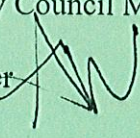


# NOTES

TO: Honorable Mayor and City Council Members  
FROM: Ann E. Wall, City Manager   
DATE: August 28, 2019  
SUBJECT: Materials for Your Information

Please find attached the following materials for your information:

1. A memo from Michael Cowin, Assistant City Manager, regarding removal of the Imperial Site infrastructure
2. A memo from Ann Wall, City Manager, regarding a photography exhibit by Aaron Hines, City Communications Technician
3. A memo from Gary Fenton, Recreation and Parks Director, regarding the NC Parks and Recreation Trust Fund grant application and next steps
4. A memo from Byron Hayes, Financial Services Director, regarding a letter and report on pension spiking from the Local Government Retirement System
5. A memo from Kevin Mulligan, Public Works Director, regarding 2019 Stormwater Pipe Repair project

mc

Attachments



# Memo

**To:** Ann Wall, City Manager  
**From:** Michael Cowin, Assistant City Manager  
**Date:** August 28, 2019  
**Re:** Imperial Site Infrastructure Removal

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In April of this year the City received a \$150,000 grant from the North Carolina Division of Rural Economic Development to fund the removal of existing infrastructure from the Imperial Tobacco Warehouse site as well as leveling and grading of the site.

The Public Works department bid out the contract for removal of infrastructure in May. The contract was awarded to P&P Demolition and Excavation (P&P), the lowest responsible bidder. Upon contract award, the City moved forward with preparation and submission of the project's Environmental Management Plan (EMP) to NCDEQ. The EMP must be approved by the state before soil disturbance on the site is allowed. The City is currently awaiting final approval of the EMP.

The City can move forward with above ground demolition while awaiting approval of the EMP. P&P will begin site preparation on Tuesday, September 3<sup>rd</sup>. Once site preparations are completed, above ground demolition will begin. The project has been projected to take approximately two months.

Please let me know if there are any questions.



## Memorandum

TO: Honorable Mayor and City Council Members  
FROM: Ann E. Wall, City Manager  
DATE: August 28, 2019  
SUBJECT: Photography Exhibit by Aaron Hines, City Communications Technician

An exhibit of photography work by Aaron Hines, Communications Technician in the City's Public Information Office, will be featured at Emerge Gallery during September. Over 50 photos on canvas depict City employees at work, special events, and scenes from our community.

An opening reception is scheduled for 5-8 p.m. on Friday, September 6, at Emerge, located at 404 Evans Street. If you are unable to attend the reception on September 6<sup>th</sup>, the exhibit can be seen during normal hours at Emerge, which are 10 a.m. - 9 p.m. Tuesday-Friday, 10 a.m. - 4 p.m. on Saturday, and 1 p.m. - 4 p.m. on Sunday. The exhibit will be on display from August 27 until September 27.

I hope you will find time to stop by Emerge to see Aaron's beautiful and professional work on display and appreciate the manner in which he captured City employees providing services to our citizens.

dr

cc: Department Heads

# Memo

**To:** Ann Wall, City Manager  
**From:** Gary Fenton, Director of Recreation and Parks   
**Date:** August 28, 2019  
**Re:** PARTF Grant Application / Next Steps

---

In late April of this year, the City applied for a NC Parks and Recreation Trust Fund (PARTF) grant for up to \$250,000 as a 50/50 match to support acquiring riverside lake lands associated with the “Discovery Landing” park development, a follow-up to a recommendation within the Tar River Legacy Plan.

On Friday, August 23<sup>rd</sup>, we were disappointed to learn that we were not among the NC Recreation and Parks agencies whose projects were selected for FY19-20 PARTF funding.

The process was extremely competitive, as there were over \$16,000,000 in matching dollar requests, with only \$4,700,000 in funding available. Only 14 of 56 NC communities received funding.

Although there is a slight chance that additional PARTF dollars might be available after the state’s new budget is finalized, we were told this is not likely. If it were to occur, however, additional projects would be funded in the order of their ranking. (Unfunded applicants are not “privy” to other applicant’s scores, however, so we don’t know where our project ranked among the remaining 42 unfunded projects.)

That said, we intend to move forward with land acquisition, after taking steps to obtain a waiver from the state that would allow us to apply for a FY 20-21 PARTF acquisition AND development grant and utilize our current land purchase toward the match — or a portion of the match — for next year’s PARTF application.

The last time we received PARTF support was for the Drew Steel Center, and it took three applications, but persistence paid off.

We will continue with the effort.

Please let me know if there are any questions.

cc: Michael Cowin, Assistant City Manager



## Memorandum

**To:** Ann E. Wall, City Manager

**From:** Byron Hayes, Financial Services Director *BA*

**Date:** August 28, 2019

**Subject:** Retirement Systems Division Letter and Report on Pension Spiking

---

During the 2014 General Assembly session, contribution-based benefit cap legislation was enacted effective January 1, 2015 for the Local Government Retirement System. The purpose of the legislation is to control the practice of "pension spiking" in which a member's (City's employee who has retired) compensation significantly increases late in his or her career, creating unforeseen liabilities for the Local Government Retirement System. The legislation applies to members who retire on and after July 1, 2015, with an average final compensation of \$100,000 or higher.

Per the legislation, the State Treasurer's Office is required to report monthly to each employer a list of those members for whom the employer may be required to make an additional employer contribution should the member elect to retire in the following 12 months. The chief financial officer is required to provide a copy of the report to the governing body.

To this end, please find an attached letter and report from the State Treasurer's Office listing employees of the City who may be eligible to retire in the next 13 months, and whose salary is \$90,000 or greater based on the employee's most recent annual benefits statement. The City may be required to submit an additional amount to the Retirement System in the form of a lump sum payment after the employee retires. The list is not exhaustive, and members on this list may or may not exceed the contribution based benefit cap upon retirement.

This is merely a notification of a potential cost that the City may be required to pay in the future.

cc: Michael Cowin, Assistant City Manager  
Ken Graves, Assistant City Manager

Attachment



North Carolina  
Total Retirement Plans



*Dale R. Foilwell, CPA*  
STATE TREASURER OF NORTH CAROLINA  
DALE R. FOILWELL, CPA

8/15/2019

97411 - CITY OF GREENVILLE  
ATTN: CHIEF FINANCIAL OFFICER OR BUDGET ADMINISTRATOR  
PO BOX 7207  
GREENVILLE, NC 27835

Dear 97411 - CITY OF GREENVILLE:

During the 2014 General Assembly session, contribution-based benefit cap legislation was enacted effective January 1, 2015. This legislation was created to control the practice of "pension spiking," in which a member's compensation substantially increases, resulting in a monthly retirement benefit that is significantly greater than the member and employer contributions would fund. The Contribution-Based Benefit Cap (CBBC) approach was created to protect each system for current and future retirees and to prevent all employers in the Retirement Systems from absorbing the additional liabilities caused by compensation decisions made by other employers. This legislation applies to members who retire on and after January 1, 2015, with an average final compensation of \$100,000 or higher (adjusted annually for inflation), and will directly impact only a small number of those individuals. It requires the member's last employer to pay the additional contribution required to fund the member's benefit in excess of the cap. [G.S. 135-5(a3); 135-4(jj); 128-27(a3); and 128-26(y)]

In order to assist employing agencies with planning and budgeting to comply with the CBBC provisions, we are required to report monthly to each employer a list of those members for whom the employer made a contribution to the Retirement System in the preceding month that are most likely to require an additional employer contribution should they elect to retire in the following 12 months. This letter and the attached report serve as our required monthly notification to your agency under this provision. [G.S. 135-8(f)(2)(f) and G.S. 128-30(g)(2)(b)]

The chief financial officer of your agency is required to provide a copy of the attached report to the chief executive of your agency, as well as to the governing body, including any board which exercises financial oversight. Additionally, the chief financial officer of a public school system is required to provide a copy of the report to the local board of education and notify the board of county commissioners of the county in which the local administrative unit is located that the report was received and how many employees were listed in the report. [G.S. 115C-436(c); 135-8(j); and 128-30(j)]

For the purpose of determining the employees of your agency that are likely to require an additional employer contribution should they elect to retire in the following 12 months, the Retirement System modified the criteria used in the CBBC calculation. This allows for a broad list of potential employees, including those whose compensation average may approach the threshold and attempts to provide your agency with prior notification of a potential cost. The attached report



**North Carolina**  
Total Retirement Plans

North Carolina Department of State Treasurer  
Retirement Systems Division  
3200 Atlantic Ave, Raleigh, NC 27604  
1-877-NCSECURE (1-877-627-3287) toll-free • Fax (919) 855-5800  
www.myncretirement.com

*Dale R. Folwell, CPA*  
STATE TREASURER OF NORTH CAROLINA  
DALE R. FOLWELL, CPA




**CONTRIBUTION-BASED BENEFIT CAP REPORT**

Agency	Member ID	Name
97411-CITY OF GREENVILLE	485644	MCGIRT, EMANUEL D
	928292	GRAVES, KENNETH A
	528705	WALL, ANN E
	562235	STRICKLAND, STEPHEN W

\* PLEASE FORWARD TO YOUR CHIEF FINANCIAL OFFICER OR BUDGET ADMINISTRATOR

## Memorandum

**To:** Ann E. Wall, City Manager  
**From:** Kevin Mulligan, PE, Director of Public Works   
**Date:** August 28, 2019  
**Subject:** 2019 Stormwater Pipe Repair (On-Call Contract)

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On May 9, 2019, City Council awarded an on-call stormwater pipe repair contract to NC Earthworks, Inc. of Greenville, NC, in the amount of \$698,681.29. Several projects were identified through a combination of investigations performed during the Watershed Master Plan, Road Resurfacing, or daily inspection of stormwater infrastructure. The identified locations are experiencing pipe failure and are considered urgent needs.

To date, NC Earthworks has completed or has been tasked with the replacement of storm water infrastructure at the following locations:

- 1502 SE Greenville Blvd (COMPLETED)
- 312 Stanwood Drive (UNDER CONSTRUCTION)
- 200 W. 5th Street
- 540 B Lake Road
- 4002 Wyneston Road
- 2400 Jefferson Drive
- 902 W 3rd Street
- 1700 Cedar Lane
- 801 E 5th Street

The next project the contractor will begin is located at 200 West 5<sup>th</sup> Street. The contractor will replace the storm water and sanitary sewer mains between Greene St and Washington St. It is expected that the Washington St and w 5<sup>th</sup> St intersection will be closed for the period of construction. Construction will not begin until Evans Street reopens. The construction is expected to begin between mid-September and early October and will take approximately 45 -60 days. The contract duration is weather dependent. During the construction at 200 W 5<sup>th</sup> St, there will be a full detour of W 5<sup>th</sup> Street. Please see the attached map for more specifics.



Page 2

If you have any questions, please contact me or Mrs. Lisa Kirby, Senior Engineer, at (252) 329-4683.

**Attachments**

cc: Lisa Kirby, PE, Senior Engineer  
Ronnie Donley, Street Superintendent

