



City of Greenville
Recreation and Parks Commission
Meeting Minutes
Wednesday, July 11, 2018 @ 5:30 p.m.
City Hall – Council Chambers
200 West 5th Street

BOARD MEMBERS PRESENT:

- Nikki Caswell, Chair
- Gordon Darragh, Vice-Chair
- Hasan Hilliard
- Garrett Taylor
- Jaimie Yahnker
- Mike Saad
- JuQuon Whitaker
- Councilmember Kandie Smith

STAFF:

- Gary Fenton
- Don Octigan
- Laura J. Davenport
- Lamarco Morrison
- Dean Foy
- Patricia Tyndall

AUDIENCE PRESENT:

None.

MEETING AGENDA, DISCUSSION AND ACTIONS:

The meeting opened at 5:30 p.m. and the following items were addressed:

I. CALL TO ORDER

II. INTRODUCTIONS

III. APPROVAL OF AGENDA

- A. A motion was made to approve the July 11, 2018 agenda as presented.
Motion: Gordon Darragh
Second: Juquon Whitaker
Motion carried unanimously among those present.

IV. APPROVAL OF MINUTES

- A motion was made to approve the June 13, 2018 minutes as presented.
Motion: Juquon Whitaker
Second: Gordon Darragh
Motion carried unanimously among those present.

V. PUBLIC COMMENTS

None.

VI. DIRECTOR’S MONTHLY REPORT

- A. Commissioner Whitaker’s current job will require a transfer to Raleigh so his resignation is effective tomorrow. Director Fenton read his letter of resignation and thanked him for his service on the Commission.
- B. Commissioner Mike Saad has traveled to the Cleveland Clinic for heart surgery tomorrow. He is in good spirits. Wish him a successful surgery and quick recovery. Expects to be in the Cleveland Clinic for 6-8 days after surgery.
- C. City Council approved the naming of the parkland at Westpointe Village as Westpointe Park. Mr. Morrison will provide an update on that development later tonight.
- D. Final performance of Concert on the Common is tonight at the Town Common featuring the Band of Oz.
- E. The last 12 months have been challenging, however great changes are under way, new projects, new facilities, new programs and new events. These projects are also happening as regular day to day

operations are taking place. Staff is adding to the services already provided and have risen to the challenge. Recent efforts have focused on Sunday in the Park, Greenville Grooves, Concerts on the Common, 4th of July, landscaping initiatives, Field of Honor, fitness initiatives, 23 different summer camps, Westpointe Park Phase I, Town Common capital improvements (including the pavilion, kayak/canoe launch, new restroom building, Sycamore Hill Gateway project), swimming, sports leagues, trips, art, dance, grant applications, development of the Fall/Winter Program Brochure, and research into the development of four sand volleyball courts.

- F. Annual Good Bad and Ugly Tour scheduled for Wednesday, 8/8 at 5:30 p.m., meeting at Jaycee Park. Dinner will be provided.
- G. Town Common has had a tremendous number of activities and events this year. Since the 4th of July Celebration there has been the closing ceremonies of the Field of Honor, Sunday in the Park, and tonight's Concert on the Common.

Commissioner Garrett Taylor arrived at 5:41 p.m.

- H. Sunday in the Park – The Monitors will return for the 46th year this Sunday. Their performance will be followed by Built for Comfort on 7/22, Songs from the Street Band on 7/29, Brice Street on 8/5, Castaways Band on 8/12, and Heartbreaker will close the series on 8/19.
- I. Greenville Grooves featured the Carol Dashiell Motown review on Friday, 6/29 at Five Points Plaza.
- J. Field of Flags Event (Heroes of Our Lives) – Close to 500 flags presented and hosted by the Noon Rotary. Grateful for the team effort with Patricia, Parks Staff, and the Noon Rotary Club.
- K. August 7 is National Night Out with the Police Department. Four of the sites are in City parks and staff will be assisting with this event.
- L. Fourth of July – Jaycees hosted this event for 45 years and last year the Jaycees stepped down from that role. Staff is grateful for their leadership in making the 4th of July happen for four and half decades. The Noon Rotary Club volunteered in several areas and made the event successful. Patricia will provide more information in her report.
- M. Very pleased with the Management Team in Recreation and Parks. Don, Dean, Lamarco, and Patricia have a great deal of responsibilities and have many projects on their plates, however they each believe strongly in the profession and its impacts. They are a great team and we are grateful for them.

VII. STAFF REPORT

- A. Don Octigan, Recreation Superintendent
 - 1. Recreation Update
 - a. Summer camps are busy, now in their 5th week. Keeping staff focused and safe. The training provided prior to the camp season was beneficial.
 - b. Community Pool Update – Pool opened on 6/25 after a 2-week delay. Commended Dalace Inman and Dennis Vestal for their work to get the pool open. The community was understanding of delay. Staff had to be creative and plan other programs during the down time. Staff is considering completing a pool assessment at the end of the pool season to see what needs lie ahead. Wednesday's and Friday's pool hours are extended until 7 p.m. starting next Wednesday. Staff would like to provide more hours, however nationwide there is a lifeguard shortage. There are 15 lifeguards employed by GAFC. Staff is looking at different options for funding of more lifeguard jobs. The pool cannot be open while baseball games are being played on the prep field due to safety.
 - c. Public Information does a great job of helping get the Program Brochure ready for publication. Fall programming includes various youth and adult art programming; Exceptional Community Football League; Adult Flag Football, Softball, and Wiffleball; Youth Soccer, Flag Football, and Baseball; and new fitness programs at GAFC.
 - d. Sunday in the Park Schedule reviewed.
 - e. Upcoming Baseball Tournaments at Elm Street Park
 - i. 7/12-17 Tournament of State Champions – Greenie League Classic
 - ii. 7/20-25 8-10-year-old Tournament of State Champions; Opening Ceremonies Friday, 7/20 beginning at 6:30 p.m. at Stallings Stadium
 - iii. 7/28-8/3 9-11-year-old Tournament of State Champions; Opening Ceremony on Friday, 7/27 beginning at 6:30 p.m. at Stallings Stadium

B. Dean Foy, Parks Superintendent

1. Parks Coordinator Position – Received 26 applications, will conduct a panel interview the end of July or early August. Hope to have someone in place by the end of the summer or early fall.
2. In the agenda packet there is information provided to staff during a Parks Division Safety Meeting for the Parks Division regarding Heat-Related Illnesses. Mr. Foy also shared an app called Heat Index that provides the heat index for the day, by the hour, the risks, as well as symptoms of heat-related illness and how to respond. Supervisors are using this app in the field.
3. Bradford Creek Golf Course – Currently waiting for financial reports for January – June 2018. City gave them \$60,000 in FY17. July 2018 installment of \$30,000 has been paid. Course conditions are good. Director, Parks Superintendent and Assistant City Manager will start meeting with Billy Casper Golf monthly. In the fall, staff would like to invite Chip Harris (Regional Manager) to provide an update to the Commission. Discussion ensued.

Commissioner Jaimie Yahnker arrived at 6:04 p.m.

C. Lamarco Morrison, Parks Planner

1. Town Common Development
 - a. Sycamore Hill Gateway Plaza – Construction documents are at 75% completion. Gallagher shared Interpretive Script (provided in PowerPoint). Will have a combination of script and interpretive images. Will also share the designs with Sycamore Hill Advisory Group. Fundraising donors will have their names on a donor wall (architect didn't want names on walls/benches, etc.) Will have different fundraising levels (Legacy, Remembrance, Commemorative and Faith).
 - b. Floating Kayak Launch – Footings have been poured; pylons are 15 feet in the ground. Looking at another 20 days of construction; last thing will be the dock, scheduled to be shipped the last week of July. Commissioner Darragh expressed his concern to keep the boat ramp open. Discussion ensued.
 - c. Leaf Pavilion – Finished retaining wall and pouring concrete pad, and picnic tables will be installed next week. Should be available to the public in the next 10 days.
2. Westpointe Village Phase I
 - a. Playground is complete and restroom has been installed. Need to finish asphalt paving which will be completed next week. Ribbon cutting is planned for the first week of August.
3. Tar River Legacy Plan
 - a. Action Sports Park – Site analysis has been received from Stewart Engineering; potential sites include Warehouse, Mumford Road, Carrol Site, Landfill Site and Jaycee Park. Stewart Engineering will provide a presentation to City Council on 8/9.

D. Patricia Tyndall, Marketing and Events Coordinator

1. Events
 - a. Movie in the Park – First movie in the park was held in June (close to 200 participants). Due to its success, the City will continue the series with movies on 9/21 and 10/26. Some discussion of a movie in December. The screen rental was \$500, the movie rights were the most expensive aspect (up to 200 people \$600). Each movie has a different rate.
 - b. Field of Honor – Heroes of Our Lives: Closing Ceremony on Saturday, 7/7. Attention was given to this effort daily by staff and the Noon Rotary Club. The partnerships of this project will last a long time. The Noon Rotary Club intends to provide this event annually. Many thanks to Parks Division for all of their assistance.
 - c. July 4th Celebration - 10,000 in attendance. Photo credit to Aaron Hines (in the PowerPoint presentation). Support from Recreation and Parks Divisions. This year included a mist tent for citizens/staff to cool off. Thanks to Hastings Ford, the Noon Rotary Club, WNCT 9, and the Daily Reflector for their sponsorship.

VIII. NEW BUSINESS

None.

IX. OLD BUSINESS

None.

X. COMMISSIONER COMMENTS

- A. Jaimie Yahnker – Received grant request for STAR from Vidant Medical Foundation and reviewed future trips for STAR.
- B. Hassan Hilliard – Wish a speedy recovery to Commissioner Saad. Good luck to Commissioner Whitaker. Great job by staff. Encourage staff to stay hydrated.
- C. Gordon Darragh – Thanked Commissioner Whitaker for his time on the Commission. Thoughts and prayers are with Commissioner Saad. Staff is unbelievable.
- D. Nikki Caswell – Thank you for your hard work. Well wishes for Commissioner Saad and good luck to Commissioner Whitaker. Will have open vacancies on the Commission. If a citizen is interested, please contact a Commissioner or staff.
- E. Juquon Whitaker – Thanked everyone for the opportunity to serve and have learned so much about Greenville and the opportunities provided.
- F. Garrett Taylor – Great job Nikki! Sorry to miss the last meeting. Best wishes to Commissioner Whitaker and Commissioner Saad.

XI. MOTION TO ADJOURN

A motion was made to adjourn the meeting at 7:08 p.m.

Motion: Gordon Darragh

Second: Jaimie Yahnker

Motion carried unanimously among those present.

Respectfully Submitted,



Laura J. Davenport
Administrative Assistant
Recreation and Parks Department