug Penalties & Sentencing

1. Call to Order – Diane Kulik, Chair
2. Roll Call
3. Approval of the Agenda –September 11th, 2018
4. Approval of Minutes – June 12th, 2018
5. State briefly the mission of committee and purpose of meeting
6. Elections
7. Public Expression and Questions
8. Adjourn

The Police Committee Relations Committee Mission Statement

Serve as a liaison between the community and the police. To serve as an advocate for programs, ideas, and methods to improve relations between the community and the police. To disseminate information to the community and the City with regard to the state of relations between the community and the Greenville Police Department. To assist and promote the community education efforts concerning safety awareness and community and individual awareness.

NOTE:

To maintain order of the board and clarity of recording, please allow one person to speak at a time.
Thank you.



**Greenville Police Department
Police Community Relations Committee**

**"POLICE K-9 PROGRAM, THE DRUG EPIDEMIC,
& DRUG PENALTIES & SENTENCING"**

Tuesday, October 9, 2018 at 6:30 PM

Speakers:

*Greenville Police K-9 Officer Chad Bowen
Greenville Police K-9 Officer Brian Neague
Pitt County Assistant District Attorney, Jarrette Pittman*

- **K-9 role in apprehending criminals, success in fighting crime**
- **Bond between K-9 & Officer, training & demonstration**
- **Drugs: Opioid Crisis, overdoses, dealer source, signs to recognize abuse, gang involvement, how drugs get here**
- **Dependency on drugs after serious medical operations & injuries**
- **How drug penalties & sentencing varies**

**Jarvis Memorial United Methodist Church
510 S. Washington Street, Greenville**
Enter Church through playground area, multi-purpose room

Question and Answer Period after Presentations

SUMMARY MINUTES FOR THE POLICE COMMUNITY RELATIONS COMMITTEE

Chairperson Diane Kulik called the Police Community Relations Committee meeting to order at 6:30 p.m., at The Church of Jesus Christ of Latter-Day Saints, Greenville, NC.

INTRODUCTION OF COMMITTEE MEMBERS

Chairperson Diane Kulik asked each committee member and city staff to introduce themselves.

Committee members present:

Greg Rubel, District 3	Diane Kulik, Chairperson
Jermaine McNair, Mayoral	Carol Bass, District 5
Gregory Barrett, District 1	

City Staff Members present:

Mayor P. J. Connelly	Sgt. Dale Mills
Council Member Rick Smiley	Sgt. Glen Webb
Chief Holtzman	Det. Michael Grady
Devinder Culver	Lt. Carlton Williams
Donald K. Phillips	Officer R. McClain
Officer T. Greene	

APPROVAL OF THE AGENDA

Chairperson Diane Kulik asked for a motion for approval of the agenda. A motion was made and seconded. The agenda was unanimously approved by the committee.

APPROVAL OF THE MINUTES

Chairperson Diane Kulik asked for a motion for approval of the April 10th, 2018 Minutes. A motion was made and seconded. The minutes were unanimously approved by the committee.

MISSION AND PURPOSE OF MEETING

Chairperson Diane Kulik read the Police Community Relations Committee mission statement.

Diane briefly discussed the Police Department's three designated zone substations. Then she introduced Sgt. Glen Webb.

Sgt. Glen Webb showed a power point presentation while discussing that aspects of Internet Safety. He discussed his experience and knowledge of internet risks that he gained while working with the Special Victims Unit.

He discussed some risks that come with not supervising children while on the Internet; one risk being cyberstalking. He explained that cyberstalking is any threats, repeated harassment or

pranks that communicated through the internet. He stated that children put entirely too much personal information on the internet, without thinking about risks and consequences. There are a lot of fraudulent crimes that occur on the internet from gaining personal information.

There has been a growth in cybercrimes in dealing with child exploitation. He discussed how perpetrators are constantly on the internet posing as kids to gain access to children for criminal means.

He shared information about the many apps that kids are using and how to research for safe apps. He talked about how to discuss internet safety with children; and how to put in place safeguards as parents to protect children. He discussed how communication with your children is one key to keeping your children safe.

He stated that you could find more resources for internet safety at local law enforcement agencies; from school resource officers; at the National Center for Missing/Exploited children; and from the FBI/SBI ICAC Task Force.

Detective Grady discussed how internet gaming is also a popular activity for kids. His experience also comes from working with the Special Victims Unit. He discussed how it can become an addiction. He stated that kids spend so much time on gaming because they connect with other people while playing the games. He stated that one idea for safety is to research names on the internet that your kids may connect with. He even suggested research your own children's names because some try to have a social network with false names, to hide it from their parents. They don't fully understand the risks that they are taking.

Lt. Carlton Williams stated that Family Sharing is the best app that you can have on the iPhone. He stated that he uses it with his family. He also suggested monitoring your children while they are on the internet, especially if they use headphones.

There was discussion on how cyber bullying is becoming the worst type of bullying for children today.

Everyone thanked Sgt. Webb and Detective Grady for coming and sharing this information.

Motion was made to adjourn. Motion approved.

MEMORANDUM

To: Ann Wall, City Manager
From: Jenise Phillips, United Way Committee Chair
Date: October 1, 2018
Re: 2018-19 Fiscal Year United Way Campaign

We are excited about the upcoming United Way Campaign! By contributing to the United Way, we ensure our community reaps the benefits of employee donations through the support of organizations such as The Center for Family Violence, Community Crossroads Center, Food Bank of Eastern and Central NC, Real Crisis Intervention, and Parents for Public Schools to name a few.

In fiscal year 2017-18, City contributions to the United Way totaled approximately \$20,000 with only 25% of employees contributing to the campaign. In an effort to increase the City's contribution for Fiscal year 2018-19, we would like to implement an employee incentive program to reach a goal of \$45,000. Under this new incentive program, each City Department would have an established level of giving based on the number of employees within their area. The following would be the established given goals by Department:

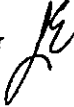
Dept	Staffed Positions	Donation per Pos.	Subtotal	Estimated Percent Contributing	Giving Goal
City Attorney	3.0	\$ 130.00	\$ 390.00	50.0%	\$ 195.00
City Clerk	3.0	130.00	390.00	50.0%	195.00
City Manager	14.0	130.00	1,820.00	50.0%	910.00
Community Dev.	36.0	130.00	4,680.00	50.0%	2,340.00
Financial Services	18.0	130.00	2,340.00	50.0%	1,170.00
Fire/Rescue	149.0	130.00	19,370.00	50.0%	9,685.00
Human Resources	9.0	130.00	1,170.00	50.0%	585.00
Information Technology	18.0	130.00	2,340.00	50.0%	1,170.00
Police	235.0	130.00	30,550.00	50.0%	15,275.00
Public Works	157.0	130.00	20,410.00	50.0%	10,205.00
Recreation & Parks	51.0	130.00	6,630.00	50.0%	3,315.00
TOTAL	693.0		\$ 90,090.00		\$ 45,045.00

For those Departments that reach or exceed their giving goal, every employee within the Department would earn an additional 4.0 hours of paid time off if the employee contributes at least \$5.00 per pay period to the United Way through the campaign. The additional 4.0 hours would be the first hours used upon the employee's next request for vacation. Any portion of the 4.0 hours un-used by the end of the fiscal year would lapse. Given the 4.0 hours represent an increase in an employee's accrued vacation balance, there is no direct financial (i.e. cash outlay) impact on the City.

The success of the United Way is a direct reflection of our efforts as a City to promote and support those programs that benefit our community. The employee incentive program outlined above will emphasize to our employees the importance of such support. We propose a Campaign kickoff date of October 15th through November 30th. Please let me know if you have any questions. Thanks!

Cc: Michael Cowin, Assistant City Manager

Memorandum

To: Ann Wall, City Manager
From: Les Everett, Chief Building Inspector 
Date: October 2, 2018
Subject: New Building Permit Report

The following is a list of Building Permits issued for NEW Residential and Commercial construction for the month of September 2018

Builder	Address	Type	Cost
Wimco Corp.	1901 E Fire Tower Rd	Commercial/business (new)	903,900
Sc And Jc Llc.	4025 Cobblestone Dr 1	Multi-family Townhome	1,023,440
Sc And Jc Llc.	4025 Cobblestone Dr 2	Multi-family Townhome	0
Sc And Jc Llc.	4025 Cobblestone Dr 3	Multi-family Townhome	0
Sc And Jc Llc.	4025 Cobblestone Dr 4	Multi-family Townhome	0
Sc And Jc Llc.	4025 Cobblestone Dr 5	Multi-family Townhome	0
Sc And Jc Llc.	4025 Cobblestone Dr 6	Multi-family Townhome	0
Sc And Jc Llc.	4025 Cobblestone Dr 7	Multi-family Townhome	0
Sc And Jc Llc.	4025 Cobblestone Dr 8	Multi-family Townhome	0
Sc And Jc Llc.	4025 Cobblestone Dr 9	Multi-family Townhome	0
Sc And Jc Llc.	4025 Cobblestone Dr 10	Multi-family Townhome	0
Sc And Jc Llc.	4025 Cobblestone Dr 11	Multi-family Townhome	0
Unshakable Builders,llc	3905 W Vancroft Ci 1	Multi-family Townhome	425,250
Unshakable Builders,llc	3905 W Vancroft Ci 2	Multi-family Townhome	0
Unshakable Builders,llc	3905 W Vancroft Ci 3	Multi-family Townhome	0
Unshakable Builders,llc	3905 W Vancroft Ci 4	Multi-family Townhome	0
Unshakable Builders,llc	3905 W Vancroft Ci 5	Multi-family Townhome	0
Unshakable Builders,llc	3905 W Vancroft Ci 6	Multi-family Townhome	0
Unshakable Builders,llc	3905 W Vancroft Ci 7	Multi-family Townhome	0
Unshakable Builders,llc	3908 W Vancroft Ci 1	Multi-family Townhome	355,950
Unshakable Builders,llc	3908 W Vancroft Ci 2	Multi-family Townhome	0
Unshakable Builders,llc	3908 W Vancroft Ci 3	Multi-family Townhome	0
Unshakable Builders,llc	3908 W Vancroft Ci 4	Multi-family Townhome	0
Unshakable Builders,llc	3908 W Vancroft Ci 5	Multi-family Townhome	0
Unshakable Builders,llc	3908 W Vancroft Ci 6	Multi-family Townhome	0
Unshakable Builders,llc	3913 W Vancroft Ci 1	Multi-family Townhome	355,950
Unshakable Builders,llc	3913 W Vancroft Ci 2	Multi-family Townhome	0
Unshakable Builders,llc	3913 W Vancroft Ci 3	Multi-family Townhome	0
Unshakable Builders,llc	3913 W Vancroft Ci 4	Multi-family Townhome	0
Unshakable Builders,llc	3913 W Vancroft Ci 5	Multi-family Townhome	0
Unshakable Builders,llc	3913 W Vancroft Ci 6	Multi-family Townhome	0
Unshakable Builders,llc	3917 W Vancroft Ci 1	Multi-family Townhome	355,950

Unshakable Builders,llc	3917 W Vancroft Ci 2	Multi-family Townhome	0
Unshakable Builders,llc	3917 W Vancroft Ci 3	Multi-family Townhome	0
Unshakable Builders,llc	3917 W Vancroft Ci 4	Multi-family Townhome	0
Unshakable Builders,llc	3917 W Vancroft Ci 5	Multi-family Townhome	0
Unshakable Builders,llc	3917 W Vancroft Ci 6	Multi-family Townhome	0
Clark, Bill Homes Of	704 Kiese Dr	Single Family Residential (new)	164,625
Clark, Bill Homes Of	705 Kiese Dr	Single Family Residential (new)	146,850
Clark, Bill Homes Of	2903 Williams Rd	Single Family Residential (new)	159,900
Clark, Bill Homes Of	3395 Dickinson Av Ex	Single Family Residential (new)	153,600
Clark, Bill Homes Of	148 Rockland Dr	Single Family Residential (new)	182,475
Clark, Bill Homes Of	136 Rockland Dr	Single Family Residential (new)	156,900
	Total		4,384,790

(Previous year and month comparison of new construction)

2018-2019July

Residence:	15 Permits	3,022,950
Duplex T:	16 Permits	2,216,760
(8 Bldgs/16 Units)		
Total:	31 Permits	5,239,710

August

Residence:	15 Permits	3,395,475
Duplex T:	26 Permits	3,408,422
(13 Bldgs/26 Units)		
Multi-Family:	12 Permits	17,085,378
(12 Bldgs/288 Units)		
Business:	1 Permit	528,692
Total:	54 Permits	24,417,967

September

Residence:	6 Permits	964,350
MF Townhomes:	36 Permits	2,516,540
(5 Bldgs/36 Units)		
Business:	1 Permit	903,900
Total:	43 Permits	4,384,790

2017-2018July

Residence:	32 Permits	6,930,800
Duplex T:	2 Permits	255,000
(1 Bldg/2 Units)		
Multi-Family:	21 Permits	1,562,400
(3 Bldgs/21 Units)		
Business:	2 Permits	484,411
Total:	57 Permits	9,232,611

August

Residence:	26 Permits	5,447,950
Duplex T:	14 Permits	1,897,200
(7 Bldgs/14 Units)		
Multi-Family:	5 Permits	42,195,680
(5 Bldgs/188 Units)		
Business:	3 Permits	4,150,000
Total:	48 Permits	53,690,830

September

Residence:	22 Permits	4,215,037
Duplex T:	6 Permits	1,550,500
(3 Bldgs/6 Units)		
Shell:	1 Permit	564,000
Business:	2 Permits	3,109,600
Total:	31 Permits	9,439,137

F/Y Total: 128 Permits 34,042,467

F/Y Total: 136 Permits 72,362,578

Cc: Ann Wall, City Manager
 Doc: 1090698

Community Development Department / Inspections Division
City of Greenville
Sep-18

The following is a monthly breakdown of activities of this Division as related to construction within our jurisdiction

2018-2019 Building Permits	September	
	# of Permits	Value
Residence	6	\$ 964,350.00
Residence Addition	4	\$ 100,000.00
Residence Alteration	3	\$ 34,000.00
Duplex Townhomes	0	\$ -
Duplex Alteration	0	\$ -
Duplex Additions	0	\$ -
Multi-Family	0	\$ -
Multi-Family Townhomes	38	\$ 2,518,540.00
Multi-Family Additions	0	\$ -
Multi-Family Alterations	2	\$ 44,000.00
Business	1	\$ 803,900.00
Cell Tower & Foundation	0	\$ -
Shell	0	\$ -
Duplex	0	\$ -
Hotel/Motel	0	\$ -
Educational	0	\$ -
Business Additions	0	\$ -
Business Alterations	10	\$ 2,485,028.00
Churches	0	\$ -
Church Addition	0	\$ -
Church Alterations	0	\$ -
Clubhouse	0	\$ -
Swimming Pool	2	\$ 63,425.00
Storage/Accessory	3	\$ 76,500.00
Garage/Carport	0	\$ -
Storage Additions	0	\$ -
Storage Alterations	0	\$ -
Garage Additions	0	\$ -
Garage Alterations	0	\$ -
Retaining Wall	0	\$ -
Foundation	0	\$ -
Signs	1	\$ 4,600.00
Roofing	0	\$ -
Family Care	0	n/a
Change of Occupancy	0	n/a
Day Care	0	n/a
Temp. Utilities	29	n/a
Mobile Homes	2	n/a
Safety Review	3	n/a
Driveway	8	n/a
Land Disturbance	15	n/a
Demolition	1	n/a
Tents	0	n/a
Total for Month	124	\$ 7,192,341.00
	<i>for month</i>	<i>to date</i>
Total Value New Construction	\$ 4,384,790.00	\$ 34,042,467.00
Total Alterations	\$ 2,807,551.00	\$ 8,290,007.00

Building Permits	124	598
Mechanical Permits	129	537
Plumbing Permits	75	186
Electrical Permits	139	582
Total Permits	467	1874
Building Inspections	284	1214
Plumbing Inspections	165	727
Mech. Inspections	191	774
Elect. Inspections	243	806
Fire Inspections	2	13
Stop Work Orders	0	1
Condemnations	0	1
ABC Lic. Insp	1	8
Total Inspections	866	3546
Commercial Plan Reviews	10	38
Residential Plan Reviews	18	87
Sign Plan Reviews	1	41
Site Plan Reviews	6	16
BOA Reviews	2	3
Turnover	\$107,179.28	\$315,468.60

doc #1057396

Respectfully Submitted,



Lisa Everett
Chief Building Inspector

cc: Ann Weil, City Manager