

**City of Greenville Recreation & Parks Department  
Informal Bid Request**

**Project:**

Town Creek Pedestrian Bridge  
Town Common  
Greenville, NC

**Scope of Work:**

Provide material and labor to prep and paint the Town Creek pedestrian bridge located at the Town Common Park.

**Special Conditions:**

Work must comply with all OSHA safety guidelines.

Contractor responsible for all needed paper work to obtain required permits. All permits must be posted prior to the commencement of work.

Contractor responsible for all work associated within the scope of work.

*There will be no pre-bid meeting. Contractors are encouraged to visit the site.*

**Work Location:**

Town Common  
100 E. First Street  
Greenville, NC

**Bid Submittal deadline:**

**Tuesday, November 12, 2019 @ 10:00 AM**

Jaycee Park Admin Building  
2000 Cedar Lane  
Greenville, NC 27835

## INVITATION FOR INFORMAL BID ON

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### TOWN CREEK PEDESTRIAN BRIDGE PAINTING

#### INSTRUCTIONS FOR BIDDERS

The person firm or corporation making a proposal shall submit it in a sealed envelope to *Mike Watson, Parks Coordinator*, at the Jaycee Park Administrative office located at 2000 Cedar Lane, Greenville N.C., 27835, on or before the hour and day stated on the attached bid request form. The words *Bid Enclosed, Town Creek Pedestrian Bridge Painting* and the name *Mike Watson* along with the company name should appear on the outside of the sealed envelope. The bid may also be mailed but must be received prior to the submittal deadline time and date stated.

All bids will be marked with the date and time they are received by reception staff. Bids will not be opened and read aloud. The bids will be opened and evaluated and a tabulation sheet will be available upon request once the contract is awarded to the successful bidder.

The bidder shall include the required responses and supply all the information as indicated on the Bid Form, Attachment A. The prices inserted shall be net and shall be the full cost including all factors whatsoever. Any bids not submitted on such forms provided will be considered unresponsive.

No bid may be changed or withdrawn after the time of the opening. Any modifications or withdrawals requested before this time shall be acceptable only when such request in writing is made to *Mike Watson, Parks Coordinator*.

The City of Greenville reserves the right to reject any and all bids, to waive any formalities, and to accept the bid or any portion thereof that is deemed most advantageous to the City. Any bid submitted will be binding for 60 days after the opening.

The scope of work attached represents the minimum specification or description of work to be purchased or contracted. These requirements are not intended to prevent fair responses or to eliminate competition, but they are intended for the protection of each and every proposer to insure, if possible, that all bids submitted shall be upon a fair and comparable basis.

It is expressly understood by the bidders that written notice of award and/or receipt of purchase order will constitute agreement by the City to consummate the transaction and will serve together with the proposal, scope of work, and these instructions as the entire form of contract between the parties except in cases where formal contracts are warranted.

All work shall be FOB, Greenville, N. C.

**Each bidder shall affirm that no official or employee of the City of Greenville is directly or indirectly interested in this proposal for any reason of personal gain.**

**Minority and/or Women Business Enterprise (MWBE) Program:**

**It is the policy of the City of Greenville to provide minorities and women equal opportunity for participating in all aspects of the City's contracting and procurement programs, including but not limited to, construction projects, supplies and materials purchases, and professional and personal service contracts. In accordance with this policy, the City has adopted a Minority and Women Business Enterprise (M/WBE) Plan and subsequent program, outlining verifiable goals.**

**The City has established a 10% Minority Business Enterprise (MBE) and 6% Women Business Enterprise (WBE) goal for the participation of MWBE firms in supplying goods and services for the completion of this project. All firms submitting bids agree to utilize minority and women-owned firms whenever possible.**

**Questions regarding the City's MWBE Program should be directed to the MWBE Coordinator at (252) 329-4462.**

**Equal Employment Opportunity Clause:**

**The City has adopted an Equal Employment Opportunity Clause, which is incorporated into all specifications, purchase orders, and contracts, whereby a vendor agrees not to discriminate against any employee or applicant for employment on the basis of race, color, religion, sex, national origin or ancestry. A copy of this clause may be obtained at the City Clerk's Office, City Hall, Greenville, NC. By submitting qualifications and/or proposals, the firm is attesting that they are an Equal Opportunity Employer.**

**Federal law (Rehabilitation Act and ADA) prohibits handicapped discrimination by all governmental units. By submitting a proposal, the vendor is attesting to its policy of nondiscrimination regarding the handicapped.**

**Sales taxes may be listed on the proposal, but as a separate item. No charge will be allowed for Federal Excise and Transportation tax from which the City is exempt.**

**New vendors must complete a City of Greenville vendor application.**

**Vendors must maintain workers compensation, general liability and vehicle insurance for duration of the project that comply with City of Greenville minimum limits.**

The City of Greenville has adopted a Local Preference Policy, Resolution No. 056-13, and a Professional and other Services Policy, Resolution No. 057-13 that may pertain to this project. For more information please see the City of Greenville's webpage at [www.greenvillenc.gov/financialservices/purchasingdivision](http://www.greenvillenc.gov/financialservices/purchasingdivision).

**E-VERIFY COMPLIANCE:** The Contractor shall comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes. Further, if the Contractor utilizes a Subcontractor, the Contractor shall require the Subcontractor to comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes. By submitting a proposal, The Proposer represents that their firm and its Subcontractors are in compliance with the requirements of Article 2 Chapter 64 of the North Carolina General Statutes.

**IRAN DIVESTMENT ACT:** Vendor certifies that: (i) it is not on the Iran Final Divestment List created by the NC State treasurer pursuant to N.C.G.S. 147-86.58; (ii) it will not take any actions causing it to appear on said list during the term of any contract with the City, and (iii) it will not utilize any subcontractor to provide goods and services hereunder that is identified on said list.

If your firm is unable to submit a bid for any reason, please send an email of explanation.

Questions regarding any part of this proposal shall be directed via email to Mike Watson, Parks Coordinator, at [mwatson@greenvillenc.gov](mailto:mwatson@greenvillenc.gov)

All bids shall be submitted on the attached bid submittal form, Attachment A.

There will be no pre-bid meeting for this project. Contractors are encouraged to visit the site:

Town Common Park  
100 E. First Street  
Greenville, NC

Mike Watson  
Parks Coordinator  
Recreation & Parks Department  
2000 Cedar Lane  
City of Greenville, N. C. 27835  
[mwatson@greenvillenc.gov](mailto:mwatson@greenvillenc.gov)

## Town Creek Pedestrian Bridge Painting

### Scope of Work

#### Scope

Provide labor and material for the preparation and painting of the existing painted surfaces of the Town Creek Pedestrian Bridge located at Town Common Park. Preparation of all surfaces and all work shall be to industry standards.

The bridge was constructed in the late 1920s and spanned the Tar River as park of Greene Street for traffic use. The bridge was removed in 2003 to be located in its current location. Prior to it being installed, it was sandblasted and painted.

The bridge can be pressured washed to remove any lichens or other natural growth. Pressure washing shall be with water only so no solvents can be used. The water does not have to be captured. Any large areas of loose or flaking paint shall be removed by hand prior to pressure washing.

There has been a structural assessment of the bridge that has been recently conducted. Please email [mwatson@greenvillenc.gov](mailto:mwatson@greenvillenc.gov) to request a copy if needed.

#### Demolition

Any debris associated with the painting shall be removed and properly disposed of offsite.

#### Material/Installation

1. Paint existing painted metal surfaces.
2. Preparation of all surfaces shall be done to industry standards and painted to the manufacturer's instructions. If the surface is to be pressure washed for cleaning, do not use any solvents or cleaners.
3. The color of the paint will be selected from the manufacture's standard colors.
4. Paint shall be by Sherwin Williams or approved equal. See Attachment B for schedule of primer and paint.
5. Contractor will be responsible for all measurements.
6. Contractor shall take care not to damage any concrete, decking, landscaping, fencing, etc. Any damage caused by the contractor shall be repaired prior to the completion of the project. Contractor shall also be responsible for all damages that may arise from installing the new paint such as but limited to: overspray, dropped paint on non-painted surfaces, etc.

7. No work shall start prior to 7:00 AM. All areas of work shall be cleaned up and any material will need to be out of the way after work is completed for the day.
8. ***The construction schedule will be worked out with the awarded contractor.***

**Warranty**

Provide a standard manufacturer's warranty on all paint and a 2 year labor warranty from the contractor on all labor and material.

**Bid Form**

Town Creek Pedestrian Bridge Painting:

<b>Contractor Name and Address:</b>  _____  _____  _____	
<b>Phone Number:</b> _____	<b>Date:</b> _____
<b><i>Bid Amount:</i></b> _____	<b>\$</b> _____
<b>Addenda Received:</b> _____	
<b>Submitted by:</b> _____	
<b>Signature:</b> _____	

***BIDS ARE DUE BY 10:00 AM TUESDAY, NOVEMBER 12, 2019***



SHERWIN-WILLIAMS.

# Specification

## *Project Information*

Presented By:  
**Michael Weimar**  
Sales Representative

(252) 378-5461  
michael.p.weimar@sherwin.com

SHERWIN-WILLIAMS  
303 E ARLINGTON BLVD  
GREENVILLE, NC 27858 5017  
(252) 756-6108



## **Exterior Finishes**

### **Steel/Ferrous Metal**

**Primer:** B50NZ0006 - Kem Kromik® Universal Metal Primer Brown Brown

**Finish:** B56T00304 - Steel-Master 9500 30% Silicone Alkyd Enamel Ultradeep/Clear Tint Base

*Notes: 2 coats required*

***Data Pages & Safety Data Sheets are available upon request.***