

Basic Motions

Motion
Calls for Action
Debatable
Simple Majority

Motion to Amend
Changes Original
Debatable
Simple Majority

Other Motions

Table
Postpone Vote
No Discussion
Simple Majority

Close Debate
End Debate & Vote
No Discussion
2/3 Majority

Reconsider
Change Prior Decision
Voted in Majority
Within One Meeting
Debatable
2/3 Majority

Recess
Take a Short Break
No Discussion
Simple Majority

Consensus Process
If 1-Vote Majority
Debatable
3 Votes to Pass

Adjourn
End the Meeting
No Discussion
Simple Majority

Actions and discussion are governed by motions. Only 3 motions on the table at once (a 4th would be out of order). Most recent motion is considered first.

☐ Convene meeting + Reminder: Turn off Cell Phone

I. Roll Call/Quorum _____ Board Members (quorum = 4)

II. Pledge of Allegiance

III. Additions/Deletions/Approval of Agenda

IV. Approval of April 4, 2019 (Attachment A)

V. Announcements

VI. Public Comment Period

Public Comment Period is a period reserved for comments by the public. A total of 30 minutes is allocated with each individual being allowed no more than 3 minutes each. The Public Comment Period will be closed once the allocated time has been reached.

VII. Commission Reports

a. ECU Sustainability Report (10 mins) – C. Carwein

VIII. New Business

a. Recycling Efforts – (15 mins) – H. Parrott

IX. Old Business

- a. EAC Grant Application Review (Attachment B) (15 mins) – D. LLerena
- b. Clean Water Act Resolution Council Follow-up (10 mins) – D. Norris
- c. Sierra Club Sustainability Resolution Council Follow-up (10 mins) – D. Norris

X. Other – FYI

None

XI. Proposed Agenda Items –August 1, 2019

a. UST Report

XII. Adjourn

Items for Future Consideration

_____	_____
_____	_____
_____	_____

Board Members

Chair

1. Diego LLerena

Commission Members

2. Emilie Kane (Vice-Chair)
3. David Ames
4. Drake Brinkley
5. Ann Maxwell
6. Derrick Smith
7. Vacant

Ex-officio

Kevin Mulligan
(Public Works)

Staff Liaison

Daryl Norris
(Public Works)

Staff Secretary

Amanda Braddy
(Public Works)

City Council Liaison

Brian Meyerhoeffer

Environmental Advisory Commission Mission:

The Environmental Advisory Commission is hereby created for the primary purpose of recommending matters of environmental concern and serve as technical advisory to the City Council.

Environmental Advisory Commission Purpose:

- Inventory and review, on a continuing basis, the condition of and threats to the environmental resources of the City; and as technical advisors, to report all needs for improvement and corrective actions to the City Council.
- To be advisory to the City Council. The commission will recommend to the City Council matters of city-wide environmental concern and shall serve as technical advisors to the City Council on environmental matters. In addition, it will review Environmental Impact Statements required by the City on major development projects.

ATTACHMENT A

(April 4, 2019 Minutes)

Action: For your review and approval.

**DRAFT OF MINUTES PROPOSED FOR ADOPTION BY THE
ENVIRONMENTAL ADVISORY COMMISSION**

April 4, 2019

CALL TO ORDER

Members of the Environmental Advisory Commission met on the above date at 5:30 p.m. in the City Council Chambers. Diego Llerena, Chairperson, called the meeting to order and welcomed all those present. The following attended the meeting:

1. ROLL CALL

MEMBERS:

David Ames

Diego Llerena

Ann Maxwell

Derrick Smith

OTHERS PRESENT:

Lisa Kirby, City of Greenville

Amanda Braddy, City of Greenville

Chad Carwein, ECU

2. PLEDGE OF ALLEGIANCE

3. ADDITIONS/DELETIONS/APPROVAL OF AGENDA

A motion was made by Dr. Ames to approve the agenda as presented. The motion was seconded by Mrs. Maxwell and passed unanimously.

4. APPROVAL OF MARCH 7, 2019 MINUTES

Dr. Ames made a motion to approve the March 7, 2019 minutes. The motion was seconded by Mrs. Maxwell and passed unanimously.

5. ANNOUNCEMENTS

There were no announcements.

6. PUBLIC COMMENT PERIOD

There were no public comments.

7. COMMISSION REPORTS

A. ECU Sustainability Report

Mr. Carwein announced the following:

- Sierra Club will be meeting on April 8, 2019 at 7pm with guest speaker Christina Richie discussing Sustainability in Healthcare;
- Bike Month will be held in May and two events currently planned are the Ride of Silence on May 15, 2019 and the Fiesta Biathlon on May 19, 2019.
- ECU will be celebrating Earth Week during the week of April 9, 2019. Mr. Carwein presented a flyer with events during the week.

8. NEW BUSINESS

A. EAC Grant Application Review

Wintergreen Primary School submitted an application to create a sustainable garden. Rain barrels will be utilized to collect rain water for distribution. Mrs. Maxwell asked if the application fulfilled the terms of the grant. Ms. Kirby stated the primary goal of the grant specified stormwater impacts must be prevalent. Mrs. Kirby stated after review of the application, staff felt an education component for pollution prevention and additional measurable goals need to be added. Mrs. Kirby stated staff felt the need to have more questions answered to determine if the application was

beneficial for award by stormwater utility funds. Mrs. Maxwell made a motion to have staff contact the grant applicant to provide the additional requested information. Mr. Smith noted there was a discrepancy in the education line item of the budget sheet. The motion was seconded by Mr. Smith and approved unanimously.

9. OLD BUSINESS

A. Clean Water Act Discussion

Mrs. Kirby stated the resolution was sent to City Manager's office and was requested to be added to City Council agenda by Rick Smiley. The resolution will be added to the April 11, 2019 Council meeting.

B. Sierra Club Sustainability Resolution

Mrs. Kirby stated the resolution was sent to City Manager's office and was requested to be added to City Council agenda by Rick Smiley. The resolution will be added to the April 11, 2019 Council meeting.

10. OTHER– FYI

Mr. LLerena stated the Bicycle and Pedestrian Commission had an ad on Facebook and asked if the Environmental Advisory Commission was advertised. It was verified that EAC was posted on the City's Facebook page. Mr. LLerena also asked if EAC needed to advertise for the current vacation of Engineer on the EAC board. Mrs. Kirby stated the City Clerk's office is in charge of the Talent Bank applications for Boards & Commissions.

11. PROPOSED AGENDA ITEMS

The following items are proposed for the May 2, 2019 meeting:

Mrs. Maxwell asked that an agenda item be added to discuss the possibility of proposing the initiation of an Environmental Recognition Program for businesses. Dr. Ames also asked to add an item to have staff update EAC on recycling efforts the City may be investigating.

A. Environmental Recognition Discussion

B. Recycling Efforts

C. Council Action for Resolution Follow-up

11. ADJOURNMENT

There being no further business to discuss, Dr. Ames made a motion to adjourn the meeting. The motion was seconded by Mrs. Maxwell and the meeting adjourned.

ATTACHMENT B

(EAC Grant Application - Updated)

Action: For your review and approval.