

## COMMUNITY APPEARANCE COMMISSION MINUTES

February 6, 2019  
Greenville, NC

The Community Appearance Commission met on the above date at 5:30 p.m. in the third floor conference room #337 of City Hall located at 200 West Fifth Street.

### Community Appearance Commission Members Present:

Kellie Gonzalez  
Diane Kulik  
Lettie Micheletto  
Michael Slocum, Vice-Chair  
Jonathan Taft  
William Wooten III, Chair

### Community Appearance Commission Members Absent:

Thomas Alligood  
Meredith Fisher  
J. Scott Johnson

### Others Present:

Chantae Gooby, Chief Planner  
Jeff Huss, Planner I  
Holly Parrott, Recycling Coordinator  
Council Member Rick Smiley, Council Liaison

### APPROVAL OF AGENDA: February 6, 2019

Dr. Wooten noted that "Public Works" was listed twice on item 9.b. of the agenda. It should be "Public Works" and "Public Information Office". Dr. Wooten stated that the scheduled speaker, Ms. Parrott, will need to leave early due to a personal obligation.

**Motion made by Mr. Taft, seconded by Ms. Micheletto to approve the agenda with stated changes. Motion carried unanimously.**

### APPROVAL OF MINUTES: October 3, 2018

**Motion made by Mr. Slocum, seconded by Ms. Gonzalez, to approve the October 3, 2018 minutes. Motion carried unanimously.**

### NEW BUSINESS

#### A. Adopt-A-Street Presentation

Ms. Parrott, Recycling Coordinator, explained her role with the Adopt-A-Street Program.

She presented a new logo for the Adopt-A-Street Program and distributed Adopt-A-Street pamphlets. Currently there are 59 adopted streets. Ms. Parrott informed the members that the CAC had adopted Kristin Drive in the past. Dr. Wooten asked if there is list of eligible streets that were up for adoption. Ms. Parrott provided a list of streets that have been adopted. There are plenty of streets available for adoption.

Mr. Taft and Dr. Wooten stated the CAC would be an advocate for Adopt-A-Street Program.

Ms. Parrott addressed the Spring Cleanup. The Cleanup and stated that cleanup is in the early phases and is being coordinated by Code Enforcement. She discussed pending efforts to address recycling contamination in the City's roll-out containers.

Mr. Slocum stated he formerly lived in a city in Connecticut that fined citizens "on the spot" for improperly disposing of waste. The members discussed possibility of Ordinance amendment to allow for fines.

Ms. Kulik expressed concern about the City going through trash and funding.

Ms. Parrott stated the program could be funded by a grant, as contamination is an important issue.

## **ANNOUNCEMENTS**

Ms. Gooby introduced herself as Chief Planner and announced that Mr. Huss is the new Planner who will be taking Domini Cunningham's place as CAC liaison.

Dr. Wooten announced that he will be giving the CAC annual presentation to City Council on February 11, 2019.

Ms. Gooby explained that the annual presentations should reflect what the CAC has accomplished over the course of the year.

Council Member Smiley suggested presentations should focus on what the CAC wants to accomplish too.

Ms. Micheletto acknowledged the CAC is trying to define its mission and establish relevance.

Mr. Slocum acknowledged frustration with lack of participation, which was the reason the meetings were moved from once a month to every other month.

Dr. Wooten expressed frustration that all of neighborhood improvement grant money is not being awarded and hopes that the CAC can be more influential to neighborhoods.

## **OLD BUSINESS**

### **A. CAC Facebook Page**

**Motion made by Mr. Slocum to table the CAC Facebook discussion as he does not consider anything the CAC has done as worthy of communicating to the public. Ms. Gonzalez seconded motion. Motion carried unanimously.**

## **NEW BUSINESS**

### **B. Desired Department/Division Presentations Prioritization**

Ms. Gooby suggested the CAC decide what departments the CAC would like to hear from and staff will coordinate representation at the meetings. Gooby suggested that this conversation does not need to be formal, asked: "who do you want?"

Dr. Wooten requested: Code Enforcement and Public Works.

Ms. Gooby presented selected segments from the Horizons 2026 Greenville's Community Plan that pertain to the CAC's purpose. She explained the Plan is a "guide" for future development.

The CAC debated the feasibility of taking on adoption of design/appearance standards. Ms. Gooby stated that the City is in the beginning stages of preparing an Uptown Master Plan, which would be an opportunity for the CAC to help with design standards.

### **C. Community Appearance Award Nominations**

**Motion made by Mr. Taft to award Ross Orthodontics with Community Appearance Award. Ms. Gonzalez seconded motion. Motion carried unanimously.** Ms. Gonzalez volunteered to award (deliver) the sign, certificate and letter to Ross Orthodontics.

### **D. Elections**

**Ms. Micheletto nominated Dr. Wooten as Chair.**

**Dr. Wooten accepted the nomination.**

**Motion made by Ms. Gonzalez to close nominations, seconded by Mr. Slocum. Motion passed unanimously.**

**Dr. Wooten unanimously elected as Chair.**

**Ms. Gonzalez nominated Mr. Slocum as Vice-Chair.**

**Mr. Slocum accepted the nomination.**

**Motion made by Ms. Gonzalez to close nominations, seconded by Ms. Micheletto. Motion passed unanimously.**

**Mr. Slocum unanimously elected as Vice-Chair.**

**ADJOURNMENT**

**Motion made by Mr. Slocum, seconded by Dr. Wooten, to adjourn the meeting at 6:55 pm. Motion carried unanimously.**

Respectfully submitted,

A handwritten signature in black ink, appearing to read "JMH", written in a cursive style.

Jeff M. Huss, Secretary