

**Basic Motions**

Motion  
*Calls for Action*  
 Debatable  
 Simple Majority

Motion to Amend  
*Changes Original*  
 Debatable  
 Simple Majority

**Other Motions**

Table  
*Postpone Vote*  
 No Discussion  
 Simple Majority

Close Debate  
*End Debate & Vote*  
 No Discussion  
 2/3 Majority

Reconsider  
*Change Prior Decision*  
 Voted in Majority  
 Within One Meeting  
 Debatable  
 2/3 Majority

Recess  
*Take a Short Break*  
 No Discussion  
 Simple Majority

Consensus Process  
*If 1-Vote Majority*  
 Debatable  
 3 Votes to Pass

Adjourn  
*End the Meeting*  
 No Discussion  
 Simple Majority

Actions and discussion are governed by motions. Only 3 motions on the table at once (a 4<sup>th</sup> would be out of order). Most recent motion is considered first.

**☐ Convene meeting + Reminder: Turn off Cell Phone**

**I. Roll Call/Quorum \_\_\_\_\_ Board Members (quorum = 4)**

**II. Pledge of Allegiance**

**III. Additions/Deletions/Approval of Agenda**

**IV. Approval of June 6, 2019 (Attachment A)**

**V. Announcements**

**VI. Public Comment Period**

Public Comment Period is a period reserved for comments by the public. A total of 30 minutes is allocated with each individual being allowed no more than 3 minutes each. The Public Comment Period will be closed once the allocated time has been reached.

**VII. Commission Reports**

a. ECU Sustainability Report (10 mins) – C. Carwein

**VIII. New Business**

a. None

**IX. Old Business**

a. None

**X. Other – FYI**

a. UST Report (Attachment B)

**XI. Proposed Agenda Items –September 5, 2019**

a. None

**XII. Adjourn**

**Items for Future Consideration**

_____	_____
_____	_____
_____	_____

Board Members

**Chair**

1. Diego LLerena

**Commission Members**

2. Emilie Kane (Vice-Chair)
3. David Ames
4. Drake Brinkley
5. Ann Maxwell
6. Derrick Smith
7. Vacant

**Ex-officio**

Kevin Mulligan  
(Public Works)

**Staff Liaison**

Daryl Norris  
(Public Works)

**Staff Secretary**

Amanda Braddy  
(Public Works)

**City Council Liaison**

Brian Meyerhoeffer

**Environmental Advisory Commission Mission:**

*The Environmental Advisory Commission is hereby created for the primary purpose of recommending matters of environmental concern and serve as technical advisory to the City Council.*

**Environmental Advisory Commission Purpose:**

- Inventory and review, on a continuing basis, the condition of and threats to the environmental resources of the City; and as technical advisors, to report all needs for improvement and corrective actions to the City Council.
- To be advisory to the City Council. The commission will recommend to the City Council matters of city-wide environmental concern and shall serve as technical advisors to the City Council on environmental matters. In addition, it will review Environmental Impact Statements required by the City on major development projects.

# **ATTACHMENT A**

**(June 6, 2019 Minutes)**

*Action:* For your review and approval.

**DRAFT OF MINUTES PROPOSED FOR ADOPTION BY THE  
ENVIRONMENTAL ADVISORY COMMISSION**

**June 6, 2019**

**CALL TO ORDER**

Members of the Environmental Advisory Commission met on the above date at 5:30 p.m. in the City Council Chambers. Diego LLerena, Chairperson, called the meeting to order and welcomed all those present. The following attended the meeting:

**1. ROLL CALL**

**MEMBERS:**

David Ames

Drake Brinkley

Diego LLerena

Derrick Smith

**OTHERS PRESENT:**

Daryl Norris, City of Greenville

Holly Parrott, City of Greenville

Chad Carwein, ECU

**2. PLEDGE OF ALLEGIANCE**

**3. ADDITIONS/DELETIONS/APPROVAL OF AGENDA**

A motion was made by Dr. Ames to approve the agenda as presented. The motion was seconded by MR. Brinkley and passed unanimously.

**4. APPROVAL OF APRIL 4, 2019 MINUTES**

Dr. Ames made a motion to approve the April 4, 2019 minutes. The motion was seconded by Mr. Brinkley and passed unanimously.

**5. ANNOUCEMENTS**

Mr. Norris announced the City of Greenville was holding a Job Fair at Public Works today.

**6. PUBLIC COMMENT PERIOD**

There were no public comments.

**7. COMMISSION REPORTS**

**A. ECU Sustainability Report**

Mr. Carwein announced the following:

- The Nature Principle has been selected as the Pirate Read for the upcoming recommended read for incoming students at ECU.
- Projects involving students to make the ECU Campus more sustainable and environmentally friendly have begun. Bee hives have been added. Food and beverage purchases will be tracked to determine expenditures for plant based and environmental and/or ecofriendly labels. The geography department is mapping outdoor lighting, signage, recycling and trash bins, bike racks and green space on east campus.
- Rain bird smart irrigation systems are being installed on campus.
- Six summer study abroad programs will be attended by students regarding sustainability efforts.
- Property has been leased by ECU for a garden in the FEMA regulated area. Crops raised will be donated.

**8. NEW BUSINESS**

**A. Recycling Efforts**

Holly Parrott, Recycling Coordinator, was present to update EAC on recycling efforts. Ms. Parrott informed EAC a grant had been received to increase recycling and educating citizens on recycling and Greenville's regulations. Monies from the grant will be utilized in FY19-20.

**9. OLD BUSINESS**

**A. EAC Grant Application Review**

Mr. Norris directed attention to the revised grant application. The applicant is now requesting only \$600. Mr. Brinkley made a motion to approve the revised application. The motion was seconded by Mr. Smith and passed unanimously.

**B. Clean Water Act Resolution Council Follow-up**

Mr. Norris advised the resolution was presented to City Council. Mr. Norris stated Council decided the City, as an entity, did not need to send responses.

**C. Sierra Club Sustainability Resolution Council Follow-up**

Mr. Norris advised the resolution was presented to City Council. Mr. Norris stated Council stated the points and goals of the resolution were achievable. However, Council questioned the resources necessary to accomplish the goals of the resolution and expending Staff resources. Council stated the EAC is comprised of qualified professionals that are capable of accomplishing the mission of the resolution.

**10. OTHER– FYI**

There were not additional items for discussion.

**11. PROPOSED AGENDA ITEMS**

The following items are proposed for the August 1, 2019 meeting:

**A. UST Report**

**11. ADJOURNMENT**

There being no further business to discuss, Mr. Brinkley made a motion to adjourn the meeting. The motion was seconded by Mr. Smith and the meeting adjourned.

# ***ATTACHMENT B***

***(UST Report)***

Action: For your information.

## August 2019 UST Report (as of 7/26/19)

Date Occurred	Incident Name	Address	Close Out	Contamination	COMMENT
5/22/2018	Speedway #8215	3805 Charles Blvd	5/1/2019	NO	Failed hydrostatic test at spillbuckets
8/29/2018	Fuel Doc 7 / Oasis 7	2130 Greenville Blvd	4/2/2019	NO	8/16/18 one 12,000 gas UST closed in place. Soil samples and gw sample collected. Lab results indicate a release to soil and groundwater (soil not adequately assessed for risk based). CAB ONLY PATA 2600 CHANGED TO 2620 AS MW & DATA ALREADY COMPLETED, NEED NRP .
7/14/1999	SAK'S CONVENIENCE MART	1106 EAST THIRD ST.	3/25/2019	GW	LSA DUE 12/01/99; RP DID NOT COMPLY WITH FINANCIAL INFO REQUEST; NOV LSA 9/11/03; REQUESTED FINANCIAL DETERMINATION 7/18/07; SUBMITTED TO BOB DAVIES ON 5/21/09 FOR REFERRAL TO STATE LEAD; ACCEPTED STF 6/10/09;