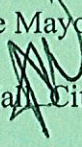


NOTES

TO: Honorable Mayor and City Council Members
FROM: Ann E. Wall  City Manager
DATE: May 8, 2019
SUBJECT: Materials for Your Information

Please find attached the following materials for your information:

1. A memo from Eric Griffin, Fire/Rescue Chief, regarding Fire/Rescue Recommendation and Implementation plans status
2. A memo from Eric Griffin, Fire/Rescue Chief, regarding the Community Outreach report for April
3. An agenda for the May 14, 2019 meeting of the Police Community Relations committee and minutes from the April 9, 2019 meeting

mc

Attachments

FIRE-RESCUE

Memorandum

To: Ann Wall, City Manager
From: Eric Griffin, Fire/Rescue Chief
Date: May 8, 2019
Subject: F/R Assessment Recommendations & Implementation Plans Status

Listed below is a status update on the progress made thus far towards the Fire/Rescue Assessment Recommendations & Implementation Plan. The bulleted items in this memo are a brief description of the information located on the master document under the status column. Please let me know if you have any questions or need additional information.

Compensation and Benefits Committee

- Committee has completed its task and they presented their findings and recommendations to the City Manager.

Professional Development Committee

Completed the following tasks:

- Reviewed and evaluated rank structure, established qualifications, eligibility factors and advancement procedures for every position.
- Reviewed career development policies and practices.
- Developed recommendations for a Professional Development Plan for each position.
- Evaluated training reimbursement policies and procedures for required certifications.

Currently working on the following tasks:

- Evaluating and making recommendations on how to establish a yearly firefighter evaluation process to ensure core and essential functions are consistently able to be met. This task is to be completed by the end of May.
- Developing recommendations for implementation of a formalized orientation process for new EMS providers. This task is to be completed by the end of May.

Professional Standards Committee

Completed the following tasks:

- Reviewed the Administrative Policies and Procedures and compared them to the current practices.

- Developed recommendations for updates to the Administrative Policies and Procedures to standardize practices with policies and procedures.

Currently working on the following tasks:

- Review of the Standard Operating Procedures. Reviewing these policies by section and also comparing them (where applicable) with the City's Personnel Policies. This is a time consuming process that is estimated to take another several months to complete.

Other Assessment Recommendations Updates

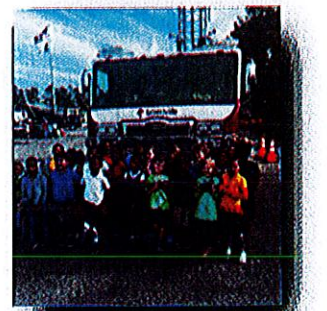
- International Accreditation status was awarded in March.
- Supervisors completed emotional Intelligence training.
- 5 independent consulting firms have submitted proposals to perform a formal analysis of the department's emergency communications. These proposals are under review

Memorandum

To: Ann Wall, City Manager
From: Eric Griffin, Fire/Rescue Chief
Date: May 8, 2019
Subject: April 2019 Community Outreach Highlights

Listed below is a list of Greenville Fire/Rescue's Community Outreach Highlights during the month of April 2019:

- 4/1—Station 6 crews taught Lesson 3 of the Sound Off program to a class at Eastern Elementary
- 4/2—Station 5's engine crew visited Children's World Learning Center to teach fire safety to more than 70 Pre-K kids
- 4/4—Crews from Station 5 taught Hands-Only CPR to nearly 150 fifth graders at Ridgewood Elementary as part of Vidant's Sport Safety Clinic Program
- 4/4—Station 6 visited a class at Eastern Elementary for Lesson 2 of the Sound Off program which teaches home fire safety and identifying fire dangers in the home
- 4/4—Station 3 visited a class at Wintergreen Primary for Lesson 3 of the Sound Off program, which teaches home fire escape planning and fire drills
- 4/6—Station 1 crews attended Cystic Fibrosis Walk at Town Common to show support for the cause and talk to attendees about fire safety
- 4/6—Engine 3 attended the Junior League of Greenville's Annual Touch a Truck event at the Greenville Mall to show off the firetruck to families
- 4/6—Station 4 crew attended AMEXCAN's Dia del Nino reaching Latino families in our community with fire prevention messaging
- 4/9—Engine 6 showed third through fifth graders at Eastern Elementary what it's like to be a firefighter/paramedic at the Career Fair
- 4/9—GFR personnel presented at a meeting for area property managers to talk about fire codes in multi-family housing and how we can help them keep their residents safe
- 4/10—Engine 6 visited Eastern Elementary's Careers on Wheels event for Kindergarten through second graders
- 4/11—Crews from Station 6 taught Hands-Only CPR to 50 fifth graders at Wahl-Coates Elementary as part of Vidant's Sport Safety Clinic Program



- 4/11—A group of 20 parents and students from Swift Creek Mennonite School toured Station 1 to learn about fire safety
- 4/12—Engine 3 crew taught Sound Off Lesson 3 to a class at Wintergreen Primary
- 4/13—Crews attended IGCC Day at Lucille Gorham’s Intergenerational Center to share fire safety with the West Greenville community
- 4/13—Engine 1 staffed fire safety games at PirateFest in Uptown Greenville
- 4/13—Station 3 crews attended an Easter Egg Hunt at Boyd Lee Park
- 4/14—Engine 5 crews staffed a table at Maternity Fair at the Greenville Convention Center to teach new parents home fire safety
- 4/15—Station 6 crews visited a class at Eastern Elementary for Sound Off Lesson 3
- 4/16—Engine 6 attended Martin-Pitt Partnership for Children’s Parents as Teachers meeting to play fire safety games with 20 parents and children
- 4/16—More than a dozen GFR employees took part in a wilderness search and rescue training with NC Emergency Management and the NC Helo-Aquatic Team
- 4/17—Station 6 ate lunch with a class from Eastern Elementary as a prize for turning in all of their Sound Off forms
- 4/18—Station 5 crews visited Little Sunshine Learning Center to teach fire safety to more than 50 two to four year olds
- 4/18—About 20 first graders from Trinity Christian School stopped by all six fire stations to thank our first responders for their hard work
- 4/22—30 kids from the GPD’s PAL program toured Station 1 to learn about fire safety
- 4/23—Engine 6 attended a second Martin-Pitt Partnership for Children’s Parents as Teachers meeting to play fire safety games with 15 parents and children
- 4/25—Engine 3 stopped by the Social Security Office on Take Your Kid to Work Day to teach fire safety to 10 employees and their children
- 4/25—More than a dozen GFR personnel attended departmental trainings on how to assist caregivers with installing child safety seats
- 4/28—Station 1 crews gave tours of our inflatable Fire Safety House at the Child Abuse Awareness Festival at the Town Common



Crews assisted 20 Greenville residents with smoke alarms.
 Crews assisted 15 caregivers with car seats.



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POLICE COMMUNITY RELATIONS COMMITTEE

AGENDA

Tuesday, May 14, 2019. 6:30

516-A SE Greenville Blvd.

NEWK'S Eatery @ La Promenade

Greenville, NC. 27858

-
- 1) Call to Order – Greg Rubel, Chair
 - 2) Roll Call
 - 3) Approval of the Agenda – May 14, 2019
 - 4) Approval of Minutes – April 9, 2019
 - 5) State briefly the Mission of the Committee and purpose of the meeting
 - 6) Topic: Neighborhood Policing
 - 7) Public Expression and Questions
 - 8) Amendment to the PCRC by-laws discussion, (“begin time of regular meetings”)
 - 9) ADJOURN

NOTE: To maintain order of the board and clarity of recording, please allow one person to speak at a time.

The Police Committee Relations Committee Mission Statement: Serve as a liaison between the community and the police. To serve as an advocate for programs, ideas, and methods to improve relations between the community and the police. To disseminate information to the community and the City with regard to the state of relations between the community and the Greenville Police Department. To assist and promote the community education efforts concerning safety awareness and community and individual awareness.



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THE POLICE COMMUNITY RELATIONS COMMITTEE (PCRC)

In partnership with

The Greenville Police Department

What - Neighborhood Policing, an **informative discussion.**

How Neighborhood Policing works,

How its changed,

What citizens can do to make for a safer Community,

How to connect with resources

When: Tuesday May 14th, 2019

6:00-8:00 PM

(official meeting will be from 6:30-7:30 with a half hour before and after for open interaction and enjoying the venue)

Where: NEWK'S 516-A SE Greenville Blvd. Greenville, NC.

(former location of Panera Bread located next to Starbucks)

Speakers - - Officer **Russ McClain** - Greenville Police Department

* Question and answer period / after the presentation.

SUMMARY MINUTES FOR THE POLICE COMMUNITY RELATIONS COMMITTEE

April 9th, 2019

Chairperson Greg Rubel called the Police Community Relations Committee meeting to order at 6:30 p.m., at Moyewood Recreation & Cultural Center, Greenville, NC.

INTRODUCTION OF COMMITTEE MEMBERS

Chairperson Greg Rubel asked for roll call.

Committee members present:

Greg Rubel, Chairperson, District 3
Scott Snyder, District 4
Gregory Barrett, District 1
Betsy Ray, Mayoral

City Staff Members present:

Sgt. Dale Mills
Billie Jo Viverette
Lt. Kolenya Thomas
Devinder Culver

Excused Absence

Carol Ann Bass, District 5
Dr. Louis Warren, At-Large
Lennard Naipaul, District 2

APPROVAL OF THE AGENDA

Scott Snyder made a motion; seconded by Gregory Barrett. The agenda was unanimously approved.

APPROVAL OF THE MINUTES

Motion was made by Scott Snyder; seconded by Gregory Barrett. The minutes were unanimously approved.

Greg read the mission statement. Greg introduced Monica Daniels, City Councilwoman of District 1; Sgt. Dale Mills, and Billie Jo Viverette. Greg asked the Police Citizens Academy to introduce themselves.

Gregory Barrett explained that the several speakers were here tonight to talk about what assistance is available to citizens that have been arrested: He stated that he wanted to inform citizens of the various organizations that can assist citizens to become productive citizens.

Gregory introduced Lt. K.Z. Thomas, Greenville Police Dept., Judge Teague, Clay Roberson with PORT Health Services, and Pitt County District Attorney Faris Dixon.

Lt. K.Z. Thomas talked about how officers see some criminals repeat the same crime over and over; but she also spoke about how the Greenville Police Department works with several agencies to come up with ideas to prevent recidivism.

Judge Lee Teague discussed the Drug Treatment Court in Pitt County, which he presides over. He discussed details of the program, explaining how it is for criminals that have some form of addiction. He explained how the program works to help the individuals get treatment and counseling that could possibly help them to live a successful life of recovery.

Clay Roberson, licensed professional counselor and clinical addiction specialist with PORT Health Services, stated that he supervises the counselor that works with the Drug Treatment Court. He discussed PORT Health Services and how they work with the Drug Treatment program.

There was discussion on the STRIVE program, which is a job training development program. On April 23rd from 2 p.m. to 4 p.m. the STRIVE program coordinators are going to be at Third Street School in Greenville to provide counseling and assistance to families in need.

Pitt County D.A. Faris Dixon discussed how district attorney's office works with several agencies to prevent recidivism.

Capt. J.C. Williams talked about the great partnership that the police have with the mental health community. He encouraged everyone to inform the police department of repeat offenders so that maybe the officers can work with them to get help.

It was mentioned that the group Gamblers Anonymous has meetings at St. James Church.

After a few questions were asked a motion was made for adjournment by Scott Snyder, seconded by Gregory Barrett.

Meeting adjourned.