

# NOTES

TO: Honorable Mayor and City Council Members  
FROM: Ann E. Walker City Manager  
DATE: January 30, 2019  
SUBJECT: Materials for Your Information

Please find attached the following materials for your information:

1. A memo from Kevin Mulligan, Director of Public Works, regarding the Town Creek Culvert public meeting on Thursday, January 31, 2019 at Sheppard Memorial Library from 3:00 p.m.-5:00 p.m.
2. A memo from Mark Holtzman, Chief of Police, regarding an update on ShotSpotter implementation
3. A memo from Mark Holtzman, Chief of Police, regarding the Community Outreach report for November and December 2018
4. A memo from Gary Fenton, Recreation and Parks Director, regarding the 2019 Spring and Summer Program Guide

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Attachments





*Find yourself in good company*

# Memorandum

**To:** Ann E. Wall, City Manager  
**From:** Kevin Mulligan, PE, Director of Public Works *km*  
**Date:** January 30, 2019  
**Subject:** Town Creek Culvert-January 2019 Public Meeting

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The construction of Town Creek Culvert is nearing 5<sup>th</sup> Street and will have a large impact on vehicular and pedestrian traffic throughout Uptown. While the City updates the public regularly through the use of social media and e-mail as the contractor approaches 5<sup>th</sup> Street, it is increasingly important to meet with the local businesses and commuters to discuss road closures and applicable detours.

At the public meeting scheduled for **Thursday January 31, 2019 at Sheppard Memorial Library from 3:00 pm - 5:00 pm**, the City will provide details on the work from 5th Street along Reade Circle to Cotanche Street. The project phasing and associated schedules are:

PHASE I:	March 2019	5th Street closure
PHASE II:	April 2019	Reade Circle @ 5th Street closure
PHASE III:	June/July 2019	5th Street open Reade Circle (5th/Contanche) closure

In addition, the City will explain the required detours, closed parking spaces and relocated loading zones that will impact Uptown Greenville. City and project contact information along with future communications will also be discussed.

During the meeting, the City will provide the opportunity for businesses to request/schedule an additional one-on-one meeting to talk more specifically about their situation. A representative from the City as well as our contractor, Trader Construction, will attend these one-on-one meetings.

Should you have any questions, do not hesitate to contact me.

cc: Lisa Kirby, PE, Senior Engineer

# Memorandum

**To:** Ms. Ann Wall, City Manager

**From:** Mark Holtzman, Chief of Police 

**Date:** January 30, 2019

**Subject:** Update on ShotSpotter

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As you are aware, GPD has been working with ShotSpotter staff to complete the many tasks necessary to implement this program. The next step is to test the ShotSpotter solution by conducting a detection qualification and validation analysis (DQV) before the system is live and operating in Greenville.

On February 8, 2019 at 5:30 PM, the Greenville Police Department, along with representatives from ShotSpotter, will be conducting a live-fire gunshot test. The purpose is to test the sensor calibration, quality of detection, and identify any additional calibration that may be needed of the sensors. The ShotSpotter system will not be considered live or operational until after the successful completion of the DQV event.

In the interest of public safety, Greenville Police will be onsite at all test locations. The controlled test will consist of a sequence of gunshot sounds followed by validation of quality detection by ShotSpotter. During the test, a bullet trap will be used to ensure public safety. No bullets will be fired into the air and there is no danger to the public.

Please share this memo with the Mayor and City Council members. A separate press release is scheduled to be distributed next week prior to the scheduled live fire event.


***GPD Mission Statement***

*The Greenville Police Department exists to enhance public safety and quality of life, in partnership with ALL people in OUR community, by preventing crime with honor and integrity.*



POLICE DEPARTMENT

## Memorandum

**To:** Ann Wall, City Manager  
**From:** Mark Holtzman, Chief of Police   
**Date:** January 28, 2019  
**Subject:** Community Outreach Report

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Attached is the Community Outreach summary report covering November and December 2018. Please distribute and share as needed.

Attachment

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***GPD Mission Statement***

***The Greenville Police Department exists to enhance public safety and quality of life, in partnership with ALL people in OUR community, by preventing crime with honor and integrity.***

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# Memorandum

**To:** Sgt. Dale Mills, Community Outreach Division  
**From:** Devinder Culver, Community Projects Coordinator  
**Date:** January 23, 2018  
**Subject:** Community Outreach Report to December 31, 2018

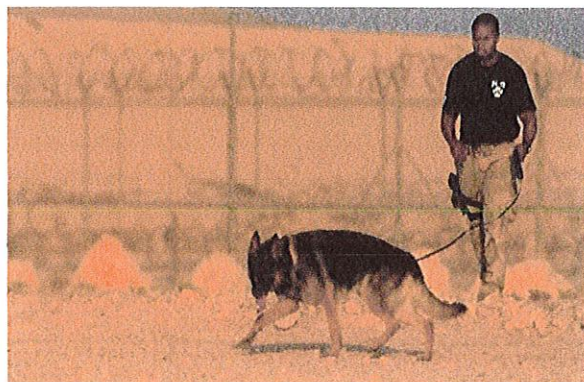
The end of the calendar year and the start of a new one is a time for reflection and giving thanks. Over the last year the employees of the Greenville Police Department (GPD) have repeatedly shared their knowledge widely, given their time selflessly and fought for our safety daily.

**Community Requests for Police Presence at Community Events:** A review of the community outreach activities showed that over 75 citizen requests were received for safety presentations, K9 demonstrations, active shooter presentations, departmental tours and a police presence at community events such as "Touch-a Truck, Game P.L.A.Y. and career fairs. A minimum of 3,500 citizens were reached by the 156 officers who responded to these requests. The events ranged from hosting one person on a tour of the department to a presentation on traffic safety for 319 students at Eastern Elementary School. Many of these events were highlighted in the newspaper, on television and on social media sites thus providing the Department with additional positive exposure.

**Civic Liaison Program:** The Civic Liaison program was created in 2013 to promote community watch programs and provide more opportunities for officers to interact positively with citizens throughout the City. Community groups/neighborhood associations who requested an officer were assigned a civic liaison officer who was their direct link to the Department. Evolution of the program has led to a more collaborative/partnership approach to resolving neighborhood issues. Currently, GPD provides 43 groups/neighborhood associations/special interest groups with a liaison. A quick review of the program shows that over the last six months of 2018, the 43 participating groups hosted 33 meetings reaching 731 citizens.

**Giving at home and away:** November 11, 2018  
Veteran's Day was a time for remembering and giving thanks for all the women and men who were or are willing to fight and sacrifice everything for our safety and wellbeing.

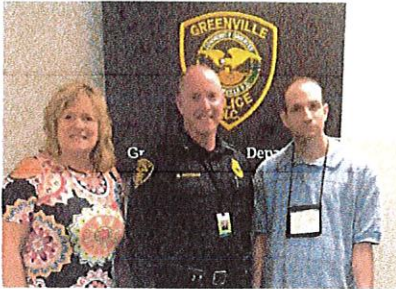
As of November 2018, 14.5% of the total GPD population had or are serving in the military. Compare this to the Department of Veteran's Affairs 2014 estimate stating that 7.3 % of all living Americans had served in the military at some point in their lives.





## Highlights

- **Robert Sherman and Marie Cristiano – Nov. 8 2018** – Ms Marie Cristiano accompanied Mr. Robert Sherman a young man with cognitive disabilities on a tour of the Police Department. Robert's charm captured the heart of everyone he came into contact with. He sent us a lovely picture.



+  
You help people  
Robert

- **Game P.L.A.Y. – Nov. 14, 2018** – Over 100 children attended the event at South Greenville Gym. GPD in partnership with the creators of Game P.L.A.Y. (Police, Life and Youth) Kenneth Dion Dail and Gera Miles, Recreation and Parks, Community Development and the City Manager's Office created this opportunity for youth and law enforcement to have positive interactions while playing video games, dancing and sharing ideas on how to sustain these relationships.



- **Giving Back - Senior Citizens Luncheon – Dec. 6, 2018** – Representatives from the City Manager's Office, GPD, Fire-Rescue, Pitt County Sheriff's Office and the Greenville Human Relations Council hosted and served 150 seniors a special Holiday meal at the Drew Steele Center.

- **100 Meals – Greenville Toyota and GPD – Dec. 6, 2018** - Greenville Toyota donated 100 meals for families of four and officers packed and delivered meals to residents in need as identified by the Salvation Army and Greenville Housing Authority. 400 residents were impacted by this partnership.



- **Academy Sports/Greenville Police Depart./Fire-Rescue Special Bike Presentation – Dec. 12, 2018**

Academy Sports and Outdoors donated 30 bicycles and helmets for children in need. Children were selected by the Greenville Housing Authority, Third Street Academy and Operation Sunshine. Officers gave a safety presentation highlighting the need for proper signaling, riding and the importance of wearing their helmets. In return the children regaled the audience with a rendition of "Jingle Bells."



- **Upcoming Events:**

1. **April 25, 2019 - Police Community Fair & Stakeholders Meeting** - Cornerstone Baptist Church.
2. **April 18 – April 27, 2019** – Join us April 18, 2019 for "Lemonade on the Porch" at the West Zone Substation and lookout for other events throughout "National Community Development Week."

# Memo

**To:** Ann Wall, City Manager  
**From:** Gary Fenton, Director of Recreation and Parks   
**Date:** January 30, 2019  
**Re:** 2019 Spring and Summer Program Guide

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Recreation and Parks will begin distributing the 2019 Spring & Summer Program Guide this week.

The guide includes all recreational programming and events planned and organized by GRPD staff that will occur between March and August. The next edition (fall & winter) will highlight the programs offered between September 2019 and February 2020.

Staff have worked diligently to provide new spring and summer recreational opportunities for the citizens of Greenville. The new guide highlights more programs and special events than ever before. Included are athletic leagues, ceramic and painting classes, ballet instruction, tennis lessons, wellness and fitness services, nature programs, teen programming, our very popular summer camps, and recreation services for those with special needs.

Programs have been organized for all ages throughout the City. They are offered at various times to allow our citizens to choose activities at a time that works best for them and their families. Sunday in the Park and special events such as PirateFest and Movies in the Park are also highlighted, as are several community organizations with which we partner in providing leisure activities.

More information regarding events and specific program opportunities will be provided to Council Members over the next few weeks. These updates will include new hours for the Community Pool and programming initiatives targeting teens, at various indoor recreation facilities.

Development of this high quality program guide requires a joint effort between Recreation and Parks and the Public Information Office. It is found at each GRPD facility, City Hall, libraries, and businesses throughout the community.

It is also available on-line through the City of Greenville website.

Please let me know if there are any questions.

cc: Michael Cowin, Assistant City Manager