

MINUTES ADOPTED BY THE GREENVILLE HISTORIC PRESERVATION COMMISSION

June 25th 2019

The Greenville Historic Preservation Commission met on the above date at 6:00 pm in Council Chambers of City Hall.

Candace Pearce - Chairperson - *

Jeremy Jordan – Vice chair - *

Dr. Myron Caspar - *

Dr. Andrew Morehead - *

Dr. Justin Edwards - *

Roger Kammerer – X

Blake Belch - X

Edward Puchner -X

Israel Mueller -*

Scott Wells - *

The members present are denoted by an * and the members absent are denoted by an X.

PLANNING STAFF: Domini Cunningham, Planner II; Thomas Barnett, Director of Community Development, Chantae Gooby, Chief Planner and Camillia Smith, Secretary

OTHERS PRESENT: Donald Phillips, Assistant City Attorney and Brock Letchworth, PIO Officer

MINUTES:

Motion made by Mr. Jordan to approve the March 26 2019 minutes as amended, seconded by Ms. Pearce. Motion passed unanimously.

Motion made by Mr. Jordan to approve the April 23 2019 minutes as amended, seconded by Mr. Edwards. Motion passed unanimously

Old Business

1. Rules of Procedure amendments – 2nd Reading

Mr. Cunningham read the amendments that were to be made to the Rules of Procedures. He provided a summation of each amendment as follows:

- Amendment of List of Minor Works items to align with the list that is in the *Design Guidelines*. This would reduce the current list from 29 down to 25. Also the inclusion of the comma to separate the parenthetical element of the previous debated sentence on satellite dishes.
- Amendment of the Addition of subsection E of part 6. This is the notice of issuance of a Certificate of Appropriateness Sign, this is a blue sign that will be added within 1 business day from a decision by the Commission approving a COA
- Amendment of subsection B of part 7. This is to have city staff post a notice of the upcoming hearing on the subject property 7 business day prior to the hearing

Motion made by Ms. Pearce to approve the Rules of Procedures amendments, seconded by Mr. Jordan. Motion passed unanimously

New Business

1. Major Works COAs

2019-0005: 801 E. 5th Street, Local Landmark, College View Historic District

Applicant: Designco Inc.

Project: Replace exterior door at detached garage

The applicant failed to appear. Attorney Phillips relayed the Rules and Procedures pertaining to the situation and conveyed to the commission their options to continue the matter so the applicant can present their case or to hear the matter but not rule.

Ms. Pearce stated that the issue of applicants not appearing has plagued the commission and efforts have been made so that the Rules and Procedure provide the course of action.

Mr. Phillips stated that it may be best to continue the matter and allow the applicant to represent himself.

Mr. Morehead asked if the applicant had to be present to give an oral presentation of their request.

Mr. Phillips replied that the Rules and Procedures state that the applicant "shall" be present and simply submitting an application is not enough because in the case of opposition the applicant should be present to answer any questions.

Motion made to continue the COA 2019-0005 by Ms. Pearce, seconded by Dr. Morehead.

Motion passed unanimously

2. Minor Work COAs

Mr. Cunningham gave an update on the following Minor COAs.

2019-0008: 800 E. 3th Street, Local Landmark, College View Historic District

Applicant: EC Leases LLC.

Project: Continuation of previously approved hurricane damage repair

2019-0009: 801 E. 5th Street, College View Historic District

Applicant: Designco Inc.

Project: Repair rot damage and metal work on roof over front porch

2019-0010: 803 E. 5th Street, College View Historic District

Applicant: Designco Inc.

Project: Remove and replace damaged brick steps and retaining wall

Public Comment Period – Refer to page 2 of agenda for public comment guidelines

No Public Comments

Committee Reports

1. Design Review Committee – Meet and discussed the aforementioned Major Works COA.
2. Publicity Committee – Declined to meet
3. Selection Committee – Declined to meet

Approved COA/MWCOA Staff Update

Mr. Cunningham provided the commission with a spreadsheet indicating the project status of COAs/MWCOAs from January 2018 to present.

Announcements / Other

No announcements

Motion made to adjourn by Ms. Pearce seconded by Ms. Wells, Motion passed unanimously.

Meeting adjourned at 6:29

Respectfully submitted

Domini Cunningham

Historic Preservation Officer