

# NOTES

TO: Honorable Mayor and City Council Members  
FROM: Ken A. Graves ~~Assistant~~ City Manager  
DATE: February 6, 2019  
SUBJECT: Materials for Your Information

Please find attached the following materials for your information:

1. An agenda for the February 12, 2019 meeting of the Police Community Relations Committee and minutes from the January 8, 2019 meeting
2. A memo from Thomas Barnett, Community Development Director, regarding upcoming Human Relations Council and Youth Council events
3. A memo from Les Everett, Chief Building Inspector, regarding building permits issued during January for new residential and commercial construction
4. Monthly report from Inspections Division for January

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Attachments



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## **POLICE COMMUNITY RELATIONS COMMITTEE**

### **A G E N D A**

Tuesday, February 12, 2019, 6:30 PM

Greenville City Hall

200 West Fifth Street

3<sup>rd</sup> Floor City Council Chambers

Greenville, NC 27835

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- 1) Call to Order – Greg Rubel, Chair
- 2) Roll Call
- 3) Approval of the Agenda – February 12, 2019
- 4) Approval of Minutes – January 8, 2019
- 5) State briefly the mission of the committee and purpose of meeting
- 6) Topic: **Greenville Police Policy Information**  
  
Speakers: Chief - Mark Holzman  
Greenville Police Department  
  
Megan Styron – Accreditation Coordinator  
Greenville Police Department
- 7) Public Expression and Questions.
- 8) ADJOURN

NOTE: To maintain order of the board and clarity of recording, please allow one person to speak at a time.

The Police Committee Relations Committee Mission Statement Serve as a liaison between the community and the police. To serve as an advocate for programs, ideas, and methods to improve relations between the community and the police. To disseminate information to the community and the City with regard to the state of relations between the community and the Greenville Police Department. To assist and promote the community education efforts concerning safety awareness and community and individual awareness.



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## **POLICE COMMUNITY RELATIONS COMMITTEE**

Greenville Police Department

*& the*

*Police Community Relations Committee*

Will host an information forum:

### **Greenville Police Department Policy**

-How Policy is made; implementation.

-What dictates revisions in Policy.

CALEA (***Commission on Accreditation for Law Enforcement Agencies***):

-and other various influences on policy.

**When:** Tuesday, February 12, 2019 - 6:30pm

**Where:** Greenville City Hall, 3<sup>rd</sup> floor Council Chambers

Presenters/Panel

**Mark Holtzman** – Greenville Chief of Police

**Megan Styron** - GDP Accreditation Coordinator

\* Question and answer period / after the presentations.

# **SUMMARY MINUTES FOR THE POLICE COMMUNITY RELATIONS COMMITTEE**

January 8<sup>th</sup>, 2019

Chairperson Greg Rubel called the Police Community Relations Committee meeting to order at 6:30 p.m., at Greenville City Hall, Greenville, NC.

## **INTRODUCTION OF COMMITTEE MEMBERS**

Chairperson Greg Rubel asked for roll call.

### **Committee members present:**

Greg Rubel, Chairperson, District 3

Carol Ann Bass, District 5

Scott Snyder, District 4

Gregory Barrett, District 1

Dr. Louis Warren, At-Large

### **City Staff Members present:**

Donald K. Phillips, City attorney

Sgt. Dale Mills

Billie Jo Viverette

## **APPROVAL OF THE AGENDA**

Chairperson Greg Rubel asked for a motion for approval of the agenda. Scott Snyder made a motion; seconded by Louis Warren. The agenda was unanimously approved.

## **APPROVAL OF THE MINUTES**

Chairperson Greg Rubel stated that there was one correction to be made. He stated that Dr. Louis Warren needed to be changed from Mayoral to At-large. He then asked for a motion for approval of the amended minutes. Scott Snyder made the motion; Gregory Barrett seconded the motion.

## **New Business**

None

## **Old Business**

Greg stated that the old business is to continue discussing the plans for the 2019 meetings; topics and locations.

Donald Phillips informed everyone that he found out from doing some research that according to policy the meetings can be held anywhere that has reasonable accommodations for the

public. He stated so it is possible to have meetings in restaurants or other public establishments.

Greg stated that he was doing the February meeting at City Council Chambers. He stated that he public would be invited to discuss Greenville Police Department policy. He encouraged everyone to go online and the policy before the meeting. Sgt. Mills suggested have Chief Holtzman's secretary to email policy updates as they are included in policy.

Greg discuss the meeting topic in March would be Verbal De-escalation; steps that a citizen should take after filing a police report. It was decided to have the meeting at the Barnes-Taft building north of the river. Carol Ann and Gregory agreed to work on preparing this meeting together.

Gregory discussed the progress and contacts he has made in preparing for his meeting on April 9<sup>th</sup>. He talked about how the main focus would be the recovery process for an individual after they're arrested. He discussed the need to inform individuals about the process of rehabilitation and recovery after being arrested for crimes and how to help them become productive citizens for communities. The meeting will be at the Moyewood Community Center and he has representatives from different agencies coming to speak.

Carol Ann stated that she will be doing the topic Neighborhood policing. The meeting will be on May 14<sup>th</sup> but she said she is still searching for a location.

Dr. Warren stated that he will be doing the meeting on June 11<sup>th</sup> and that the topic will be Center City Safety. Greg stated that he could reserve the meeting for him at St. Paul's church.

There are no meetings during the months of July and August.


Scott Snyder stated he will be doing the September 10<sup>th</sup> meeting. The topic will be Telecommunications; a presentation on what the telecommunicators at the Police Department do and how they do it. Sgt. Mills stated that he needed to make contact with Virginia Bridwell, Supervisor of the telecommunicators. Sgt. Mills stated that Mrs. Bridwell could also give a tour of the telecommunications room.

Sgt. Mills told Greg that he needs to prepare a report on the Police Community Relations Committee and that he needs to present it to City Council during the April 8<sup>th</sup> council meeting.

A motion was made by Carol Ann to adjourn the meeting; second was given by Gregory Barrett.

**MEMORANDUM**

TO: Ann Wall, City Manager

FROM: Thomas Barnett, Community Development Director 

DATE: February 05, 2019

RE: **Notes to Mayor and City Council**

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Listed are upcoming events that are sponsored by the Human Relations Council and the Youth Council.

- The Human Relations Council will celebrate their Forty-Eighth Anniversary on Saturday, February 23<sup>rd</sup>. The award ceremony and reception is an opportunity for us to recognize and honor individuals and organizations/businesses that provide services which strengthen communities and improve the lives of others. The event will be held at the Greenville Hilton on ***Saturday, February 23, 2019 at 5:30 p.m.*** This year's theme is ***"Celebrating and Honoring Those Who Make a Difference"***.
- The Youth Council will sponsor the second part of ***"Letting Our Voices Be Heard"*** community dialogue on Monday, March 4, 2019 at 5:00 p.m. This event will take place at City Hall. The dialogue will give students (middle/high school) an opportunity to voice their concerns on the following topics: (1) Equity vs Equality, Home Sweet Home or Not, and School's Out.

Attached is an invitation for both events. If additional information is needed, please contact the Human Relations Office at 252-329-4494 or via e-mail: [cdaniels@greenvillenc.gov](mailto:cdaniels@greenvillenc.gov).



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***“Celebrating and Honoring Those Who Make a  
Difference”***

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**YOU ARE INVITED TO ATTEND THE  
FORTY-EIGHTH ANNUAL AWARD CEREMONY AND  
RECEPTION**

**SATURDAY, THE TWENTY-THIRD OF FEBRUARY  
TWO-THOUSAND AND NINETEEN**

**FIVE THIRTY PM**

**HILTON GREENVILLE**

**207 GREENVILLE BOULEVARD, SW**

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**RSVP VIA E-MAIL: [cdaniels@greenvillenc.gov](mailto:cdaniels@greenvillenc.gov)**

# LETTING OUR VOICES BE HEARD

**An opportunity for youth to  
discuss matters of the heart.**

**TOPICS:**

- Home Sweet Home or Not
- School's Out
- Equity VS Equality

**This event is free and  
open to all youth!**

## MONDAY, MARCH 4

**5:00 PM Registration/Light Meal • 5:30 PM–7:30 PM Event  
Third Floor Gallery • City Hall • 200 West 5th Street**

**For more information, please contact:  
Cassandra Daniels: [cdaniels@greenvillenc.gov](mailto:cdaniels@greenvillenc.gov);  
Bob Hudak: [brotherhudak@gmail.com](mailto:brotherhudak@gmail.com); or  
Joyce Mitchell: [jmitch2008@aol.com](mailto:jmitch2008@aol.com).**




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Memorandum

**To:** Ann Wall, City Manager

**From:** Les Everett, Chief Building Inspector 

**Date:** February 4, 2019

**Subject:** New Building Permit Report

The following is a list of Building Permits issued for NEW Residential and Commercial construction for the month of January 2019

Builder	Address	Type	Cost
Farrior And Sons, Inc.	2465 Emerald Pl 11	Commercial/business (new)	509,800
Aldridge & Southerland Bldrs	3313 Ellsworth Dr A	Duplex Townhome	265,600
Aldridge & Southerland Bldrs	3313 Ellsworth Dr B	Duplex Townhome	0
Aldridge & Southerland Bldrs	3312 Ellsworth Dr A	Duplex Townhome	265,600
Aldridge & Southerland Bldrs	3312 Ellsworth Dr B	Duplex Townhome	0
Aldridge & Southerland Bldrs	3316 Ellsworth Dr A	Duplex Townhome	265,600
Aldridge & Southerland Bldrs	3316 Ellsworth Dr B	Duplex Townhome	0
Aldridge & Southerland Bldrs	3317 Ellsworth Dr A	Duplex Townhome	210,000
Aldridge & Southerland Bldrs	3317 Ellsworth Dr B	Duplex Townhome	0
Russell, Rocky Builders, Inc.	2300 Sweet Bay Dr A	Duplex Townhome	274,500
Russell, Rocky Builders, Inc.	2300 Sweet Bay Dr B	Duplex Townhome	0
Russell, Rocky Builders, Inc.	2304 Sweet Bay Dr A	Duplex Townhome	258,975
Russell, Rocky Builders, Inc.	2304 Sweet Bay Dr B	Duplex Townhome	0
Russell, Rocky Builders, Inc.	2303 Sweet Bay Dr A	Duplex Townhome	300,300
Russell, Rocky Builders, Inc.	2303 Sweet Bay Dr B	Duplex Townhome	0
Russell, Rocky Builders, Inc.	2306 Sweet Bay Dr A	Duplex Townhome	277,500
Russell, Rocky Builders, Inc.	2306 Sweet Bay Dr B	Duplex Townhome	0
Clark, Bill Homes Of	1828 Fox Den Wy 1	Multi-family Townhome	944,550
Clark, Bill Homes Of	1828 Fox Den Wy 2	Multi-family Townhome	0
Clark, Bill Homes Of	1828 Fox Den Wy 3	Multi-family Townhome	0
Clark, Bill Homes Of	1828 Fox Den Wy 4	Multi-family Townhome	0
Clark, Bill Homes Of	1828 Fox Den Wy 5	Multi-family Townhome	0
Clark, Bill Homes Of	1828 Fox Den Wy 6	Multi-family Townhome	0
Russell, Rocky Builders, Inc.	3329 Briarcliff Dr 1	Multi-family Townhome	848,080
Russell, Rocky Builders, Inc.	3329 Briarcliff Dr 2	Multi-family Townhome	0
Russell, Rocky Builders, Inc.	3329 Briarcliff Dr 3	Multi-family Townhome	0
Russell, Rocky Builders, Inc.	3329 Briarcliff Dr 4	Multi-family Townhome	0
Russell, Rocky Builders, Inc.	3329 Briarcliff Dr 5	Multi-family Townhome	0
Russell, Rocky Builders, Inc.	3329 Briarcliff Dr 6	Multi-family Townhome	0
Russell, Rocky Builders, Inc.	3329 Briarcliff Dr 7	Multi-family Townhome	0
Russell, Rocky Builders, Inc.	3329 Briarcliff Dr 8	Multi-family Townhome	0
Russell, Rocky Builders, Inc.	3325 Briarcliff Dr 1	Multi-family Townhome	730,880

Russell, Rocky Builders, Inc.	3325 Briarcliff Dr 2	Multi-family Townhome	0
Russell, Rocky Builders, Inc.	3325 Briarcliff Dr 3	Multi-family Townhome	0
Russell, Rocky Builders, Inc.	3325 Briarcliff Dr 4	Multi-family Townhome	0
Russell, Rocky Builders, Inc.	3325 Briarcliff Dr 5	Multi-family Townhome	0
Russell, Rocky Builders, Inc.	3325 Briarcliff Dr 6	Multi-family Townhome	0
Russell, Rocky Builders, Inc.	3325 Briarcliff Dr 7	Multi-family Townhome	0
Unshakable Builders, llc	1533 Pine Brook Ct B1	Multi-family Townhome	843,000
Unshakable Builders, llc	1533 Pine Brook Ct B2	Multi-family Townhome	0
Unshakable Builders, llc	1533 Pine Brook Ct B3	Multi-family Townhome	0
Unshakable Builders, llc	1533 Pine Brook Ct B4	Multi-family Townhome	0
Unshakable Builders, llc	1533 Pine Brook Ct B5	Multi-family Townhome	0
Unshakable Builders, llc	1533 Pine Brook Ct B6	Multi-family Townhome	0
Unshakable Builders, llc	1533 Pine Brook Ct B7	Multi-family Townhome	0
Unshakable Builders, llc	1533 Pine Brook Ct B8	Multi-family Townhome	0
Unshakable Builders, llc	1529 Pine Brook Ct A1	Multi-family Townhome	843,000
Unshakable Builders, llc	1529 Pine Brook Ct A2	Multi-family Townhome	0
Unshakable Builders, llc	1529 Pine Brook Ct A3	Multi-family Townhome	0
Unshakable Builders, llc	1529 Pine Brook Ct A4	Multi-family Townhome	0
Unshakable Builders, llc	1529 Pine Brook Ct A5	Multi-family Townhome	0
Unshakable Builders, llc	1529 Pine Brook Ct A6	Multi-family Townhome	0
Unshakable Builders, llc	1529 Pine Brook Ct A7	Multi-family Townhome	0
Unshakable Builders, llc	1529 Pine Brook Ct A8	Multi-family Townhome	0
Biggs Construction, Inc.	218 Donald Dr	Single Family Residential (new)	262,500
Cherry Construction Company	3748 Ashford Pl	Single Family Residential (new)	330,000
Clark, Bill Homes Of	600 Emerald Park Dr	Single Family Residential (new)	163,425
First Colony Construction Co	3501 Devereux Ln	Single Family Residential (new)	247,200
Kuhn Homes, Llc	609 Southbridge Ct	Single Family Residential (new)	249,900
Mq Construction, Inc	1208 Brighton Dr	Single Family Residential (new)	154,500
Mq Construction, Inc	1212 Brighton Dr	Single Family Residential (new)	166,875
Russell, Rocky Builders, Inc.	2345 Great Laurel Ct	Single Family Residential (new)	185,100
Smith, Llc, Mark	1017 Sedbrook Ln	Single Family Residential (new)	270,000
Spain Builders, Llp	2117 Tulls Cove Rd	Single Family Residential (new)	123,750
	Total		8,990,635

(Previous year and month comparison of new construction)  
2018-2019

July

Residence:	15 Permits	3,022,950
Duplex T:	16 Permits	2,216,760
(8 Bldgs/16 Units)		
Total:	31 Permits	5,239,710

2017-2018

July

Residence:	32 Permits	6,930,800
Duplex T:	2 Permits	255,000
(1 Bldg/2 Units)		
Multi-Family	21 Permits	1,562,400
(3 Bldgs/21 Units)		
Business:	2 Permits	484,411
Total:	57 Permits	9,232,611

August

Residence:	15 Permits	3,395,475
Duplex T:	26 Permits	3,408,422
(13 Bldgs/26 Units)		
Multi-Family:	12 Permits	17,085,378
(12 Bldgs/288 Units)		
Business:	1 Permit	528,692
Total:	54 Permits	24,417,967

September

Residence:	6 Permits	964,350
MF Townhomes:	36 Permits	2,516,540
(5 Bldgs/36 Units)		
Business:	1 Permit	903,900
Total:	43 Permits	4,384,790

October

Residence:	11 Permits	2,761,650
Duplex T:	4 Permits	540,000
(2 Bldgs/4 Units)		
Business:	1 Permit	350,000
Total:	16 Permits	3,651,650

November

Residence:	24 Permits	4,030,275
Duplex T:	24 Permits	2,834,400
(12 Bldgs/24 Units)		
MF Townhomes:	9 Permits	592,200
(1 Bldg/9 Units)		
Business:	1 Permit	NA
Total:	58 Permits	7,456,875

December

Residence:	14 Permits	2,291,175
Duplex T:	2 Permits	200,000
(1 Bldg/2 Units)		
Multi-Family:	3 Permits	1,879,680
(3 Bldgs/24 Units)		
Shell:	1 Permit	285,817
Total:	20 Permits	4,656,672

January

Residence:	10 Permits	2,153,250
Duplex T:	16 Permits	2,118,075
(8 Bldgs/16 Units)		
MF Townhomes:	37 Permits	4,209,510
(5 Bldgs/37 Units)		
Business:	1 Permit	509,800
Total:	64 Permits	8,990,635

F/Y Total: 286 Permits 58,798,299  
 Cc: Ann Wall, City Manager  
 Doc: 1097996

August

Residence:	26 Permits	5,447,950
Duplex T:	14 Permits	1,897,200
(7 Bldgs/14 Units)		
Multi-Family:	5 Permits	42,195,680
(5 Bldgs/188 Units)		
Business:	3 Permits	4,150,000
Total:	48 Permits	53,690,830

September

Residence:	22 Permits	4,215,037
Duplex T:	6 Permits	1,550,500
(3 Bldgs/6 Units)		
Shell:	1 Permit	564,000
Business:	2 Permits	3,109,600
Total:	31 Permits	9,439,137

October

Residence:	24 Permits	5,518,400
Duplex T:	20 Permits	2,752,175
(10 Bldgs/20 Units)		
Business:	2 Permits	545,000
Shell:	1 Permit	557,769
Church:	1 Permit	4,250,000
Total:	48 Permits	13,623,344

November

Residence:	21 Permits	4,622,475
Duplex T:	6 Permits	702,000
(3 Bldgs/6 Units)		
MF Townhomes:	10 Permits	725,000
(1 Bldg/10 Units)		
Business:	2 Permits	1,100,282
Total:	39 Permits	7,149,757

December

Residence:	35 Permits	5,664,050
Duplex T:	8 Permits	868,400
(4 Bldgs/8 Units)		
Duplex:	2 Permits	182,100
(1 Bldg/2 Units)		
MF Townhomes:	6 Permits	1,012,080
(1 Bldg/6 Units)		
Business:	1 Permit	1,100,282
Total:	52 Permits	9,222,630

January

Residence:	14 Permits	2,912,550
Duplex T:	14 Permits	1,796,400
(7 Bldgs/14 Units)		
Duplex:	4 Permits	434,436
Business:	2 Permits	899,000
Total:	34 Permits	6,042,386

F/Y Total: 309 Permits 108,400,695

Community Development Department / Inspections Division  
 City of Greenville  
 Jan-19

The following is a monthly breakdown of activities of this Division as related to construction within our jurisdiction

2018-2019	January	
Building Permits	# of Permits	Value
Residence	10	\$ 2,153,250.00
Residence Addition	2	\$ 74,300.00
Residence Alteration	9	\$ 563,503.00
Duplex Townhomes	16	\$ 2,118,075.00
Duplex Alteration	0	\$ -
Duplex Additions	0	\$ -
Multi-Family	0	\$ -
Multi-Family Townhomes	37	\$ 4,209,510.00
Multi-Family Additions	0	\$ -
Multi-Family Alterations	3	\$ 88,500.00
Business	1	\$ 509,800.00
Cell Tower & Foundation	0	\$ -
Shell	0	\$ -
Duplex	0	\$ -
Hotel/Motel	0	\$ -
Educational	0	\$ -
Business Additions	0	\$ -
Business Alterations	8	\$ 702,337.00
Churches	0	\$ -
Church Addition	0	\$ -
Church Alterations	0	\$ -
Clubhouse	0	\$ -
Swimming Pool	2	\$ 148,306.00
Storage/Accessory	5	\$ 145,500.00
Garage/Carport	0	\$ -
Storage Additions	0	\$ -
Storage Alterations	0	\$ -
Garage Additions	0	\$ -
Garage Alterations	0	\$ -
Retaining Wall	1	\$ 4,000.00
Foundation	2	\$ 18,500.00
Signs	7	\$ 35,872.00
Roofing	1	\$ 255,347.00
Family Care	0	n/a
Change of Occupancy	0	n/a
Day Care	0	n/a
Temp. Utilities	31	n/a
Mobile Homes	3	n/a
Safety Review	23	n/a
Driveway	18	n/a
Land Disturbance	26	n/a
Demolition	17	n/a
Tents	0	n/a
Total for Month	222	\$ 11,026,600.00
	<i>for month</i>	<i>to date</i>
Total Value New Construction	\$ 8,990,635.00	\$ 58,972,542.00
Total Alterations	\$ 2,035,965.00	\$ 20,409,132.00

Building Permits	222	1413
Mechanical Permits	154	1120
Plumbing Permits	55	413
Electrical Permits	187	1303
Total Permits	618	4249
Building Inspections	322	2652
Plumbing Inspections	212	1718
Mech. Inspections	280	1965
Elect. Inspections	434	2219
Fire Inspections	4	24
Stop Work Orders	0	3
Condemnations	0	2
ABC Lic. Insp	1	17
Total Inspections	1253	9466
Commercial Plan Reviews	13	94
Residential Plan Reviews	34	236
Sign Plan Reviews	7	79
Site Plan Reviews	8	48
BOA Reviews	1	6
Turnover	\$ 75,184.02	\$ 620,003.62

doc #1057395

Respectfully Submitted,



Lisa Everett  
 Chief Building Inspector

cc: Ann Wall, City Manager