



Agenda

Greenville City Council

April 6, 2009
6:00 PM

City Council Chambers
200 West Fifth Street

Assistive listening devices are available upon request for meetings held in the Council Chambers. If an interpreter is needed for deaf or hearing impaired citizens, please call 252-329-4422 (voice) or 252-329-4060 (TDD) no later than two business days prior to the meeting.

I. Call Meeting To Order

II. Invocation - Council Member Kittrell

III. Pledge of Allegiance

IV. Roll Call

V. Approval of Agenda

VI. Consent Agenda

1. Minutes of the March 2 and March 5, 2009 City Council meetings
2. Agreement Regarding Conduct of Municipal Elections
3. Extension of banking services contract with Wachovia Bank
4. Resolution requesting transfer of street maintenance for River Hill Drive, Tanglewood Drive, Sloan Drive, and Syme Circle from the North Carolina Department of Transportation to the City of Greenville
5. Contract award for the 2008-2009 Street Resurfacing Project
6. Contract award for the 2008-2009 Sidewalk Construction Project
7. Contract award for Construction of the Convention Center Streetscape - Phase 1 project
8. Contract award for the Moyewood Emergency Stormwater Drainage Repair Project.
9. Elimination of Planner I position and approval of an additional Code Enforcement Officer position

10. Resolutions for Economic Stimulus Funding Under the American Recovery and Reinvestment Act for Greenville Utilities Commission's Thomas Langston Road Water Main Extension and Elevated Tank Water Mixing System
11. Series Resolution for State Revolving Fund loan for Greenville Utilities Commission's Wastewater Treatment Plant Electrical System and SCADA Upgrade Project
12. Sewer Capital Projects Budget Ordinance Amendment for Greenville Utilities Commission's Stokes and Pactolus Schools Sewer Extension Project
13. Resolution declaring a ballfield drag machine as surplus and authorizing its disposition to the Greenville Little Leagues
14. Resolution declaring certain computer equipment as surplus and authorizing its disposition to Pitt Community College
15. Resolution declaring five police radio console units as surplus and authorizing disposition to the Town of Fairmont, North Carolina
16. Budget ordinance amendment #10 to the 2008-2009 City of Greenville budget, amendment to Ordinance 07-139 Convention Center Expansion/Streetscape Capital Project Fund, and an ordinance establishing the special revenue budget for the Lead-Based Paint Hazard Control Grant

VII. New Business

17. Presentations by boards and commissions
 - a. Human Relations Council
 - b. Youth Council
18. Presentation on the 2010 United States Census
19. Resolution to create the 10-Year Plan to End Chronic Homelessness Advisory Board of Pitt County and appoint members to the Board
20. Federal law enforcement grant opportunities under the American Recovery and Reinvestment Act of 2009 and the North Carolina Juvenile Crime Prevention Council request for proposals
21. Resolution stating the City's intent to participate in the National League of Cities Prescription Discount Card Program
22. Greenville Utilities Commission's purchase of the Crepe Myrtle Parking Lot from the City of Greenville
23. Identity Theft Detection and Prevention Policy
24. Resolution Supporting the Participation of City Funds in the Local Government Other Post-Employment Benefits Fund
25. Cost Allocation and Federal A-87 Plans for fiscal year 2008

VIII. Review of April 9, 2009 City Council agenda

IX. Comments from Mayor and City Council

X. City Manager's Report

XI. Adjournment



City of Greenville, North Carolina

Meeting Date: 4/6/2009
Time: 6:00 PM

Title of Item: Minutes of the March 2 and March 5, 2009 City Council meetings

Explanation: A draft of the March 2 and March 5, 2009 City Council minutes has been prepared and is ready for City Council consideration.

Fiscal Note: None.

Recommendation: Approve the March 2 and March 5, 2009 City Council minutes.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

[March 2 2009 City Council Minutes 816558](#)

[March 5 2009 City Council Minutes 817749](#)

MINUTES PROPOSED FOR ADOPTION BY CITY COUNCIL

Greenville, NC
March 2, 2009

The Greenville City Council met in a regular meeting on the above date at 6:00 PM in the City Council Chambers, third floor of City Hall, with Mayor Patricia C. Dunn presiding. The meeting was called to order, followed by the invocation by Council Member Spell and the pledge of allegiance to the flag, which was led by the Girl Scouts. The following were present.

Mayor Patricia C. Dunn
Mayor Pro-Tem Mildred A. Council
Council Member Rose H. Glover
Council Member Max Joyner, Jr.
Council Member Bryant Kittrell
Council Member Calvin Mercer
Council Member Larry Spell
Wayne Bowers, City Manager
Wanda T. Elks, City Clerk
David A. Holec, City Attorney

APPROVAL OF AGENDA

Motion was made by Council Member Spell and seconded by Council Member Joyner to approve the agenda as presented. Motion carried unanimously.

CONSENT AGENDA - APPROVED

Motion was made by Council Member Joyner and seconded by Council Member Spell to approve the consent agenda. Motion carried unanimously. Items on the consent agenda included:

1. Minutes from the January 5, January 8, January 24, January 26, February 9, and February 12, 2009 City Council meetings
2. Enhancement Agreement with the North Carolina Department of Transportation for the installation of sidewalks along US 264A (Greenville Boulevard) between Landmark and Bismarck Streets (Contract No. 1750)
3. Review and Inspection Agreement with the North Carolina Department of Transportation for the upgrade and replacement of traffic signal equipment at the US 264A (Greenville Boulevard) and Hooker Road/Convention Center Drive intersection (Contract No. 1751)
4. Memorandum of Agreement between the North Carolina Department of Crime Control and Public Safety, Division of Emergency Management and the City of Greenville NC Urban Search and Rescue Task Force 10 (Contract No. 1752)

5. Voluntary annexation agreement for property located at the southwest corner of the intersection of Highway 43 South and Worthington Road (Contract No. 1753)
6. Resolutions authorizing applications for economic stimulus funding for Greenville Utilities Commission projects under the American Recovery and Reinvestment Act of 2009 (Resolution No. 09-11 and 09-12)
7. Water Capital Projects Budget Ordinance for Greenville Utilities Commission's Northwest Acres Water Main Extension (Ordinance No. 09-14)
8. Budget ordinance amendment #9 to the 2008-2009 City of Greenville budget (Ordinance No. 09-15)
9. Report on contract awarded
--Amendment 3 to contract with Moser Mayer Phoenix professional services contract in the amount of \$18,250 for preparation of an environmental assessment

PRESENTATIONS BY BOARDS AND COMMISSIONS

Affordable Housing Loan Committee

Chairman Alice Faye Brewington informed the Council that during the past twelve months, the committee has been instrumental in assisting the City of Greenville Housing Division in its efforts to extend and strengthen partnerships among the public and private sector, to provide decent housing, establish and maintain a suitable living environments and expanding economic opportunities. The accomplishments of the Committee from March 1, 2008 to February 28, 2009 include:

1. Approved Down payment Assistance to three (3) homebuyers:

--1205 Old Village Road, from 1992 Local Bond Fund (\$3,400)
--602 Contentnea Street, from HOME program (\$19,100)
--University Area Program (\$5,350)
Total disbursed-- \$27,850
2. Set Just Compensation for acquisition of properties in West Greenville 45-Block Area
--Approved eight (8) property acquisitions--seven have closed, one is pending
3. Approved CDBG Public Service Category funding. The following were awarded to local organizations:

2007-2008 CDBG awards

- Pitt County Council on Aging--awarded \$20,000 to assist with the masonry work for the construction of the Senior Center. All funds were expended timely.

- Progressive Action and Restoration CDC--awarded \$19,000 for housing counseling program, but only expended \$4,139.00
- Habitat for Humanity for Pitt County--awarded \$22,500 for acquisition of property for affordable housing and down payment assistance. The organization returned \$11,145.00 due to inability to locate property in target area. \$5000 remained for down payment assistance in target area.
- Family Violence Program--awarded \$12,500 for installation of electronic gate and panic button; and repairs to bathroom floor. All funds expended timely.
- Greenville Community Shelter--awarded \$22,000 for repair of sewer lines and bathroom. All funds expended timely.
- Flynn Christian Home--awarded \$27,500 for building addition to be used for counseling and outreach area. All funds were expended timely.

The following are current awards that began January 2009:

2008-2009 CDBG Awards

- Greenville Housing Development Corporation--\$17,000 for Individual Development Accounts for homeownership and \$24,500 housing counseling program.
- Greenville Community Shelter--\$11,689 for alarm system upgrade.
- Family Violence Program--\$25,000 for the Supervised Parent Visitation program at the Family Center.

4. Reviewed the following required federal and local documents
 - Fiscal Year 2008-2013 Consolidated Plan
 - Fiscal Year 2007 Consolidated Annual Performance and Evaluation Report
 - Analysis on Impediments to Fair Housing Report
 - 10-Year Plan to End Chronic Homelessness
5. Revised the Rules of Procedure to allow for having the full committee review all loan requests, instead of Chairman and City staff, by deleting the following sentences under Meetings/Rules of Conduct: "A meeting of the full committee will not be required to review mortgages made in partnership with other lending institutions to avoid delays in closing." and "The chairperson and City Staff will review these applications for completeness and sign if acceptable."

Council Member Glover suggested making the new houses eligible for rent-to-own if they continue to stay vacant.

RESOLUTION OF INTENT TO CLOSE ALLEN TAYLOR COURT LOCATED WEST OF ARLINGTON BOULEVARD – ADOPTED

Mr. David Brown, City Engineer, reported that a petition requesting the closure of Allen Taylor Court was submitted by Easternrad, LLC, which owns all the property adjacent to the street. The adjoining property is currently divided into several lots. Upon the closing of the street, the lots will become non-compliant with the City ordinances. Therefore, a recombination plat will be required to address this issue. Utility easements will be maintained if the street is closed. Though

identified as a public right-of-way, Allen Taylor Court is not maintained by the City. Due to surrounding development and cul-de-sac terminus, this street cannot be extended. The resolution declaring the intent to close Allen Taylor Court begins the public input process. The notice of intent will be advertised in The Daily Reflector on four consecutive Mondays--March 9, 16, 23 and 30, 2009. Signs will also be posted at the location of closing advertising the public hearing. City Council will hold a public hearing on Thursday, April 9, 2009 to hear from affected persons and to consider closing the street. City staff has reviewed the request and, based on input from all departments, there are no objections to the closing.

Motion was made by Council Member Kittrell and seconded by Council Member Spell to adopt the resolution of intent to close Allen Taylor Court. Motion carried unanimously. (Resolution No. 09-13)

RESOLUTION AUTHORIZING THE CONVEYANCE OF CITY-OWNED PROPERTIES BY PRIVATE SALE TO GREENVILLE HOUSING DEVELOPMENT CORPORATION - ADOPTED

Mr. Merrill Flood, Director of Community Development, stated that this is a request to convey the single-family dwellings located at 1101 Douglas Avenue, 505 Contentnea Street, 601 Contentnea Street, 603 Contentnea Street, and 605 Contentnea Street to the Greenville Housing Development Corporation, a certified Community Housing Development Organization, for the purpose of a lease/purchase program for low to moderate-income homebuyers. These rehabilitated properties were completed in 2006 and have been vacant since that time. North Carolina law authorizes the City to pursue such relations. Local governments are facing issues with the foreclosure crisis. Prices are falling in virtually all markets, and increasingly there are housing units sitting unoccupied, as in the case of the aforementioned City-owned properties. Neighborhoods desperately need homeowners to take over the vacant homes, which can drag down nearby home values and become expensive to maintain.

Mr. Flood continued by stating that this proposal involves the sale of City-owned property to Greenville Housing Development Corporation (GHDC) to lease the units to qualified low to moderate income residents for a period not to exceed 24 months, during which the GHDC would work closely with the lessee to become mortgage ready to purchase the unit at fair market value. This will help buyers move into the vacant houses and improve their credit worthiness and savings to the point where they can purchase the property within one to two years. At the time of sale to a qualified homebuyer, the City will receive fair market value as determined by a professional appraiser for each unit, and GHDC will receive a 10% developer's fee. In addition, a portion of the monthly lease payments to GHDC will be placed in a fund to cover routine maintenance, property management, and homebuyer down payment assistance. In the event that the homes are not sold after the two-year lease-to-purchase period, the Greenville Housing Authority will continue to lease the properties and collect monthly rent payments. The Greenville Housing Authority will provide a portion of the monthly rent received equal to the difference of the monthly rental less expenses. The difference will be paid to the City of Greenville as outlined in an agreement between the City of Greenville and the Greenville Housing Authority for this

program. If approved by City Council, the transaction will be formally closed by the City Attorney or an attorney designated by the City Attorney.

Discussion occurred regarding setting up safeguards to ensure that the residents did not damage the property and recycling the money as much as possible so that more people can be assisted.

Motion was made by Council Member Kittrell and seconded by Council Member Joyner to adopt the resolution approving conveyance of 1101 Douglas Avenue, 505 Contentnea Street, 601 Contentnea Street, 603 Contentnea Street, and 605 Contentnea Street to Greenville Housing Development Corporation. Motion carried unanimously. (Resolution No. 09-14)

STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) ACT
GRANT AWARD FROM THE DEPARTMENT OF HOMELAND SECURITY – ACCEPTED

Mr. Mike Burton, Chief of Fire Rescue, explained that the Department has been awarded a grant from the Department of Homeland Security under the FY 2008 Staffing for Adequate Fire and Emergency Response (SAFER) Act in the amount of \$1,277,755. The purpose of the 2008 SAFER grant is to improve the ability of fire departments to assemble a sufficient number of firefighters at a structure fire in compliance with national consensus standards. Acceptance of this grant will provide 12 additional personnel within the Fire Rescue Department and will provide staffing to place an additional Emergency Medical Services/Fire unit in service in a 24-hour, 7-day capacity. This unit will enhance the Department's abilities to deliver service, reduce response times to both fire and medical incidents, and provide enhanced safety for the Department. The recruitment to fill these positions is underway with an expected employment date of July 2009. Once the new employees have been trained, the peak-load EMS unit authorized for partial FY 2008-09 and full FY 2009-10 will be replaced by the full-time unit. A City match will be required as follows: Year 1 (\$49,486—10%), Year 2 (\$113,401—20%), Year 3 (\$306,527—50%), Year 4 (\$449,987—70%), and Year 5 (\$648,663—100%).

Motion was made by Council Member Spell and seconded by Council Member Joyner to authorize the City Manager or his designee to accept the grant award in the amount of \$1,277,755. Motion carried unanimously.

CONTRACT WITH MARTIN STARNES & ASSOCIATES, CPAs, P.A. FOR AUDITING
SERVICES – APPROVED

Ms. Bernita Demery, Director of Financial Services, stated that the City of Greenville and Greenville Utilities Commission have engaged Martin Starnes & Associates, CPAs, PA for auditing services since 2003. This firm was initially awarded the contract through a competitive process for five years. The City and Greenville Utilities' five-year contract with Martin Starnes & Associates ended with the completion of the 2006-2007 audit. The City and Greenville Utilities staff awarded a contract for an additional year in order to complete the fiscal year 2007-2008 audit, and staff is recommending another one-year contract to complete the 2008-2009 audit. By separate contract, the firm also audits Sheppard Memorial Library and the Convention and Visitors Authority. The Greenville Utilities Commission and Sheppard Memorial Library

financial statements are incorporated into the City of Greenville's financial statements as Enterprise and Special Revenue Funds, respectively.

Motion was made by Mayor Pro-Tem Council and seconded by Council Member Spell to authorize the City to enter into a contract for audit services with Martin Starnes & Associates, CPAs, P.A. Motion carried unanimously. (Contract No. 1254H)

REVIEW OF MARCH 5, 2009 CITY COUNCIL AGENDA

The Council Members did a cursory review of the March 5, 2009 City Council agenda and reviewed appointments to boards and commissions.

City Manager Bowers asked the Council Members to contact him before the March 5 meeting if they had any changes to or comments about the goals that are on that agenda.

COMMENTS FROM MAYOR AND CITY COUNCIL

The Mayor and City Council gave general comments, with the Mayor giving detailed comments on the positive things going on in the community, explaining that the City government is in good financial shape.

CITY MANAGER'S REPORT

City Attorney Dave Holec stated that a settlement had been reached in the case of Alex Adams, Administrator for the Estate of Erma Marie "Ree" Adams v. The City of Greenville, a municipality, through its Public Works Department d/b/a Greenville Area Transit, and Rick Allan Jackson; Pitt County Superior Court. This lawsuit was filed on November 15, 2007, and related to an accident on November 16, 2005, in which a mass transit bus owned and operated by the City struck a pedestrian in the street. The accident occurred on Hooker Road and resulted in the death of the pedestrian (Erma Marie Adams). The driver of the City bus was Rick Jackson and Mr. Jackson was also named as a defendant in this lawsuit in addition to the City. The lawsuit was filed by Ms. Adams' son as the administrator of her estate and alleged that the accident was the result of the negligence of the driver of the City bus and the negligence by the City as a result of failing to hire qualified drivers and failing to train and supervise the drivers. Settlement involves the payment by the City of \$50,000, the City paying the plaintiff's share of the mediator's fee in the amount of \$1,600, and the formalization of an existing City policy relating to the scheduling of transit drivers so that drivers are scheduled to drive either all morning shifts or all late shifts during the same weekly scheduling period. The settlement fully concludes this matter. The City and the City's transit driver expressly deny liability in this matter. It was an unfortunate accident. The settlement has been agreed upon after considering the expense of defense of the lawsuit and the risk and uncertainty of a trial on the matter.

City Manager Wayne Bowers informed the Council that he will not be giving a budget update tonight because the meeting is being held so early in the month. The next sales tax figures will not be received until the 12th of the month. The City is in fairly good financial shape City

government wise; however, the upcoming budget sessions will be a challenge for the staff and Council. He will give a report on March 5 on the economic stimulus package. The Ferguson Group has provided an extensive summary of that act.

City Manager Bowers informed the Council that he will be asking them on March 5, 2009 to consider cancelling the March 23, 2009 meeting, as staff does not have a need for that meeting at this point.

ADJOURNMENT

Motion was made by Council Member Joyner and seconded by Council Member Spell to adjourn the meeting at 7:15 p.m. Motion carried unanimously.

Respectfully submitted,

/s/ Wanda T. Elks

Wanda T. Elks, MMC
City Clerk

MINUTES PROPOSED FOR ADOPTION BY CITY COUNCIL

Greenville, NC
March 5, 2009

The Greenville City Council met in a regular meeting on the above date at 7:00 PM in the City Council Chambers, third floor of City Hall, with Mayor Patricia C. Dunn presiding. The meeting was called to order, followed by silent prayer led by Council Member Mercer and the pledge of allegiance to the flag. The following were present.

Mayor Patricia C. Dunn
Mayor Pro-Tem Mildred A. Council
Council Member Rose H. Glover
Council Member Max Joyner, Jr.
Council Member Bryant Kittrell
Council Member Calvin Mercer
Council Member Larry Spell
Wayne Bowers, City Manager
Wanda T. Elks, City Clerk
David A. Holec, City Attorney

APPROVAL OF AGENDA

Motion was made by Council Member Spell and seconded by Council Member Joyner to approve the agenda as presented. Motion carried unanimously.

SPECIAL RECOGNITIONS

Ms. Linda Burnett was presented a retirement plaque, having been employed in the Police Department for 24 years and 8 months in the Records Division.

APPOINTMENTS TO BOARDS AND COMMISSIONS

Affordable Housing Loan Committee

Motion was made by Council Member Glover and seconded by Council Member Joyner to reappoint Brian Becker to a second three-year term to expire February 2012 and to continue the replacement for Leslie Cox, who does not wish to be reappointed. Motion carried unanimously.

Firefighters' Relief Fund Committee

Ms. Wanda Elks, City Clerk, asked that this item be continued until April 2009.

Public Transportation and Parking Commission

Motion was made by Council Member Joyner and seconded by Council Member Spell to appoint Mike Hamer for a first three-year term to expire January 2012, replacing Robert Thompson, who is ineligible for reappointment. Motion carried unanimously.

Redevelopment Commission

Upon the recommendation of Mayor Dunn, motion was made by Council Member Joyner and seconded by Council Member Spell to appoint Don Mills to fill an unexpired term expiring November 2009 to replace Don Edwards, who resigned. Motion carried unanimously.

ORDINANCE REQUESTED BY OUTDOOR PROPERTIES II, LLC AND DTF, LLC TO REZONE 5.395 ACRES LOCATED NEAR THE NORTHWEST CORNER OF THE INTERSECTION OF ALLEN ROAD AND DICKINSON AVENUE EXTENSION FROM RA20 (RESIDENTIAL-AGRICULTURAL) TO CH (HEAVY COMMERCIAL) – ADOPTED

Mr. Harry Hamilton, Chief Planner, informed the Council that an advertisement was placed in The Daily Reflector on February 23 and March 2, 2009, setting this time, date and place for a public hearing on a request by Outdoor Properties II, LLC and DTF, LLC to rezone 5.395 acres located near the northwest corner of the intersection of Allen Road and Dickinson Avenue Extension from RA20 to CH. The property is located in Vision Area E. Allen Road is considered a residential corridor from its intersection with Dickinson Avenue to the Norfolk Southern Railroad. Along residential corridors, service and retail activities should be specifically restricted to the associated focus area. Dickinson Avenue Extension is considered a gateway corridor from its intersection with Allen Road/Greenville Boulevard and continuing west. Gateway corridors serve as primary entranceways into the City and help define community character. The subject property is part of a regional focus area location along Dickinson Avenue with an anticipated build-out of 400,000 plus square feet of conditioned floor space. The Future Land Use Plan Map recommends commercial at the northwest corner of the intersection of Allen Road and Dickinson Avenue Extension transitioning to office/institutional/multi-family to the north. Currently, there is farmland, a single-family residence, and a cemetery on the property. Under the current zoning, staff would anticipate the site to yield no more than 15 single-family lots. At the proposed zoning, staff would anticipate the site to yield approximately 40,000 square feet of retail/restaurant/office space. Staff would anticipate Tract 2 to be incorporated with the adjacent tract to the south under common ownership and Tract 3 to be incorporated with the adjacent tract to the north and west under common ownership. In staff's opinion, the request is in compliance with Horizons: Greenville Community Plan and the Future Land Use Plan Map. The Planning and Zoning Commission voted to recommend approval of the request.

Mayor Dunn declared the public hearing open and solicited comments from the audience. There being none, the public hearing was closed.

Motion was made by Council Member Joyner and seconded by Mayor Pro-Tem Council to adopt the ordinance rezoning the Outdoor Properties II, LLC and DTF, LLC property located near the

northwest intersection of Allen Road and Dickinson Avenue Extension from RA20 to CH. Motion carried unanimously. (Ordinance No. 09-16)

REQUEST BY PLACE PROPERTIES TO AMEND THE SIGN REGULATIONS TO ALLOW MULTI-FAMILY DEVELOPMENT IDENTIFICATION WALL SIGNS IN THE CD ZONING DISTRICT – APPROVED

Mr. Harry Hamilton, Chief Planner, stated that this is a request by Place Properties to amend the sign regulations to allow multi-family development identification wall signs in the CD zoning district. The current regulations allow for two freestanding identification signs at each entrance of a subdivision or multi-family development; the single side of any such sign shall not exceed 50 square feet. Freestanding identification signs currently shall not exceed 10 feet in height. In the proposed regulations, provisions would remain the same for subdivision identification entrance signs. Provisions would remain the same for multi-family developments not located within the CD zoning district. Wall identification signs would be allowed for multi-family developments in the CD zoning district only. Multi-family developments in the CD zoning district could have either two wall signs, one wall sign and one freestanding sign, or two freestanding signs per development. Size and height requirements would remain the same. The request is being made because the zero lot line development is encouraged and employed in the CD zoning district. A zero lot line multi-family development does not leave sufficient room for traditional freestanding entrance identification signs. Freestanding signs must meet property line setbacks and cannot be placed in the right-of-way. Wall signs would be a viable option for multi-family development in the CD zoning district because of the commercial nature of the downtown area and the lack of qualified space to erect freestanding signs where zero lot line development is employed. In staff's opinion, the request is in compliance with the Comprehensive Plan. The Planning and Zoning Commission recommended approval of the request.

Mayor Dunn declared the public hearing open and solicited comments from the audience.

Mr. Erick Strada of Place Properties stated that the dimensions now are close to 40 feet.

There being no further comments, the public hearing was closed.

Motion was made by Council Member Spell and seconded by Council Member Joyner to adopt the ordinance amending the sign regulations to allow multi-family development identification wall signs in the CD zoning district. Motion carried unanimously. (Ordinance No. 09-17)

ORDINANCE TO ANNEX HERBERT W. AND JOYCE W. WRIGHT PROPERTY – ADOPTED

Mr. Merrill Flood, Director of Community Development, stated that an advertisement was run in The Daily Reflector on February 23, 2009, establishing this time, date and place for a public hearing to consider an ordinance annexing Herbert W. and Joyce W. Wright property containing 1.77 acres located approximately 200 feet south of Fleming School Road at its intersection with

Oak Grove Avenue. The property is contiguous to the primary corporate limits and is in Voting District 1. The property is currently vacant, and the proposed use is one single-family dwelling. The current population is 0, and the estimated population at full development is 2, with 2 being minority. The property will be served by Station #4, which is 1.41 miles from the site. If approved, the effective date of the annexation will be June 30, 2009.

Mayor Dunn declared the public hearing open and solicited comments from the audience. There being none, the public hearing was closed.

Motion was made by Mayor Pro-Tem Council and seconded by Council Member Joyner to adopt the ordinance annexing the Herbert W. and Joyce W. Wright property containing 1.77 acres located approximately 200 feet south of Fleming School Road at its intersection with Oak Grove Avenue. Motion carried unanimously. (Ordinance No. 09-18)

ORDINANCE REQUIRING THE REPAIR OR THE DEMOLITION AND REMOVAL OF THE DWELLING LOCATED AT 1508-A AND B FLEMING STREET – ADOPTED

Mr. William Anderson, Chief of Police, informed the Council that this is a request for the Council to approve an ordinance requiring the owner of a dwelling which has been vacated and closed for a period of at least six months pursuant to the enforcement of the Minimum Housing Code to repair or demolish and remove the dwelling located at 1508-A and B Fleming Street. The ordinance provides that the owner has 90 days to repair or demolish and remove the dwelling. If the owner fails to accomplish this within 90 days, then the City will proceed with repairing or demolishing and removing the dwelling. The initial notice of violation was sent by certified mail on April 17, 2008 to the property owner informing the owner of the condition of the abandoned structure and minimum housing violations cited by the Code Enforcement Officer and of the remedies necessary to bring the structure into compliance. Staff has attempted to work with the owner, but no repairs have been made. The most recent notice to the owner was sent on January 13, 2009, and it provided notice to the owner that the dwelling was considered as an abandoned structure. The dwelling has been vacated and closed for a period of at least six months. The utilities to the dwelling have been disconnected since May 10, 2005 for Side A and August 26, 2005 for Side B. There have been nine calls for service to the property by the Greenville Police Department since January 1, 2000, such as assisting the Fire Department; burglary-first degree; dispute; open door, windows, etc.; warrant service, and violations of the NC Controlled Substance Act. There have been 34 Code-related cases initiated since 1998 on this property, such as minimum housing, abandoned structure, and public nuisance. The tax value on the property as of February 24, 2009 is \$61,258 (building value of \$55,858 and land value of \$5,400). The estimated cost to repair the property is \$41,688.12.

Mayor Dunn declared the public hearing open and solicited comments from the audience. There being none, the public hearing was closed.

Motion was made by Council Member Kittrell and seconded by Council Member Joyner to adopt the ordinance requiring the repair or demolition and removal of the dwelling located at 1508-A and B Fleming Street. Motion carried unanimously. (Ordinance No. 09-19)

ORDINANCE REQUIRING THE REPAIR OR THE DEMOLITION AND REMOVAL OF THE DWELLING LOCATED AT 1808 SOUTH GREENE STREET – ADOPTED

Mr. William Anderson, Chief of Police, informed the Council that this is a request for the Council to approve an ordinance requiring the owner of a dwelling which has been vacated and closed for a period of at least six months pursuant to the enforcement of the Minimum Housing Code to repair or demolish and remove the dwelling located at 1808 South Greene Street. The ordinance provides that the owner has 90 days to repair or demolish and remove the dwelling. If the owner fails to accomplish this within 90 days, then the City will proceed with repairing or demolishing and removing the dwelling. The initial notice of violation was sent by certified mail on March 17, 2008 to the property owner informing the owner of the condition of the abandoned structure and minimum housing violations cited by the Code Enforcement Officer and of the remedies necessary to bring the structure into compliance. Staff has attempted to work with the owner, but no repairs have been made. The most recent notice to the owner was sent on January 13, 2009, and it provided notice to the owner that the dwelling was considered as an abandoned structure. The dwelling has been vacated and closed for a period of at least six months. The utilities to the dwelling have been disconnected since January 18, 2007. There have been 14 calls for service to the property by the Greenville Police Department since January 1, 2000, such as suspicious activity, strong armed robbery, and violation of the NC Controlled Substance Act (illegal drugs). There have been 15 Code-related cases initiated since 1998 on this property, such as minimum housing, abandoned structure, and public nuisance. The tax value on the property as of February 24, 2009 is \$33,935 (building value of \$30,935 and land value of \$3,000). The estimated cost to repair the property is \$22,687.

Mayor Dunn declared the public hearing open and solicited comments from the audience. There being none, the public hearing was closed.

Motion was made by Council Member Joyner and seconded by Council Member Mercer to adopt the ordinance requiring the repair or demolition and removal of the dwelling located at 1808 South Greene Street. Motion carried unanimously. (Ordinance No. 09-20)

ORDINANCE REQUIRING THE REPAIR OR THE DEMOLITION AND REMOVAL OF THE DWELLING LOCATED AT 400 TYSON STREET – ADOPTED

Mr. William Anderson, Chief of Police, informed the Council that this is a request for the Council to approve an ordinance requiring the owner of a dwelling which has been vacated and closed for a period of at least six months pursuant to the enforcement of the Minimum Housing Code to repair or demolish and remove the dwelling located at 400 Tyson Street. The ordinance provides that the owner has 90 days to repair or demolish and remove the dwelling. If the owner fails to accomplish this within 90 days, then the City will proceed with repairing or demolishing and removing the dwelling. The initial notice of violation was sent by certified mail on November 7, 2006 to the property owner informing the owner of the condition of the abandoned structure and minimum housing violations cited by the Code Enforcement Officer and of the remedies necessary to bring the structure into compliance. Staff has attempted to work with the owner, but no repairs have been made. The most recent notice to the owner was sent on January

13, 2009, and it provided notice to the owner that the dwelling was considered as an abandoned structure. The dwelling has been vacated and closed for a period of at least six months. The utilities to the dwelling have been disconnected since May 9, 2006. There have been 246 calls for service to the property by the Greenville Police Department since January 1, 2000, such as disputes (28 separate calls), physical arrests (5 separate calls), assaults on female (8 separate calls), fights (3 separate calls), intoxicated persons (3 separate calls), disturbing the peace (2 separate calls), armed robbery, fight with weapons, and numerous violations of the NC Controlled Substance Act (11 separate calls). There have been 11 Code-related cases initiated since 1998 on this property, such as minimum housing, abandoned structure, and public nuisance. The tax value on the property as of February 24, 2009 is \$14,151 (building value of \$10,842 and land value of \$3,309). The estimated cost to repair the property is \$38,612.

Mayor Dunn declared the public hearing open and solicited comments from the audience. There being none, the public hearing was closed.

Motion was made by Council Member Joyner and seconded by Mayor Pro-Tem Council to adopt the ordinance requiring the repair or demolition and removal of the dwelling located at 400 Tyson Street. Motion carried unanimously. (Ordinance No. 09-21)

GREENVILLE URBAN AREA DRAFT COMPREHENSIVE TRANSPORTATION PLAN
HIGHWAY MAP – APPROVED

Mr. Daryl Vreeland, Transportation Planner, explained that the Comprehensive Transportation Plan (CTP) Highway Map updates the Thoroughfare Plan. The purpose of the Comprehensive Transportation Plan’s Highway Map is to update the official Thoroughfare Plan that is used by local, regional, state and federal decision-makers. The Plan provides for land reservation for future transportation corridors and helps guide decisions on setbacks and transportation improvements as development occurs today and into the future. Per State Statute, each MPO, with the cooperation of the Department of Transportation, shall develop a CTP that will serve present and anticipated travel demands. A CTP is a long-range multi-modal transportation plan developed cooperatively between the North Carolina Department of Transportation and the Metropolitan Planning Organization. It emphasizes the incorporation of local land use plans and community and statewide goals (such as State Strategic Highway Corridors). Recommendations are conceptual projects. A CTP does not determine a pinpoint location of new roads, make a promise to build roads, and is not fiscally constrained. A Long Range Transportation Plan is a minimum 20-year plan, and a Comprehensive Transportation Plan shows needs for 30 or more years. A comparison between the Thoroughfare Plan and CTP was given:

	Thoroughfare Plan (Primarily Roadways)	CTP (Multi-Modal)
Highway Classifications	Freeway/Expressway Major Thoroughfare Minor Thoroughfare	Freeway Expressway Boulevard Major Thoroughfare Minor Thoroughfare

Status	Existing Proposed	Existing Needs Improvement Recommended
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The changes from the existing Thoroughfare Plan versus the proposed CTP Highway Map were reviewed:

Real Name	From	To	Existing Designation	Proposed Designation
New streets not on the current Thoroughfare Plan Map are represented by an *				
*Second Street	Jolly Road	Juanita Avenue	Not in Thoroughfare Plan	Minor Thoroughfare (Needs Improvement)
*Dennis McLawhorn Road/NC 102 Connector	Dennis McLawhorn Road	NC 102	Not in Thoroughfare Plan	Recommended Minor Thoroughfare
*Firetower Road extension	Reedy Branch Road	Forlines Road	Not in Thoroughfare Plan	Recommended Major Thoroughfare
*Vernon White Road	East of Brock Avenue	Old Tar Road	Realignment not shown on existing plan	New recommended Minor Thoroughfare
Davenport Farm Road	SW Bypass	NC 11	Minor Thoroughfare	Major Thoroughfare (Needs Improvement)
*Laurie Ellis Road	NC 11	Reedy Branch Road	Not in Thoroughfare Plan	Recommended Major Thoroughfare
Laurie Ellis Road	Old Tar Road	Jack Jones Road	Minor Thoroughfare	Major Thoroughfare
Arlington Boulevard	MacGregor Downs Road	West Fifth Street	Proposed Major Thoroughfare	Existing Major Thoroughfare
Beacon Drive	NC 11	Vernon White Road	Proposed Minor Thoroughfare	Existing Minor Thoroughfare
Reedy Branch Road	Forlines Road	NC 11 (Southern Intersection)	Minor Thoroughfare	Major Thoroughfare (Needs Improvement)
*Frog Level Road	Dickinson Avenue	Bell Arthur Road	Not in Thoroughfare Plan	Minor Thoroughfare

Signature Drive	Charles Boulevard	End of existing pavement	Proposed Minor Thoroughfare	Existing Minor Thoroughfare
US 264 East	NC 33/US 264	MPO Boundary	Major Thoroughfare	Expressway (Needs Improvement)
NC 11	MPO Boundary	Staton Mill Road	Major Thoroughfare	Expressway (Needs Improvement)
NC 11	Staton Mill Road	Merge with SW Bypass	Major Thoroughfare	Boulevard (Needs Improvement)
US 264	NC 11	NC 33/US 264 East	Major Thoroughfare	Boulevard (Needs Improvement)

Mr. Vreeland reviewed the existing and potential sidewalk locations and the future proposed bicycle routes. He stated that the benefits of a CTP are:

- Common long-range vision for multi-modal facilities between NCDOT, MPOs, RFOs and local governments
- Better project information for programming and project development
- Better integration of transportation planning with land use planning
- Reduced project costs by identifying the need for protection of future right-of-way corridors
- Stronger ties to local priorities

Mr. Vreeland stated that a draft CTP Highway Map has been presented to the Technical Coordinating Committee and Transportation Advisory Committee, and a public information workshop has been held. The draft is currently being submitted to local agencies for public comment. The public comments and the draft map will then be presented to the Transportation Coordinating Committee and the Transportation Advisory Committee for adoptions. Comments are being solicited for projects to be included in the CTP, which will also be considered in the development of the next Long Range Transportation Plan. The draft CTP, maps and a copy of the presentation are available on the MPO's webpage.

Upon being asked about the funding for projects that have already been approved, Mr. Vreeland replied that the Tenth Street Connector has funding associated with it. More information will be available in the next month or so on what happens after the stimulus package is distributed for shovel-ready projects. City Manager Bowers stated that most of the major projects do involve federal funding. That will be a difficult process because of decrease in gasoline tax.

Upon being asked if there is money for the rail project, City Manager Bowers stated that funding has been committed by the State, and they are waiting for federal funding. An update will be provided on that later.

Upon being asked what input the City has on this, the City Manager stated that the MPO is staffed by the Public Works and Community Development Departments. The governing body of the MPO is composed of elected officials. Mayor Dunn represents the City on that.

Mayor Dunn declared the public hearing open and solicited comments from the audience. There being none, the public hearing was closed.

Motion was made by Council Member Joyner and seconded by Mayor Pro-Tem Council to approve the Greenville Urban Area Draft Comprehensive Transportation Plan Highway Map. Motion carried unanimously. (Document No. 09-4)

PUBLIC COMMENT PERIOD

Mr. Rufus Huggins stated that a change is needed with the Greenville Housing Authority, and that representation on the Board needs to come from all Council Members. The residents need an opportunity to replace the Board Members that don't represent them. The current term for the Board Members is five years, and that needs to be changed to three. The residents of the Greenville Housing Authority are frightened. They need to be shown that changes can be made when it is best for all and when it has a direct impact on their lives. Mr. Huggins stated that he is not speaking just for the Southern Christian Leadership Conference, but also for others they interact with. It needs to be shown that changes can be made when change will be best for all and when it has a direct impact on their lives.

Mr. Bennie Rountree stated that he supports what Mr. Huggins said.

Mr. Don Cavellini, Co-Chair of the Coalition Against Racism, stated that he is speaking on behalf of members of the Coalition when he expresses his gratitude for the City's legislative initiative requesting change in the way the Commissioners of the Greenville Housing Authority are appointed. That makes the Housing Authority more democratic. Mr. Cavellini stated that earlier he had submitted a petition from 349 people asking for a change and to remove Don Rogers as the Director of the Housing Authority. The Board of Commissioners of the Housing Authority passed a resolution in opposition to the City's legislative initiative, which is resisting change and insisting on status quo. The Coalition Against Racism has doubled its efforts to encourage State legislators to endorse the legislative initiative, not just locally but statewide. The City Council chartered the Housing Authority and has the ultimate power.

DRAFT GREENVILLE URBAN AREA METROPOLITAN PLANNING ORGANIZATION (MPO) 2009-2010 TRANSPORTATION IMPROVEMENT PRIORITIES – APPROVED

Mr. Daryl Vreeland, Traffic Engineer, informed the Council that the Greenville Urban Area Metropolitan Planning Organization recently completed its Transportation Improvement Priorities public involvement process, which gives citizens an opportunity to express their view on which area of the transportation system needs improvements. The public involvement process was the first step in developing the State Transportation Improvement Program (STIP) and the Greenville Urban Area Metropolitan Transportation Improvement Program (MTIP).

Following the public involvement process, a draft list of Transportation Improvement Priorities was developed and considered by the MPO's Technical Coordinating Committee (TCC). The draft Greenville Urban Area MPO 2009-2010 Transportation Improvement Priorities, as recommended by the TCC, are being presented to the governing boards of each local MPO member. Those priorities are:

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GREENVILLE URBAN AREA
METROPOLITAN PLANNING ORGANIZATION
2009-2010 TRANSPORTATION IMPROVEMENT PRIORITIES

HIGHWAY IMPROVEMENTS

- 1.* SOUTHWEST BYPASS - Construct a four-lane, median divided, limited access facility on new location from US-264 west of Greenville to NC-11 near Ayden with a bypass of Winterville (7.8 miles) (ID No. R-2250).
2. TENTH STREET CONNECTOR - Improve existing multi-lane, curb and gutter facility with sidewalk, bicycle, and landscaping improvements on Farmville Boulevard from Memorial Drive (NC-11/43/903) to Fourteenth Street; and new location multi-lane urban section facility from Fourteenth Street to Dickinson Avenue (SR-1598) at Tenth Street (SR-1598) with a grade separation at CSX Railroad (0.9 miles) (ID No. U-3315).
- 3.* EVANS STREET AND OLD TAR ROAD (SR-1700) - Widen existing two/three-lane roadway to multi-lane urban section facility with sidewalk, bicycle, and landscaping improvements from Greenville Boulevard (US-264A) to Worthington Road/Cooper Street (SR-1711) (3.8 miles) (ID No. U-2817)
4. NC 43 - Widen existing two-lane roadway to a four-lane divided facility from Memorial Drive (NC 11/US 13) to US 264 (2.5 miles) (ID No. U-5018).
- 5.* GREENVILLE BOULEVARD (US 264A/NC-43) – Widen to six travel lanes and improve intersections from Memorial Drive (NC-11/903) to Charles Blvd. (2.3 miles).
- 6.* FIRE TOWER ROAD PHASE II (SR-1708) - Construct a multi-lane urban section facility on new location with sidewalk, bicycle, and landscaping improvements from Memorial Drive (NC-11/903) to Forlines Road (1.6 miles) (ID No. U-3613).
- 7.* MAIN STREET (SR-1133) - Reconstruct existing curb and gutter portion with sidewalk, landscaping, and bicycle improvements from NC-11 to the end of curb and gutter; widen existing two-lane roadway to a multi-lane urban section facility with sidewalk, landscaping, and bicycle improvements from the end of existing curb and gutter to the end of the existing pavement east of Old Tar Road (SR-1700).

- 8.* FROG LEVEL ROAD (SR-1127) – Widen to meet tolerable lane width requirements and to serve as a connector between US 13/US 264A and NC-903.
- 9.* NC-33 WEST - Widen roadway to a multi-lane rural section facility from US-264 in Greenville to US-64 southeast of Tarboro (17.9 miles) (ID No. R-3407).
- 10.* FIRE TOWER ROAD PHASE III, EAST FIRE TOWER ROAD (SR-1725) FROM CHARLES BOULEVARD (NC-43) TO FOURTEENTH STREET EXTENSION (SR-1704) - Widen existing two-lane roadway to a multi-lane urban section facility from Charles Boulevard (NC-43) to Fourteenth Street Extension (SR-1704) (0.6 miles).
- 11.* FOURTEENTH STREET (SR-1704) - Widen existing two-lane roadway to a multi-lane urban section facility with intersection improvements from York Road to East Fire Tower Road (SR-1725) (0.9 miles).
- 12.* NORTHEAST BYPASS INCLUDING THE US-264/NC-33 EAST CONNECTOR - Construct a four-lane, median divided, limited access facility on new location from US-264 Northwest Bypass to NC-33 East with a new bridge over the Tar River east of Greenville (9.2 miles) (ID No. U-3430).
- 13.* FIRE TOWER ROAD PHASE IV, EAST FIRE TOWER ROAD (SR-1725) FROM FOURTEENTH STREET EXTENSION (SR-1704) TO PORTERTOWN ROAD (SR-1726) AND PORTERTOWN ROAD - Widen existing two-lane roadways to multi-lane urban section facilities on East Fire Tower Road from Fourteenth Street Extension (SR-1704) to Portertown Road (SR-1726) (.75 miles), and Portertown Road from East Fire Tower Road (SR-1725) to just east of the railroad tracks (1.2 miles). Includes intersection improvements at East Fire Tower Road and Portertown Road to change the primary movement to East Fire Tower Road and the northern leg of Portertown Road.
- 14.* CHARLES BOULEVARD (NC-43 South) – Widen existing two-lane and three-lane roadway to a multi-lane urban section facility including sidewalk, landscaping, and bicycle improvements from Bell’s Fork to Worthington Road (SR-1711) (3.0 miles).
- 15.* ALLEN ROAD (SR-1203) - Widen existing two and three lane roadway to multi-lane urban section facility with sidewalk, bicycle, and landscaping improvements from Stantonsburg Road (SR-1200) to US-13/264A (2.3 miles).
- 16.* IVY ROAD (SR-2241), TUCKER ROAD (SR-1759), AND AYDEN GOLF CLUB ROAD (SR-1723) - Widen to meet tolerable lane width requirements, including straightening and realigning intersections, to serve as a connector between NC-102, NC-43 South, and NC-33 East.
- 17.* NC 102, from NC 11 to Verna Avenue, widen to multi-lane with sidewalks. Improve existing section to a 5 lane facility near NC-11 and tapering down to a 3-lane facility heading east towards Verna Avenue.

18. * FOURTEENTH STREET, Railroad grade separation at CSX Transportation crossing 641, 641E (ID No. U-3839).
19. * FORLINES ROAD, from SW Bypass Interchange to NC 11, Widen existing two-lane roadway to multi-lane urban section facility including bicycle and pedestrian facilities.
20. * NC 903, from NC 11 to Greene County Line - Distance 7.6 miles - Widen existing pavement to 32 ft (4 ft widening either side to accommodate Bicycle) - Utility relocation, structure improvements, widen typical roadway section, various intersection improvements.

LOCAL PROJECTS

1. THOMAS LANGSTON ROAD EXTENSION – Construct on new location a multi-lane urban section facility including sidewalk, landscaping, and bicycle improvements from Memorial Drive (NC-11/903) at Thomas Langston Road (SR-1134) to Evans Street Extension (SR-1700)(1.14 miles).
2. BROWNLEA DRIVE EXTENSION PHASE II – Construct primarily on new location a multi-lane urban section facility with sidewalk from Tenth Street to Fourteenth Street (0.8 miles).
3. MAIN STREET EXTENSION - Construct new multi-lane urban section facility with sidewalk, landscaping, and bicycle improvements from end of roadway to Worthington Road (SR-1711).

BRIDGE REPLACEMENT IMPROVEMENTS

1. MEMORIAL DRIVE (US 13/NC-11/903) OVER TAR RIVER BRIDGE NO. 38 - Replacement of existing bridges over the Tar River and overflow (ID No. B-4786).
2. MT. PLEASANT CHURCH ROAD (SR-1418) BRIDGE 171 - Replacement of an existing bridge over Johnson's Mill Run (ID No. B-4788).
3. STANTONSBURG ROAD (SR-1200) BRIDGE NO. 65 - Replacement of an existing bridge over Pinelog Branch (ID No. B-4233).
4. JACK JONES ROAD (SR-1715) BRIDGE NO. 29 - Replacement of an existing bridge over Fork Swamp (ID No. B-4603).
5. OLD RIVER ROAD (SR-1401) BRIDGE NO. 95 – Replacement of an existing bridge over Johnson's Mill Run (ID No. B-4787).

6. AYDEN GOLF CLUB ROAD (SR-1723) BRIDGE NO. 25 - Replacement of an existing bridge over east branch of Swift Creek east of Ayden (ID No. B-4237).
- 7.* WEYERHAEUSER ROAD (SR-1900) BRIDGE NO. 154 - Replacement of an existing bridge over branch of Swift Creek (ID No. B-4791).
8. PORTERTOWN ROAD (SR-1726) BRIDGE NO. 219 – Replacement of an existing bridge over Hardee Creek, .2 miles east of King George Road (ID No. B-4238).
- 9.* WORTHINGTON ROAD (SR-1711) BRIDGE NO. 28 – Replacement of an existing bridge over Fork Swamp (ID No. B-4602).
10. FISHPOND ROAD (SR-1214) BRIDGE NO. 64 - Replacement of an existing bridge over Pinelog Creek with culvert (ID No. B-4601).
11. NC-903 BRIDGE NO. 9 - Replacement of an existing bridge over Swift Creek east of Ayden (ID No. B-4232)
12. KING GEORGE ROAD BRIDGE NO. 421 – Replacement of an existing bridge over Meeting House Branch. (ID No. B-5100)

RAILROAD CROSSING IMPROVEMENTS - In full support of railroad crossing improvements listed in the State TIP.

HIGHWAY SPOT SAFETY IMPROVEMENTS

- 1* NC-11/DAVENPORT FARM ROAD (SR-1128) INTERSECTION - IMPROVE SAFETY AND CAPACITY AT THIS INTERSECTION IN WINTERVILLE.
- 2.* NC-11/THOMAS LANGSTON ROAD (SR-1134) INTERSECTION - Improve safety and capacity at this intersection in Greenville.
- 3.* FIRE TOWER ROAD (SR-1708)/ARLINGTON BLVD AND COUNTY HOME ROAD (SR-1725) INTERSECTION - Improve safety and capacity at this intersection in Greenville.
- 4.* OLD TAR ROAD/MAIN STREET INTERSECTION- Improve safety and capacity at this intersection; design and construct in anticipation of and accommodation of future widening on Old Tar Road (SR-1700) and Main Street (SR-1133) in Winterville.
- 5.* COUNTY HOME ROAD (SR-1725) SAFETY IMPROVEMENTS – Improve safety on County Home Road from Bells Chapel Road to Wintergreen Intermediate School, including adding a continuous turn lane.

- 6.* D.H. CONLEY HIGH SCHOOL SAFETY IMPROVEMENTS – Improve safety on Worthington Road (SR-1711) in front of D. H. Conley High School.
- 7.* SOUTH CENTRAL HIGH SCHOOL AND CREEKSIDE ELEMENTARY SCHOOL SAFETY IMPROVEMENTS – Improve safety on Forlines Road (SR-1126) in the vicinity of these schools.
- 8.* NC-11 SOUTH/OLD SNOW HILL ROAD (SR-1113) INTERSECTION - Improve safety and capacity at this intersection on the southwest side of Ayden.
- 9.* NC-11 SOUTH/ELLIOT DIXON ROAD (SR-1154) INTERSECTION - Improve safety and capacity at this intersection south of Ayden.
- 10.* FORLINES ROAD/FROG LEVEL ROAD - Improve safety and capacity at this intersection in Winterville.
- 11.* NC 43/IVY ROAD - Improve safety and capacity at this intersection in Winterville.

BICYCLE/PEDESTRIAN PROJECTS

1. SOUTH TAR RIVER GREENWAY – Construct new bicycle path along south side of Tar River from Greenville Bridge over Town Creek to Green Mill Run Greenway (3.0 miles). (ID No. EB-4702).
- 2.* BIKEWAY SYSTEM IMPROVEMENTS – Signs, pavement markings, maps, and brochures to develop the short-term “Bikeway 2000” system.
3. GREEN MILL RUN GREENWAY - Construct new bicycle path from Charles Boulevard to Evans Park. (ID No. EB-4996)
- 4.* PARKERS CREEK GREENWAY/BICYCLE PATH - Construct new bicycle path along Parkers Creek from SR-1579 (Staton Road) to River Park North (3.4 miles). (ID No. EB-4997)
- 5.* GREEN MILL RUN, NATURAL CORRIDOR – Construct new multi-use path from terminus of existing Green Mill Run greenway to where main stem of Green Mill Run meets a southern fork of the creek system, just East of Evans Road. Corridor would provide connectivity to the Green Mill Run Greenway.
- 6.* SCHOOLHOUSE BRANCH GREENWAY & COMPLETION OF 3RD STREET CONNECTOR – Construct multi-use path along Schoolhouse Branch from South Tar River Trail to medical complex area.

PUBLIC TRANSPORTATION

1. RELOCATION OF CSX RAIL SWITCHING STATION – Relocation of CSX switching station and track improvements on the Norfolk Southern and CSX systems (P-5000)
- 2.* INTERMODAL TRANSPORTATION CENTER – Design, acquire land, and construct a multimodal transfer center for intercity buses, GREAT, ECU Student Transit, PATS, taxis, and possibly passenger rail (ID No. TD-4716B).
- 3.* PASSENGER RAIL SYSTEM (RALEIGH TO GREENVILLE) – Feasibility/planning study for passenger rail service from Raleigh to Greenville, as described in NCDOT’s 2001 North Carolina Rail Plan.
4. OPERATING, PLANNING AND CAPITAL ASSISTANCE - For Transit operations from 07-01-09 through 06-30-15.
- 5.* TRANSIT CAPITAL ITEMS – Projects listed in 2009-2015 MTIP.

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Mr. Vreeland was asked to comment on Thomas Langston Road. He stated that the City is finalizing the plans for that. It is being divided into two phases, and staff is having to work with CSX Railroad. This is a separate process from the relocation of the railroad crossing switching.

Upon being asked how the Tenth Street Connector project got pushed back, Mr. David Brown, City Engineer, stated that it was pushed back because of the process that had to be gone through. Because of the timelines and where they extended, the right of way got pushed back.

Concern was expressed about the Fifth Street streetscape project being held up because of this, Mr. Brown stated that the Fifth Street streetscape project is moving forward. Staff is trying to push the schedule back to where it was originally.

City Manager Bowers informed the Council that the planning process has taken longer than expected, which is not unheard of with Department of Transportation projects.

Upon being asked the original date of completion, Mr. Brown stated that it is anticipated that construction will begin the end of 2011. The City has been keeping it moving forward; however, with the Department of Transportation, it is having to be administered with other projects. The Southwest Bypass has been the MPO’s major priority. Staff is identifying utility locations for the streetscape improvements, and that project may be a year out.

Mr. Merrill Flood, Director of Community Development, stated that the West Fifth Street streetscape project is on a different schedule. Staff hopes to come back to the Council for bid on construction in May or June.

Motion was made by Council Member Kittrell and seconded by Mayor Pro-Tem Council to endorse the proposed Greenville Urban Area MPO 2009-2010 Transportation Improvement Priorities. Motion carried unanimously.

RESOLUTION IDENTIFYING AREAS UNDER CONSIDERATION FOR ANNEXATION AND AREAS UNDER CONSIDERATION FOR ANNEXATION MAP – 2009 UPDATE – ADOPTED

Mr. Merrill Flood, Director of Community Development, informed the Council that the resolution identifying areas under consideration for annexation and areas under consideration for annexation map identifies those areas surrounding the City that might be considered by City Council for City-initiated annexation into the corporate limits at a future date. The resolution and map do not annex areas identified or put them on a schedule for annexation. Instead, the resolution and map strictly identify areas that may be considered for annexation in the future. Once adopted, the resolution and map remain effective for two years. The resolution and map must be renewed every two years to prevent expiration; otherwise, the City must adopt a resolution of consideration at least one year prior to adopting a resolution of intent to annex a specific area. To keep the original resolution valid and to avoid potential delays to a possible future annexation effort, the City Council must renew the most recent resolution and map, which were last enacted on March 8, 2007.

Motion was made by Council Member Spell and seconded by Council Member Glover to adopt the resolution identifying areas under consideration for annexation and areas under consideration for annexation map - 2009 update. Motion carried unanimously. (Resolution No. 09-15)

CITY OF GREENVILLE 2009 GOALS – APPROVED

City Manager Wayne Bowers stated that during the Annual Planning Session on January 24, 2009, the City Council tentatively agreed to 10 goals and 59 objectives for 2009. Utilizing this policy direction as a guide, City staff created a document containing the tentative goals and objectives, and proposed specific action items as follows:

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NOTE: Due to current economic conditions, the City Council indicates an awareness of budgetary constraints that impact all goals and is prepared to make adjustments as necessary based on financial impacts.

1. Goal: Promote a Safe Community

A. *Objective: Continue to support community policing*

Action Item #1: Conduct a community crime summit
Responsibility: Police Department
Timeframe: May 2009

Fiscal Note: To be determined

Action Item #2: Continue support of Police Community Relations Committee meetings to be held throughout the five City Council districts
Responsibility: Police Department
Timeframe: December 2009
Fiscal Note: No direct cost

Action Item #3: Establish a Citizens on Patrol Program consisting of volunteers and members of the Citizens Police Academy Alumni Association
Responsibility: Police Department
Timeframe: July 2009
Fiscal Note: \$25,000

Action Item #4: Continue partnership with the Neighborhood Liaison in the Community Development Department to create “super” community/neighborhood support groups
Responsibility: Police and Community Development Departments
Timeframe: August 2009
Fiscal Note: No direct cost

Action Item #5: Host a new Landlord/Tenant Training Program
Responsibility: Police Department
Timeframe: September 2009
Fiscal Note: No direct cost

B. *Objective: Expand crime prevention activities for youth*

Action Item #1: Research possibility of establishing a site for a facility to expand current enrollment and activities/programs of the Greenville Police Athletic League (PAL)
Responsibility: Police Department
Timeframe: December 2009
Fiscal Note: No direct cost to conduct research

Action Item #2: Insure that the existing PAL after-school, summer, and spring break programs have maximum enrollment
Responsibility: Recreation and Parks, and Police Departments
Timeframe: December 2009
Fiscal note: PAL funding contained in Police Department budget

Action Item #3: Increase the number of youth participating in the Police Explorer (Boy Scouts) Program
Responsibility: Police Department

Timeframe: September 2009
Fiscal Note: Funds included in Police Department budget

Action Item #4: Partner with East Carolina University Criminal Justice Program to provide student mentors and other activities for at-risk youth
Responsibility: Police Department
Timeframe: November 2009
Fiscal Note: No direct cost

C. *Objective: Strengthen partnerships between the Police Department and the Pitt County School System*

Action Item #1: Continue support of Middle School Initiative (Summer Significance Academy) with the United Way of Pitt County, Pitt County School System, Greenville Police Department, and other partners
Responsibility: Police Department
Timeframe: August 2009
Fiscal Note: Minimal direct cost

Action Item #2: Implement Drop-Out Prevention Program funded by the North Carolina General Assembly Committee on Dropout Prevention
Responsibility: Police Department
Timeframe: July 2009
Fiscal Note: Grant funded

D. *Objective: Consider more police substations in high crime areas*

Action Item #1: Evaluate and provide a report on the community impact of the West Greenville Substation
Responsibility: Police Department
Timeframe: October 2009
Fiscal Note: No direct cost

Action Item #2: Examine the possibility of establishing a substation north of the Tar River
Responsibility: Police Department
Timeframe: August 2009
Fiscal Note: No direct cost to conduct examination

E. *Objective: Create jobs and housing opportunities for adult/youth re-entering the community from the correctional system*

- Action Item #1: Partner with the Public Works Department, Recreation and Parks Department, Pitt County, non-profit agencies, and Probation and Parole to identify entry-level job opportunities for non-violent offenders who are re-entering the community from the correctional system
Responsibility: Police Department
Timeframe: August 2009
Fiscal Note: No direct cost to identify job opportunities
- Action Item #2: Partner with Community Development, the Department of Social Services, Greenville Housing Authority, and non-profit agencies to explore transitional housing opportunities for non-violent offenders who are re-entering the community from the correctional system
Responsibility: Police and Community Development Departments
Timeframe: October 2009
Fiscal Note: To be determined

F. Objective: Address problems created by gang activity

- Action Item #1: Continue to partner with the Pitt County Sheriff's Office and other municipal law enforcement agencies to target gang activity
Responsibility: Police Department
Timeframe: Ongoing
Fiscal Note: Funds included in Police Department budget
- Action Item #2: Continue support of Citizens United Against Violence (CUAV), Blue Print for Peace, and Project Unity
Responsibility: Police Department
Timeframe: Ongoing
Fiscal Note: Grant and other funds included in Police Department budget
- Action Item #3: Continue support of the Police Department Gang Unit financially and educationally through training, equipment, and other resources as determined necessary
Responsibility: Police Department
Timeframe: Ongoing
Fiscal Note: Current operation included in Police Department budget; costs of any expansion to be determined

G. Objective: Explore enhancement of 9-1-1 response time

- Action Item #1: Police and Fire-Rescue Chiefs to present to City Council a report on the current situation regarding 911 call processing
Responsibility: Police and Fire-Rescue Departments

Timeframe: July 2009
Fiscal Note: No direct costs to prepare report

Action Item #2: Police, Fire-Rescue, and Information Technology (IT) to present to City Council a report on options to enhance 911 services for the City of Greenville along with the staffing and fiscal considerations for such
Responsibility: Police, Fire-Rescue, and IT Departments
Timeframe: September 2009
Fiscal Note: No direct costs to prepare report

H. Objective: Expand crime analysis capabilities through technology

Action Item #1: Formally establish a Crime Analysis Unit in the Greenville Police Department
Responsibility: Police Department
Timeframe: November 2009
Fiscal Note: To be determined

Action Item #2: Propose additional staffing for the Crime Analysis Unit in the 2009-2010 budget
Responsibility: City Manager
Timeframe: May 2009
Fiscal Note: Amount to be determined

Action Item #3: Purchase software/hardware to support Crime Analysis Unit
Responsibility: IT and Police Departments
Timeframe: August 2009
Fiscal Note: Estimated to be \$30,000

I. Objective: Provide timely and effective Fire/Rescue/EMS services to all areas and segments of our community

Action Item #1: Accept the award of the SAFER Act Grant from the Department of Homeland Security, complete the recruitment process, and have the 12 new employees funded by the grant employed
Responsibility: Fire-Rescue Department
Timeframe: July 2009
Fiscal Note: Grant is \$1,277,755 and City match is \$1,568,064

Action Item #2: Present response time data for both fire and emergency medical responses to City Council every six months with particular challenges identified
Responsibility: Fire-Rescue Department
Timeframe: Beginning July 2009 and continuing every six

Fiscal Note: No direct cost

Action Item #3: Complete site selection process and initiate land acquisition process for Fire-Rescue Station #7 to be located in the general area of Fire Tower Road and Ashcroft

Responsibility: Fire-Rescue and Public Works Departments

Timeframe: July 2009

Fiscal Note: Funds available in Capital Improvement Program

Action Item #4: Report back to City Council on the effectiveness of an automatic aid agreement that has been established with the Town of Winterville for mutual benefit along border areas between Greenville and Winterville

Responsibility: Fire-Rescue Department

Timeframe: October 2009

Fiscal Note: No direct cost

J. Objective: Provide effective service to our community in the event of a natural, man-made, or other type of disaster

Action Item #1: Gain City Council support of a new City of Greenville Emergency Operations Plan and complete full Plan implementation

Responsibility: Fire-Rescue Department

Timeframe: June 2009

Fiscal Note: No direct cost

Action Item #2: Partner with at least one other entity such as Pitt County Emergency Management, State of North Carolina Emergency Management, or East Carolina University to conduct a significant drill or exercise to evaluate the City of Greenville's readiness levels

Responsibility: Fire-Rescue Department

Timeframe: December 2009

Fiscal Note: Approximately \$1,500 in projected costs that are budgeted

Action Item #3: Conduct at least one activation of the City's Emergency Operations Center at a Level 2 status via an event or exercise

Responsibility: Fire-Rescue Department

Timeframe: December 2009

Fiscal Note: Approximately \$500 in direct costs that are Budgeted

Action Item #4: Search for funding avenues for improvements to or replacement of the City of Greenville Emergency Operations Center through The Ferguson Group and other sources

Responsibility: Fire-Rescue Department
Timeframe: Ongoing
Fiscal Note: No direct cost

2. Goal: Promote/Strengthen Economic Development Opportunities

A. *Objective: Explore a stronger relationship with the Pitt County Development Commission*

Action Item #1: Meet with Pitt County Development Commission Executive Director to explore and identify untapped opportunities to promote more economic development in Greenville
Responsibility: Assistant City Manager
Timeframe: May 2009
Fiscal Note: No direct cost

Action Item #2: Participate in quarterly City and Town Managers of Pitt County meetings hosted by the Pitt County Development Commission
Responsibility: City Manager and Assistant City Manager
Timeframe: Ongoing
Fiscal Note: No direct cost

B. *Objective: Promote public/private partnerships for economic development*

Action Item #1: Continue dialogue with East Carolina University on potential collaborative economic development projects
Responsibility: Mayor and City Manager
Timeframe: Ongoing
Fiscal Note: No direct cost

Action Item #2: Coordinate a Minority/Women Business Enterprise (MWBE) Mix-Meet-n-Learn with other local agencies
Responsibility: Financial Services Department
Timeframe: February 2009
Fiscal Note: \$3,000

Action Item #3: Continue effort to complete the small business incubator program design and planning process
Responsibility: Community Development and Financial Services Departments
Timeframe: December 2009
Fiscal Note: Redevelopment Commission funding

C. *Objective: Increase marketing efforts on behalf of the City*

Action Item #1: Host the 2009 North Carolina League of Municipalities Conference
Responsibility: Assistant City Manager
Timeframe: October 2009
Fiscal Note: \$150,000

Action Item #2: Use NCLM 2009 Conference to showcase and market Greenville to first-time visitors and visitors who have not been to Greenville in over 10 years
Responsibility: Assistant City Manager
Timeframe: July 2009
Fiscal Note: No direct cost

Action Item #3: Propose new City marketing campaign
Responsibility: Public Information Office
Timeframe: October 2009
Fiscal Note: \$5,000-\$10,000

3. Goal: Promote Sustainability and Livability of both Old and New Neighborhoods

A. *Objective: Create walkable/bikeable communities*

Action Item #1: Report to the City Council the inventory of existing sidewalks and the sidewalk construction schedule for 2009
Responsibility: Public Works Department
Timeframe: April 2009
Fiscal Note: Annual sidewalk construction program contains \$375,000

Action Item #2: Award a contract to develop a bicycle and sidewalk master plan for the Greenville Urban Area
Responsibility: Public Works Department
Timeframe: December 2009
Fiscal Note: Estimated cost is \$125,000 of which MPO's share of the cost is \$25,000

B. *Objective: Expand the greenway system*

Action Item #1: Create a project schedule for greenway construction
Responsibility: Public Works Department
Timeframe: April 2009
Fiscal Note: No direct cost

Action Item #2: Investigate and, if appropriate, pursue grant opportunities intended to implement greenway transportation corridors

Responsibility: Recreation and Parks, and Public Works
Departments
Timeframe: July 2009
Fiscal Note: No direct cost to investigate and pursue

Action Item #3: Complete construction of the South Tar River Greenway
Responsibility: Public Works Department
Timeframe: October 2009
Fiscal Note: \$1,500,000 (federal grant)

Action Item #4: Complete design of the Green Mill Run Greenway Extension to
Evans Park
Responsibility: Public Works Department
Timeframe: December 2009
Fiscal Note: \$100,000

Action Item #5: Establish written criteria for privately-funded connections to the
existing greenway system to expand the system and encourage use
through safe and convenient links to the City's greenways
Responsibility: Recreation and Parks Department
Timeframe: December 2009
Fiscal Note: No direct cost

C. *Objective: Enhance citizens' understanding of predatory lending*

Action Item #1: Implement the Federal Neighborhood Stabilization Program
Responsibility: Community Development Department
Timeframe: April 2009
Fiscal Note: \$4,525,500 (federal grant funds)

Action Item #2: Investigate the possibilities and steps necessary to create a
foreclosure prevention strategy
Responsibility: Community Development Department
Timeframe: June 2009
Fiscal Note: No direct cost to investigate

Action Item #3: Provide technical assistance to "HUD Approved Housing
Counseling Agencies" in the development of a comprehensive
Housing Counseling Strategy
Responsibility: Community Development Department
Timeframe: June 2009
Fiscal Note: \$24,500 (CDBG grant funding)

Action Item #4: Provide technical assistance to “HUD Approved Housing Counseling Agencies” in the development of a comprehensive Financial Literacy Program
Responsibility: Community Development Department
Timeframe: June 2009
Fiscal Note: \$17,000 (CDBG grant funding)

Action Item #5: Develop a citizens awareness predatory lending educational program to consist of meetings, public service announcements, and information packets for citizens
Responsibility: Community Development Department
Timeframe: December 2009
Fiscal Note: \$500

D. *Objective: Promote community gardens*

Action Item #1: Develop a program for leasing suitable City-owned properties for garden sites in strategic locations
Responsibility: Community Development Department
Timeframe: August 2009
Fiscal Note: No direct cost

E. *Objective: Monitor the implementation of the 10-Year Plan to End Chronic Homelessness in Pitt County*

Action Item #1: Assign a staff member to serve on the Management Advisory Team
Responsibility: Community Development Department
Timeframe: April 2009
Fiscal Note: No direct cost

Action Item #2: Present the Management Advisory Team’s Advisory Board recommendations to City Council for approval
Responsibility: Community Development Department
Timeframe: May 2009
Fiscal Note: No direct cost

Action Item #3: Assist the Management Advisory Team in the hiring of a Project Coordinator
Responsibility: Community Development Department
Timeframe: December 2009
Fiscal Note: \$30,000 from CDBG grant funds

Action Item #4: Monitor monthly progress of 10-Year Plan implementation
Responsibility: Community Development Department
Timeframe: Ongoing

Fiscal Note: No direct cost

F. *Objective: Review and evaluate garbage/trash collection*

Action Item #1: Evaluate methods of providing collection services to residents placing bulky trash items at curbside on other than their assigned day of garbage service
Responsibility: Public Works Department
Timeframe: June 2009
Fiscal Note: No direct costs

Action Item #2: Report to City Council alternatives to improve collection services by addressing chronic garbage/trash problem issues
Responsibility: Public Works Department
Timeframe: August 2009
Fiscal Note: To be determined

G. *Objective: Preserve historic homes and businesses*

Action Item #1: Investigate and prepare a proposal for establishment of low-interest loans and/or matching grants and make a recommendation to the Historic Preservation Commission, which will then be forwarded to City Council for consideration
Responsibility: Community Development Department
Timeframe: August 2009
Fiscal Note: To be determined

4. Goal: Develop Transportation Initiatives

A. *Objective: Upgrade Greenville Boulevard and other State-maintained streets within the City (safety and more attractive)*

Action Item #1: Construct sidewalks along both sides of Greenville Boulevard between Landmark Street and Bismarck Street as part of the Convention Center Business District
Responsibility: Public Works Department
Timeframe: September 2009
Fiscal Note: \$200,000 funded from City's Sidewalk Construction Program and \$36,000 from NCDOT

Action Item #2: Work with the North Carolina Department of Transportation to make intersection improvements on Greenville Boulevard and other State-maintained streets within the City
Responsibility: Public Works Department
Timeframe: Ongoing

Fiscal Note: To be determined on a project by project basis

Action Item #3: Obtain CSX approval to build the Thomas Langston Road Extension across the railroad tracks facilitating construction of this new roadway to relieve traffic congestion on Greenville Boulevard, Memorial Drive, and Fire Tower Road
Responsibility: Public Works Department
Timeframe: July 2009
Fiscal note: \$2,660,000 included in Capital Improvement Program

B. *Objective: Improve pedestrian mobility*

Action Item #1: Include the construction of sidewalks in all State and City street reconstruction and new construction projects
Responsibility: Public Works Department
Timeframe: Ongoing
Fiscal note: Costs will be determined for each project

Action Item #2: Construct sidewalks in areas presently not served based on availability of right-of-way with priority to areas with larger amounts of traffic
Responsibility: Public Works Department
Timeframe: Ongoing
Fiscal note: \$375,000 is programmed in FY 2009-10 Sidewalk Construction Program; future projects subject to available funds

C. *Objective: Improve public transit*

Action Item #1: Continue to address enhanced coordination and potential merger of local transit systems in conjunction with construction of the Intermodal Transportation Center
Responsibility: Public Works Department
Timeframe: Ongoing
Fiscal Note: No direct cost; contact and discussions performed by staff

Action Item #2: Continue efforts to acquire land for construction of the Intermodal Transportation Center
Responsibility: Assistant City Manager
Timeframe: December 2009
Fiscal Note: Estimated cost for entire project is \$9.2 million with Federal/State government paying 90% and City paying 10% local match

Action Item #3: Explore expanding transit service by adding an additional route or increasing bus frequency on existing routes
Responsibility: Public Works Department
Timeframe: September 2009
Fiscal Note: To be determined

Action Item #4: Increase transit ridership through expanded marketing
Responsibility: Public Works Department
Timeframe: September 2009
Fiscal Note: \$2,100 in additional marketing is already budgeted for FY 2009-10

D. *Objective: Explore ways to finance construction of new streets*

Action Item #1: Prepare a list of transportation improvements for a new general obligation bond authorization
Responsibility: Financial Services Department
Timeframe: April 2009
Fiscal Note: No direct cost

E. *Objective: Move the railroad switching yard*

Action Item #1: Assist North Carolina Department of Transportation with constructing the new WYE connection north of CSX's switching yard
Responsibility: Public Works Department
Timeframe: July 2009
Fiscal note: Total project cost is \$3,365,000; City to provide funding for right-of-way acquisition

Action Item #2: Assist North Carolina Department of Transportation with completing the preparations necessary to move CSX switching yard from the Howell Street area to north of the City within vicinity of NC Highway 903
Responsibility: Public Works Department
Timeframe: December 2009
Fiscal Note: Total project cost is \$4,816,500; City to provide funding for right-of-way acquisition

F. *Objective: Work with railroad companies to better maintain railroad properties*

Action Item #1: Explore the option of obtaining a beautification agreement allowing the City to maintain vegetation in the area outside of the flagman zone but within the right-of-way of the rail lines in the City

Responsibility: Public Works Department
Timeframe: May 2009
Fiscal note: No direct cost

Action Item #2: Explore the costs associated with maintaining vegetation and removing litter in the area outside of the flagman zone but within the right-of-way of the rail lines in the city
Responsibility: Public Works Department
Timeframe: May 2009
Fiscal Note: No direct cost

Action Item #3: Obtain permission from the Norfolk/Southern Railroad to paint the exposed surfaces of the railroad bridge over Dickinson Avenue
Responsibility: Public Works Department
Timeframe: April 2009
Fiscal Note: No direct cost for the agreement

G. *Objective: Initiate passenger rail service out of Greenville*

Action Item #1: Prepare resolution for City Council approval emphasizing the importance of rail service to Greenville
Responsibility: Public Works Department
Timeframe: August 2009
Fiscal note: No direct coat

Action Item #2: Work with NCDOT and AMTRAK to obtain shuttle service to Rocky Mount/Wilson
Responsibility: Public Works Department
Timeframe: September 2009
Fiscal note: To be determined

H. *Objective: Improve commercial air service at Pitt-Greenville Airport*

Action Item #1: Provide funding to match federal commercial air service development grant
Responsibility: City Council
Timeframe: When requested by Airport Authority
Fiscal note: \$33,333

Action Item #2: Provide funding for the airport economic stimulus program and allow flexibility to use these funds for commercial air service incentives
Responsibility: City Council and City Manager
Timeframe: When requested by Airport Authority
Fiscal Note: \$169,926

5. Goal: Keep Planning Ahead of Anticipated Growth

A. *Objective: Encourage use of the planned unit development zoning classification*

Action Item #1: Revise the PUD development regulations to eliminate the additional zoning district designation requirement and to substitute a performance-based special use permit process in replacement
Responsibility: Community Development Department
Timeframe: Ordinance options report to City Council in April 2009 with Planning & Zoning Commission amendment consideration in June 2009
Fiscal Note: No direct cost

B. *Objective: Regional/Urban Design Assistance Team*

Action Item #1: Contact the local R/UDAT representatives and request that they make a presentation to City Council concerning the initiation of, and the City's endorsement of, a local program
Responsibility: Community Development Department
Timeframe: Staff report to City Council in May 2009 concerning R/UDAT contact, and R/UDAT presentation to City Council in August 2009
Fiscal Note: No direct cost

C. *Objective: Review and update the Manual of Standard Designs and Details (with input from citizens and developers)*

Action Item #1: Complete a comprehensive review of the Manual of Standard Designs and Details (MSDD) (with input from citizens and developers)
Responsibility: Public Works Department
Timeframe: March 2009
Fiscal Note: No direct cost

Action Item #2: Meet with interested citizens and developers to review proposed updates to the MSDD
Responsibility: Public Works Department
Timeframe: December 2009
Fiscal Note: No direct cost

D. *Objective: Update the Comprehensive Plan*

Action Item #1: Initiate the scheduled five-year review of the Comprehensive Plan
Responsibility: Community Development Department

Timeframe: March 2010
Fiscal Note: No direct cost

6. Goal: Enhance Cultural and Recreational Opportunities

A. *Objective: Provide better and improved park/recreation facilities in underserved neighborhoods*

Action Item #1: Replace deteriorating and outdated playground at Thomas Foreman Park with new playground equipment with rubberized surface
Responsibility: Recreation and Parks Department
Timeframe: April 2009
Fiscal Note: \$112,000

Action Item #2: Replace outdated playground equipment at South Greenville Park with new play structure and two new swing sets
Responsibility: Recreation and Parks Department
Timeframe: April 2009
Fiscal Note: \$86,600

Action Item #3: Renovate Eppes Recreation Center areas utilized by the Eppes Alumni Association for the Eppes Cultural Heritage Center
Responsibility: Recreation and Parks Department
Timeframe: May 2009
Fiscal Note: \$25,000

Action Item #4: Install air conditioning systems in the gymnasiums at the Eppes Recreation Center, and the Aquatics and Fitness Center
Responsibility: Recreation and Parks Department
Timeframe: August 2009
Fiscal Note: \$200,000

Action Item #5: Meet with South Greenville area residents as part of the process for the development of a master plan for South Greenville Park and its Recreation Center
Responsibility: Recreation and Parks Department
Timeframe: October 2009
Fiscal Note: No direct cost

B. *Objective: Create a playful city (KaBoom!)*

Note: All action items are a requirement for “Playful City” designation.

Action Item #1: Conduct an audit of community play spaces
Responsibility: Recreation and Parks Department

Timeframe: April 2009
Fiscal Note: No direct cost

Action Item #2: Establish a local play task force and design an action plan for play
Responsibility: Recreation and Parks Department
Timeframe: May 2009
Fiscal Note: No direct cost

Action Item #3: Set benchmarks for City capital and operational spending for play spaces
Responsibility: Recreation and Parks Department
Timeframe: May 2009
Fiscal Note: No direct cost

Action Item #4: Proclaim and celebrate an annual Play Day
Responsibility: Recreation and Parks Department
Timeframe: October 2009
Fiscal Note: \$1,000

C. *Objective: Develop strategies for ensuring more open space and neighborhood parks*

Action Item #1: Propose the establishment of an official study committee of representatives from the Community Development and the Recreation and Parks Departments, elected officials, the development community, and other stakeholders to review the various methods available for land preservation, acquisition, and development, and make recommendations regarding their use
Responsibility: Recreation and Parks Department
Timeframe: June 2009
Fiscal Note: \$400

D. *Objective: Establish a nonprofit to enhance recreation projects/parks*

Action Item #1: Establish the Greenville Recreation and Parks Council and meet with the Council's Board of Directors
Responsibility: Recreation and Parks Department
Timeframe: June 2009
Fiscal Note: No direct cost

Action Item #2: Establish mission, by-laws, and articles of incorporation for the Greenville Recreation and Parks Council
Responsibility: Recreation and Parks Department
Timeframe: September 2009
Fiscal Note: \$200

Action Item #3: Submit application to IRS for 501(c)3 status for Greenville Recreation and Parks Council
Responsibility: Recreation and Parks Department
Timeframe: October 2009
Fiscal Note: \$200

Action Item #4: Promote the Greenville Recreation and Parks Council and assist in the development of initial “friends of” groups to become affiliates once non-profit status is attained
Responsibility: Recreation and Parks Department
Timeframe: November 2009
Fiscal Note: \$400

E. *Objective: Partner with East Carolina University for the construction and participation in a performing arts center*

Action Item #1: Continue dialogue with East Carolina University in support of the University’s plan to construct a performing arts center
Responsibility: City Manager
Timeframe: Ongoing
Fiscal Note: No direct cost in planning stage

Action Item #2: Insure that a performing arts center is included in the new ECU master plan
Responsibility: City Manager
Timeframe: December 2009
Fiscal Note: No direct cost

F. *Objective: Promote cultural entertainment in the downtown area*

Action Item #1: Explore opportunity of private sector support for restoration of White’s Theater
Responsibility: Community Development Department
Timeframe: Ongoing
Fiscal Note: No direct cost

Action Item #2: Develop an architectural and financial plan for restoration of White’s Theater
Responsibility: Redevelopment Commission and Community Development Department
Timeframe: June 2009
Fiscal Note: \$25,000

7. Goal: Enhance Understanding and Increase Broader Citizen Participation in City Government

A. *Objective: Continue to look at ways to improve communication with citizens through the media, primarily GTV-9*

Action Item #1: Create a public service announcement to run on GTV-9 encouraging citizens to become involved and volunteer for the City's boards and commissions
Responsibility: Public Information Office
Timeframe: October 2009
Fiscal Note: No direct cost

Action Item #2: Create series of cityscene segments educating citizens about what boards and commissions are, what they do, and how citizens can serve on them
Responsibility: Public Information Office
Timeframe: October 2009
Fiscal Note: No direct cost

B. *Objective: Continue to monitor and get citizen feedback from the citizen action line*

Action Item #1: Explore enhancements available with new corporate owners of InTouch software
Responsibility: Public Information Office
Timeframe: May 2009
Fiscal Note: To be determined

Action Item #2: Find ways to improve and consolidate InTouch issues to make use by citizens easier
Responsibility: Public Information Office
Timeframe: June 2009
Fiscal Note: No direct cost

C. *Objective: Inform neighborhoods of issues that impact them*

Action Item #1: Develop a system for notifying neighborhoods of group home requests
Responsibility: Community Development Department
Timeframe: April 2009
Fiscal Note: No direct cost

D. *Objective: Keep promoting the Talent Bank (increase recruitment)*

Action Item #1: Place an advertisement for upcoming board and commission appointments in The Daily Reflector as appointments come up. Place an advertisement recruiting applications for all boards and commissions in The Daily Reflector and The M Voice on a quarterly basis.

Responsibility: City Clerk

Timeframe: Ongoing

Fiscal Note: \$1,000

Action Item #2: Run an advertisement for upcoming board and commission appointments on GTV-9 and the City's website as appointments come up and run an advertisement recruiting applications for all boards and commissions on a weekly basis

Responsibility: City Clerk

Timeframe: Ongoing

Fiscal Note: No direct cost

Action Item #3: Place an advertisement for board and commission members on the official bulletin board in City Hall and other City buildings

Responsibility: City Clerk

Timeframe: Ongoing

Fiscal Note: No direct cost

Action Item #4: Have boards and commissions brochures available for citizens to pick up in the lobby of City Hall and at City Council meetings, and, upon request, for distribution at various meetings

Responsibility: City Clerk

Timeframe: Ongoing

Fiscal Note: \$350

Action Item #5: Do at least one cityscene segment on GTV-9 promoting all City boards and commissions

Responsibility: City Clerk

Timeframe: June 2009

Fiscal Note: No direct cost

8. Goal: Enhance Diversity

A. *Objective: Enhance race relations*

Action Item #1: Continue to establish partnerships with civic organizations, businesses, school systems (public/private), and media to sponsor a series of "Race Initiatives" forums, town hall meetings, etc. to increase/create positive relations between the City's diverse populations

Responsibility: Community Development Department/Human Relations Officer
Timeframe: December 2009
Fiscal Note: \$1,500

Action Item #2: Sponsor an annual Race Equality Event (unity walk, breakfast, luncheon, festival)

Responsibility: Community Development Department/Human Relations Officer
Timeframe: October 2009
Fiscal Note: \$1,500

B. *Objective: Promote inclusive communities*

Action Item #1: Work with Pitt-Greenville Airport Authority to establish a “Welcome to Greenville” sign in different languages at the Airport

Responsibility: Assistant City Manager and Community Development Director
Timeframe: September 2009
Fiscal Note: To be determined

Action Item #2: Human Relations Council will conduct additional inclusive community meetings similar to those held in 2008

Responsibility: Community Development Department/Human Relations Officer
Timeframe: April-December 2009
Fiscal Note: \$1,000

Action Item #3: Hold an Inclusive Community Breakfast on September 24, 2009

Responsibility: Community Development Department/Human Relations Officer
Timeframe: September 2009
Fiscal Note: \$1,500

Action Item #4: Hold a city-wide Inclusive Community Walk on September 26, 2009

Responsibility: Community Development Department/Human Relations Officer
Timeframe: September 2009
Fiscal Note: \$1,500

Action Item #5: Human Relations Council to identify the religious faiths present in Greenville and begin an ongoing dialogue with the various organizations

Responsibility: Community Development Department/Human
Relations Officer
Timeframe: September 2009
Fiscal Note: No direct cost

C. *Objective: Increase the awareness of the wide range of diversity in the city/our community and the contributions to our city*

Action Item #1: Identify ways to celebrate diverse cultures by collecting information on programs across the nation
Responsibility: Community Development Department/Human
Relations Officer
Timeframe: August 2009
Fiscal Note: No direct cost

Action Item #2: Develop a diversity program for consideration by the Human Relations Council and City Council that might include but not be limited to a monthly recognition of ethnicities, diversity festival, or other recognition event that will showcase contributions made by the City's diverse population
Responsibility: Community Development Department/Human
Relations Officer
Timeframe: December 2009
Fiscal Note: No direct cost

9. Goal: Promote Effective Partnerships

A. *Objective: Stay engaged with student groups such as ECU Student Government Association*

Action Item #1: Continue periodic meetings with the president and other officers of the ECU Student Government Association
Responsibility: Mayor and City Manager
Timeframe: Ongoing
Fiscal Note: No direct costs

Action Item #2: Continue internship programs for college students
Responsibility: Various departments
Timeframe: Ongoing
Fiscal Note: Funds included in departmental budgets

B. *Objective: Address extraterritorial jurisdiction (ETJ) issues*

Action Item #1: Petition the Pitt County Commission for approval of an extension of the City's ETJ limit

Responsibility: Community Development Department
Timeframe: September 2009
Fiscal Note: No direct cost

Action Item #2: Prepare for City Council consideration a comprehensive annexation plan to address areas in the ETJ that meet the legal requirements for annexation
Responsibility: Assistant City Manager
Timeframe: April 2009
Fiscal Note: No direct cost

C. *Objective: Encourage cooperation of fellow governmental agencies*

Action Item #1: Update and clarify the 1993 intergovernmental agreement with Pitt County School System for use of recreation facilities, sports fields, and parks
Responsibility: Recreation and Parks Department
Timeframe: June 2009
Fiscal Note: Minimal cost

Action Item #2: Continue to develop effective working relationships with the Pitt County Commissioners and meet quarterly with the Commission Chair and County Manager
Responsibility: Mayor and City Manager
Timeframe: Ongoing
Fiscal Note: Minimal cost

D. *Objective: Initiate contact with the Pitt County Board of Education about possible summit of Pitt County municipalities*

Action Item #1: Contact Superintendent of Pitt County Schools about collaborating to hold an educational summit open to all Pitt County municipal officials
Responsibility: Assistant City Manager
Timeframe: March 2009
Fiscal Note: \$500 summit expenses

E. *Objective: Explore stronger partnership with such agencies as the Pitt County Commission, University Health Systems, and East Carolina University*

Action Item #1: Receive, at least annually, a report on medical center developments and issues
Responsibility: City Manager
Timeframe: September 2009
Fiscal Note: No direct cost

Action Item #2: Continue to participate in quarterly Town Gown Organization meetings that include representatives of the Pitt County Commission, University Health Systems, East Carolina University, Pitt Community College, and other agencies
Responsibility: Mayor, City Attorney, Assistant City Manager, and City Manager
Timeframe: Ongoing
Fiscal Note: \$600

10. Goal: Promote Sound Environmental Policies

A. *Objective: Involve all citizens in recycling*

Action Item #1: Complete a comprehensive report in coordination with Environmental Advisory Commission/Keep Greenville Beautiful, Inc. with recommendations for increasing residential recycling in the City
Responsibility: Public Works Department
Timeframe: April 2009
Fiscal Note: No direct cost

Action Item #2: Implement the approved recommendations to increase recycling
Responsibility: Public Works Department
Timeframe: Start public campaign in May 2009 and begin implementation in September 2009
Fiscal Note: Costs based on option selected by City Council

Action Item # 3: Explore alternatives to increase recycling in the commercial sector
Responsibility: Public Works Department
Timeframe: December 2009
Fiscal Note: No direct cost

B. *Objective: Monitor air quality situation*

Action Item #1: Explore development of a system to update the City's inventory of global warming emissions as changes occur to compare against the baseline calculated in 2008
Responsibility: Public Works Department
Timeframe: October 2009
Fiscal Note: No direct cost

Action Item #2: Monitor and support the efforts of Pitt County to avoid non-attainment designation by the North Carolina Department of Environment and Natural Resources, Division of Air Quality

Responsibility: City Manager
Timeframe: Ongoing
Fiscal Note: No direct cost

C. *Objective: Implement the US Mayors' Climate Protection Agreement*

Action Item #1: Develop a strategy to include environmental and sustainability goals in the City's Horizons Plan
Responsibility: Public Works and Community Development Departments
Timeframe: December 2009
Fiscal Note: No direct cost

Action Item #2: Establish an Energy Star purchase policy for City operations
Responsibility: Public Works Department
Timeframe: March 2009
Fiscal Note: No direct cost

Action Item #3: Recommend a Recycling Content Purchase Policy for City Operations
Responsibility: Public Works Department
Timeframe: August 2009
Fiscal Note: No direct cost

D. *Objective: Work with ECU to address environmental issues*

Action Item #1: Present Greenville Climate Protection Partnership Plan to ECU representatives at a Town Gown Organization meeting
Responsibility: Assistant City Manager
Timeframe: January 2009
Fiscal Note: No direct cost

Action Item #2: Explore other methods of working with ECU to jointly address environmental issues (other than climate protection) in Greenville
Responsibility: Public Works Department
Timeframe: August 2009
Fiscal Note: No direct cost

E. *Objective: Enhance energy efficiency and reduce energy consumption*

Action Item #1: Explore the possibility of developing a minimum energy efficiency code
Responsibility: Public Works Department
Timeframe: August 2009
Fiscal Note: No direct cost

Action Item #2: Explore methods of conducting energy surveys and implementing energy conservation improvements for all City buildings
Responsibility: Public Works Department
Timeframe: September 2009
Fiscal Note: No direct cost

F. *Objective: Further investigate Pitt-Greenville Airport noise, vibration, and fumes experienced by citizens in nearby neighborhoods and find solutions to the problem*

Action Item #1: Contact the local, state, or federal officials who have jurisdiction on air quality, noise, and vibration and seek the available guidelines and information on these issues and, based upon the information received, prepare for the City Council an analysis of this information and options
Responsibility: City Attorney
Timeframe: October 2009
Fiscal Note: No direct cost to seek the information and develop an analysis

G. *Objective: Create a community Climate Protection Plan that includes, but is not limited to, energy reduction goals for the community*

Action Item #1: Explore options for development of an integrated City Climate Protection Plan
Responsibility: Public Works Department
Timeframe: June 2009
Fiscal Note: No direct cost

H. *Objective: Proactively work with GUC and other agencies to educate the community about energy efficiency/weatherization*

Action Item #1: Work with GUC to create seasonal public service announcements that educate and encourage energy efficiency
Responsibility: Public Information Office
Timeframe: December 2009
Fiscal Note: No direct cost

Action Item #2: Continue efforts to make new and rehabilitated homes energy efficient and educate homeowners/buyers about energy efficiency practices
Responsibility: Community Development Department
Timeframe: Ongoing
Fiscal Note: Funds included in operating budget

“COPY”

Upon being asked about the financial portion of the goals as the City gets more into the budget year, City Manager Bowers stated that the note was added so that budgetary constraints would be taken into consideration. Those that may not be done because of budgetary constraints will be brought back to the City Council when the fiscal note is determined. Some of the action items include studies and not implementation, and those are within current resources. The note was added by the Council so that staff will not raise false hopes. Everything has to be done within fiscal reality.

Staff was asked to be very cognizant of the items that could be delayed, and City Manager Bowers stated that if there is fiscal impact, it will be brought back to the City Council. The Mayor noted that many of the items have funding from other sources.

Council Member Glover asked that staff make sure there is not a lack of public safety.

After discussion about possible changes to the action items, motion was made by Council Member Glover and seconded by Mayor Pro-Tem Council to remove the action item, “Explore the opportunity to increase the motor vehicle tax for transportation improvements” since the Council voted to not do this last month. Motion carried unanimously.

Motion was made by Council Member Joyner and seconded by Council Member Mercer to delete Objective 3 under Goal 8—Promote an inclusive community that is respectful of all faiths”, as it was thought that was included in Objective B—“Promote inclusive communities”. Motion carried with a vote of 5:1. Council Members Glover, Mercer, Spell, Joyner and Kittrell voted in favor of the motion. Mayor Pro-Tem Council voted in opposition.

Staff was informed that the residents are concerned about the condition of the South Greenville gym and feel they need to get their share. Director of Recreation and Parks Gary Fenton stated that both South Greenville and Eppes are old and aging and will be included in the process, as that is what came out of the comprehensive master plan. Even though it is unfunded, staff sees a real need.

COMMENTS FROM MAYOR AND CITY COUNCIL

The Mayor and City Council gave general comments

CITY MANAGER’S REPORT

March 23, 2009 City Council Meeting

Upon being told that there is not a need for the March 23, 2009 City Council meeting, motion was made by Council Member Spell and seconded by Council Member Joyner to cancel the March 23, 2009 City Council meeting. Motion carried unanimously.

Sales Tax Issue

City Manager Bowers informed the Council that he was notified Tuesday night of a problem with the sales tax. He has learned from the North Carolina League of Municipalities, not the State, that Greenville, in addition to several other cities and towns, has been significantly overpaid for the last several months. Several questions have been posed to determine the extent of the overpayment that revolves around the \$.0025 sales tax implemented last April by the County. The Department of Revenue began collecting and remitting the funds to the County. It appears that the State made an error and added the \$.0025 to the amount City gets also. The State has indicated that they would like to withhold the funds in three payments (probably April through June). The total is estimated to be \$819,511.98. The North Carolina League of Municipalities and North Carolina Association of County Commissioners are recommending that the funds be withheld over eight months instead of three, since the error was made over eight months. He will try to obtain more information. The mistake was corrected in the payment received for December, so the error actually occurred from April to November. Staff was projecting, based on the December amount, that it was down four percent, so staff assumed that for the rest of the year it would get four percent less. If that was the case, the budget would be exceeded by approximately \$105,701. The City will be short \$700,000 if it is actually projecting to be \$105,000 over and the State takes back \$819,511.98. That is a concern. Staff was anticipating having \$3 million more in revenues than expenses. The City should still end the year in the black for this budget year; however, next year's budget will be more difficult.

Mayor Pro-Tem Council expressed concern about this mistake and suggested sending a letter to the Governor about this high level mistake that was made for eight months. She questioned how it could take so long for them to find out that a mistake was made. She further stated that the City needs to ask the League's accountants to go to the people that came up with these figures to determine how it happened and send something ahead of schedule about what the City planned to get based on the formula. The new State Auditor needs to be brought into this, as it is putting a burden on cities and towns.

City Manager Bowers stated that he is going to pursue this and ask more questions. He is not in a position to say where the mistake was made. He will make sure he gets a complete explanation and justification and will relay that information to the Council. This could have a serious impact on the City's budget.

Council Member Glover stated that this needs to be challenged and the North Carolina League of Municipalities is there to support the cities.

Council Member Kittrell suggested going ahead and trying to strategize and have plans in place for 2010 so the City doesn't have to have layoffs, etc.

City Manager Bowers stated that it is impossible to do that right now, as the staff doesn't know which month. The information isn't available to compare month to month. Staff had put an increase in the sales tax in 2010 more than this year. It will be less for this year and then no growth is projected for next year. Staff anticipates that it will be at least \$1 million short on a

major revenue item. He can't give a better figure until more information is received. The property tax issue will hit in 2011. Planning for the shortfall will be a major part of the budget discussion. Staff will work with the North Carolina League of Municipalities to get the Council more information, which, hopefully, will be before budget discussions.

Economic Stimulus Program

City Manager Wayne Bowers stated that the economic stimulus program, the American Economic Recovery and Reinvestment Act, is changing day to day and week to week. It involves major legislation, and there are 1100 pages in the Act. The Ferguson Group prepared an 89 page summary of the act, which is full of a lot of good information. There are no earmarks, as the money is being routed through 75 existing programs, as follows:

- A. Entitlements
 - 1. Community Development Block Grant City - \$216,580
 - 2. Transit Capital Grant City - \$1,478,000
 - 3. Edward Byrne Justice Assistance Grant (Police) City and County Combined – \$490,323
 - 4. Energy Efficiency and Conservation Block Grant City - Amount TBD

- B. Direct Grants to City on Competitive Basis
 - 1. Lead Hazard Reduction City Grant – \$1,922,370
 - 2. COPS -new police officer hiring
 - 3. Assistance to Fire Fighters Grant Program (Fire Stations)

- C. Grants to the City through the State
 - 1. Clean Water State Revolving Loan Fund (stonnwater) Projects submitted:
 - i. Moyewood Stonnwater Emergency Repairs - \$600,000
 - ii. Beatty Street Stonn Drainage Repairs - \$900,000
 - iii. Dickinson/Chestnut Area Stonn Drainage Improvement Project - \$1,220,000
 - iv. Lynndale Stonn Drainage Ditch Improvements - \$70,000
 - v. Skinner and Howell Streets Project - \$700,000
 - 2. Drinking Water State Revolving Loan Fund Projects submitted by Greenville Utilities:
 - i. Frog Level Road Water Main Extension
 - ii. Fire Flow Improvements SR 1401 and 1402 - Total for both projects is \$1,800,000
 - 3. Neighborhood Stabilization Program City grant application of \$4,500,000
 - 4. Highway Infrastructure , 10 MPO's in North Carolina under 200,000 population will share \$128,587,029; Greenville urban area amount TBD

- D. Programs the City is not eligible for
 - 1. Housing Authority
 - 2. Council on Aging
 - 3. Homeless Shelter
 - 4. Rural Programs

City Manager Bowers concluded by stating that the Mayor, City Attorney, and he met with the Senators and Representatives in Washington, DC yesterday and were told that there is a lot of

money in the economic stimulus plan. The Senators and Representatives pledged their assistance in making sure the City is aware of everything. Programs are being implemented continuously, and the City is pursuing every available funding source. He will keep the Council informed.

ADJOURNMENT

Motion was made by Council Member Joyner and seconded by Council Member Spell to adjourn the meeting at 9:05 p.m. Motion carried unanimously.

Respectfully submitted,

Wanda T. Elks, MMC
City Clerk



City of Greenville, North Carolina

Meeting Date: 4/6/2009
Time: 6:00 PM

Title of Item: Agreement Regarding Conduct of Municipal Elections

Explanation: As required by North Carolina law, the Pitt County Board of Elections conducts all municipal elections in Pitt County. The City of Greenville and the Board of Elections executed an agreement for municipal elections in 1999. Some of the terms of that agreement have become outdated. The Board of Elections staff has worked with all the municipalities to develop a revised standard agreement.

The proposed agreement includes more specific language on the sharing of costs when both a municipal and county election are conducted at the same time. The new agreement also clearly defines the location and cost sharing arrangements for early voting sites.

The new agreement has been approved and executed by the Board of Elections.

Fiscal Note: The proposed agreement provides that the City will pay the actual cost of conducting the election. The Board of Elections will provide the City with an election cost estimate by March 15 of each election year.

The 2009-2010 budget contains an appropriation of \$60,000 for election expenses.

Recommendation: Approve the attached Agreement Regarding Conduct of Municipal Elections.

Attachments / click to download

 [Board of Elections Agreement](#)

North Carolina
County of Pitt

AGREEMENT REGARDING CONDUCT OF MUNICIPAL ELECTIONS

THIS AGREEMENT, Made and entered into this the 18th day of February, 2009, by and between the City of Greenville, a municipal corporation hereinafter referred to as "Municipality", and the Pitt County Board of Elections hereinafter referred to as "Board of Elections".

WITNESSETH

THAT, WHEREAS, The above-named Municipality seeks an agreement with the Board of Elections to conduct its future municipal elections,

AND, WHEREAS, the Board of Elections agrees to conduct said municipal elections upon the proper execution of this Agreement,

NOW, THEREFORE, IT IS MUTUALLY UNDERSTOOD AND AGREED BETWEEN THE PARTIES HERETO THAT:

FIRST: The Board of Elections shall conduct all elections required by law or duly called by said Municipality, all as by law provided.

SECOND: When contracting with a county board of elections for the conduct of its elections, a municipality is required to pay the actual cost of conducting that election. For budgeting purposes, however, the Board of Elections understands that it would benefit municipal officials to have the most accurate estimate of costs possible for allocation of budget revenues. The Clerk of each municipality shall advise the Board of Elections of the estimated number of elections and contests contemplated during the next ensuing fiscal year by March 1. The Board of Elections shall advise the Clerk of each municipality by March 15 of each year of the estimated expenses per election which may be involved for that municipality.

THIRD: The Municipality shall pay its pro-rata portion of shared expenses such as preparation and transporting voting equipment and supplies; actual cost of supplies; actual costs of legal notices, installation of telephones when effective free service is not available, and rent, if any, as well as actual cost of ballots

FOURTH: The number of and pay for poll workers and voting machine technicians, along with election staging preparations and assigning of voting machines, as well as other matters directly related to any election will be determined according to Federal Election Laws; N.C. Administrative Code, and General Statutes of N.C. by the State Board of Elections and the Pitt County Board of Elections.

FIFTH: In the event of municipal contests and/or issues appearing concurrently with any other matter(s) on a ballot which does not pertain to a municipal contest and/or issue, then the expenses assigned to the municipality shall be a pro-rata share based on the number of municipal items on the ballot. The percentage of municipal related items on the ballot shall equal the percentage of expenses the municipality is responsible to reimburse to Pitt County.

SIXTH: For all municipal elections two One-Stop sites will be in operation. The first site shall be located at the Pitt County Agricultural Center at 403 Government Cir.; the second site shall be located at the Community Schools Building at 4561 County Home Rd. Each municipality shall be responsible for its proportional share of the expenses, based on the percentage of municipal registered voters, related to these two sites

A municipality may request the Board of Elections provide an additional One-Stop site located within their jurisdiction. If approved by the Board of Elections, said municipality shall be responsible for all expenses related to the operation of the additional One-Stop site.

SEVENTH: The N.C. State Board of Elections and Pitt County Board of Elections have jurisdiction over election matters. Therefore, any questions or problems concerning elections, including billing, should be brought directly to the Pitt County Board of Elections for resolution. If not resolved satisfactory within a reasonable or statutory period, appeals may be made to the State Board of Elections.

EIGHTH: All municipal filing fees paid to the Board of Elections shall be deposited to Pitt County and deducted from said municipalities' elections costs.

NINETH: This agreement repeals all previous Municipal Election Agreements and shall remain in effect until terminated by either party. Notice of termination must be given no later than 180 days prior to the next Municipal Election.

IN WITNESS WHEREOF, said Municipality has caused this instrument to be approved by its Attorney, executed in its corporate name by its Mayor, its Official Seal to be affixed and attested by its Clerk, and the Pitt County Board of Elections has caused this instrument to be executed in its name; its Official Seal to be affixed and attested by its Director in duplicate originals, the day and year first above written; one to be retained by each of the parties hereto.

City of Greenville

Pitt County Board of Elections

By _____
Mayor

By Lillian J. Ditterbridge
Chairman

Attest:

Clerk

Attest:
David P. Davis
Elections Director

(Municipal Seal)

(Board of Elections Seal)

Approved:

Municipal Attorney

Approved:
Dennis Gallagher
County Attorney



City of Greenville, North Carolina

Meeting Date: 4/6/2009
Time: 6:00 PM

Title of Item: Extension of banking services contract with Wachovia Bank

Explanation: Wachovia Bank has been the City's depository services bank since May 27, 2003. The bank was awarded the contract through a competitive process for five years, ending May 27, 2008. Staff is requesting to extend the contract through August 31, 2010.

The Financial Services Department has been pleased with the working relationship and the services provided by Wachovia Bank. The merger of Wachovia with Wells Fargo & Company was completed on December 31, 2008, and has had no effect on the services that Wachovia continues to provide to the City. Currently, the City's agreement with Wachovia includes core banking services and online payables.

Fiscal Note: Current fees and charges will be continued in the contract extension. Funds for banking services are included in the Financial Services budget.

Recommendation: Authorize extension of the banking services contract with Wachovia Bank to August 31, 2010.

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Attachments / [click to download](#)



City of Greenville, North Carolina

Meeting Date: 4/6/2009
Time: 6:00 PM

Title of Item: Resolution requesting transfer of street maintenance for River Hill Drive, Tanglewood Drive, Sloan Drive, and Syme Circle from the North Carolina Department of Transportation to the City of Greenville

Explanation: Attached for City Council's consideration is a resolution requesting the transfer of street maintenance responsibilities of the following streets from the North Carolina Department of Transportation (NCDOT) to the City of Greenville. (Please refer to the attached Exhibit A.):

- River Hill Drive (SR 1593) from NC 33 to its terminus
- Tanglewood Drive (SR 1594) from its eastern intersection with River Hill Drive to its western intersection with River Hill Drive
- Sloan Drive (SR 1595) from its western intersection with River Hill Drive to its eastern terminus
- Syme Circle (SR 1596) from its western terminus to its eastern intersection with River Hill Drive

These streets are located within the River Hills Subdivision, which was annexed into the city limits effective June 30, 2008. City staff has reviewed and discussed the request with NCDOT's Division Office. The proposed transfer of maintenance is appropriate and will not cause any disruption to the traveling public.

Fiscal Note: The City will be responsible for the maintenance of the subject sections of River Hill Drive, Tanglewood Drive, Sloan Drive, and Syme Circle. Once approved by the North Carolina Board of Transportation, a total of 1.16 miles of centerline roadway will be added to the annual Powell Bill Report to NCDOT to receive maintenance funds for these sections of roads.

Recommendation: Adopt the attached resolution requesting transfer of street maintenance for portions of River Hill Drive, Tanglewood Drive, Sloan Drive, and Syme Circle from the North Carolina Department of Transportation to the City of Greenville.

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Attachments / click to download

 [River Hills](#)

 [Resolution to transfer NCDOT roads to City River Hills 820819](#)

RESOLUTION NO. 09-
A RESOLUTION REQUESTING TRANSFER OF STATE ROADS
FROM THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION TO THE CITY
OF GREENVILLE WITHIN THE CORPORATE LIMITS OF THE CITY OF GREENVILLE

WHEREAS, Chapter 136 of North Carolina General Statutes provides for municipalities which provide two or more major municipal services to receive State Street-Aid Allowance (Powell Bill) Funds to maintain system streets;

WHEREAS, the City of Greenville currently provides major municipal services including refuse collection, fire protection, police protection, street lighting, planning, zoning, and code enforcement, recreation and library assistance; and

WHEREAS, the City of Greenville has determined it to be in the best interest of its citizens for the City to provide street maintenance, for certain streets located within municipal corporate limits currently being maintained by the North Carolina Department of Transportation, as a municipal service;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Greenville that the City elects to accept street maintenance responsibility from the North Carolina Department of Transportation thereby qualifying the City for Street-Aid Allowance (Powell Bill) Funds for the certain streets listed below and shown on Exhibit "A" attached:

River Hill Drive (SR 1593) from NC 33 to its terminus
Tanglewood Drive (SR 1594) from its eastern intersection with River Hill Drive to its western intersection with River Hill Drive
Sloan Drive (SR 1595) from its western intersection with River Hill Drive to its eastern terminus
Syme Circle (SR 1596) from its western terminus to its eastern intersection with River Hill Drive

BE IT FURTHER RESOLVED by the City Council of the City of Greenville that the Mayor and other necessary City officials be authorized to execute and submit all required certifications and documentation to the North Carolina Department of Transportation to effect the transfer of street maintenance responsibility on the aforesisted streets.

Adopted this 6th day of April, 2009.

Patricia C. Dunn, Mayor

ATTEST:

Wanda T. Elks, City Clerk

Exhibit "A"



RIVER CHASE DR

JARED CT

SYME CT

RIVER CHASE DR

SLOAN DR

RIVER HILL DR

TANGLEWOOD DR

SLOAN DR

BRAMEWOOD DR

BRUTON CT

E 10TH ST

RIVER HILL DR



City of Greenville, North Carolina

Meeting Date: 4/6/2009
Time: 6:00 PM

Title of Item: Contract award for the 2008-2009 Street Resurfacing Project

Explanation: Bids were advertised and received for the 2008-2009 Street Resurfacing Project on March 25, 2009. Attached is the bid tabulation. Barnhill Contracting Co. of Kinston, NC, submitted the lowest responsive bid in the amount of \$432,334.80. There was a lower bid submitted; however, this bid was determined as non-responsive due to not meeting the City's Minority/Woman Business Enterprise requirements identified in the project specifications. This project will involve resurfacing approximately 4.0 miles of City streets. Also attached is a listing of the streets to be resurfaced under this year's project.

Fiscal Note: Funding for this project will be provided through the City's Powell Bill Fund. As part of this project, Greenville Utilities Commission (GUC) will reimburse the City for adjustments to utilities affected by the resurfacing (\$34,965.00). The proposed budget for this project is as follows:

Expenditures

Street Resurfacing Contract	\$432,334.80
Contingency (5%)	\$ 21,616.74
Street Repairs	<u>\$ 15,000.00</u>
Total Project Cost	\$468,951.54

Revenue

FY 2007-2008 (Powell Bill)	\$433,986.54
GUC (for utility adjustments)	<u>\$ 34,965.00</u>
Total Project Revenue	\$468,951.54

Recommendation: City Council award a construction contract for the 2008-2009 Street Resurfacing Project to Barnhill Contracting Co. in the amount of \$432,334.80.

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Attachments / click to download

 [Street Resurfacing Bld Tab Sheet](#)

 [2008_2009_Street_Resurfacing_List_820751](#)

2008-2009 Street Resurfacing Project

Streets to be Resurfaced

S. Library St.
N. Holly St.
N. Summit St.
S. Rotary St.
E. Eastern St.
E. Third St.
Johnson St.
Flemming St.
Plaza Dr.
Clifton St.
Montclair St.
Ford St.
Courtney St.
Briarcliff St.
Van Dyke St.
Bradley St.
Center St.
Phillips St.
Chowan Rd.
Rutledge Rd.
O'Hagan Pl.
Trade St.
Legion St.
Charles St.
Taylor St.
Ball Park Rd.
Claybourne Ct.
W. Eleventh St.
Clairmont Cir.
Carolina Ave.
Cherry St.
Aycock Dr.
Garden Cir.
Red Banks Rd.
Ficklin St.
Battle St.
Buxton Rd.
Forest Hill Dr.
Hartford St.
Myrtle St.
Washington St.
Ellsworth Drive
Davis St
Drewry Ln
Slay Dr
Knollwood Dr

From

E. First St.
E. First St.
E. First St.
E. First St.
E. Second St.
S. Library St.
S. Jarvis St.
Fourteenth St.
Evans St.
Evans St.
Clairmont St.
W. Third St.
Briarcliff St.
Ellsworth Dr.
Martin St.
Norcott Cir.
Broad St.
Trey Dr.
Martinsborough Rd.
E. Longmeadow Rd.
Memorial Dr.
S. Memorial Dr.
Beginning of Pavement
E. Twelfth St.
W. Moore St.
Moye Blvd.
Woodstock Dr.
Evans St.
Montclair Dr.
Albemarle Ave.
Contentnea St.
Fairview Way
N. Longmeadow Rd.
Arlington Blvd.
Dickinson Ave.
Donovan Ln.
Tiffany Dr.
Brook Rd.
Landmark St.
Virginia Ave.
Fifth St.
Whittington Circle
Cherry St
Berkshire Rd
E. Wright Rd
Sherwood Dr

To

Johnson St.
Avery St.
Dead End
E. Fourth St.
E. Third St.
S. Eastern St.
Student St.
Bancroft Ave.
Red Banks Rd.
Arlington Blvd
Line Ave.
Dead End
Garden St.
Pavement Change
Mumford Rd.
Dead End
Dickinson Ave.
Courtney Pl.
Williamsburg Dr.
Orton Dr.
End of Maintenance
Bismark St.
Moore St.
Charles Blvd.
W. Dudley St.
Myrtle Ave.
Cul-de-sac
S. Washington St.
Montclair Dr.
Pamlico Ave.
Vance St.
End of Maintenance
Cul-de-sac
Charles St.
W. Ninth St.
Tyson St.
Wellons Dr.
Sheraton Dr.
Cul-de-sac
Spruce St.
End
End of Pavement
Imperial St
Dead End
Ragsdale Rd
Sherwood Dr

2008-2009 Street Resurfacing Project

Streets to be Milled

From

To

S. Library St.
N. Summit St.
S. Rotary St.
E. Third St.
Felmming St.
Montclair St.
Ficklin St.
Myrtle St.
Washington St.
Slay Dr.


E. First St.
E. First St.
E. First St.
S. Library St.
Fourteenth St.
Clairmont St.
Dickinson Ave.
Virginia Ave.
Fifth St.
E. Wright Rd.

Johnson St.
Dead End
E. Fourth St.
S. Eastern St.
Bancroft Ave.
Line Ave.
W. Ninth St.
Spruce St.
Church
Ragsdale Rd.

2008 – 2009 STREET RESURFACING PROJECT

**BID TABULATION SHEET
CITY OF GREENVILLE, NORTH CAROLINA
ENGINEERING DIVISION**

BID OPENING: MARCH 25, 2009 2 PM

CONTRACTOR	ADDRESS	5% BID BOND	ADD.#1 RCV'D	BASE BID	M/WBE
Greenville Paving & Contracting, Inc.	Greenville, NC 27835	X	X	\$407,665.04	Non-Responsive
Barnhill Contracting Co.	Kinston, NC 28502	X	X	\$432,334.80	X
Rose Brothers Paving Co.	Ahoskie, NC 27910	X	X	\$459,265.40	X
Roberson Contracting, Inc.	Williamston, NC 27892	X	X	\$550,437.23	X
 David T. Brown, PE, City Engineer					
3-25-09 Date					



City of Greenville, North Carolina

Meeting Date: 4/6/2009
Time: 6:00 PM

Title of Item: Contract award for the 2008-2009 Sidewalk Construction Project

Explanation: Bids were advertised and received for the 2008-2009 Sidewalk Construction Project on March 24, 2009. Attached is the bid tabulation. David G. Vaughn Construction of Greenville, NC, submitted the lowest responsive bid in the amount of \$138,349.05. As part of this project, approximately 5,600 linear feet of sidewalk will be installed along segments of Arlington Boulevard and other various locations. Attached is a list of the proposed sidewalk locations.

Fiscal Note: Funding for this project will be provided through funds from the City's Powell Bill Fund. The proposed budget for this project is as follows:

Expenditures

Sidewalk Construction Contract	\$138,349.05
Contingency (15%)	<u>\$ 20,752.36</u>
Total Project Cost	\$159,101.41

Revenue

FY 2008-2009 (Powell Bill)	\$159,101.41
----------------------------	--------------

Recommendation: City Council award a construction contract for the 2008-2009 Sidewalk Construction Project to David G. Vaughn Construction in the base bid amount of \$138,349.05 and not award alternate 1.

Attachments / click to download

 [2008-2009 Sidewalk Bid Tab Sheet](#)

 [2008_2009_Sidewalk_List_820727](#)

2008-2009 Sidewalk Project

<u>Location</u>	<u>From</u>	<u>To</u>
Arlington Blvd. (East Side)	Mulberry Dr	Fire Tower Rd.
Baker St. (West Side)	Bridge	Avery St.
Avery St. (North Side)	Baker St.	Jarvis Dr.
Jarvis Dr. (West Side)	Avery St.	Willow St.
Willow St. (South Side)	Jarvis Dr.	Woodlawn Dr.
Woodlawn Dr. (East Side)	Willow St.	S. River Dr.

2008 – 2009 SIDEWALK PROJECT

**BID TABULATION SHEET
CITY OF GREENVILLE, NORTH CAROLINA
ENGINEERING DIVISION**

BID OPENING: MARCH 24, 2009 2:00 PM

CONTRACTOR	ADDRESS	5% BID BOND	ADD#1,2, & 3 RCV'D	BASE BID	Alternate 1	M/WBE
David G. Vaughn Construction	Greenville, NC 27858	X	X	\$138,349.05	\$54,200.63	X
Carolina Earth Movers, Inc.	Greenville, NC 27834	X	X	\$183,208.00	\$69,177.50	X
Empire Construction Co., Inc.	Winterville, NC 28590	X	X	\$216,386.00	\$86,430.00	X
Construction Managers, Inc.	Fremont, NC 27834	X	1 & 2	\$221,184.00	\$94,105.00	X
Diamond Contracting, Incorporated	Garner, NC 27529	X	X	\$233,402.00	\$85,005.00	X
Hine Sitework, Inc.	Goldsboro, NC 27533	X	X	\$234,290.28	\$95,148.20	X
Lanier Construction Co., Inc.	Snow Hill, NC 28580	X	X	\$251,321.00	\$95,280.00	X

David T. Brown
David T. Brown, PE, City Engineer

3-24-09
Date



City of Greenville, North Carolina

Meeting Date: 4/6/2009
Time: 6:00 PM

-
- Title of Item:** Contract award for Construction of the Convention Center Streetscape - Phase 1 project
- Explanation:** Bids were advertised and received for the Convention Center Streetscape - Phase 1 project on March 24, 2009. Attached is the bid tabulation. Hudson Brothers of Greenville, NC, submitted the lowest responsive bid in the amount of \$730,890. The contract will include award of the base bid and all five alternatives. This project involves the construction of 3,375 linear feet of sidewalk in the right-of-way between Landmark Street and Bismarck Street, improvements to the driveway into the Convention Center, and construction of a grand walkway/plaza in front of the Convention Center.
- Fiscal Note:** Expenses for this contract will be \$730,890. With the addition of a 5% contingency (\$36,545) the total estimated project cost is \$767,435. The expenses will be charged to the Convention Center Expansion/Streetscape Project, which contains a combination of funding from an NCDOT grant, Powell Bill revenues, occupancy taxes, and the occupancy tax anticipation loan.
- Recommendation:** Award a construction contract for the Convention Center Streetscape - Phase 1 project to Hudson Brothers in the amount of \$730,890.
-

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Attachments / click to download

 [Bid Tab Sheet](#)

BID TABULATION
 City of Greenville
 Convention Center Business District Streetscape Phase I

OWNER: City of Greenville
 PROJECT: Convention Center Business District Streetscape Phase I
 LOCATION: City of Greenville Public Works Conference Room
 BIDS OPENED: March 24, 2009 3:30pm

CERTIFICATION
 I CERTIFY THAT THIS IS A TRUE RECORD OF BIDS RECEIVED.

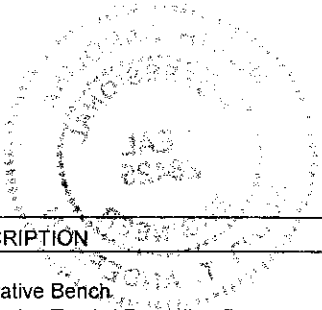
Scott T. Anderson 3-25-09
 Scott Anderson, P.E.



		CONTRACTOR		Hudson Brothers		Hamlett Associates, Inc.		Cieszko Construction Co.		Lanier Construction Co.	
		ADDRESS		1450 East Arlington Blvd Greenville NC 27836 LIC# 34590		3704 Security Mills Road Climax, NC 27233 9628		249 US Hwy 70 W Havelock, NC 28532 2775		1505 Browntown Rd. Snow Hill, NC 28580 18152	
ITEM	QTY.	UNIT DESCRIPTION	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	
1	1	LS Mobilization & Bonding (3% Maximum of Total Base Bid)	\$16,850.00	\$16,850.00	\$21,507.00	\$21,507.00 *	\$16,900.00	\$16,900.00	\$29,000.00	\$29,000.00 *	
2	1	LS Testing Allowance	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	
Subtotal				\$26,850.00		\$31,507.00		\$26,900.00		\$39,000.00	
SIDEWALKS FROM LANDMARK TO BISMARK											
3	250	LF Remove Existing Sidewalk	\$7.10	\$1,775.00	\$22.00	\$5,500.00	\$14.00	\$3,500.00	\$7.25	\$1,812.50	
4	6	EA Remove Existing Trees	\$165.00	\$990.00	\$268.00	\$1,608.00	\$634.00	\$3,804.00	\$500.00	\$3,000.00	
5	1	LS Remove and Replace Pavment Markings	\$3,130.00	\$3,130.00	\$3,778.00	\$3,778.00	\$4,427.00	\$4,427.00	\$2,000.00	\$2,000.00	
6	960	LF Remove and Replace Curb and Gutter	\$23.50	\$22,560.00	\$34.00	\$32,640.00	\$39.00	\$37,440.00 **	\$20.00	\$19,200.00	
7	3,375	LF Concrete Sidewalk	\$33.04	\$111,510.00	\$42.50	\$143,437.50	\$56.00	\$189,000.00	\$33.80	\$114,075.00	
8	51	EA ADA Ramps	\$303.00	\$15,453.00	\$575.00	\$29,325.00	\$1,080.00	\$55,080.00	\$1,000.00	\$51,000.00	
9	4	EA Install Detectable Warning to Existing Ramps	\$440.00	\$1,760.00	\$981.00	\$3,924.00	\$800.00	\$3,200.00	\$600.00	\$2,400.00	
10	410	LF Hi-Visibility Thermoplastic Crosswalks	\$13.30	\$5,453.00	\$17.00	\$6,970.00	\$17.00	\$6,970.00	\$10.00	\$4,100.00	
11	1	EA Drop Inlets	\$1,315.00	\$1,315.00	\$3,405.00	\$3,405.00	\$1,650.00	\$1,650.00	\$2,000.00	\$2,000.00	
12	1	EA Convert Existing Drop Inlet to Junction Box	\$605.00	\$605.00	\$2,969.00	\$2,969.00	\$730.00	\$730.00	\$1,250.00	\$1,250.00	
13	80	SF Modular Concrete Retaining Wall	\$61.65	\$4,932.00	\$27.00	\$2,160.00	\$72.00	\$5,760.00	\$67.50	\$5,400.00	
14	4	EA Large Trees	\$303.00	\$1,212.00	\$351.00	\$1,404.00	\$420.00	\$1,680.00	\$425.00	\$1,700.00	
Subtotal for Sidewalk Improvements				\$170,695.00		\$237,120.50		\$313,241.00 **		\$207,937.50	
CONVENTION CENTER SITE IMPROVEMENTS											
<u>Demolition</u>											
15	210	SY Remove Existing Concrete	\$15.10	\$3,171.00	\$30.00	\$6,300.00	\$19.00	\$3,990.00	\$8.00	\$1,680.00	
16	1	LS Remove Existing Vegetation	\$3,315.00	\$3,315.00	\$1,922.00	\$1,922.00	\$7,450.00	\$7,450.00	\$2,000.00	\$2,000.00	
17	1	LS Remove Existing Marquee Sign	\$5,005.00	\$5,005.00	\$1,653.00	\$1,653.00	\$5,100.00	\$5,100.00	\$1,500.00	\$1,500.00	
18	3	EA Relocate Existing Flagpoles and Lights	\$2,330.00	\$6,990.00	\$1,710.00	\$5,130.00	\$2,240.00	\$6,720.00	\$1,100.00	\$3,300.00	
<u>Hardscape</u>											
19	6	EA ADA Ramps	\$315.00	\$1,890.00	\$1,024.00	\$6,144.00	\$590.00	\$3,540.00	\$1,100.00	\$6,600.00	
20	625	SY Concrete Walk - pedestrian grade w/ finish	\$67.20	\$42,000.00	\$57.00	\$35,625.00	\$66.00	\$41,250.00	\$38.50	\$24,062.50	
21	170	SY Recycled Glass Concrete Unit Pavers	\$205.30	\$34,901.00	\$38.00	\$40,460.00	\$250.00	\$42,500.00	\$215.00	\$36,550.00	
22	100	SY Concrete with Color Hardener	\$166.35	\$16,635.00	\$70.00	\$7,000.00	\$112.00	\$11,200.00	\$175.00	\$17,500.00	
23	2	EA Speed Tables w/ Integral Color Stamped Concrete	\$12,675.00	\$25,350.00	\$10,209.00	\$20,418.00	\$15,600.00	\$31,200.00	\$19,055.00	\$38,110.00	
24	6	EA Tent Tie-down Anchor	\$705.00	\$4,230.00	\$790.00	\$4,740.00	\$740.00	\$4,440.00	\$600.00	\$3,600.00	

Note: * = Unit price exceeds 3% maximum of total base bid
 ** = Indicates corrected figure

BID TABULATION
City of Greenville
Convention Center Business District Streetscape Phase I



			Hudson Brothers 1450 East Arlington Blvd Greenville NC 27836 34590		Hamlett Associates, Inc. 3704 Security Mills Road Climax, NC 27233 9628		Cieszko Construction Co. 249 US Hwy 70 W Havelock, NC 28532 2775		Lanier Construction Co. 1505 Browntown Rd. Snow Hill, NC 28580 18152	
ITEM	QTY.	UNIT DESCRIPTION	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost
Site Furnishings										
25	3 EA	Decorative Bench	\$2,035.00	\$6,105.00	\$2,433.00	\$7,299.00	\$1,800.00	\$5,400.00	\$2,500.00	\$7,500.00
26	4 EA	Decorative Trash / Recycling Receptacles	\$2,195.00	\$8,780.00	\$2,550.00	\$10,200.00	\$1,960.00	\$7,840.00	\$1,850.00	\$7,400.00
27	3 EA	Shade Shelters	\$11,630.00	\$34,890.00	\$4,600.00	\$13,800.00	\$12,800.00	\$38,400.00	\$16,500.00	\$49,500.00
28	1 LS	Basin Fountain 'A' and Utilities for 'A' & 'B'	\$67,800.00	\$67,800.00	\$132,000.00	\$132,000.00	\$74,400.00	\$74,400.00	\$119,000.00	\$119,000.00
29	2 EA	Sculptural Bike Rack	\$2,375.00	\$4,750.00	\$3,053.00	\$6,106.00	\$2,850.00	\$5,700.00	\$2,725.00	\$5,450.00
Vegetation										
30	8 EA	Large Trees	\$301.75	\$2,414.00	\$351.00	\$2,808.00	\$173.00	\$1,384.00	\$300.00	\$2,400.00
31	12 EA	Large Shrubs	\$27.50	\$330.00	\$32.00	\$384.00	\$23.00	\$276.00	\$30.00	\$360.00
32	312 EA	Medium Shrubs	\$22.25	\$6,942.00	\$25.00	\$7,800.00	\$20.00	\$6,240.00	\$30.00	\$9,360.00
33	203 EA	Ornamental Grass	\$21.00	\$4,263.00	\$23.00	\$4,669.00	\$19.00	\$3,857.00	\$30.00	\$6,090.00
34	1 LS	Irrigation	\$9,190.00	\$9,190.00	\$12,100.00	\$12,100.00	\$7,600.00	\$7,600.00	\$12,500.00	\$12,500.00
Electrical										
35	1 LS	Pedestrian Level Lighting	\$26,253.00	\$26,253.00	\$31,447.00	\$31,447.00	\$26,800.00	\$26,800.00	\$27,000.00	\$27,000.00
36	1 LS	Sound System	\$21,983.00	\$21,983.00	\$24,844.00	\$24,844.00	\$22,200.00	\$22,200.00	\$22,500.00	\$22,500.00
37	1 LS	Electrical and Communications System	\$40,518.00	\$40,518.00	\$48,779.00	\$48,779.00	\$42,300.00	\$42,300.00	\$42,700.00	\$42,700.00
Plumbing										
38	1 LS	Water and Sewer Services	\$11,750.00	\$11,750.00	\$14,850.00	\$14,850.00	\$13,690.00	\$13,690.00	\$85,500.00	\$85,500.00
Subtotal for Convention Center Site Improvements				\$389,455.00	\$446,478.00	\$413,477.00	\$532,162.50 **			
Total Base Bid				\$587,000.00	\$715,105.50	\$753,618.00 **	\$779,100.00 **			
ALTERNATES										
Alternate No. 1 - Decorative Crosswalks										
39	2725 SF	Integral Color Stamped Asphalt	\$19.00	\$51,775.00	\$6.00	\$16,350.00	\$9.50	\$25,887.50	\$21.50	\$58,587.50
40	820 LF	White Thermoplastic Pavement Marking (8"W)	\$2.80	\$2,296.00	\$3.50	\$2,870.00	\$3.50	\$2,870.00	\$5.00	\$4,100.00
Subtotal for Alternate 1				\$54,071.00	\$19,220.00	\$28,757.50	\$62,687.50			
Alternate No. 2 - Intersection Graphic										
41	990 SF	Custom Thermoplastic Pavement Marking	\$9.00	\$8,910.00	\$11.00	\$10,890.00	\$10.00	\$9,900.00	\$21.50	\$21,285.00
Alternate No. 3 - Convention Center Drive Improvements										
42	20 EA	Large Trees	\$288.75	\$5,775.00	\$351.00	\$7,020.00	\$180.00	\$3,600.00	\$400.00	\$8,000.00
43	287 EA	Medium Shrubs	\$21.00	\$6,027.00	\$25.00	\$7,175.00	\$21.00	\$6,027.00	\$30.00	\$8,610.00
44	39 EA	Ornamental Grass	\$20.00	\$780.00	\$23.00	\$897.00	\$19.00	\$741.00	\$30.00	\$1,170.00
45	1 LS	Irrigation	\$9,375.00	\$9,375.00	\$12,800.00	\$12,800.00	\$17,400.00	\$17,400.00	\$12,500.00	\$12,500.00
46	1 LS	Street Lights w/ Banner Arms	\$15,730.00	\$15,730.00	\$20,500.00	\$20,500.00	\$13,000.00	\$13,000.00	\$17,300.00	\$17,300.00
47	1 LS	Electrical System	\$11,800.00	\$11,800.00	\$15,750.00	\$15,750.00	\$5,922.00	\$5,922.00 **	\$13,000.00	\$13,000.00
Subtotal for Alternate 3				\$49,487.00	\$64,142.00	\$46,690.00	\$60,580.00			
Alternate No. 4 - Vegetation from Landmark Drive to Hampton Inn										
48	282 EA	Medium Shrubs	\$21.00	\$5,922.00	\$35.00	\$9,870.00	\$21.00	\$5,922.00 **	\$27.00	\$7,614.00
Alternate No. 5 - Basin Fountain 'B'										
49	1 LS	Basin Fountain 'B'	\$25,500.00	\$25,500.00	\$114,000.00	\$114,000.00	\$59,000.00	\$59,000.00	\$65,000.00	\$65,000.00

Note: * = Unit price exceeds 3% maximum of total base bid
** = Indicates corrected figure



City of Greenville, North Carolina

Meeting Date: 4/6/2009
Time: 6:00 PM

Title of Item: Contract award for the Moyewood Emergency Stormwater Drainage Repair Project.

Explanation: Bids were received for the Moyewood Emergency Stormwater Drainage Repair Project on March 25, 2009. Attached is the bid tabulation. David G. Vaughn Construction of Greenville, NC, submitted the lowest responsive bid with the proposed alternate in the amount of \$279,957.60.

There was a lower bid submitted; however, the contractor that submitted this bid determined that he had made a substantial mistake in the preparation of his bid and requested that it be withdrawn. In accordance with the bid documentation, he provided a written notice with supporting information. In consideration of this matter, staff concurred with this request and the bid was withdrawn. In review of the submitted bids with the proposed alternate, the next lowest bid was determined as non-responsive due to not meeting the City's Minority/Women Business Enterprise requirements identified in the project specifications. Therefore, Vaughn Construction was determined to be the lowest responsive bidder.

Based on the cost of the proposed alternate, staff's recommendation is to accept the revised base bid with the proposed alternate. This project will consist of replacing approximately 800 linear feet of an undersized and deteriorating/failing 48" and 54" corrugated metal pipe system with a new 60" Reinforced Concrete Pipe.

Fiscal Note: Funding for this project will be provided through funds from the City's Stormwater Utility Fund. The proposed budget for this project is as follows:

Expenditures

Project	\$279,957.60
Contingency (5%)	\$ 13,997.88
Total Project Cost	\$293,955.48

Revenue

Stormwater Utility \$293,955.48

Recommendation: City Council award a construction contract for the Moyewood Emergency Stormwater Drainage Repair Project with the alternate to David G. Vaughn Construction in the amount of \$279,957.60.

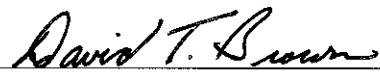
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 [Bid Tab Sheet](#)

**MOYEWOOD EMERGENCY STORMWATER DRAINAGE REPAIR PROJECT
1500 BEATTY STREET, GREENVILLE, NC 27834**

BID OPENING – WEDNESDAY, MARCH 25, 2009 AT 10:00 AM

CONTRACTOR	Received Addendums	5% BID BOND	M/WBE	TOTAL BASE BID	ALT#1	TOTAL REVISED BID WITH ALT#1
Lanier Construction	X	X	X	\$225,574.75	\$ 80,300.00	\$207,349.75
David G. Vaughn Construction	X	X	X	\$267,807.60	\$140,525.00	\$279,957.60
Atwell Construction	X	X	Non-Responsive	\$279,945.00	\$121,333.30	\$277,993.30
STEP Construction	X	X	X	\$305,587.00	\$120,450.00	\$315,712.00
Seaside Environmental	X	X	X	\$314,000.00	\$132,495.00	\$307,925.00
TA Loving Co.	X	X	X	\$321,480.00	\$128,480.00	\$321,480.00
Allen Grading	X	X	X	\$334,021.00	\$162,206.00	\$363,027.00
Narron Contracting	X	X	X	\$338,376.00	\$128,480.00	\$338,376.00
Hine Sitework	X	X	X	\$348,430.40	\$157,388.00	\$328,990.40
Burney & Burney	X	X	X	\$386,341.14	\$156,745.60	\$351,924.94
Colt Contracting	X	X	X	\$413,386.50	\$142,934.00	\$398,401.50
Empire Construction	X	X	X	\$423,356.00	\$148,555.00	\$409,181.00
Trader Construction	#1 Only	X	X	\$600,607.00	\$297,110.00	\$614,747.00
 David T. Brown, PE, City Engineer 3-25-09 Date						



City of Greenville, North Carolina

Meeting Date: 4/6/2009
Time: 6:00 PM

Title of Item: Elimination of Planner I position and approval of an additional Code Enforcement Officer position

Explanation: The Greenville Police Department Code Enforcement unit currently has five Code Enforcement Officers at pay grade 21 and one Planner I position at pay grade 24. Under the recent reorganization of the unit, all six positions are performing the same duties as Code Enforcement Officers.

The employee in the Planner I position has accepted another position with the City. The position is currently vacant. The Police Department is requesting that the Planner I position be eliminated and another Code Enforcement Officer position be created.

Fiscal Note: One position lowered three pay grades.

Pay grade 24 \$43,804.80- \$65,624.00
Pay grade 21 \$33,425.60- \$50,086.48

Recommendation: Eliminate one Planner I position in the Police Department and create an additional Code Enforcement Officer in the Police Department.

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City of Greenville, North Carolina

Meeting Date: 4/6/2009
Time: 6:00 PM

Title of Item: Resolutions for Economic Stimulus Funding Under the American Recovery and Reinvestment Act for Greenville Utilities Commission's Thomas Langston Road Water Main Extension and Elevated Tank Water Mixing System

Explanation: On February 11, 2009, GUC staff was advised by the North Carolina Department of Environment and Natural Resources (NCDENR), Public Water Supply Section, that completed applications for project funding under the American Recovery and Reinvestment Act of 2009 must be submitted no later than February 27, 2009 for "shovel ready" projects. Subsequently, NCDENR advised that portions of the applications, such as Authorizing Resolutions, could be submitted later.

GUC has four projects that are "shovel ready" that potentially qualify for funding under the Act. Authorizing Resolutions for two of those projects, WCP-96, Frog Level Road Fire Flow Improvements Water Main Extension, and WCP-102, SR1401/1402 Fire Flow Improvements Water Main Extension, were adopted by the GUC Board and City Council in February and March, respectively.

The two additional projects which are "shovel ready" and for which funding applications were submitted to NCDENR, Public Water Supply Section are the Thomas Langston Road Water Main Extension, which is a part of the City's Capital Improvement Plan (CIP) project to extend Thomas Langston Road, and the Solar Mixing System for the Eastside Elevated Tank. This mixing system is solar powered and was submitted as a "Green Stimulus Fund Project". The funding requested for these two projects totals \$502,062.

While it is not known at this time, funding under the Act could be in the form of grants, no-interest loans, or low-interest loans.

At their meeting on March 24, 2009, the GUC Board adopted resolutions for submittal of these project applications and recommended similar resolutions be adopted by the City Council.

Fiscal Note: No cost to the City of Greenville.

Recommendation: Adoption of the attached resolutions for GUC economic stimulus funding applications.

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 [Resolution - Thomas Langston Road Water Main Extension](#)

 [Resolution - Elevated Tank Water Mixing System](#)

RESOLUTION NO. 09-_____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENVILLE
STATE REVOLVING LOAN FUND - RESOLUTION OF ASSURANCES, AGREEMENTS
AND AUTHORIZED REPRESENTATIVES

WHEREAS, the Federal Clean Water Act Amendments of 1987, Federal Safe Drinking Water Act Amendments of 1996, and the North Carolina Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of Thomas Langston Road Water Main Extension; and

WHEREAS, the Greenville Utilities Commission of the City of Greenville has need for and intends to construct a drinking water treatment works project described as the Greenville Utilities Commission Water Main Extension to reinforce existing distribution system to assure maintenance of adequate water supply and residual pressures; and

WHEREAS, the Greenville Utilities Commission of the City of Greenville intends to request state loan assistance for the project and has requested that the City Council of the City of Greenville adopt a resolution relating to this state loan assistance which approves the filing of an application, making the necessary assurances and agreements, and designating authorized representatives;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Greenville:

1. That the City of Greenville, in conjunction with the Greenville Utilities Commission, will arrange financing for all remaining costs of the project, if approved for a State loan award.
2. That the City of Greenville, through the Greenville Utilities Commission, will adopt and place into effect on or before completion of the project, a schedule of fees and charges which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.
3. That the City of Greenville agrees to include in the loan agreement relating to the State loan award a provision authorizing the State Treasurer, upon failure of the City of Greenville or the Greenville Utilities Commission to make any scheduled repayment of the loan, to withhold from the City of Greenville or the Greenville Utilities Commission any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.
4. That the City of Greenville, through the Greenville Utilities Commission, will provide for efficient operation and maintenance of the project on completion of construction thereof.
5. The General Manager/CEO of Greenville Utilities Commission, or his designee(s), are hereby authorized to execute and file an application on behalf of the City of Greenville with the State of North Carolina for a loan to aid in the construction of the project described above.
6. The General Manager/CEO of Greenville Utilities Commission, or his designee(s), are

hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

7. That the City of Greenville has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

ADOPTED this the ____ day of _____, 2009.

Patricia C. Dunn, Mayor

ATTEST:

Wanda T. Elks, City Clerk

RESOLUTION NO. 09-_____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENVILLE
STATE REVOLVING LOAN FUND - RESOLUTION OF ASSURANCES, AGREEMENTS
AND AUTHORIZED REPRESENTATIVES

WHEREAS, the Federal Clean Water Act Amendments of 1987, Federal Safe Drinking Water Act Amendments of 1996, and the North Carolina Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of Eastside Tank Solar Powered Mixer Project; and

WHEREAS, the Greenville Utilities Commission of the City of Greenville has need for and intends to construct a drinking water treatment works project described as the Greenville Utilities Commission installation of a solar powered mixing system in a potable water tank; and

WHEREAS, the Greenville Utilities Commission of the City of Greenville intends to request state loan assistance for the project and has requested that the City Council of the City of Greenville adopt a resolution relating to this state loan assistance which approves the filing of an application, making the necessary assurances and agreements, and designating authorized representatives;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Greenville:

1. That the City of Greenville, in conjunction with the Greenville Utilities Commission, will arrange financing for all remaining costs of the project, if approved for a State loan award.
2. That the City of Greenville, through the Greenville Utilities Commission, will adopt and place into effect on or before completion of the project, a schedule of fees and charges which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.
3. That the City of Greenville agrees to include in the loan agreement relating to the State loan award a provision authorizing the State Treasurer, upon failure of the City of Greenville or the Greenville Utilities Commission to make any scheduled repayment of the loan, to withhold from the City of Greenville or the Greenville Utilities Commission any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.
4. That the City of Greenville, through the Greenville Utilities Commission, will provide for efficient operation and maintenance of the project on completion of construction thereof.
5. The General Manager/CEO of Greenville Utilities Commission, or his designee(s), are hereby authorized to execute and file an application on behalf of the City of Greenville with the State of North Carolina for a loan to aid in the construction of the project

described above.

6. The General Manager/CEO of Greenville Utilities Commission, or his designee(s), are hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.
7. That the City of Greenville has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

ADOPTED this the ____ day of _____, 2009.

Patricia C. Dunn, Mayor

ATTEST:

Wanda T. Elks, City Clerk



City of Greenville, North Carolina

Meeting Date: 4/6/2009
Time: 6:00 PM

Title of Item: Series Resolution for State Revolving Fund loan for Greenville Utilities Commission's Wastewater Treatment Plant Electrical System and SCADA Upgrade Project

Explanation: In late 2008, both the GUC Board and City Council took various actions related to the Wastewater Treatment Plant Electrical/SCADA Upgrade Project. At that time, the boards were informed that part of the funding for this project would come from a State Revolving Fund (SRF) loan.

The original wastewater treatment plant (WWTP) electrical and supervisory control and data acquisition (SCADA) equipment has been in service for 22 years and is nearing the end of its useful service life. The WWTP electrical distribution system was designed as a single line radial system with no internal redundancy provided in the event that a major electrical component failed. The lack of redundancy in the existing electrical distribution system provides poor reliability and increases the risk of regulatory non-compliance with WWTP discharge permit limits in the event of equipment failure.

The project consists of a plant-wide electrical system upgrade to replace aging equipment and provide complete redundancy for all critical equipment. The project will also provide 100% standby generator capability and an upgrade of the SCADA system at the WWTP and 31 remote pump station sites.

The loan amount approved by the N.C. Department of Environment and Natural Resources and the Local Government Commission is \$13,356,080 for a twenty-year term at a 2.48% interest rate. Debt service is estimated to begin in November 2010.

This project is also on the list that GUC has submitted for consideration of stimulus funding.

At their meeting on March 24, the GUC Board adopted a resolution authorizing the actions required for the SRF loan and recommended the City Council adopt

a series resolution.

Fiscal Note: No cost to the City of Greenville.

Recommendation: Adopt the attached Series Resolution.

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 [Series Resolution](#)

A regular meeting of the City Council of the City of Greenville, North Carolina was held in the City Council Chamber at the City Hall in Greenville, North Carolina, the regular place of meeting, on April ____, 2009 at 6:00 P.M.

Present: Mayor Patricia C. Dunn, presiding, and Council members

Absent: _____

* * * * *

Mayor Dunn introduced the following resolution, a copy of which had been provided to each Councilmember and which was read by its title:

RESOLUTION NO. 09-

SERIES RESOLUTION AUTHORIZING THE INCURRENCE OF ADDITIONAL INDEBTEDNESS EVIDENCED BY A STATE REVOLVING LOAN FUND PROGRAM NOTE OF UP TO \$13,356,080 PURSUANT TO THE PROVISIONS OF SECTION 216 OF THE BOND ORDER ADOPTED BY THE CITY COUNCIL ON AUGUST 11, 1994, AMENDED AND RESTATED AS OF APRIL 13, 2000.

WHEREAS, the City of Greenville, North Carolina (the “City”), a municipal corporation in Pitt County, North Carolina, owns certain public utility or public service enterprise facilities comprising an electric system, a natural gas system, a sanitary sewer system and a water system, within and without the corporate limits of the City (collectively, the “Combined Enterprise System”), and

WHEREAS, in accordance with Chapter 861 of the 1992 Session Laws of North Carolina, the Greenville Utilities Commission (the “Commission”) has been created for the proper management of the public utilities of the City, within and without the corporate limits of the City, with responsibility for the entire supervision and control of the management, operation, maintenance, improvement and extension of the public utilities of the City, including the Combined Enterprise System; and

WHEREAS, the Federal Clean Water Act Amendments of 1987, the Federal Safe Drinking Water Act Amendments of 1996 and the North Carolina Water Infrastructure Act of 2005 authorize the making of loans and grants to aid eligible units of government in financing

the cost of construction of wastewater treatment works, wastewater collection systems, and water supply systems; and

WHEREAS, the City Council of the City (the “City Council”) adopted, on August 11, 1994, a bond order, which, among other things, authorizes and secures Greenville Utilities Commission Combined Enterprise System Revenue Bonds of the City, which order was amended and restated as of April 13, 2000 (the “Order”); and

WHEREAS, Section 216 of the Order authorizes the incurrence or assumption of Additional Indebtedness (as defined in the Order) for any lawful purpose of the City related to the ownership or operation of the Combined Enterprise System (as defined in the Order); and

WHEREAS, the Commission and the City Council have determined that it is necessary to acquire, construct and pay for a portion of the cost of certain additional improvements to the Combined Enterprise System, which improvements are described in Appendix A attached hereto and constitute Additional Improvements; and

WHEREAS, the Commission and the City Council have determined to finance a portion of the cost of paying for such Additional Improvements by incurring Additional Indebtedness evidenced by another State Revolving Loan Fund Program Note referred to herein as the “Series 2009 Promissory Note”; and

WHEREAS, the City Council has received information to the effect that the City will be able to satisfy the requirements of Section 216 of the Order with respect to the Series 2009 Promissory Note; and

WHEREAS, pursuant to Section 216 of the Order, the Series 2009 Promissory Note is to have such terms and provisions as may be provided by a series resolution to be adopted by the City Council prior to the incurrence of said Additional Indebtedness; and

WHEREAS, the Commission has adopted a resolution to the effect that it approves the provisions of this resolution and recommends to the City Council that the City Council adopt this series resolution authorizing and setting forth the terms and provisions of the Series 2009 Promissory Note;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA DOES HEREBY DETERMINE AND RESOLVE, as follows:

Section 1. Definitions. Capitalized words and terms used in this series resolution (this “Resolution”) and not otherwise defined herein shall have the meanings given to them in the Order.

Section 2. Authorization of the Series 2009 Promissory Note. (A) The Series 2009 Promissory Note. Pursuant to the Enabling Act and Section 216 of the Order, the City Council hereby authorizes the incurrence of Additional Indebtedness evidenced by a State Revolving Fund Program Note (as defined in the Order) designated “Greenville Utilities Commission Combined Enterprise System State Revolving Loan Fund Program Note, Series 2009” (the “Series 2009 Promissory Note”) in a principal amount of up to \$13,356,080 for the purpose of

providing funds, together with any other available funds, for (1) paying, or reimbursing the Commission and the City for paying, a portion of the Cost of the Additional Improvements described in Appendix A hereto and (2) paying expenses incidental and necessary or convenient thereto.

(B) Note Provisions. The Series 2009 Promissory Note shall be executed on such date, be effective as of such date, shall bear interest at the rate, shall be repaid, subject to prepayment, in the amounts and on the dates, all as hereinafter provided.

(C) Interest Payment Dates. Interest on the Series 2009 Promissory Note shall begin to accrue on the unpaid principal balance thereof from the original estimated completion date for said Additional Improvements as established by the General Manager of the Commission or any officer of the Commission authorized by the General Manager of the Commission (an "Authorized Officer of the Commission") and shall be payable semi-annually on or before each May 1 and each November 1 until the principal balance of the Series 2009 Promissory Note is paid or prepaid in accordance with its terms. The first interest payment shall be due not earlier than six (6) months nor later than twelve (12) months after the date of completion of said Additional Improvements as certified by the Department of Environmental and Natural Resources – Division of Water Quality ("DENR").

(D) Principal Payment Dates. Principal on the Series 2009 Promissory Note shall be payable annually on or before each May 1, all as set forth in the Series 2009 Promissory Note. The first principal payment shall be due not earlier than six (6) months after the date of completion of said Additional Improvements as certified by the DENR.

(E) Prepayment of the Series 2009 Promissory Note. The Series 2009 Promissory Note shall be pre-payable in accordance with its terms.

Section 3. Delegation and Standards. The City Council hereby delegates to any Authorized Officer of the Commission, subject to the limitations contained herein, the power to determine and carry out the following with respect to the Series 2009 Promissory Note:

(A) Principal Amount. To determine the aggregate principal amount of the Series 2009 Promissory Note, such principal amount, up to \$13,356,080, to be sufficient for the purposes described in Section 2(A) of this Resolution;

(B) Interest Rates. To determine the interest rate on the Series 2009 Promissory Note, which interest rate shall not exceed the lesser of four percent (4%) per annum and one-half (1/2) the prevailing national market rate as derived from the Bond Buyer's 20-Bond Index in accordance with North Carolina G.S. 159G-40(b) for the applicable priority review period;

(C) Repayment of Series 2009 Promissory Note. To determine a schedule for the payment of the principal amount of the Series 2009 Promissory Note, such principal payment schedule not to extend more than twenty (20) years after the first principal payment date as established in Section 2(D) of this Resolution;

(D) Execution Date and Effective Date. To determine the date of execution of the Series 2009 Promissory Note and the effective date of the Series 2009 Promissory Note;

(E) Other Provisions. To determine any other provisions deemed advisable and not in conflict with the provisions of this Resolution or the Order.

Section 4. Series Certificate. The General Manager of the Commission or an Authorized Officer of the Commission shall execute a certificate or certificates evidencing determinations or other actions taken pursuant to the authority granted in this Resolution, and any such certificate or certificates shall be conclusive evidence of the action taken.

Section 5. Form of the Series 2009 Promissory Note. The Series 2009 Promissory Note shall be substantially in the form attached hereto as Appendix B, with such variations, omissions and insertions as are required or permitted by this Resolution or the Order:

Section 6. Method of Payment of the Series 2009 Promissory Note. All principal and interest on the Series 2009 Promissory Note which is payable and is punctually paid or duly provided for shall be made payable by the Commission to DENR on or before each principal and interest payment date.

Section 7. Application of Proceeds of the Series 2009 Promissory Note. Moneys received by the City or the Commission pursuant to the Series 2009 Promissory Note shall be deposited to the credit of the Greenville Utilities Commission Capital Projects Fund in the Sewer Enterprise Fund.

Section 8. Application of Certain Revenues. In accordance with the provisions of Section 507 of the Order and after making the payments required by paragraphs (a) - (e) thereof, the Commission shall withdraw from the Operating Checking Account moneys held for the credit of the Appropriate Operating Funds in such amounts as shall be necessary for the purpose of making principal and interest payments on the Series 2009 Promissory Note to DENR.

Section 9. LGC Approval of the Series 2009 Promissory Note; Execution of the Promissory Note. The City Council recognizes that the North Carolina Local Government Commission (the "LGC") has approved the incurrence of Additional Indebtedness evidenced by the Series 2009 Promissory Note in accordance with the terms and provisions of this Resolution. Based upon the LGC approval of the incurrence of such Additional Indebtedness evidenced by the Series 2009 Promissory Note as hereinabove requested, the form of the Series 2009 Promissory Note presented to the City Council for its consideration is hereby approved in all respects, and the General Manager of the Commission or an Authorized Officer of the Commission are hereby authorized to signify such approval by the execution of the Series 2009 Promissory Note in substantially the form presented, taking into account among other items any changes made pursuant to the delegation set forth in Section 3 of this Resolution, such execution to be conclusive evidence of the approval thereof by the City.

Section 10. Authorization to City and Commission Officials. The officers, agents and employees of the City and the Commission are hereby authorized and directed to do all acts and

things required of them by the provisions of the Series 2009 Promissory Note, the Order and this Resolution for the full, punctual and complete performance of the terms, covenants, provisions and agreements therein.

Section 11. Effective Date. This Resolution shall take effect immediately upon its adoption.

Adopted this the ____ day of April, 2009.

Patricia C. Dunn
Mayor

[SEAL]

ATTEST:

Wanda T. Elks
City Clerk

APPENDIX A

THE ADDITIONAL IMPROVEMENTS

The Additional Improvements referenced in the resolution to which this is Appendix A include a Wastewater Treatment Plant (WWTP) electrical system upgrade to replace existing electrical distribution wiring, transformers, switch boards and motor control centers (MCC) with new equipment in a configuration that will provide complete redundancy in the WWTP electrical system, as well as new generators capable of providing 100% emergency/standby power. The project will also include an upgrade of the Supervisory Control and Data Acquisition (SCADA) system at the WWTP and 31 remote pump station sites. At the WWTP, the project will include the installation of a fiber optic network, installation of new programmable logic controllers (PLC), installation of new computers and servers, installation of new Intellution software and all necessary hardware and software programming. At the remote pump station sites, the project will include installation of new PLC, antenna, radios and remote terminal units (RTU) and all necessary hardware and software programming. The project includes upgrades and modifications to the Dewatering Building, Generator Power Building, Filter Electrical Building, new South Electrical Building, new Electrical Blower Building, Operations Building, standby generators, and remote pump stations.



City of Greenville, North Carolina

Meeting Date: 4/6/2009
Time: 6:00 PM

Title of Item: Sewer Capital Projects Budget Ordinance Amendment for Greenville Utilities Commission's Stokes and Pactolus Schools Sewer Extension Project

Explanation: In early 2007, GUC and the City received a request from the Pitt County Schools to extend sanitary sewer service to the Stokes and Pactolus Schools. The school system requested that GUC handle the project design and construction. As a reminder, Pitt County Schools will provide all necessary funds to install the pump stations and force mains required to serve the Stokes and Pactolus Elementary Schools. GUC will provide additional funds in the amount of \$100,000 to upgrade the facilities at Pactolus to serve an extended area beyond the school.

The GUC Board, at their meeting on March 24, 2009, adopted a sewer capital projects budget for this project and recommended similar action by the City Council.

Fiscal Note: No cost to the City of Greenville.

Recommendation: Adopt the attached Sewer Capital Projects Budget Ordinance Amendment.

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 [Sewer Capital Projects Budget Ordinance](#)

ORDINANCE NO _____
AMENDING ORDINANCE NO. 07-105
FOR SEWER CAPITAL PROJECTS BUDGET
STOKES AND PACTOLUS SCHOOLS SEWER EXTENSION

THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES ORDAIN:

Section 1. The Sewer Capital Projects Budget is amended, so that as amended, it shall read as follows:

	<u>Current Budget</u>	<u>Change</u>	<u>Proposed Budget</u>
Revenue:			
Pitt County Schools - Aid in Construction	\$235,000	\$1,515,000	\$1,750,000
Acreage Fees	\$0	\$100,000	\$100,000
	<u>\$235,000</u>	<u>\$1,615,000</u>	<u>\$1,850,000</u>
Expenditures:			
Project Cost	\$235,000	\$1,615,000	\$1,850,000
	<u>\$235,000</u>	<u>\$1,615,000</u>	<u>\$1,850,000</u>

Section 2. All ordinances and clauses of ordinances in conflict with this ordinance are hereby repealed.

Section 3. This ordinance shall become effective upon its adoption.

Adopted this the _____ day of _____, 2009.

Patricia C. Dunn, Mayor

ATTEST:

Wanda T. Elks, City Clerk



City of Greenville, North Carolina

Meeting Date: 4/6/2009
Time: 6:00 PM

Title of Item: Resolution declaring a ballfield drag machine as surplus and authorizing its disposition to the Greenville Little Leagues

Explanation: As part of the normal replacement of City-owned equipment, the old ballfield drag machine has been replaced with a new unit. While the old machine is at the end of its useful life due to the many ballfield sites prepared by the Park Division, it could continue to be used by Greenville Little Leagues in the preparation of the one field at Elm Street Park.

Greenville Little Leagues is a non-profit organization that has a long-standing tradition of developing the youth of Pitt County through wholesome family-based activities. Greenville Little Leagues has requested this equipment through a letter to the Recreation and Parks Department.

North Carolina General Statute 160A-279 authorizes the City to convey personal property by private sale to an entity, other than a for-profit corporation, which carries out a public purpose.

The Greenville Recreation and Parks Commission unanimously recommended this action at their meeting on March 18, 2009.

Fiscal Note: There are no City costs associated with this equipment transfer.

Recommendation: Adopt the resolution declaring the field preparation equipment as surplus and authorizing its disposition to the Greenville Little Leagues.

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 [Resolution Declaring Ballfield Drag Machine as Surplus 818868](#)

RESOLUTION NO. 09-___

RESOLUTION DECLARING CERTAIN PROPERTY AS SURPLUS AND AUTHORIZING
ITS DISPOSITION TO THE GREENVILLE LITTLE LEAGUES

WHEREAS, the Greenville Recreation and Parks Department has determined that certain property is surplus to the needs of the City;

WHEREAS, the Greenville Little Leagues can put this property to use; and

WHEREAS, North Carolina General Statute 160A-279 authorizes the City to convey personal property by private sale to an entity, other than a for-profit corporation, which carries out a public purpose;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Greenville that the hereinafter described property is declared as surplus to the needs of the City of Greenville and that said property shall be conveyed to the Greenville Little Leagues (Little League Baseball, Inc. #3-33-04-02 Greenville North State) for one dollar (\$1.00), on the condition that it be utilized to support recreational purposes, said property being described as follows: one (1) ballfield drag machine.

This the 6th day of April, 2009.

Patricia C. Dunn, Mayor

ATTEST:

Wanda T. Elks, City Clerk



City of Greenville, North Carolina

Meeting Date: 4/6/2009
Time: 6:00 PM

Title of Item: Resolution declaring certain computer equipment as surplus and authorizing its disposition to Pitt Community College

Explanation: The Information Technology Department staff has scheduled several computer replacements this fiscal year, which leads to the discontinued use of other computers because of their age and limited ability to perform according to standards. For these reasons, this computer equipment has been identified as surplus. Pitt Community College will use this equipment in its instruction of hardware support/repair training. Some of the computer equipment may be salvaged by the College and placed in a productive environment with limited functionality.

Fiscal Note: Items to be sold at a cost of \$1.00 to be paid by Pitt Community College.

Recommendation: Approve the attached resolution.

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[Resolution Authorizing the disposal of surplus computer equipment to PCC 2009 819726](#)

RESOLUTION NO. 09-___

RESOLUTION DECLARING CERTAIN PROPERTY AS SURPLUS
AND AUTHORIZING ITS DISPOSITION TO PITT COMMUNITY COLLEGE

WHEREAS, the Information Technology Department has determined that certain property is surplus to the needs of the City;

WHEREAS, Pitt Community College can put this property to use; and

WHEREAS, North Carolina General Statute 160A-274 permits City Council to authorize the disposition, upon such terms and conditions it deems wise, with or without consideration, of real or personal property to another governmental unit;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Greenville that the hereinafter described property is declared as surplus to the needs of the City of Greenville and that said property shall be conveyed to Pitt Community College for one dollar (\$1.00), said property being described as follows:

Twenty (20) Dell Desktop Computers,
Four (4) IBM Desktop Computers,
One (1) Panasonic Laptop Computer and
One (1) Dell Laptop Computer

This the 6th day of April, 2009.

Patricia C. Dunn, Mayor

ATTEST:

Wanda T. Elks, City Clerk



City of Greenville, North Carolina

Meeting Date: 4/6/2009
Time: 6:00 PM

Title of Item: Resolution declaring five police radio console units as surplus and authorizing disposition to the Town of Fairmont, North Carolina

Explanation: The Greenville Police Department obtained new radio console units for its emergency Communications Center with funds from the 2007 Cops Tech Program. The five old consoles were removed from the Center. The consoles are only of value to a Communications Center with a much older radio system.

The City purchased and installed the consoles in 1995 when the Police Headquarters building was built. They have been used for more than 13 years and are no longer compatible with the City's radio system.

The Greenville Police Department, through the North Carolina Police Executives Association, offered the equipment to the North Carolina law enforcement community. The Town of Fairmont, North Carolina, located in Robeson County, requested the consoles.

The Town of Fairmont has a population of 2,750. The Fairmont Department of Public Safety is a small agency with very limited funding. Their Communications Center dispatches police, fire, and rescue calls for the Town of Fairmont as well as several rural volunteer fire departments.

Fiscal Note: Items to be sold at a cost of \$1.00 to be paid by the Town of Fairmont.

Recommendation: Approve the attached resolution.

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 [Consoles_817972](#)

RESOLUTION NO. 09-___

RESOLUTION DECLARING CERTAIN PROPERTY AS SURPLUS AND AUTHORIZING
ITS DISPOSITION TO THE TOWN OF FAIRMONT, NORTH CAROLINA

WHEREAS, the Greenville Police Department has determined that certain property is surplus to the needs of the City;

WHEREAS, the Town of Fairmont, North Carolina, can put this property to use; and

WHEREAS, North Carolina General Statute 160A-274 permits City Council to authorize the disposition, upon such terms and conditions it deems wise, with or without consideration, of real or personal property to another governmental unit;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Greenville that the hereinafter described property is declared as surplus to the needs of the City of Greenville and that said property shall be conveyed to the Town of Fairmont, North Carolina, for one dollar (\$1.00), said property being described as follows:

Five Communication Consoles

This the 6th day of April, 2009.

Patricia C. Dunn, Mayor

ATTEST:

Wanda T. Elks, City Clerk



City of Greenville, North Carolina

Meeting Date: 4/6/2009
Time: 6:00 PM

Title of Item: Budget ordinance amendment #10 to the 2008-2009 City of Greenville budget, amendment to Ordinance 07-139 Convention Center Expansion/Streetscape Capital Project Fund, and an ordinance establishing the special revenue budget for the Lead-Based Paint Hazard Control Grant

Explanation: 1) Attached is an amendment to the 2008-2009 budget ordinance for consideration at the April 6, 2009 City Council meeting. For ease of reference, a footnote has been added to each line item of the budget ordinance amendment, which corresponds to the explanations below:

A To appropriate funds awarded in court for the restoration of the Painted Pirate statue that was vandalized (\$930).

B To allocate donations received for the Police Athletic League (PAL) to support travel/training of two PAL officers (\$2,000).

C To allocate Capital Reserve funds to be used for the Eppes Alumni Center renovations. These funds were designated by City Council during the November review of Capital Reserve (\$27,000).

D To reallocate funds appropriated within Recreation and Parks to Bradford Creek Golf Course to pay for painting services (\$8,000).

E To appropriate funds needed to complete certain capital improvements at the Convention Center. The City Council approved an occupancy tax loan to help cover the improvement costs at its January 5, 2009 City Council meeting. The City Council approved the General Fund loaning the Convention Center Project Fund \$420,000 from undesignated reserves to be repaid by occupancy tax receipts as those receipts are realized. The loan interest rate will be determined based on the City's return on investment interest rates during the life of the loan. The loan will be made as funds are needed (\$1,097,834).

2) Attached is a 2008-2009 project budget ordinance to establish a special revenue

fund for the Lead-Based Paint Hazard Control Grant. This grant is part of the American Recovery and Reinvestment Act of 2009. The purpose of the grant is to:

- integrate lead testing and abatement in housing units for children under the age of six
- train ten contractors in Interim Control and Abatement
- provide community awareness and education regarding lead hazards

(\$1,922,370). The City's required match to this grant is \$400,000 which will be provided by Community Development Block Grant (CDBG), affordable housing bonds, HOME funds, and in-kind services.

Fiscal Note:

The budget ordinance amendment affects the following funds: increase the General Fund by \$340,287; increase the Lead-Based Paint Hazard Control Special Revenue Fund by \$1,922,370; and increase the Convention Center Expansion/Streetscape Project by \$1,097,834.

<u>Fund Name</u>	<u>Current Adjusted Budget</u>	<u>Proposed Amendment</u>	<u>Adjusted Budget</u>
General Fund	\$ 74,219,002	\$ 340,287	\$ 74,559,289
Lead-Based Paint Hazard Control Grant	\$ -	\$ 1,922,370	\$ 1,922,370
Convention Center Expansion/ Streetscape Project	\$ 1,723,639	\$ 1,097,834	\$ 2,821,473

Recommendation:

Approve budget ordinance amendment #10 to the 2008-2009 City of Greenville budget, amendment to Ordinance 07-139 Convention Center Expansion/Streetscape Capital Project Fund, and the ordinance establishing the special revenue project budget for the Lead-Based Paint Hazard Control Grant.

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[Budget Ordinance Amendments 2008 2009 776865](#)

[Special Revenue Project Fund Lead Based Plant 820351](#)

ORDINANCE NO. 09-___

CITY OF GREENVILLE, NORTH CAROLINA
ORDINANCE (#10) AMENDING ORDINANCE NO. 08-73 AND AMENDMENT TO ORDINANCE
07-139 CONVENTION CENTER EXPANSION PROJECT FUND

THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES
ORDAIN:

Section I. Estimated Revenues. General Fund, of Ordinance 08-73, is hereby amended by increasing estimated revenues in the amount indicated:

<u>Account</u>	<u>Original/ Adjusted</u> <u>Budget</u>	<u>Proposed</u> <u>Amendment</u>	<u>Adjusted</u> <u>Budget</u>
Court Restitution ^A	\$ 2,020	\$ 930	\$ 2,950
Police Donations ^B	-	2,000	2,000
Transfer from Capital Reserve ^C	887,950	27,000	914,950
Appropriated Fund Balance ^E	3,665,953	310,357	3,976,310
Total		<u>\$ 340,287</u>	

Section II. Appropriations. General Fund, of Ordinance 08-73, is hereby amended by increasing appropriations in the amount indicated:

<u>Department</u>	<u>Original/ Adjusted</u> <u>Budget</u>	<u>Proposed</u> <u>Amendment</u>	<u>Adjusted</u> <u>Budget</u>
Public Works ^A	\$ 9,684,561	\$ 930	\$ 9,685,491
Police ^B	20,937,308	2,000	20,939,308
Capital Improvements ^C	5,665,041	27,000	5,692,041
Transfer to Other Funds ^{D,E}	8,519,850	488,357	9,000,207
Total		<u>\$ 518,287</u>	

Section III. Appropriations. General Fund, of Ordinance 08-73, is hereby amended by decreasing appropriations in the amount indicated:

<u>Account</u>	<u>Original/ Adjusted</u> <u>Budget</u>	<u>Proposed</u> <u>Amendment</u>	<u>Adjusted</u> <u>Budget</u>
Recreation and Parks ^D	\$ 6,070,303	\$ 8,000	\$ 6,062,303
Capital Improvements ^E	5,692,041	170,000	5,522,041
		<u>\$ 178,000</u>	

Section IV. Appropriations. Capital Reserve, of Ordinance 08-73, is hereby amended by decreasing appropriations in the amount indicated:

<u>Account</u>	<u>Original/ Adjusted</u> <u>Budget</u>	<u>Proposed</u> <u>Amendment</u>	<u>Adjusted</u> <u>Budget</u>
Increase in Reserve ^C	\$ 701,192	\$ 27,000	\$ 674,192

Section V. Appropriations. Capital Reserve, of Ordinance 08-73, is hereby amended by increasing appropriations in the amount indicated:

<u>Department</u>	<u>Original/ Adjusted Budget</u>	<u>Proposed Amendment</u>	<u>Adjusted Budget</u>
Transfer to Other Funds ^C	\$ 887,950	\$ 27,000	\$ 914,950

Section VI. Estimated Revenue. Bradford Creek Golf Course, of Ordinance 08-73, is hereby amended by increasing estimated revenues in the amount indicated:

<u>Account</u>	<u>Original/ Adjusted Budget</u>	<u>Proposed Amendment</u>	<u>Adjusted Budget</u>
Transfer from General Fund ^C	\$ -	\$ 8,000	\$ 8,000

Section VII. Appropriations. Bradford Creek Golf Course, of Ordinance 08-73, is hereby amended by increasing appropriations in the amount indicated:

<u>Department</u>	<u>Original/ Adjusted Budget</u>	<u>Proposed Amendment</u>	<u>Adjusted Budget</u>
Contracted Services ^C	\$ 89,910	\$ 8,000	\$ 97,910

Section VIII. Estimated Revenue. Convention Center Expansion/Streetscape Project Fund, of Ordinance 07-139, is hereby amended by increasing estimated revenues in the amount indicated:

<u>Account</u>	<u>Original/ Adjusted Budget</u>	<u>Proposed Amendment</u>	<u>Adjusted Budget</u>
Transfer from Powell Bill ^E	\$ -	\$ 480,357	\$ 480,357
State/Local/Federal Grant ^E		30,000	30,000
Occupancy Tax ^E	474,725	587,477	1,042,202
Total		\$ 1,097,834	

Section IX. Appropriations. Convention Center Expansion/Streetscape Project Fund, of Ordinance 07-139, is hereby amended by increasing appropriations in the amount indicated:

<u>Department</u>	<u>Original/ Adjusted Budget</u>	<u>Proposed Amendment</u>	<u>Adjusted Budget</u>
Engineering Design ^E	\$ 217,500	\$ 81,075	\$ 298,575
Construction ^E	1,410,785	952,525	2,363,310
Non-Contractual ^E	-	64,234	64,234
Total		\$1,097,834	

Section X. All ordinances and clauses of ordinances in conflict with this ordinance are hereby repealed.

Section XI. This ordinance will become effective upon its adoption.

Adopted this 6th day of April, 2009.

Patricia C. Dunn, Mayor

ATTEST:

Wanda T. Elks, City Clerk

ORDINANCE NO. 09-____

CITY OF GREENVILLE, NORTH CAROLINA
SPECIAL REVENUE PROJECT BUDGET ORDINANCE
LEAD-BASED PAINT HAZARD CONTROL GRANT

THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA DOES
ORDAIN:

Section I. Estimated revenues. It is estimated that the following revenues will be available for the Lead-Based Paint Hazard Control Grant:

<u>Account</u>	<u>Original Adopted Budget</u>	<u>Proposed Amendment</u>	<u>Adjusted Budget</u>
Spec State/Fed/Loc Grants	\$ -	\$ 1,922,371	\$ 1,922,371

Section II. Appropriations. The following amounts are hereby appropriated for the operation of the Lead-Based Paint Hazard Control Grant:

<u>Department</u>	<u>Original Adopted Budget</u>	<u>Proposed Amendment</u>	<u>Adjusted Budget</u>
Personnel	\$ -	\$ 183,697	\$ 183,697
Travel	-	15,000	15,000
Equipment	-	5,000	5,000
Supplies & Materials	-	15,000	15,000
Construction	-	1,200,000	1,200,000
Other Direct Costs	-	503,673	503,673
Total		\$ 1,922,370	

Section III. All ordinances and clauses of ordinances in conflict with this ordinance are hereby repealed.

Section IV. This ordinance will become effective upon its adoption.

Adopted this the 6th day of April 2009.

Patricia C. Dunn, Mayor

ATTEST:

Wanda T. Elks, City Clerk



City of Greenville, North Carolina

Meeting Date: 4/6/2009
Time: 6:00 PM

Title of Item: Presentations by boards and commissions

- a. Human Relations Council
- b. Youth Council

Explanation: The Human Relations Council and the Youth Council will make their annual presentations to City Council at the April 6, 2009 meeting.

Fiscal Note: N/A

Recommendation: For information only; no action recommended

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City of Greenville, North Carolina

Meeting Date: 4/6/2009
Time: 6:00 PM

Title of Item: Presentation on the 2010 United States Census

Explanation: Ms. Akilah Ensley, Partnership Specialist with the U.S. Census Bureau, will attend the meeting to make a presentation on the 2010 census and efforts by the Census Bureau to work with the community in the count.

Fiscal Note: There is no cost involved with this request.

Recommendation: Receive the report and presentation by Ms. Ensley.

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City of Greenville, North Carolina

Meeting Date: 4/6/2009
Time: 6:00 PM

Title of Item: Resolution to create the 10-Year Plan to End Chronic Homelessness Advisory Board of Pitt County and appoint members to the Board

Explanation: Implementation of the 10-Year Plan to End Chronic Homelessness is a substantial undertaking. The Implementation Plan must have a defined structure, clear roles, responsibilities, and a long-term commitment from all partners to achieve the set goals. The proposed Advisory Board will provide insight regarding direction and new efforts needed with homeless prevention and will serve as a base of community support. The Board will be responsible for strategic leadership, policy guidance, and monitoring results.

Members of the Board will be appointed by the Greenville City Council and Pitt County Board of Commissioners. It is proposed that the Greenville City Council be responsible for appointments from the following specific agencies and their representative: **Continuum of Care**, Paulette White; **East Carolina University**, Kenny Flowers; **Greenville City Council**, Mayor Pro-Tem Mildred Council; **Homeless Person Representative**, Tamiko Corey; **Law Enforcement**, Earl Phipps; **Affordable Housing Loan Committee Chairman**, Alice Faye Brewington; and **Greenville Human Relations Officer**, Cassandra Daniels.

Please find attached a complete listing of proposed board members. The Pitt County Board of Commissioners will be responsible for the remaining appointments from the list.

Fiscal Note: A previous commitment of \$60,000 of CDBG funds over a two-year period to assist with implementation of the plan.

Recommendation: Adopt the attached resolution creating the 10-Year Plan to End Chronic Homelessness Advisory Board and appoint the following persons to serve a three-year term on the Board: Continuum of Care, Paulette White; East Carolina University, Kenny Flowers; Greenville City Council, Mayor Pro-Tem Mildred Council; Homeless Person Representative, Tamiko Corey; Law Enforcement,

Earl Phipps; Affordable Housing Loan Committee Chairman, Alice F. Brewington; and Greenville Human Relations Officer, Cassandra Daniels.

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Attachments / click to download

-  [Implementation schedule](#)
 -  [10 Year Plan Advisory Board Resolution 817960](#)
 -  [Homelessness Advisory Board Appointment List 821830](#)
-

RESOLUTION NO. 09-__

**A RESOLUTION TO CREATE THE 10-YEAR PLAN ADVISORY BOARD OF
PITT COUNTY**

WHEREAS, the United States Interagency Council on Homelessness has issued a challenge to communities across the country to address the problem of homelessness, specifically people who are chronically homeless;

WHEREAS, in the fall of 2006 and spring of 2007, the Pitt County Board of Commissioners and the City of Greenville City Council adopted resolutions to develop a 10-Year Plan to End Chronic Homelessness in Pitt County;

WHEREAS, the City Council adopted the 10-Year Plan to End Chronic Homelessness in Pitt County on September 11, 2008;

WHEREAS, the plan was designed to specifically address the needs of Pitt County's chronic homeless population in order to redirect, minimize and ultimately resolve the substantial economic and social costs connected with these individuals and families;

NOW, THEREFORE, BE IT RESOLVED that the 10-Year Plan Advisory Board of Pitt County, North Carolina, be created and possess the following responsibilities:

Section 1. The Advisory Board will provide insight as to direction and new efforts needed and will serve as a base of community support.

Section 2. The Advisory Board will be responsible for strategic leadership, policy guidance, and monitoring results.

Section 3. Members of the Advisory Board will be appointed by the Greenville City Council and the Pitt County Board of Commissioners.

Section 4. City of Greenville City Council appointments will include specifically a representative from the following groups or agencies:

- A. Continuum of Care
- B. East Carolina University
- C. Greenville City Council
- D. A Homeless Person Representative
- E. Law Enforcement
- F. Affordable Housing Loan Committee Chairman
- G. Greenville Human Relations Officer

Section 5. The Advisory Board will include no more than 20 representatives from the following: Greenville City Council, Pitt County Board of Commissioners, Municipal

Official, Pitt County United Way, East Carolina University, Pitt Community College, and Pitt County Memorial Hospital.

Section 6. The Board may also include representatives from the Affordable Housing Loan Committee, Greenville Human Relations Officer, Military Veteran, Health Department, Mental Health Local Management Entity, Department of Social Services, law enforcement agencies, police department, faith-based community, and individuals who have formerly been homeless and advocates and direct service providers who work with individuals and families who are homeless.

Section 7. The Board will meet quarterly to ensure that goals, objectives, and strategies of the 10-Year Plan are being met and to help address the inevitable challenges inherent in the ambitious initiative.

Section 8. Board members are limited to two three-year terms, whose end dates are staggered.

Section 9. The Board is a public body and is subject to the open meetings law.

Section 10. The Community Development Director or his designee shall serve as Staff Liaison to the Advisory Board and shall provide technical assistance as necessary.

Adopted this the ____ day of April, 2009.

Patricia C. Dunn, Mayor

ATTEST:

Wanda T. Elks, City Clerk



**Our Journey Home: The 10-Year Plan to End
Chronic Homelessness in Pitt County**

ADVISORY BOARD RECOMMENDATIONS

Business Community:
Position and Agency/Company:
Residential Address:
Email:
Contact numbers:

Cassius Williams
Insurance Agent, State Farm Insurance
4111 Emma Cannon Rd Ayden, NC 28513
cassius.williamsbxx@statefarm.com
Work: (252) 355-2461 Home: Cell: (252) 916-4352

Continuum of Care:
Position and Agency/Company:
Residential Address:
Email:
Contact numbers:

Paulette White
Chair, Continuum of Care
3713 Cantata Drive Greenville, NC 27858
pdwhite@pittcountync.gov
Work: (252) 902-3282 Home: (252) 756-4960 Cell: (252) 258-3909

East Carolina Behavioral Health:
Position and Agency/Company:
Residential Address:
Email:
Contact numbers:

Amy Modlin
Housing Coordinator, East Carolina Behavioral Health, LME
1254 Claude Mobley Lane Jamesville, NC 27846
amodlin@ecbhlme.org
Work: (252) 329-1810 Home: (252) 799-7020 Cell: (252) 799-7020

East Carolina University:
Position and Agency/Company:
Residential Address:
Email:
Contact numbers:

Kenny Flowers
Director of Community & Regional Development, ECU Office of Economic Development
309 Riggsbee Farm Rd Cary, NC 27519
flowersk@ecu.edu
Work: (252) 737-1380 Home: Cell: (919) 306-1875

Faith-based Organization:
Position and Agency/Company:
Residential Address:
Email:
Contact numbers:

Anne Bonner Stewart
Associate Director, St. Paul's Episcopal Church
106 Azalea Dr Greenville, NC 27858
assocrector@stpaulsepiscopal.com
Work: (252) 752-3482 ext 225 Home: Cell: (252) 414-5012

Greenville City Council:

Position and Agency/Company:
Residential Address:
Email:
Contact numbers:

Mildred Council

Mayor Pro-Tem, Greenville City Council
410 West Fifth Street
councilwomancouncil@hotmail.com
Greenville, NC 27834
Home: (252) 757-1037 Cell:

City of Greenville

Affordable Housing Loan Committee:

Position and Agency/Company:
Residential Address:
Email:
Contact numbers:

Alice F. Brewington

Chair, Affordable Housing Loan Committee
1224 Farmville Blvd.
Greenville, NC 27834
Work: Home: (252) 752-4325 Cell:

Greenville Human Relations Officer:

Position and Agency/Company:
Residential Address:
Email:
Contact numbers:

Cassandra Daniels

Human Relations Officer, City of Greenville
201 West 5th Street
cdaniels@greenvillenc.gov
Greenville, NC 27834
Work: 252-329-4494 Home: Cell:

Homeless Person Representative:

Position and Agency/Company:
Residential Address:
Email:
Contact numbers:

Tamiko Corey

Eastern Carolina Vocational Center (ECVC)
3904-A Palmer Drive
tamikoblue@aol.com
Greenville, NC 27834
Work: (252) 717-8817 Home: Cell: (252) 916-2868

Law Enforcement:

Position and Agency/Company:
Residential Address:
Email:
Contact numbers:

Earl Phipps

Lieutenant, Greenville City Police Department
109 Leanne Dr
ephipps@greenvillenc.gov
Greenville, NC 27858
Work: (252) 329-4364 Home: (252) 902-5020 Cell: (252) 916-6254

Municipal Official:

Position and Agency/Company:
Residential Address:
Email:
Contact numbers:
March 18, 2009

Gerald Whitley

Mayor, Town of Grimesland
P.O. Box 537
grimeslandtown@embarqmail.com
Grimesland, NC 27837
Work: (252) 752-6337 Home: (252) 531-7931 Cell:

Pitt County Board of Commissioners:

Position and Agency/Company:

Residential Address:

Email:

Contact numbers:

Melvin McLawhorn

Chairman, Pitt County Board of Commissioners

100 Allendale Dr
Greenville, NC 27834

king2006mac@yahoo.com

Work:

Home: (252) 355-7290

Cell: (252) 327-6559

Pitt County Community College:

Position and Agency/Company:

Residential Address:

Email:

Contact numbers:

Ernis Lee

College Outreach Director, Pitt Community College

834 Aspen Lane
Greenville, NC 27834

elee@email.pittcc.edu

Work: (252) 321-4583

Home: (252) 752-4598

Cell: (252) 341-5696

Pitt County Department of Social Services:

Position and Agency/Company:

Residential Address:

Email:

Contact numbers:

Margaret Dixon

Social Work Program Manager, Pitt County Department of Social Services

1748 Beaumont Dr
Greenville, NC 27858

mm Dixon@pittcountync.gov

Work: (252) 902-1068

Home:

Cell:

Pitt County Schools:

Position and Agency/Company:

Residential Address:

Email:

Contact numbers:

Cassandra Campbell

Lead School Social Worker, Pitt County Schools

3612-B Strange Court
Greenville, NC 27834

campbellc@pitt.k12.nc.us

Work: (252) 830-3578

Home: (252) 353-5057

Cell:

Pitt County United Way:

Position and Agency/Company:

Residential Address:

Email:

Contact numbers:

Cecelia Scott

Executive Director, United Way of Pitt County

2010 E. Quail Ridge Rd
Greenville, NC 27858

Cscott@uwpc.org

Work: (252) 758-1604 ext 205

Home: (252) 756-1399

Cell:

Item # 19
University Health Systems (PCMH):

Position and Agency/Company:

Residential Address:

Email:

Contact numbers:

March 18, 2009

Jennifer Congleton

Director of Volunteer Services, Pitt County Memorial Hospital

2718 Royal Dr
Winterville, NC 28590

jconglet@pcmh.com

Work: (252) 847-4491

Home: (252) 756-1033

Cell:

Citizen-at-Large:

Position and Agency/Company:
Residential Address:
Email:
Contact numbers:

Robert (Bob) Thompson

Professor, East Carolina University
409 Rotary Ave
thompsonro@ecu.edu
Greenville, NC 27858
Work: (252) 328-5686
Home: (252) 551-1098
Cell:

Citizen-at-Large- Veteran:

Position and Agency/Company:
Residential Address:
Email:
Contact numbers:

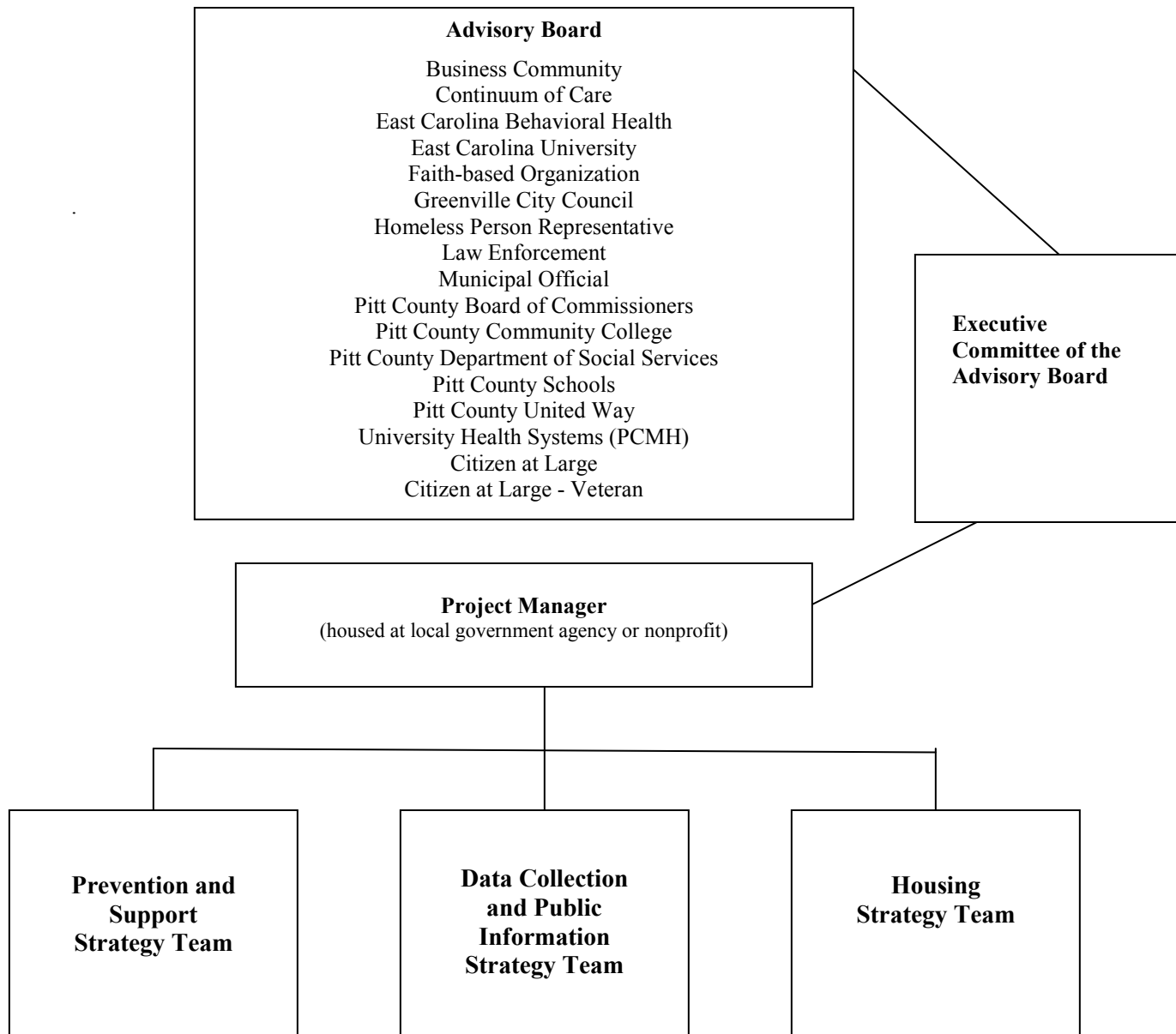
Larry Dilda

Retired, Brig. General United States Air Force
5536 NC 222
Isld@embarqmail.com
Fountain, NC 27829
Work:
Home: (252) 749-5551
Cell:



Our Journey Home: The 10-Year Plan to End Chronic Homelessness in Pitt County

Advisory Board and Strategy Team Structure





City of Greenville, North Carolina

Meeting Date: 4/6/2009
Time: 6:00 PM

Title of Item: Federal law enforcement grant opportunities under the American Recovery and Reinvestment Act of 2009 and the North Carolina Juvenile Crime Prevention Council request for proposals

Explanation: Under the American Recovery and Reinvestment Act of 2009, the Greenville Police Department has the opportunity to apply for two funding opportunities as part of the economic stimulus package. The third funding opportunity is through the local council of the State Juvenile Crime Prevention Council.

The COPS Hiring Recovery Program is part of the economic stimulus package and provides hiring sworn law enforcement personnel. The grant targets entry-level positions including salaries and benefits for re-hired full-time sworn officer positions who have been laid off or are scheduled to be laid off on a future date as a result of local budget cuts. The Police Department intends to apply for eight sworn officers--four would be assigned as school resource officers and the other four would be assigned one to each patrol shift to increase the overall number of patrol districts by one, thus enhancing the Department's overall Area Policing Plan. There is no local match, and the three-year grant application totals \$1,517,568.

The Recovery Act - Edward Byrne Memorial Competitive Grant Program grant is part of the economic stimulus package and focuses on hiring civilian personnel. The Police Department intends to apply for two crime analyst positions to create a Crime Analysis Unit. In the same application, the Department is also applying for a public safety systems administrator. This position would provide computer systems support for both the Police and Fire-Rescue Departments. There is no local match, and the two-year grant application totals \$350,000.

The Juvenile Crime Prevention Council Request for Proposals is a state-funded program, and the grant applications are reviewed by the local Juvenile Crime Prevention Council. The Police Department intends to apply for funds to operate the Greenville Police Department Youth Mentoring Program. The program will

partner with students from the East Carolina University Criminal Justice Program as well as other student organizations to provide mentors for at-risk youth between the ages of 8 and 17. The grant requires a 20% local match, which the majority will be in-kind. The amount requested for this funding will be approximately \$70,000.

Fiscal Note:

The two federal grants require no local match. The JCPC funding would require a 20% match of \$14,000, which mostly will be in-kind. Therefore, the local impact will be minimal.

Recommendation:

Approve the submission of all three grant applications.

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Attachments / click to download



City of Greenville, North Carolina

Meeting Date: 4/6/2009
Time: 6:00 PM

Title of Item: Resolution stating the City's intent to participate in the National League of Cities Prescription Discount Card Program

Explanation: The National League of Cities is sponsoring a program in collaboration with CVS Caremark to provide relief to city residents around the country from the high cost of prescription drugs. A description of the program is attached.

Fiscal Note: No direct cost to the City of Greenville.

Recommendation: Adopt the attached resolution.

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- [Participating Pharmacies](#)
- [Resolution to participate in NLC prescription discount card program 821007](#)
- [prescription drug card NLC 821548](#)

RESOLUTION 09-__

**RESOLUTION OF THE CITY OF GREENVILLE, NORTH CAROLINA, STATING
THE INTENT TO PARTICIPATE IN THE NATIONAL LEAGUE OF CITIES
PRESCRIPTION DISCOUNT CARD PROGRAM**

WHEREAS, many citizens of the City of Greenville are among the millions of Americans without health insurance or with limited prescription drug coverage;

WHEREAS, the National League of Cities (NLC) is sponsoring a program in collaboration with CVS Caremark to provide relief to city residents around the country from the high cost of prescription drugs;

WHEREAS, the NLC Prescription Discount Card Program will be available to member cities of NLC at no cost to those cities;

WHEREAS, CVS Caremark will provide participating cities with prescription discount cards, marketing materials, and customer support; and

WHEREAS, the discount cards offer an average savings of 20 percent off the retail price of most prescription drugs; have no enrollment form, membership fee, or restrictions based on the resident's age or income level; and may be used by city residents and their families anytime their prescriptions are not covered by insurance;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Greenville, North Carolina, that the City of Greenville will inform the National League of Cities of its intent to participate in the NLC Prescription Discount Card Program and will work with NLC and CVS Caremark to implement the program to the benefit of the residents of the City of Greenville.

This the ____ day of April, 2009.

Patricia C. Dunn, Mayor

ATTEST:

Wanda T. Elks, City Clerk

City of Greenville

Proposed Plan to Provide Residents with Easy-to-Use Program that Can Help Save Money on Prescription Drug Purchases

In current economic climate, where people are watching their spending, prescription discount card can offer average savings of 20 percent off retail price.

Almost a half dozen North Carolina cities and several counties, including Pitt, have introduced a program that provides its residents with a new tool that can provide some relief from the high cost of prescription drugs. With City Council approval, Greenville will soon make free prescription drug discount cards available to city residents through a program sponsored by the National League of Cities (NLC). The discount cards offer average savings of 20 percent off the retail price of commonly prescribed drugs.

Staff anticipates having the program up and running by early May 2009. The discount cards may be used by all Greenville residents and have no restrictions based on the resident's age, income level, or existing health coverage. The NLC card can be used when purchasing prescription drugs at approximately 37 local and area pharmacies, as well as at more than 59,000 participating retail pharmacies across the country.

In the current economic climate, where many people are watching what they spend, the NLC prescription discount card will offer residents savings on the purchase of prescription medications. If approved by City Council, a future announcement will provide information on how and when residents may obtain the cards.

Greenville residents only have to show their card when purchasing medications at one of the many participating pharmacies. There is no enrollment form required to get a card and no membership fee of any kind, and city residents and their family members can use the card any time their prescriptions are not covered by insurance.

The discount card program is administered by CVS Caremark through a partnership with the National League of Cities, which is the nation's oldest and largest organization devoted to strengthening and promoting cities as centers of opportunity, leadership, and governance. NLC is a resource and advocate for 19,000 cities, towns and villages, representing more than 218 million Americans.



[Close Window](#)

Print

Pharmacy Name	Distance(mi)
ECU STUDENT HEALTH SERVICE PHC 1001 E 5TH ST GREENVILLE NC 27858 252-328-6793	< 1
RITE AID PHARMACY 11418 1401 CHARLES BLVD GREENVILLE NC 27858 252-758-1400	< 1
KMART PHARMACY 7080 703 GREENVILLE BLVD SE GREENVILLE NC 27858 252-756-1993	1.3
HOMETOWN DISCOUNT PHCY GREENVI 1631 GREENVILLE BLVD SE GREENVILLE NC 27858 252-752-0003	1.47
RITE AID PHARMACY 11417 3012 E 10TH ST GREENVILLE NC 27858 252-752-8500	1.61
HEALTHWISE PHARMACY 615B S MEMORIAL DR GREENVILLE NC 27834 252-752-0338	1.63
CVS PHARMACY 03385 505 S MEMORIAL DR GREENVILLE NC 27834 252-758-4104	1.64
WALGREENS 06579 671 S MEMORIAL DR GREENVILLE NC 27834 252-754-2099	1.65
WALGREENS 02453 3101 E 10TH ST GREENVILLE NC 27858 252-695-6253	1.77
CVS PHARMACY 07587 3116 E 10TH ST GREENVILLE NC 27858 252-830-1027	1.81
TARGET PHARMACY T-1022 3040 EVANS ST GREENVILLE NC 27834 252-355-6450	1.91
KROGER SAV-ON 29358 3040 EVANS ST GREENVILLE NC 27834	1.91



Item # 21

252-756-7393	
RITE AID PHARMACY 11414 2101 STANTONSBURG RD GREENVILLE NC 27834 252-757-3032	1.97
LEO JENKINS CANCER CTR PHARMAC 600 MOYE BLVD GREENVILLE NC 27834 252-744-4602	2.02
BRODY OUTPATIENT PHARMACY 600 MOYE BLVD GREENVILLE NC 27834 252-744-2721	2.02
WALGREENS 07715 103 GREENVILLE BLVD SE GREENVILLE NC 27858 252-756-1611	2.03
RITE AID PHARMACY 11415 105 GREENVILLE BLVD SW GREENVILLE NC 27834 252-321-0856	2.12
MEDICAL PARK PHARMACY 1872 W ARLINGTON BLVD STE M GREENVILLE NC 27834 252-726-0777	2.36
WAL-MART PHARMACY 10-1379 210 GREENVILLE BLVD SW GREENVILLE NC 27834 252-355-3001	2.4
RITE AID PHARMACY 11416 2438 STANTONSBURG RD GREENVILLE NC 27834 252-758-5188	2.63
WALGREENS 06616 2105 E FIRETOWER RD GREENVILLE NC 27858 252-321-6582	2.71
HARRIS TEETER PHARMACY 287 2120 E FIRE TOWER RD STE 101 GREENVILLE NC 27858 252-355-3083	2.71
CVS PHARMACY 05567 1895 E FIRETOWER RD GREENVILLE NC 27858 252-756-9503	2.72
RITE AID PHARMACY 11419 2098 E FIRE TOWER RD GREENVILLE NC 27858 252-756-9272	2.72
REALO DISCOUNT DRUGS 1913 E FIRE TOWER RD GREENVILLE NC 27858 252-355-3538	2.72
BERNSTEIN CENTER PHARMACY 270 EASY ST	3.32

Item # 21

GREENVILLE NC 27834
252-744-2281

MEDICAL PARK PHARMACY SOUTH
4814 OLD TAR RD
WINTERVILLE NC 28590
252-752-8800

5 24

RITE AID PHARMACY 11540
4816 OLD TAR RD
WINTERVILLE NC 28590
252-321-0649

5 24

PHARMERICA 7051
749 A SIMPSON STREET
SIMPSON NC 27879
252-329-9037

5 51

SAMS CLUB PHARMACY 10-6216
4240 N CAROLINA HWY 11 SOUTH
WINTERVILLE NC 28590
252-756-2788

5 79

ECU SCH OF MEDICINE
FAMILY PRACTICE CENTER PHCY
GREENVILLE NC 27834
252-744-4680

6 17

EDWARDS PHARMACY
131 3RD ST
AYDEN NC 28513
252-746-3126

9 66

KERR DRUG 500
1406 AYDEN PLZ
AYDEN NC 28513
252-746-3026

9 73

BEST VALUE DRUG
128 N MAIN ST
FARMVILLE NC 27828
252-753-2092

11.88

KUES PHARMACY
3793 S MAIN ST
FARMVILLE NC 27828
252-753-4697

12.45

CVS PHARMACY 03895
4240 S MAIN ST
FARMVILLE NC 27828
252-753-2061

12.89

BETHEL PHARMACY
104 W ANDREWS ST
BETHEL NC 27812
252-825-7271

13.86

Item # 21



City of Greenville, North Carolina

Meeting Date: 4/6/2009
Time: 6:00 PM

Title of Item: Greenville Utilities Commission's purchase of the Crepe Myrtle Parking Lot from the City of Greenville

Explanation: In April 2004, the City and GUC executed a Memorandum of Understanding (MOU) regarding parking and land transfer. The main points of the MOU were as follows:

- * The City desired to expand the former GUC Building as part of the new City Hall construction into an area containing 29 GUC/Wachovia parking spaces at the corner of Greene & 5th Streets (see attached map).
- * The City planned to construct a 52-space parking lot at the corner of Greene & 4th Streets (to be named the Crepe Myrtle Lot) [see attached map].
- * The MOU covered an exchange of the existing 29 GUC/Wachovia spaces (fee simple) to the City for 29 spaces (fee simple) in the new Crepe Myrtle Lot. This would keep GUC whole and provide the City the opportunity to expand the new City Hall building.
- * The MOU also transferred GUC's interest to the City for a portion of a parking lot on the rear of the GUC lot on Arlington Boulevard (originally purchased for a GUC branch office). This parking lot was being used by the City for the Fire/Rescue Building on Hemby Lane.
- * In exchange for GUC granting easements for the road and storm drainage and a fee simple transfer of a portion of the parking lot on Arlington Boulevard, the City would grant GUC 10 additional spaces (fee simple) in the Crepe Myrtle Lot whenever a parking deck was built by the City or by April 1, 2009 (whichever came first).
- * The MOU also outlined that at the same time of this transfer, GUC could purchase the remaining portion of the Crepe Myrtle Lot (13 parking spaces) at the appropriate market price.

On April 28, 2008, GUC notified the City of plans to exercise the option to purchase the remaining spaces in the Crepe Myrtle Lot by April 1, 2009. After the purchase, GUC will own the entire lot with a total of 52 parking spaces.

In preparation for this purchase, GUC contracted with Ann McRoy, MAI, ARA, with The Appraisal Group to conduct a valuation of the 13 spaces. The spaces were valued at \$13,500 per space for a total of \$175,500.

The GUC Board, at their meeting on March 24, 2009, adopted a capital projects budget for the purchase of 13 parking spaces in the Crepe Myrtle Lot and recommended similar action by the City Council. The GUC Board also authorized the General Manager/CEO to move forward with executing the required documents for the transfer of the 10 additional parking spaces as outlined in the MOU and the purchase of the remaining 13 spaces in the Crepe Myrtle Lot and recommend similar approval by the City Council.

Also attached is a proposed amendment to the MOU that is necessary because the City does not have full ownership of the Crepe Myrtle Lot. A portion of the Lot is leased from the adjoining property owner. Since GUC is part of the City, GUC can use this property on the same basis as the City. If for any reason the adjoining property owner were to terminate the lease, the proposed amendment provides that the City would return to GUC a portion of the purchase price to offset the loss of four parking spaces.

Fiscal Note: \$175,500 to be paid by GUC to the City.

Recommendation: (1) Adopt the attached capital projects budget ordinance for GUC's purchase of the remaining portion of the Crepe Myrtle Lot (13 parking spaces), (2) approve the attached Amendment to Memorandum of Understanding, and (3) authorize the transfer of ownership of the Crepe Myrtle Lot from the City to GUC.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

- [Map - Crepe Myrtle Parking Lot](#)
- [Map - City Hall and GUC Building](#)
- [Capital Projects Budget - Crepe Myrtle Lot](#)
- [Amendment to MOU between COG and GUC - Crepe Myrtle Lot 821328](#)

**NORTH CAROLINA
COUNTY OF PITT**

**AMENDMENT TO
MEMORANDUM OF
UNDERSTANDING**

THIS AMENDMENT TO MEMORANDUM OF UNDERSTANDING, made and entered into this the ____ day of April, 2009, by and between the City of Greenville, a municipal corporation organized and existing pursuant to the laws of the State of North Carolina, Party of the First Part and hereinafter referred to as the CITY, and Greenville Utilities Commission, an agency of the City of Greenville, Party of the Second Part and hereinafter referred to as GUC;

WITNESSETH:

WHEREAS, the parties hereto entered into a Memorandum of Understanding dated April 26, 2004, relating to the transfer of properties so that the development of their properties are coordinated in a manner so as to promote the most beneficial use by each party, said Memorandum of Understanding being hereinafter referred to as the MOU;

WHEREAS, the CITY has entered into a lease agreement dated April 20, 2006, with First-Citizens Bank & Trust Company by which the CITY leases a 478 square foot area adjacent to the northern property line of the Crepe Myrtle/Behr/Holiday Lot, said lease agreement dated April 20, 2006, being hereinafter referred to as the Lease Agreement; and

WHEREAS, the parties desire to amend the MOU as it relates to the Crepe Myrtle/Behr/Holiday Lot to reflect the Lease Agreement and its impact on the number of usable parking spaces;

NOW, THEREFORE, the parties hereto agree to amend the MOU as follows:

1) The MOU is amended by designating the existing paragraph in Section 5 of the MOU as subsection (a) and by the addition of a paragraph to Section 5 of the MOU to be designated as subsection (b) and to read as follows:

(b) The CITY, pursuant to the Lease Agreement, leases a 478 foot area adjacent to the northern property line of the Crepe Myrtle/Behr/Holiday Lot which has parking lot improvements upon it so that the 478 square foot area can be utilized as an extension of the parking lot improvements on the Crepe Myrtle/Behr/Holiday Lot, said 478 square

foot area being hereinafter referred to as the Leased Area. The CITY shall allow GUC to utilize the Leased Area for parking purposes and GUC agrees to be responsible, at its expense, for all repairs, both major and minor, of the Leased Area and agrees to be responsible, at its expense, for keeping the Leased Area in a good, clean, and neat condition at all times. In the event GUC does not make an arrangement to lease or acquire the Leased Area for a nominal amount from the owner of the Leased Area, the CITY shall pay GUC the amount of FIFTY FOUR THOUSAND AND NO/100THS DOLLARS (\$54,000.00), said amount being the value of four (4) parking spaces which will no longer be usable unless another arrangement is made with the owner of the Leased Area. Additionally, in the event the Lease Agreement is terminated, the CITY shall be responsible, at its expense, for removing the parking lot improvements on the Leased Area and restoring the Leased Area as nearly as possible to its former condition, prior to the making of the parking lot improvements, of a lawn area unless another arrangement is made with the owner of the Leased Area.

2) The amendment to the MOU set forth in section 1 of this Amendment to Memorandum of Understanding shall be effective as of the date of this Amendment to Memorandum of Understanding.

3) All remaining terms and conditions of the MOU not amended by this Amendment to Memorandum of Understanding shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment to Memorandum of Understanding in duplicate originals, one of which is retained by each of the parties, as of the day and year first written above.

CITY OF GREENVILLE

BY: _____(SEAL)
Wayne Bowers, City Manager

GREENVILLE UTILITIES COMMISSION

By: _____
Ronald D. Elks, General Manager

APPROVED AS TO FORM:

David A. Holec, City Attorney

PRE-AUDIT CERTIFICATION

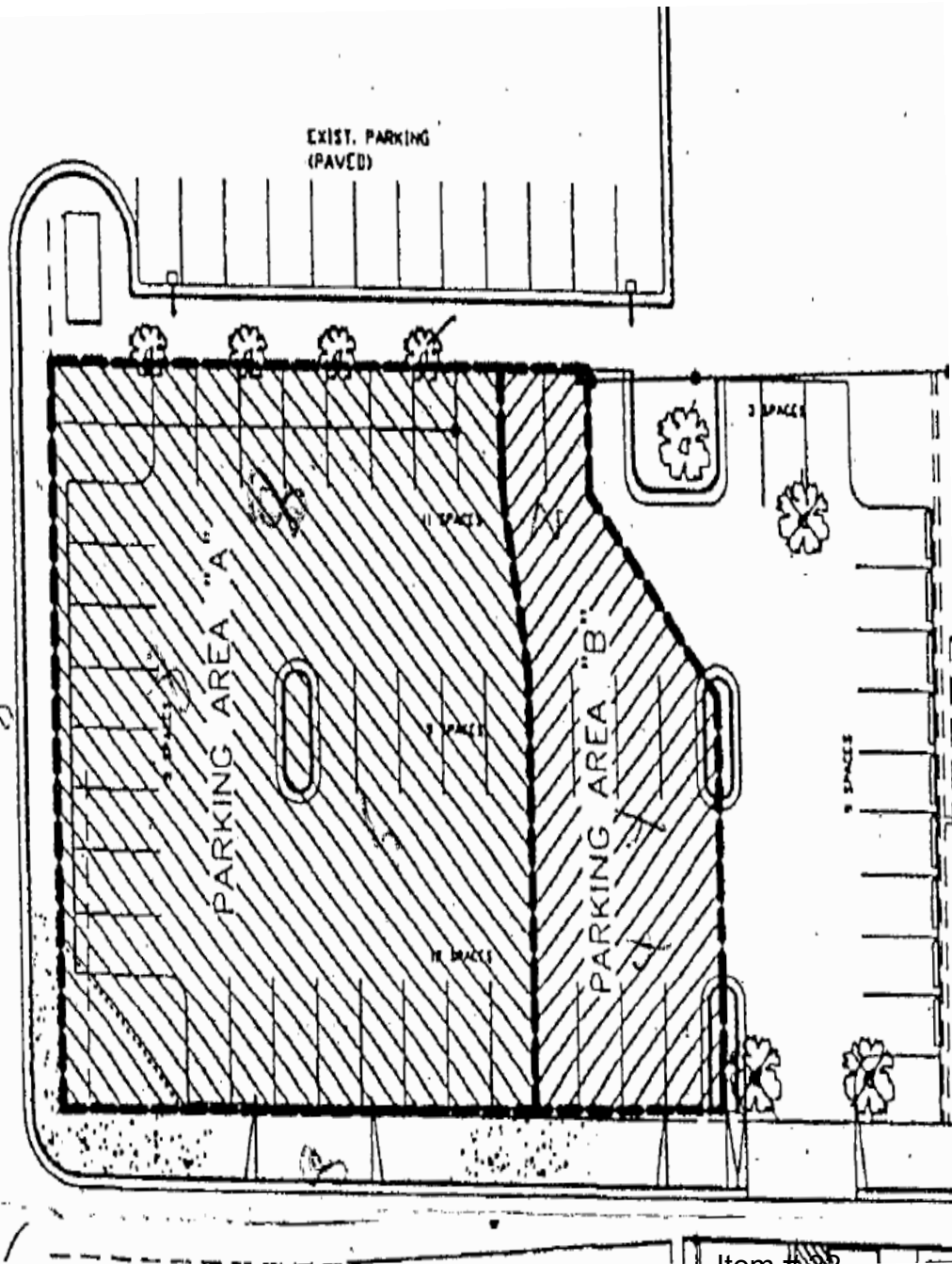
This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Bernita W. Demery, Director of Financial Services

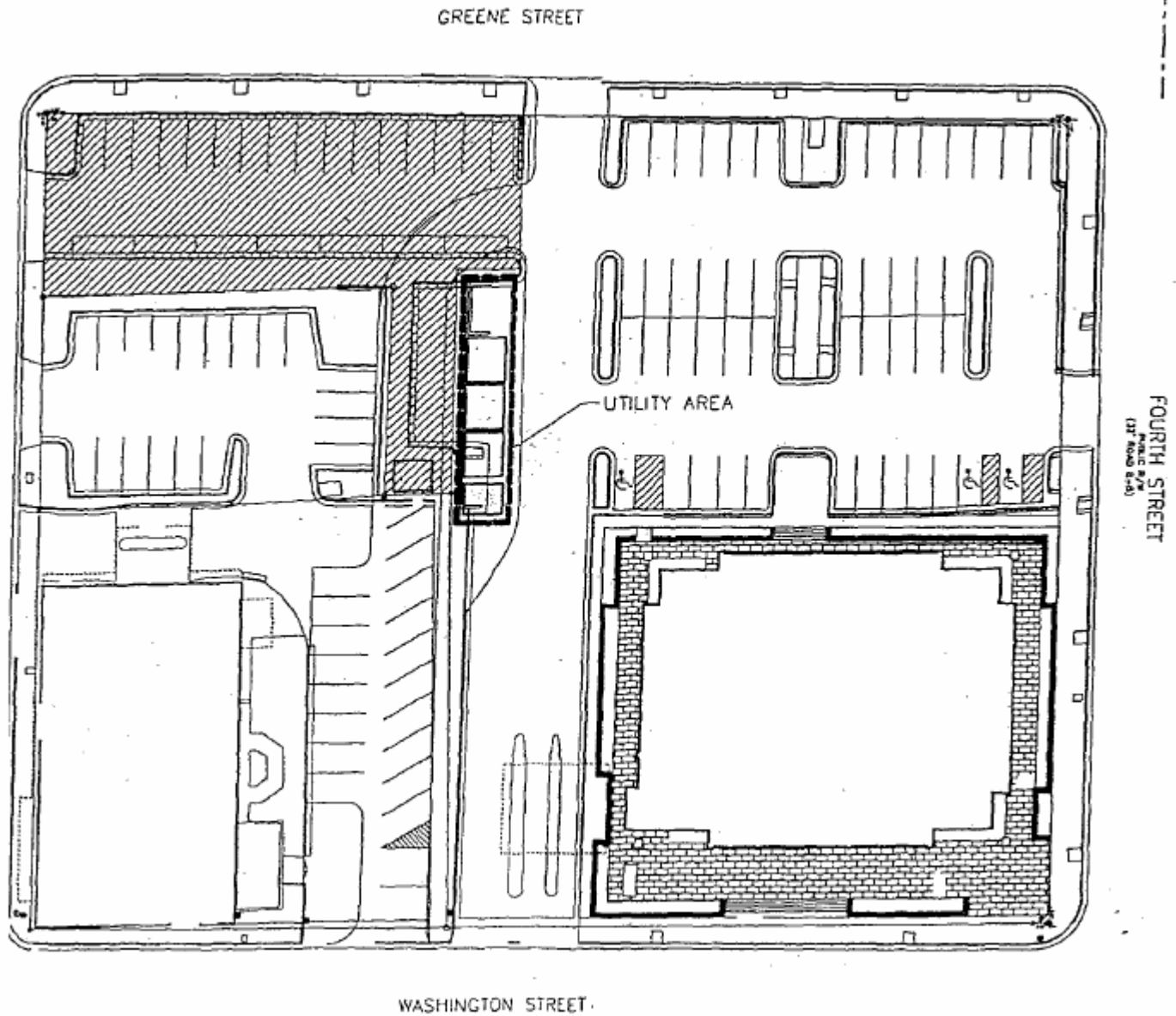
APPROVED AS TO FORM:

Phillip R. Dixon, Greenville Utilities Commission Attorney

PUBLIC R/W
(32' ROAD B-B)



Item # 22



ORDINANCE NO. _____

FOR ELECTRIC CAPITAL PROJECTS BUDGET
CREPE MYRTLE LOT

THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES ORDAIN:

Section 1. Revenues. Revenues of the Electric Capital Projects Budget, Crepe Myrtle Lot, is hereby established to read as follows:

Revenue

2007 Bonds	\$87,750	
2008 Bonds	<u>\$87,750</u>	
		<u><u>\$175,500</u></u>

Section 2. Expenditures. Expenditures of the Electric Capital Projects Budget, Crepe Myrtle Lot, is hereby established to read as follows:

Expenditures

Project Costs	<u>\$175,500</u>	
Total Project Expenditures		<u><u>\$175,500</u></u>

Section 3. All ordinances and clauses of ordinances in conflict with this ordinance are hereby repealed.

Section 4. This ordinance shall become effective upon its adoption.

Adopted this the _____ day of _____, 2009.

Patricia C. Dunn, Mayor

ATTEST:

Wanda T. Elks, City Clerk



City of Greenville, North Carolina

Meeting Date: 4/6/2009
Time: 6:00 PM

Title of Item: Identity Theft Detection and Prevention Policy

Explanation: The United States Congress enacted Part 681 of Title 16 of the Code of Federal Regulations and Sections 114 and 315 of the Fair and Accurate Credit Transactions Act (FACTA) of 2003. These rules and guidelines became effective January 1, 2008, with a mandatory compliance date of May 1, 2009. The enactment of these rules requires municipalities that use consumer information, such as addresses, social security numbers, phone numbers, credit and debit card numbers, or any other identifying information for recurring billing purposes to establish, adopt, and implement an identity theft detection and prevention program.

City staff developed the proposed policy (attached) and is implementing strategies to detect, prevent, and mitigate identity theft related to information used in covered accounts by adoption of the attached policy. The direct purpose of this policy is to communicate to departments and employees their responsibility for protecting sensitive and confidential information pursuant to the Act and to provide a response plan in the event there is a discovered breach of information subject to the Act.

Fiscal Note: No direct cost.

Recommendation: Approve the attached Identity Theft Detection and Prevention Policy.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [COG_RED_FLAG_POLICY_813736](#)

CITY OF GREENVILLE

Identity Theft Detection and Prevention Program

Authority: Federal Fact Act (2003)

Review Responsibility: Financial Services

Review Schedule: Annually or as needed

Approval Needed: City Council

Approval Date: April __, 2009

Identity Theft Detection and Prevention Program Table of Contents

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01 Purpose

In accordance with the Federal Trade Commission's Fair and Accurate Credit Transactions Act of 2003, the Identity Protection Act of 2005, North Carolina General Statutes (N.C.G.S) 75-60 of the Identity Theft Protection Act, N.C.G.S 14-113.20 Identity Theft, and N.C.G.S 132-1.10 of the Public Records Act (together, the "Act"), the City is required to safeguard certain information of customers, vendors, employees, and other individuals who provide information to the City that is covered by the Act. City of Greenville (City) recognizes the responsibility to safeguard customer's personal information during its collection, recording, and handling within all City offices. and to communicate to employees and third parties their responsibility for protecting sensitive and confidential information pursuant to the Act.

The purpose of this policy is to create an Identity Theft Detection and Prevention Program utilizing guidelines set forth in the Federal Fact Act (2003). The goal of this program is to prevent identity theft, to communicate to employees and third parties their responsibility for protecting sensitive and confidential information pursuant to the Act, and to provide a response plan in the event that there is a breach of information subject to the Act.

02 Scope

This program applies to management and all personnel of the City. The following represents a policy for the development of the Identity Theft Detection and Prevention Program. Any part or the whole of policies and procedures written and developed will be incorporated into the program where appropriate. This does not replace, but rather supplements, any City standing policies.

03 Responsibility

The City must protect its customer data and implement policies and procedures that meet standards established by the Federal Trade Commission by May 1, 2009. Therefore, the City will continually report and monitor the program's integrity, completeness, and deficiencies. Any oversight or updates to protect the program will be reviewed and amended as needed. Responsibilities of the city's departments are:

- 3.1 Each department will develop and maintain a standard procedure to provide staff with specific guidance on the protection of sensitive and confidential information applicable to the department. Departmental procedures will supplement, but not supersede this policy or applicable laws.
- 3.2 Each department will ensure that service providers who are in contact with sensitive or confidential information are aware of security requirements, as well as the need for confidentiality, through proper contractual agreements and arrangements.

- 3.3 Department heads are responsible for determining which employees are authorized to access and handle sensitive and confidential information and the department head must ensure that the authorized employees are trained to handle such information in accordance with this policy.

04 Definitions

Identity Theft – Financial identity theft occurs when someone uses another consumer’s personal information (name, social security number, driver’s license, credit or debit cards, banking account numbers, or other personally identifying information) with the intent of conducting transactions to commit fraud that result in substantial harm or inconvenience to the victim or the City. A security breach is considered to have taken place if any sensitive or confidential information is suspected to have been stolen, viewed, copied, or otherwise compromised by an unauthorized individual or if it is suspected that information has been lost and could be accessed by unauthorized individual(s). A breach of information can occur physically or virtually via technology. This fraudulent activity or security breach may include opening deposit accounts with counterfeit checks, establishing credit card accounts, establishing a line of credit, gaining access to the victim’s bank accounts with the intent of depleting the balances, or avoiding payments for services delivered by the City.

Red Flag – A pattern or particular specific activity that indicates the possible risk of identity theft.

05 Privacy Committee

The City’s Privacy Committee is established to create, drive and monitor the Identity Theft Detection and Prevention Program. A Privacy Officer functions as the head of the committee. They will report to the Assistant City Manager the outcomes and needs of The Identity Theft Detection and Prevention Program. An annual report reviewing all incidents and program revisions will be submitted to the City Council.

Periodically, the Privacy Committee will review practices and procedures to ensure compliance with this program. The reports will be used to evaluate effectiveness of and amend the Identity Theft Prevention Program.

The Privacy Committee is as follows:

- Director of Financial Services or Senior Level Designee
- Director of Information Technology or Senior Level Designee
- Collections Supervisor
- Safety Officer

06 Policies and Procedures

A. Current Identity Theft Prevention Measures

The City collects personal information from customers for business purposes including names, addresses, phone numbers, bank account numbers, and Social Security numbers. It is the City's responsibility to ensure the security and confidentiality of this type of information. The success of the information security plan depends largely on the employees who implement it and the policies and procedures that are in place to manage and control that information.

These include the following:

- Check references or conduct background checks before hiring employees.
- Limit access of customer information to employees on a need to know basis.
- Control access to sensitive information by requiring employees to use passwords that must be changed on a regular basis.
- Train employees to take basic steps to maintain the security, confidentiality, and integrity of customer information including;
 1. *Locking rooms and file cabinets where records are kept;*
 2. *Not sharing or openly posting employee passwords in work areas;*
 3. *Referring calls or other requests for customer information to designated individuals who have been trained in how the City safeguards personal data;*
 4. *Reporting suspicious attempts to obtain customer information to designated personnel.*
- Prevent terminated employees from accessing customer information by immediately deactivating their passwords and user names and taking other appropriate measures.
- Know where sensitive customer information is stored and store it securely. Make sure only authorized employees have access. For Example;
 1. *Ensure that storage areas are protected against destruction or damage from physical hazards, like fire or floods.*
 2. *Store records in a room or cabinet that is locked when unattended.*
 3. *When customer information is stored on a server or other computer, ensure that the computer accessibility is controlled and secure, and is kept in a physically-secure area.*
 4. *Maintain secure backup records and keep archived data secure by storing it off-line and in a physically-secure area.*
 5. *Maintain a careful inventory of your company's computers and any other equipment on which customer information may be stored.*
 6. *Dispose of customer information in a secure method. Burn, pulverize, or shred papers containing customer information so that the information cannot be read or reconstructed.*

7. *Destroy or erase data when disposing of computers, disks, compact disks, magnetic tapes, hard drives, laptops, personal digital assistant, cell phones, or any other electronic media or hardware containing customer information.*

B. Verification Process when Establishing an Account

Proof of identity is required to confirm all prospective customers. Accurate identification is required to protect against fraud, ensure financial responsibility and to safe guard all customers from identity theft and misconduct. Application for service requires an acceptable Picture ID when, applicable, along with other documents or any information requested by the City establishing their identity. These include the following:

Acceptable Proof of Identity:

- Driver's License (current)
- Driver's License Permit (current)
- Social Security Card – Verified by Credit Reporting Agency
- Current Rental Agreement/Mortgage
- Current Pay Stub
- Current Property Tax Bill
- Current Brokerage/Investment Statement
- Current Bank Account Statement
- Military Orders Indicating Residency
- Passport (not expired more than 2 years)
- Birth Certificate – Certified Copy
- Citizenship Certificate
- U.S. Selective Service Card.
- Medicare Card/Medicaid Card
- Unexpired welfare/social services identification card with photo
- Marriage license issued by a U.S. state, jurisdiction, territory or Non-expired military dependent ID card with photo
- INS form I-797 displaying applicant's name (depending on the nature and purpose of the form, the I-797 may not be accepted)
- Veterans Universal Access Identification Card
- U.S. Federal Agency Employer ID Card with applicant's name and photo

City of Greenville does not require individuals to provide their Social Security numbers. Social Security numbers are obtained on a voluntary basis or as shared information approved by HIPPA as in the case of filing insurance, worker's compensation or Medicare/Medicaid for Rescue Transports.

C. Verification Process when Maintaining an Account

Proof of identity is required to maintain and update all customer information. All customer contact personnel are required to verify the caller's identity prior to providing account information over the telephone. The representative may also request Driver's license information in lieu of Social Security data if no Social Security number is listed on the customer's account. This can also be supplemented by presentation of a picture ID.

D. Disposal of Sensitive Customer Information

In an effort to protect the privacy of consumer information and reduce the risk of fraud and identity theft, a new federal rule is requiring businesses/ entities to take appropriate measures to dispose of sensitive information derived from consumer reports.

Any business or individual who uses a consumer report for a business purpose is subject to the requirements of the Disposal Rule. The Rule requires the proper disposal of information in consumer reports and records to protect against "unauthorized access or use of the information." The Federal Trade Commission, the nation's consumer protection agency, enforces the Disposal Rule.

According to the FTC, the standard for proper disposal of information derived from a consumer report is flexible, and allows the organizations and individuals covered by the Rule to determine what measures are reasonable based on the sensitivity of the information, the costs and benefits of different disposal methods, and changes in technology.

Although the Disposal Rule applies to consumer reports and the information derived from consumer reports, the FTC encourages those who dispose of any records containing a consumer's personal or financial information to take similar protective measures. The City of Greenville currently shreds customer records and sensitive information.

What information does the Disposal Rule cover?

The Disposal Rule applies to consumer reports or information derived from consumer reports. The Fair Credit Reporting Act defines the term consumer report to include information obtained from a consumer reporting company that is used – or expected to be used – in establishing a consumer's eligibility for credit, employment, or insurance, among other purposes. Credit reports and credit scores are consumer reports. So are reports businesses or individuals received with information relating to employment background, check writing history, insurance claims, residential or tenant history, or medical history.

What is 'proper' disposal?

The Disposal Rule requires disposal practices that are reasonable and appropriate to prevent the unauthorized access to – or use of – information in a consumer report. For example, reasonable measures for disposing of consumer report information could include establishing and complying with policies to:

- burn, pulverize, or shred papers containing consumer report information so that the information cannot be read or reconstructed;
- destroy or erase electronic files or media containing consumer report information so that the information cannot be read or reconstructed;
- Conduct due diligence and hire a document destruction contractor to dispose of material specifically identified as consumer report information consistent with the Rule. Due diligence could include:
 1. *Reviewing an independent audit of a disposal company's operations and/or its compliance with the Rule;*
 2. *Obtaining information about the disposal company from several references;*
 3. *Requiring that the disposal company be certified by a recognized trade association;*
 4. *Reviewing and evaluating the disposal company's information security policies or procedures.*

The FTC says that financial institutions that are subject to both the Disposal Rule and the Gramm-Leach-Bliley (GLB) Safeguards Rule should incorporate practices dealing with the proper disposal of consumer information into the information security program that the Safeguards Rule requires (<https://ftc.gov/privacy/privacyinitiatives/safeguards.html>).

The Fair and Accurate Credit Transactions Act, which was enacted in 2003, directed the FTC, the Federal Reserve Board, the Office of the Comptroller of the Currency, the Federal Deposit Insurance Corporation, the Office of Thrift Supervision, the National Credit Union Administration, and the Securities and Exchange Commission to adopt comparable and consistent rules regarding the disposal of sensitive consumer report information. The FTC's Disposal Rule became effective June 1, 2005. It was published in the Federal Register on November 24, 2004 [69 Fed. Reg. 68,690], and is available at <http://ftc.gov/os/2004/11/041118disposalfrn.pdf>.

07 Red Flags Identification and Mitigation Policies

Red Flag – A pattern or particular specific activity that indicates the possible risk of identity theft.

Application for Services:

Consumer Alerts when Establishing Account using Credit Information

- **Consumer Report indicates fraud or active duty alert**
- **Credit Freeze indicated on Consumer Report**
- **Notice of Address Discrepancy**

Mitigation – Do not establish account online. Require the customer to come to the office with valid identification to establish an account.

Presentation of Suspicious Documents when Applying for Services

- Identification documents appear altered or forged
- Photo/Physical description does not match applicant

Mitigation – Do not open account.

Presentation of Suspicious Personal Identifying Information when Applying for Services

- Social Security Number is not issued
- Social Security number on Death Master file
- Social Security number is the same as that submitted by other persons

Mitigation – Do not open account.

- Applicant fails to provide all personal ID requested
- Personal ID requested is inconsistent with records

Mitigation – Do not open account without supervisory approval.

Maintenance of Accounts:

Presentation of Suspicious Information by Customer when inquiring on an Account

- Customer cannot validate identification information

Mitigation – Do not provide information on the account. Ask the consumer to have the individual responsible for the account to contact us or stop by our office to conduct business.

The City is notified of Unauthorized Charges

- Customer uses a stolen Credit or Debit Card to pay a bill

Mitigation – Send written notification to account holder of unauthorized charges requiring payment in full. Contact third party payment service provider to place a block on future credit and debit card transactions.

The City of Greenville is notified by Law Officials or others that it has opened a fraudulent account for a person engaged in identity theft.

- Customer opens account using someone else's personal information

Mitigation – Close account and make appropriate notes on the account.

08 Information Security

Effective security management requires the City to deter, detect, and defend against security breaches. That means taking reasonable steps to prevent attacks, quickly diagnosing a security incident, and having a plan in place for responding effectively. Consider implementing the following procedures:

- **TRAIN STAFF TO IMPLEMENT, MONITOR AND UPDATE PROGRAM**

City of Greenville requires employees to maintain the confidentiality of all customer records. The City also provides on-going training which includes instruction regarding the protection and proper use of confidential information, detecting Red Flags with regard to new and existing accounts, and detection of discrepancies in identification presented by a person.

- **OVERSEE SERVICE PROVIDER ARRANGEMENTS**

It is the City's responsibility to ensure that agreements with third-party contractors contain safeguarding provisions and monitoring those agreements to oversee compliance.

The City will take reasonable steps to select and retain service providers that are capable of maintaining appropriate safeguards for customer information. These steps include the assessment of a service provider's ability to safeguard confidential and private information. Service providers retained by the City are required by contract to implement and maintain the security, confidentiality and integrity of confidential, proprietary and protected information. Specifically, such providers are required to (1) limit use of the protected information to the business purpose of the contract, (2) access protected information by commercially acceptable standards only, (3) return or destroy protected information received in connection with the contract, and (4) maintain the confidentiality of protected information after termination of the contract.



City of Greenville, North Carolina

Meeting Date: 4/6/2009
Time: 6:00 PM

Title of Item: Resolution Supporting the Participation of City Funds in the Local Government Other Post-Employment Benefits Fund

Explanation: The Governmental Accounting Standards Board (GASB) issued Statement 45 regarding the accounting and reporting requirements for Other Post-Employment Benefits (OPEB). The purpose of this Statement is to establish the accounting and reporting requirements for an employer's expenses and liabilities related to its post-employment benefit plan regardless of funding.

Beginning with the fiscal year ending June 30, 2008, the City was required to report the unfunded annual required contribution (ARC) as a liability within the Comprehensive Annual Financial Report. At that time, the City reported an obligation of approximately \$4.3 million for retiree health insurance. As the City continues to operate, hiring new employees and planning for the retirement of others, this obligation will continue to increase. As such, staff is making preparations to initiate contributions into an irrevocable trust that is acceptable to the state to help offset those liabilities.

As permitted by G.S.147-69.2 (**Investments authorized by Special Funds held by the State Treasurer**) and G.S. 147-69.4 (**Local Government Other Post-Employment Benefit Fund**), the State Treasurer's Office has created the Local Government OPEB Fund. Copies of these statutes are attached. The fund can be used by local governments to fund all or some of its annually required contribution (ARC) for OPEB. Prior to commencing contributions into this fund, governing boards must authorize a Contribution Agreement (copy attached). A few important points to note in the contribution agreement are:

- The minimum initial deposit is \$100,000.
- After the first year, each unit is permitted two withdrawals per year.
- Units will receive a quarterly statement reflecting Fund activity.
- Fees will be charged at 15 basis points of funds invested.

Fiscal Note: The fiscal year 2009 contribution is \$250,000. This amount was approved during the November 6, 2008 City Council meeting as part of the Capital Reserve Calculation process. Based on audit results, staff will recommend a contribution to the City Council annually.

Recommendation: Approve the attached resolution.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [Resolution to Establish OPEB Fund 812204](#)

 [Contribution Agreement OPEB with Treasurer 812249](#)

**RESOLUTION NO. 09-
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENVILLE
SUPPORTING THE PARTICIPATION OF CITY FUNDS IN THE LOCAL
GOVERNMENT OTHER POST-EMPLOYMENT BENEFITS FUND
("OPEB Fund")**

WHEREAS, the Local Government Other Post-Employment Benefits Fund (the "OPEB Fund") established pursuant to North Carolina General Statutes ("NCGS") Section 147-69.4 consists of contributions made by local governments, public authorities and other entities authorized to make contributions to the OPEB Fund ("Participants"), which contributions are irrevocable;

WHEREAS, the assets of the OPEB Fund are not subject to the claims of creditors of any Participants and may only be withdrawn by a Participant to provide other post-employment benefits to individuals, who are former employees, or beneficiaries of former employees of the Participant, and who are entitled to other post-employment benefits payable by the Participant within the meaning of NCGS Section 147-69.4; and

WHEREAS, the City Council of the City of Greenville has determined that it is advisable and in the best interests of the City to make contributions to the OPEB Fund, as provided in that certain Contribution Agreement between the City of Greenville and the Treasurer of the State of North Carolina.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Greenville hereby approves an initial contribution of \$250,000 to the OPEB Fund (the "Contribution") pursuant to the terms and conditions of the Contribution Agreement between the City of Greenville and the Treasurer of the State of North Carolina in the form presented to the City Council;

FURTHER RESOLVED, that the City Manager and the Director of Financial Services of the City of Greenville (the "Authorized Representatives") are hereby authorized and directed to execute and deliver the Contribution Agreement, to take any other actions deemed necessary or appropriate to consummate the transactions provided for therein, and to cause the Contribution to be made;

FURTHER RESOLVED, that all actions heretofore taken by any of the Authorized Representatives of the City of Greenville acting on behalf of the City in furtherance of the foregoing resolutions are hereby ratified, adopted, approved and confirmed in all respects; and

FURTHER RESOLVED, that the Authorized Representatives of the City of Greenville acting on behalf of the City are hereby authorized to take all such other actions as they may deem necessary or appropriate to give effect to the foregoing resolutions.

This the 6th day of April, 2009.

Patricia C. Dunn, Mayor

ATTEST:

Wanda T. Elks, City Clerk

**For Use by Local Governments, Public Authorities and Other Entities
Eligible to Participate in the Local Government Other Post-Employment Benefits Fund**

Contribution Agreement

Treasurer of the State of North Carolina

Section 1. General. The undersigned participant (“Participant”) understands and acknowledges that it may contribute funds from time to time to the Local Government Other Post-Employment Benefits Fund (the “OPEB Fund”) managed by the Department of State Treasurer (the “Treasurer”), to be held and invested in (i) public equity and derivative securities (“Public Equity”) as permitted from time to time by North Carolina General Statute (“NCGS”) § 147-69.2(b)(8), and/or (ii) certain obligations, asset-backed securities, repurchase agreements, time deposits and/or commercial paper (collectively “Fixed Income Obligations”) as permitted from time to time by NCGS §§ 147-69.2(b)(1) through (6).

Participant understands and acknowledges that investments in Public Equity may be effected through investments made by the Treasurer in individual, common, or collective trust funds of banks, trust companies, and group trust funds of investment advisory companies or through other investment vehicles or investment management arrangements as may be permitted by statute from time to time, as long as the investment manager has assets under management of at least \$100 million. The trustee of any such third party trust (“Third Party Trustee”) shall be appointed by the Treasurer and the investment manager of any such other investment vehicle or investment management arrangement shall be approved by the Treasurer (“Third Party Manager”). Participant further understands and acknowledges that investments may be effected by the Treasurer through third party custodial, underwriting and brokerage arrangements (“Third Party Custodians and Brokers”).

Section 2. Representations, Warranties and Related Covenants. As a condition to its investment, Participant acknowledges, represents, warrants and agrees that:

(i) Contributions to the OPEB Fund are irrevocable and that assets of the OPEB Fund may only be used to provide other post-employment benefits to individuals who are former employees, or beneficiaries of former employees of Participant and are entitled to other post-employment benefits payable by Participant within the meaning of NCGS § 147-69.4.

(ii) Investments in the OPEB Fund are subject to, among other things: general investment risks (including the risk of the loss of capital); investment manager risk (which includes the risk that poor security selection by the manager will cause the investment to underperform relevant benchmarks or other investments with similar objectives); interest rate risks; and credit risks (including, where applicable, custodial credit risks, which is the risk that in the event of the failure of the counterparty, the Treasurer will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party).

(iii) Participant has taken full cognizance of and understands all of the risk factors related to investments in the OPEB Fund.

(iv) Participant is able to bear the economic risk of investments in the OPEB Fund.

(v) Participant has such knowledge and experience in financial and business matters that it is capable of evaluating the merits and risks of investment in the OPEB Fund.

(vi) Participant acknowledges that the Treasurer is solely responsible for determining the allocation of investments in the OPEB Fund between Public Equity and Fixed Income Obligations, subject to the limitations

described herein, and that the Treasurer will allocate investments in the OPEB Fund in accordance with the investment guidelines attached hereto as Attachment A (the "Investment Guidelines"). Participant acknowledges and agrees that the Investment Guidelines for the OPEB Fund may be changed from time to time with the consent of the majority of the participants in the OPEB Fund (voting in accordance with the then most recent end-of-period account values).

(vii) Participant acknowledges that its investment in the OPEB Fund is suitable for Participant based upon its other securities holdings and financial situation and needs and that Participant has adequate means of providing for possible contingencies.

(viii) Participant understands that it is not permitted to sell, transfer or assign any of its interest in the OPEB Fund. In order to liquidate its investment, Participant will be required to follow the procedures described in Section 4 of this agreement, including certifying that the withdrawal is permitted under NCGS § 159-30(g). The risk of any decline in the value of an investment in the OPEB Fund during the interval between any permitted withdrawal date, as further described in Section 4 of this agreement, is borne by Participant.

Further, Participant acknowledges, represents, warrants and agrees that (i) it is a local government, public authority, an entity eligible to participate in the Local Government Employee's Retirement System, or a local school administrative unit that may make contributions to the OPEB Fund under NCGS § 159-30(g) and § 147-69.4; (ii) is exempt from federal income tax under Section 115 of the Code and the Constitution of the United States as an instrumentality of the State of North Carolina; (iii) the investment by Participant described herein has been duly authorized by all necessary corporate action of Participant; and (iv) Participant has the requisite corporate power and authority to execute and deliver this document and to contribute the funds for investment as described herein; and (v) the Treasurer has the power and authority under NCGS § 147-69.2(b)(8) and applicable law to appoint a Third Party Trustee or Third Party Trustees to hold the funds contributed to the OPEB Fund for investments in Public Equity.

Participant will notify the Treasurer immediately if it has reason to believe that the foregoing acknowledgements, representations, warranties and agreements may cease to be true.

Section 3. Fees. Participant understands, acknowledges and agrees that customary fees will be charged against OPEB Fund's investment by Third Party Trustees, Third Party Managers and/or Third Party Custodians and Brokers. Participant also understands, acknowledges and agrees that the Treasurer will also charge fees to Participant against the portion of the OPEB Fund invested in Public Equity, as permitted by NCGS § 147-69.2(b4), equal to fifteen (15) basis points per year, which the Treasurer will use to defray its internal costs of administering the OPEB Fund. All third party and Treasurer fees shall be deducted from the OPEB Fund.

Section 4. Contributions and Withdrawals. In order to participate in an investment in the OPEB Fund, Participant is required to establish a Short Term Investment Fund ("Participant STIF") account with the Treasurer. Additional information regarding the establishment of a Participant STIF account can be found at <http://www.nctreasurer.com>. The Participant STIF account created by Participant will be used to move funds into and out of the investments in the OPEB Fund, as further described below.

(i) *Minimum Contributions.* The minimum initial contribution required to make an investment in the OPEB Fund is \$100,000. Subsequent contributions in investments in the OPEB Fund must be made in \$25,000 increments.

(ii) *Minimum Account Balance.* The minimum account balance that must be maintained in an investment in the OPEB Fund is \$100,000 in each account, unless overall market valuation has caused the balance in such account to drop below \$100,000.

(iii) *Procedures for Contributions and Withdrawals.* Participant must provide the Treasurer with at least five (5) business days notice of any contribution to or withdrawal from the OPEB Fund using the Contribution Form or Withdrawal Request Form attached hereto, as appropriate. **Contributions to and withdrawals from the OPEB Fund are permitted only on the first business day of each calendar month except that contributions**

will also be permitted on June 30 at each year. If a notice of contribution or withdrawal is received during the last five (5) business days of any calendar month, such contribution or withdrawal request will not be processed until the first business day of the calendar month after the next ensuing calendar month. **Participant may deposit proposed contributions in its Participant STIF account at any time during a month and such deposits (including accrued interest) accepted by the Treasurer for contribution to the OPEB Fund will be contributed to the OPEB Fund on the next processing date.**

(iv) *Other Limits on Withdrawals.* No withdrawals will be permitted during the first twelve (12) months after any investment in the OPEB Fund. After such time, Participant will be permitted to make no more than two (2) withdrawals from any investment in the OPEB Fund during any twelve (12) month period. Notwithstanding the foregoing, emergency withdrawals may be permitted, subject to the approval of a Deputy State Treasurer (determined in their sole discretion, on a case-by-case basis) and provided that Participant (i) reimburse the Treasurer for any expenses associated with such emergency withdrawal and (ii) pay any penalties charged by the Treasurer.

Section 5. RELIANCE BY THIRD PARTY TRUSTEES. PARTICIPANT EXPRESSLY AGREES THAT ALL OF THE ACKNOWLEDGEMENTS, REPRESENTATIONS, WARRANTIES AND AGREEMENTS MADE HEREIN MAY BE RELIED UPON BY ANY THIRD PARTY TRUSTEE APPOINTED BY THE TREASURER.

[Signature Page Follows]

The undersigned has caused this Application to be executed by its Authorized Representative as of the date written below.

Name of Participant (Type or Print)

By: _____

Name (Type or Print)	Signature
Title	Date

<p>Authorized Representative</p> <p>Name: _____</p> <p>Title: _____</p> <p>Address: _____</p> <p>_____</p> <p>Tel: _____ Fax: _____</p> <p>E-mail: _____</p>	<p>Primary Contact (for statements and communications, if different from Authorized Representative)</p> <p>Name: _____</p> <p>Title: _____</p> <p>Address: _____</p> <p>_____</p> <p>Tel: _____ Fax: _____</p> <p>E-mail: _____</p>
---	--

Initial Proposed Contribution to the OPEB Fund: \$ _____*

Acknowledged and Agreed

_____ Date: _____

Treasurer, State of North Carolina

* Any accrued interest in the Participant STIF account with respect to the contribution will also be contributed to the OPEB Fund.

ATTACHMENT A
INVESTMENT GUIDELINES FOR OPEB FUND

The OPEB Fund may be invested in Public Equity and both short-term and long-term Fixed Income Obligations as provided in the Contribution Agreement with Participant.

The assets of the OPEB Fund will be invested within the following ranges:

	<u>Target</u>	Allocation Range	
		<u>Bottom</u>	<u>Top</u>
Long-term Fixed Income Obligations	15.0%	10.0%	30.0%
Short-term Fixed Income Obligations	15.0%	0.0%	30.0%
Total Fixed Income Obligations	30.0%	20.0%	40.0%
Public Equity	70.0%	60.0%	80.0%

Temporary imbalances may occur as a result of withdrawals, contributions and changes in asset values. Rebalancings will occur as soon as practicable. Investments may be held temporarily in short-term Fixed Income Obligations pending reinvestment in long-term Fixed Income Obligations and/or Public Equity.

§ 147–69.2. Investments authorized for special funds held by State Treasurer.

(a) This section applies to funds held by the State Treasurer to the credit of each of the following:

- (1) The Teachers' and State Employees' Retirement System.
- (2) The Consolidated Judicial Retirement System.
- (3) The Teachers' and State Employees' Hospital and Medical Insurance Plan.
- (4) The General Assembly Medical and Hospital Care Plan.
- (5) The Disability Salary Continuation Plan.
- (6) The Firemen's and Rescue Workers' Pension Fund.
- (7) The Local Governmental Employees' Retirement System.
- (8) The Legislative Retirement System.
- (9) The Escheat Fund.
- (10) The Legislative Retirement Fund.
- (11) The State Education Assistance Authority.
- (12) The State Property Fire Insurance Fund.
- (13) The Stock Workers' Compensation Fund.
- (14) The Mutual Workers' Compensation Fund.
- (15) The Public School Insurance Fund.
- (16) The Liability Insurance Trust Fund.
- (16a) The University of North Carolina Hospitals at Chapel Hill funds, except appropriated funds, deposited with the State Treasurer pursuant to G.S. 116–37.2.
- (17) Trust funds of The University of North Carolina and its constituent institutions deposited with the State Treasurer pursuant to G.S. 116–36.1.
- (17a) North Carolina Veterans Home Trust Fund.
- (17b) North Carolina National Guard Pension Fund.
- (17c) Retiree Health Premium Reserve Account.
- (17d) The Election Fund.
- (17e) The North Carolina State Lottery Fund.
- (17f) Funds deposited with the State Treasurer by public hospitals pursuant to G.S. 159–39 (g).
- (17g) The Local Government Other Post–Employment Benefits Fund.
- (17h) The Local Government Law Enforcement Special Separation Allowance Fund.
- (17i) The North Carolina Conservation Easement Endowment Fund.
- (17j) The Conservation Grant Fund.
- (18) Any other special fund created by or pursuant to law for purposes other than meeting appropriations made pursuant to the Executive Budget Act.
- (19) The Swain County Settlement Trust Fund.

(b) It shall be the duty of the State Treasurer to invest the cash of the funds enumerated in subsection (a) of this section in excess of the amount required to meet the current needs and demands on such funds, selecting from among the following:

- (1) Any of the investments authorized by G.S. 147–69.1(c)(1)–(7).
- (2) General obligations of other states of the United States.
- (3) General obligations of cities, counties and special districts in North Carolina.
- (4) Obligations of any company, other organization or legal entity incorporated or otherwise created or located within or outside the United States if the obligations bear one of the four highest ratings of at least one nationally recognized rating service and do not bear a rating below the four highest by any nationally recognized rating service

which rates the particular security.

- (5) Repealed by Session Laws 2001-444, s. 2, effective October 1, 2001.
- (6) Asset-backed securities (whether considered debt or equity) provided they bear ratings by nationally recognized rating services as provided in G.S. 147-69.2(b)(4) and that they do not bear a rating below the four highest by any nationally recognized rating service that rates the particular securities.
- (7) With respect to Retirement Systems' assets referred to in G.S. 147-69.2(b)(8), (i) insurance contracts that provide for participation in individual or pooled separate accounts of insurance companies, (ii) group trusts, (iii) individual, common, or collective trust funds of banks and trust companies, (iv) real estate investment trusts, and (v) limited partnerships, whether described as limited liability partnerships or limited liability companies; provided the investment manager has assets under management of at least one hundred million dollars (\$100,000,000); provided such investment assets are managed primarily for the purpose of investing in or owning real estate or related debt financing located within or outside the United States; and provided that the investment authorized by this subsection shall not exceed ten percent (10%) of the market value of all invested assets of the Retirement Systems.
- (8) With respect to assets of the Teachers' and State Employees' Retirement System, the Consolidated Judicial Retirement System, the Firemen's and Rescue Workers' Pension Fund, the Local Governmental Employees' Retirement System, the Legislative Retirement System, the North Carolina National Guard Pension Fund (hereinafter referred to collectively as the Retirement Systems), and assets invested pursuant to subdivision (b2) of this section, they may be invested in preferred or common stocks issued by any company incorporated or otherwise created or located within or outside the United States provided the investments meet the conditions of this subdivision.

The investments authorized for the Retirement Systems under this subdivision cannot exceed sixty-five percent (65%) of the market value of all invested assets of the Retirement Systems. Up to five percent (5%) of the amount that may be invested under this subdivision may be invested in the stocks or shares of a diversified investment company registered under the "Investment Company Act of 1940" that has total assets of at least fifty million dollars (\$50,000,000).

The assets authorized under this subdivision can be invested through individual, common, or collective trust funds of banks, trust companies, and group trust funds of investment advisory companies so long as the investment manager has assets under management of at least one hundred million dollars (\$100,000,000).

The assets authorized under this subdivision can also be invested directly, if all of the following conditions are met:

- a. The common stock or preferred stock of such corporation is registered on a national securities exchange as provided in the Federal Securities Exchange Act or quoted through the National Association of Securities Dealers' Automated Quotations (NASDAQ) system.
- b. The corporation has paid a cash dividend on its common stock in each year of the 5-year period next preceding the date of investment and the aggregate net earnings available for dividends on the common stock of the corporation for the whole of that period have been at least equal to the amount of the dividends paid.
- c. In applying the dividend and earnings test under this section to any issuing,

assuming, or guaranteeing corporation, if the corporation acquired its property or any substantial part thereof within a five-year period immediately preceding the date of investment by consolidation, merger, or by the purchase of all or a substantial portion of the property of any other corporation or corporations, or acquired the assets of any unincorporated business enterprise by purchase or otherwise, the dividends and net earnings of the several predecessor or constituent corporations or enterprises shall be consolidated and adjusted so as to ascertain whether or not the applicable requirements of this subdivision have been complied with.

No more than one and one-half percent (1 1/2%) of the market value of the Retirement Systems' assets that may be invested under this subdivision can be invested in the stock of a single corporation, and the total number of shares in that single corporation cannot exceed eight percent (8%) of the issued and outstanding stock of that corporation.

d. to f. Repealed by Session Laws 2001-444, s. 2, effective October 1, 2001.

g. That investments may be made in securities convertible into common stocks issued by any such company, if such securities bear one of the four highest ratings of at least one nationally recognized rating service and do not bear a rating below the four highest by any nationally recognized rating service which may then rate the particular security.

(9) With respect to Retirement Systems' assets, as defined in subdivision (b)(8) of this subsection, they may be invested in limited partnership interests in a partnership or in interests in a limited liability company if the primary purpose of the partnership or limited liability company is to invest in public or private debt, public or private equity, or corporate buyout transactions, within or outside the United States. The amount invested under this subdivision shall not exceed five percent (5%) of the market value of all invested assets of the Retirement Systems.

(10) Recodified as part of subdivision (b)(9) by Session Laws 2000-160, s. 2.

(11) With respect to assets of the Escheat Fund, obligations of the North Carolina Global TransPark Authority authorized by G.S. 63A-4(a)(22), not to exceed twenty-five million dollars (\$25,000,000), that have a final maturity not later than October 1, 2009. The obligations shall bear interest at the rate set by the State Treasurer. No commitment to purchase obligations may be made pursuant to this subdivision after September 1, 1993, and no obligations may be purchased after September 1, 1994. In the event of a loss to the Escheat Fund by reason of an investment made pursuant to this subdivision, it is the intention of the General Assembly to hold the Escheat Fund harmless from the loss by appropriating to the Escheat Fund funds equivalent to the loss.

If any part of the property owned by the North Carolina Global TransPark Authority now or in the future is divested, proceeds of the divestment shall be used to fulfill any unmet obligations on an investment made pursuant to this subdivision.

(12) With respect to assets of the Escheat Fund, in addition to those investments authorized by subdivisions (1) through (6) of this subsection, up to twenty percent (20%) in the investments authorized under subdivisions (7) through (9) of this subsection, notwithstanding the limitations imposed on the retirement funds under those subdivisions.

(b1) With respect to investments authorized by subsections (b)(8) and (b)(9) of this section, the State Treasurer shall appoint an Investment Advisory Committee, which shall consist of five members:

the State Treasurer, who shall be chairman ex officio; two members selected from among the members of the boards of trustees of the Retirement Systems; and two members selected from the general public. The two public members must have experience in one or more of the following areas: investment management, real estate investment trusts, real estate development, venture capital investment, or absolute return strategies. The State Treasurer shall also appoint a Secretary of the Investment Advisory Committee who need not be a member of the committee. Members of the committee shall receive for their services the same per diem and allowances granted to members of the State boards and commissions generally. The committee shall have advisory powers only and membership shall not be deemed a public office within the meaning of Article VI, Section 9 of the Constitution of North Carolina or G.S. 128-1.1.

(b2) The State Treasurer may invest funds deposited pursuant to subdivision (a)(17f) of this section in any of the investments authorized under subdivisions (1) through (6) and subdivision (8) of subsection (b) of this section. The State Treasurer may require a minimum deposit, up to one hundred thousand dollars (\$100,000), and may assess a reasonable fee, not to exceed 15 basis points, as a condition of participation pursuant to this subsection. Funds deposited pursuant to this subsection by a hospital shall remain the funds of that hospital, and interest or other investment income earned thereon shall be prorated and credited to the contributing hospital on the basis of the amounts thereof contributed, figured according to sound accounting principles.

(b3) The State Treasurer may invest funds deposited pursuant to subdivision (a)(16a) of this section in any of the investments authorized under subdivisions (1) through (6) and subdivision (8) of subsection (b) of this section. The State Treasurer may require a minimum deposit, up to one hundred thousand dollars (\$100,000), and may assess a reasonable fee, not to exceed 15 basis points, as a condition of participation pursuant to this subsection. Funds deposited pursuant to this subsection by the University of North Carolina Hospitals at Chapel Hill shall remain the funds of the University of North Carolina Hospitals at Chapel Hill, and interest or other investment income earned thereon shall be prorated and credited to the University of North Carolina Hospitals at Chapel Hill on the basis of the amounts thereof contributed, figured according to sound accounting principles.

(b4) In addition to the investments authorized under subdivisions (b)(1) through (b)(6) of this section, the State Treasurer may invest funds deposited in the Local Government Other Post-Employment Benefits Fund in the investments authorized under subdivision (b)(8) of this section. For investments from that Fund made under subdivision (b)(8) of this section, the State Treasurer may require a minimum deposit of up to one hundred thousand dollars (\$100,000) and may assess a fee of up to 15 basis points as a condition of making the investment. The fee may be used to defray the costs of administering the Fund.

(b5) In addition to the investments authorized under subdivisions (b)(1) through (b)(6) of this section, the State Treasurer may invest funds deposited in the Local Government Law Enforcement Special Separation Allowance Fund in the investments authorized under subdivision (b)(8) of this section. For investments from that Fund made under subdivision (b)(8) of this section, the State Treasurer may require a minimum deposit of up to one hundred thousand dollars (\$100,000) and may assess a fee of up to 15 basis points as a condition of making the investment. The fee may be used to defray the costs of administering the Fund.

(c) Repealed by Session Laws 1995, c. 501, s. 2.

(d) The State Treasurer may invest funds deposited pursuant to subdivision (a)(17i) of this section in any of the investments authorized under subdivisions (1) through (6) and subdivision (8) of subsection (b) of this section. The State Treasurer may require a minimum deposit, up to one hundred thousand dollars (\$100,000), and may assess a reasonable fee, not to exceed 15 basis points, as a condition of participation pursuant to this subsection. Funds deposited pursuant to this subsection shall remain the funds of the North Carolina Conservation Easement Endowment Fund, and interest or other investment income earned thereon shall be prorated and credited to the North Carolina Conservation

Easement Endowment Fund on the basis of the amounts thereof contributed, figured according to sound accounting principles. (1979, c. 467, s. 2; 1983, c. 702, ss. 1-9; 1987, c. 446, s. 1; c. 751, s. 5; 1987 (Reg. Sess., 1988), c. 1070; 1989, c. 770, s. 54; 1989 (Reg. Sess., 1990), c. 813, s. 11; c. 848, s. 5; 1991, c. 542, s. 16; c. 636, s. 3; c. 749, s. 8; 1993 (Reg. Sess., 1994), c. 777, s. 4(i); 1995, c. 346, s. 2; c. 501, s. 2; 1997-456, s. 27; 1999-237, s. 27.16; 1999-251, s. 2; 2000-160, s. 2; 2001-444, ss. 2, 3; 2003-12, s. 2; 2004-124, s. 30.22(b); 2005-144, s. 7; 2005-201, s. 2; 2005-252, s. 1; 2005-276, s. 28.17; 2005-344, s. 10; 2005-417, s. 2; 2007-323, s. 27.7; 2007-384, ss. 2, 3, 7, 8; 2008-13, s. 2; 2008-107, ss. 12.9(b), (c), 12.13.)

§ 147-69.4. Local Government Other Post-Employment Benefits Fund.

The Local Government Other Post-Employment Benefits Fund is established as a fund in the Office of the State Treasurer under the management of the Treasurer. The Fund consists of contributions made by local governments and other entities authorized to make contributions to the Fund and interest and other investment income earned by the Fund. Contributions to the Fund are irrevocable. Assets of the Fund may be used only to provide other post-employment benefits to individuals who are former employees, or beneficiaries of former employees, of an entity that contributes to the Fund and are entitled to other post-employment benefits payable by the entity. The assets of the Fund are not subject to the claims of creditors of an entity that contributes to the Fund. (2007-384, s. 1.)



City of Greenville, North Carolina

Meeting Date: 4/6/2009
Time: 6:00 PM

Title of Item: Cost Allocation and Federal A-87 Plans for fiscal year 2008

Explanation: During fiscal year 2008, Financial Services began efforts to implement an updated indirect Cost Allocation Plan and A-87 Plan. The A-87 Plan was prepared in conformance with the United States Office of Management and Budget Circular A-87. Based on their familiarity with North Carolina municipalities, the City contracted with MGT of America, Inc. to conduct the study. The last study completed for the City was in 1990. The results from this project are for internal use purposes and could assist the City in capturing costs/data regarding the centralized services provided by the general government departmental units to the enterprise funds, certain service fee programs, and applying for reimbursement based on cost of services. Attached is a summary from the Study detailing the general government departments and how costs could be allocated from certain programs. Staff will be able to use some of these allocations as part of the budget estimates to be included in the budget numbers beginning with fiscal year 2010-2011.

A cost allocation plan is a governmental accounting report that documents the value of indirect costs provided by central service agencies to other government agencies. Indirect costs are costs (a) "incurred for a common or joint purpose benefiting more than one cost objective and (b) not readily assignable to the cost objectives specifically benefited, without effort disproportionate to the results achieved." (2 CFR Part 225, Office of Management and Budget (OMB) Circular A-87, "Cost Principles for State, Local and Indian Tribal Governments," Attachment A, F.1.)

Once approved, Financial Services will submit the A-87 Plan to a Federal cognizant agency for approval so that the City can use this to establish a federally approved indirect cost rate. This federal regulation establishes principles and standards for determining costs for awards through grants, cost reimbursement contracts, and other agreements. Once these items are approved, the City will update the data every three years to take into consideration all changes in costs that may occur over an extended period of time.

Fiscal Note: Cost for the study was included in the Financial Services budget.

Recommendation: Approve the Cost Allocation and A-87 Plans.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [City Council Cost Allocation Summary FY 2008 819708](#)

INDIRECT COST ALLOCATION PLAN
CITY OF GREENVILLE
SUMMARY SCHEDULE

Department	TRANSIT	AQUATICS &	BC GOLF	STORM	POLICE	POLICE	POLICE	POLICE	RECREA-TION	PARKS	AIRPORT
1 BUILDING DEPRECIATION	\$62,989	\$0	\$0	\$55,102	\$0	\$0	\$0	\$0	\$81,583	\$147,170	\$0
2 EQUIPMENT DEPRECIATION	0	0	0	0	277,699	42,950	2,995	28,987	80,628	482	0
3 INTEREST EXPENSE	0	0	0	0	0	0	0	0	0	0	0
4 PUBLIC WORKS ADMIN	83,102	0	0	83,102	0	0	0	0	0	0	0
5 BUILDING & GROUNDS	49,211	0	0	43,050	0	0	0	0	16,159	0	0
6 FLEET MAINTENANCE	0	1,746	0	29,875	0	0	0	0	46,757	0	0
7 CITY ATTORNEY	4,696	0	0	4,696	0	0	0	0	4,696	0	0
8 CITY CLERK	0	0	0	0	0	0	0	0	0	0	0
9 MAYOR & COUNCIL	14,598	15,061	18,537	37,885	129,760	54,453	4,634	49,819	45,184	0	0
10 HUMAN RESOURCES	34,267	35,355	43,514	88,931	304,597	127,822	10,878	116,943	106,065	0	0
11 CITY MANAGER	22,280	22,987	28,292	57,821	198,041	83,106	7,073	76,034	68,961	0	0
12 INFORMATION TECHNOLOGY	11,416	45,341	45,341	60,699	745,494	371,348	0	168,344	108,103	0	0
13 FINANCIAL SERVICES	42,158	34,579	61,950	47,070	155,767	87,807	14,924	87,098	98,111	8,369	0
14 POLICE CHIEF'S STAFF	0	0	0	0	867,179	363,905	30,971	0	0	0	0
15 POLICE PROF STANDARDS	0	0	0	0	1,378,033	578,282	49,215	0	0	0	0
16 POLICE SUPPORT SVCS	0	0	0	0	2,926,418	1,228,050	104,515	0	0	0	0
17 COMMUNITY DEVEL ADMIN	0	0	0	0	0	0	0	0	0	0	0
TOTAL CURRENT ALLOCATIONS	324,717	155,069	197,634	508,231	6,982,988	2,937,723	225,205	609,290	722,316	8,369	0

CITY OF GREENVILLE, NC
FULL COST PLAN

FY 08
2/19/2009

SUMMARY SCHEDULE

Department	LIBRARY	PW	PW STREET	PW ENG-	PW	CD PLANNING	CD URBAN	CD CODE	CD ST	FIRE/
1 BUILDING DEPRECIATION	\$247,930	\$110,230	\$0	\$55,128	\$399	\$1,196	\$399	\$797	\$45,779	\$215,807
2 EQUIPMENT DEPRECIATION	146,866	210,717	81,757	20,527	0	2,606	0	0	0	407,632
3 INTEREST EXPENSE	0	12,625	0	0	0	2,587	0	0	0	18,488
4 PUBLIC WORKS ADMIN	0	83,102	35,280	73,244	80,530	0	0	0	0	0
5 BUILDING & GROUNDS	393,021	113,340	173,292	43,070	17,597	52,797	17,597	35,200	109,771	354,446
6 FLEET MAINTENANCE	0	450,777	139,599	10,109	17,325	0	0	13,552	0	331,133
7 CITY ATTORNEY	0	4,696	0	0	0	0	0	0	0	28,175
8 CITY CLERK	0	0	0	0	0	0	0	0	0	0
9 MAYOR & COUNCIL	0	83,301	5,329	11,064	12,165	13,324	3,476	8,110	0	167,414
10 HUMAN RESOURCES	0	195,540	12,510	25,972	28,556	31,276	8,159	19,037	0	392,984
11 CITY MANAGER	0	127,135	8,134	16,887	18,566	20,335	5,305	12,378	0	255,508
12 INFORMATION TECHNOLOGY	10,269	27,736	12,699	109,341	67,851	56,115	22,510	61,662	0	391,428
13 FINANCIAL SERVICES	8,616	102,008	36,544	57,652	22,131	21,037	10,366	22,825	28,783	254,024
14 POLICE CHIEF'S STAFF	0	0	0	0	0	0	0	0	0	0
15 POLICE PROF STANDARDS	0	0	0	0	0	0	0	0	0	0
16 POLICE SUPPORT SVCS	0	0	0	0	0	0	0	0	0	0
17 COMMUNITY DEVEL ADMIN	0	0	0	0	0	257,728	67,233	156,878	0	0
TOTAL CURRENT ALLOCATIONS	806,702	1,521,207	505,144	422,994	265,120	459,001	135,045	330,439	184,333	2,817,039

CITY OF GREENVILLE, NC
FULL COST PLAN

FY 08
2/19/2009

SUMMARY SCHEDULE

Department	CAPITAL	VEHICLE	TRANSFERS	F 15	F 20 DEBT	F 40 HOUSING	F 41 CD SM	F 42 PRE 94	F 50 HSG	F 51 DEV
	\$0	\$0	\$0	\$0	\$0	\$1,196	\$0	\$0	\$0	\$0
1 BUILDING DEPRECIATION	0	0	0	0	0	0	0	0	0	0
2 EQUIPMENT DEPRECIATION	0	0	0	0	0	0	0	0	0	0
3 INTEREST EXPENSE	0	0	0	0	0	0	0	0	0	0
4 PUBLIC WORKS ADMIN	0	0	0	83,102	0	0	0	0	0	0
5 BUILDING & GROUNDS	0	0	0	0	0	52,797	0	0	0	0
6 FLEET MAINTENANCE	0	0	0	21,813	0	1,306	0	0	0	0
7 CITY ATTORNEY	0	0	0	0	0	9,392	0	0	0	0
8 CITY CLERK	0	0	0	0	0	0	0	0	0	0
9 MAYOR & COUNCIL	0	0	0	19,105	0	9,269	0	0	0	0
10 HUMAN RESOURCES	0	0	0	44,846	0	21,757	0	0	0	0
11 CITY MANAGER	0	0	0	29,158	0	14,146	0	0	0	0
12 INFORMATION TECHNOLOGY	0	0	0	0	0	22,143	0	0	0	0
13 FINANCIAL SERVICES	44,728	35,665	1,195	65,214	6,490	36,193	4,513	798	2,106	1,479
14 POLICE CHIEF'S STAFF	0	0	0	0	0	0	0	0	0	0
15 POLICE PROF STANDARDS	0	0	0	0	0	0	0	0	0	0
16 POLICE SUPPORT SVCS	0	0	0	0	0	0	0	0	0	0
17 COMMUNITY DEVEL ADMIN	0	0	0	0	0	0	0	0	0	0
TOTAL CURRENT ALLOCATIONS	44,728	35,665	1,195	263,238	6,490	168,199	4,513	798	2,106	1,479

CITY OF GREENVILLE, NC
FULL COST PLAN

FY 08
2/19/2009

SUMMARY SCHEDULE

Department	F 52 NCHFA	F 53 JOINT	F 61	F 62-123	F 200 VEH	F 700	ALL	2nd Allocation	Total
1 BUILDING DEPRECIATION	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,025,705
2 EQUIPMENT DEPRECIATION	0	0	0	0	0	0	0	0	1,303,364
3 INTEREST EXPENSE	0	0	0	0	0	0	3,020	0	37,684
4 PUBLIC WORKS ADMIN	0	0	0	0	0	0	0	0	521,462
5 BUILDING & GROUNDS	0	0	0	0	0	0	159,525	0	1,630,873
6 FLEET MAINTENANCE	0	0	0	0	0	0	1,040	0	1,065,032
7 CITY ATTORNEY	0	0	0	0	0	0	0	0	56,351
8 CITY CLERK	0	0	0	0	0	0	0	0	0
9 MAYOR & COUNCIL	0	0	0	0	0	0	0	0	702,488
10 HUMAN RESOURCES	0	0	0	0	0	0	0	0	1,649,009
11 CITY MANAGER	0	0	0	0	0	0	0	0	1,072,147
12 INFORMATION TECHNOLOGY	0	0	0	0	0	1,925	0	0	2,339,765
13 FINANCIAL SERVICES	339	5,490	1,649	80,832	8,945	24,527	0	0	1,521,982
14 POLICE CHIEF'S STAFF	0	0	0	0	0	0	0	0	1,262,055
15 POLICE PROF STANDARDS	0	0	0	0	0	0	0	0	2,005,530
16 POLICE SUPPORT SVCS	0	0	0	0	0	0	0	0	4,258,983
17 COMMUNITY DEVEL ADMIN	0	0	0	0	0	0	0	0	481,839
TOTAL CURRENT ALLOCATIONS	339	5,490	1,649	80,832	8,945	26,452	163,585	0	20,934,269