

PUBLIC WORKS

To: All Interested Bidders and plan holders

From: Brandon Rountree, Civil Engineer I

RE: 2019 Street Resurfacing Project, PWD-2019-003
Addendum #1

Date: April 1, 2019

The following items clarify, add to, delete from and/or otherwise change and supersede information previously issued to you in the Bid Documents for the above-referenced project. As such, said items shall be considered part of the contract and receipt of this addendum shall be acknowledged appropriately in the bid package. Please review the following items carefully and adjust your proposal accordingly.

Pre-bid Minutes/Clarifications/Follow-up:

1. **Effective with this addendum, the bid opening date has been adjusted to Wednesday, April 10, 2019, at 2:00 PM.** Location remains the same.
2. See Attachment 1, pre-bid meeting minutes, which as part of this addendum shall be considered part of the contract.
3. See pre-bid minutes, Item 3(e): correction on the agenda from 90 calendar days to 120 days like stated in the contract.
4. See pre-bid minutes, Item 3(g): If the 10th street connector is finished in time according to schedule and it reduces the traffic on 14th street then the contractor and engineer may have a discussion on changing the 9am-4pm working hours. For purposes of bidding, contractors should consider working hours as shown.
5. See pre-bid minutes, Item 3(i): On-street parking must be given a 72-hour notice with signage. If this is the case then any car on the street during construction may be towed. The contractor will let the engineer know to get the car towed.
6. See pre-bid minutes, Item 3(j): PSP-5 is clarified to mean initial placement of asphalt, project-wide, not started prior to 1:00 PM shall be suspended for the day. This means the contractor shall not commence paving operations for a given day after 1:00 PM if no other asphalt has been placed on the project that day. Contractor was notified to not start a new map without completing entire map within the working hours limit.

Changes/Additions to Bid List and Specifications:

1. No changes/additions were added to the bid list or specification at the time of the pre-bid meeting

Any questions regarding this Addendum should be directed to Mr. Brandon Rountree, at telephone 252-329-4474 or email at brountree@greenvillenc.gov.

2019 Street Resurfacing Project

Addendum No. 1

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ec: Scott Godefroy, PE, City Engineer
Lynn Raynor, PE, Civil Engineer II
Ronnie Donley, Streets Superintendent

Attachment 1

To: Pre-Bid Conference Attendees and Plan holders

From: Brandon Rountree, CE I
City of Greenville PWD

Subject: **2019 Street Resurfacing Project, Pre-bid Minutes**

Date: April 1, 2019

On Wednesday, March 27, 2019 at 2:00 p.m., a Pre-bid conference for the referenced project was held at the Public Works Department Conference Room at 1500 Beatty Street, Greenville, NC. Those in attendance were as follows:

Lynn Raynor - COG
Scott Godefroy – COG
Brandon Rountree – COG
Denisha Harris – COG
Ferdinand Rouse – COG
Craig Batchelor– Barnhill Contracting
Paul Heatherington – S. T. Wooten
Jim Wiggins – Rose Brothers Paving

The following items were discussed during the meeting.

MEETING ITEMS

1. Welcome
 - a. Attendance Sheet
 - b. **Pre-bid conference not mandatory**
 - c. Introductions

2. Legal Requirements
 - a. Bonds/Insurance Certificates – Bid Bond, Payment/Performance Bonds/Insurance Certificate
 - b. MWBE Requirements/**submittal with Bids** - all MWBE subcontractors must be HUB certified, and the City has separate goals for MBE and WBE which must be met separately. Incomplete paperwork could result in rejection of bid. All documentation of contact with MWBE subcontractors must be kept for review should the bidder not meet the goals. For assistance or more information, contact Ferdinand Rouse, MWBE Coordinator, at 252-329-4462 or frouse@greenvillenc.gov.

3. Project Data
 - a. Description – The Street Resurfacing work will consist of full & edge milling of approximately 76,715 square yards of existing asphalt pavement, placing approximately 11,250 tons of Asphalt Concrete Surface Course, Type S 9.5C, 3,515 tons of Asphalt

Concrete Base repairs/patching, ADA improvements, curb and gutter repairs, and making necessary adjustments to valves and manholes. The Project also includes the placement of thermoplastic & temporary pavement markings on several street. The Contractor will install improvements on City of Greenville and NCDOT Rights of Way and will be subject to their associated standards and specifications.

- b. Milling – note some streets are identified to be 4’ edge milling with an * on street list.
- c. Liquidated Damages - **\$500/day**.
- d. Contract Award – Lowest responsive responsible bidder. Lowest bidder will be required to provide references and financial records, which the City will check prior to moving forward with award. See page IB-1, paragraph (3) in the Instructions to Bidders.
- e. Contract Completion Time is as follows:
 - Base Bid – **120 (corrected from 90 on agenda) Calendar Days from Notice to Proceed date**.
- f. Contractor is responsible for any necessary surveying, including documentation of existing pavement markings prior to obliteration.
- g. Working Hours:
 - Normal Working Hours are 8am-5pm. Bidders should bid the project for all work to be completed during these times due to the proximity to residences, except as noted below.
 - 14th Street working hours will be adjusted to 9am-4pm due to the amount of traffic for commuting for work.
 - PSP-1. Jefferson Drive and Cedar Lane must be scheduled at end of Base Bid work.
 - If the 10th street connector is finished in time according to schedule and it reduces the traffic on 14th street then the contractor and engineer may have a discussion on changing the 9am-4pm working hours. For purposes of bidding, contractors should consider working hours as shown.
- h. Contractor shall provide 48 hour notice to the City cancelling nighttime operations. Failure to provide this notice shall require the Contractor to reimburse the City for an 8-hour workday at the Inspector’s pay rate, including fringe benefits, and shall be deducted on the next partial pay estimate. Exception to this shall be cancellation of nighttime work due to inclement weather as outlined in the contract documents. Hourly Inspector rate is \$40/hr.
- i. PSP – 2: Most streets have on-street parking for residents. Streets with on-street parking that are intended to be milled and resurfaced must be signed “No Parking” at least 72 hours in advance of work commencing. It will be the responsibility of the contractor to obtain and install these signs according to his schedule. Contact information for Traffic Services can be found in PSP-2.
If this is the case then any car on the street during construction may be towed. The contractor will let the engineer know to get the car towed.
- j. PSP – 5:
 - For daytime operations, any placement of asphalt not started prior to 1:00 PM shall be suspended for the day.

- Initial placement of asphalt, project-wide, not started prior to 1:00 PM shall be suspended for the day. This means the contractor shall not commence paving operations for a given day after 1:00 PM if no other asphalt has been placed on the project that day. Contractor was notified to not start a new map without completing entire map within the working hours limit.
- k. PSP – 6: Public Relations. Contractor shall place “door knockers” at affected residences at least 24 hours in advance of paving operations.
 - l. An addendum will be sent out with pre-bid minutes and any requests for information received.
 - m. Traffic Control – reasonable access to residences and businesses must be maintained. Contractor will be required to provide traffic control plan/construction phasing for each street being resurfaced at the time of the pre-construction meeting.
 - n. **Bid date –Wednesday, April 10th, 2019 at 2:00 PM, 1500 Beatty St. Be sure to include all required documents with bids. (Bid Form, Bid Security, Non-Collusion Affidavit, MWBE documentation).**
The Bid date was changed from April 9th to April 10th due to scheduling conflicts.
4. Contact – Brandon Rountree, CE I, 252-329-4474, BRountree@greenvillenc.gov
Ferdinand Rouse, MWBE Coordinator, 252-329-4462, frouse@greenvillenc.gov
 5. Questions