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**Neighborhood Advisory Board (NAB)**

**MINUTES**

Thurs. Oct. 17, 2019 6:00PM  
CITY HALL CONF. RM. 337

200 West Fifth Street  
Greenville, NC 27835-7207

**BOARD MEMBERS AND ALTERNATE MEMBERS PRESENT:**

Attendance is denoted by an “\*” and absentees are denoted by an “x”

NEIGHBORHOOD ADVISORY BOARD MEMBERS			
NAME	DISTRICT	NAME	DISTRICT
Carolyn Glast - x	1	Garrie Moore - x	1
Barbara Murray - *	2	Joyce Williams - x	2
Ann Maxwell, Vice Chair - *	3	Ann Hamze - *	3
Susan Vickery-Mercer - *	4	Alise Rowan - x	4
Sharon Stang - *	5	Brenda Diggs - *	5
NEIGHBORHOOD ADVISORY BOARD ALTERNATE MEMBERS			
NAME	DISTRICT	NAME	DISTRICT
Carolyn Fields-Johnson - x	1	Vickie Whitehurst - x	4
Joyce Staton - *	2	Vacant - x	5
Addison Cox - x	3		

City Staff Present: Chantae Gooby, Chief Planner

Guest: Monica Brown Cruz, representative of Brookhaven Neighborhood

- 1. CALL TO ORDER:** Ann Hamze, Chair
- 2. ROLL CALL:** Chantae Gooby, Chief Planner      A quorum was established.
- 3. MOTION TO APPROVE AGENDA**

A motion was made by Sharon Stang to approve the agenda and 2nd by Brenda Diggs.  
Motion approved.

**4. APPROVAL OF MINUTES**

A motion to approve the September 19, 2019, minutes was made by Susan Vickery-Mercer and 2nd by Barbara Murray. Motion approved.

**5. PUBLIC COMMENTS - LIMIT 3 MINUTES EACH**

There were no public comments.

**6. OLD BUSINESS**

**A. Status of hiring a Neighborhood Liaison/Ombudsman** - Chantae Gooby, Chief Planner  
The city has extended an offer to a male applicant and he has accepted. Barring any glitches, his start date will be October 28, 2019. Ms. Gooby shared that 50% of his time will be given to staff support of the Neighborhood Advisory Board.

**B. Follow-up Discussion on the presentation given by Bill McKibben, Ph.D.**

The NAB's September 2019 meeting was abbreviated so members could attend this talk at ECU.

- Highlights of the talk:

There is an urgent need to act to curb the greenhouse gas effect

There is worldwide involvement in this effort

The more affluent nations cause this problem and the poorest nations suffer the consequences disproportionately

The warming of the oceans negatively affects coral reefs and fish reproduction, and causes storms to be much more severe

- Suggested Local/Individual helpful actions:

Drive less, take the bus, merge ECU, Vidant and City "Great" bus systems, carpool

Plant more trees

Use less gas powered landscaping equipment

### **C. National Good Neighbor Day 2019 - September 28 Update/ideas for 2020**

Ann Maxwell reported that P.J. Connelly, Mayor, announced an official Proclamation in recognition of this day. The formal proclamation was delayed due to late notification.

The NAB needs to give more leeway in 2020. A letter penned by Ann Maxwell

promoting this day was published in the September 28, 2019, edition of the Daily

Reflector. Individual neighborhood associations reported their efforts in observing this

day. TRUNA's president sent out a warm email to membership announcing the day and

information on their next meeting. Ann Hamze of the College Court/Coghill

Neighborhood Association delivered "*Thank you for being my neighbor*" notes

throughout the neighborhood. Susan Vickery-Mercer and Rebecca Powers of the

Oakhurst Neighborhood Association sent out an invitation to a neighborhood picnic.

### **D. Update on the Jane Jacobs Walk**

The first walk planned is to be held in the College View Historical District. ECU's Misun Hur, Ph.D., Department of Geography, Planning, and Environment, and five of her

students will be researching the area and organizing the walk. This will be an

opportunity for the NAB to learn how to host the 2nd walk. A meeting with Dr. Hur and

NAB volunteers will be scheduled in late November. The 2nd walk in the West

Greenville area will be a joint effort of the NAB and the Historical Preservation

Commission. Heather White, Assistant Director of Assessment and Engagement - ECU

Joyner Library, will be assisting by interviewing older citizens in West Greenville.

## **7. New Business**

### **A. Topics for District 3 NAB meeting, November 21, 2019 at JayCee Park**

District 3 NAB liaisons met with City Staff to plan subjects to be covered at the Nov. 21, 2019, meeting. Topics of concern in District 3:

- As there is a decrease in owner occupied dwellings a presentation on "*How to increase Owner Occupancy*" was suggested
- Police topics: loud mufflers, other noise i.e. student parties, speeding in neighborhood
- Code Enforcement issues: minimum housing code violations, three unrelated occupants, weeded lots, parking on unimproved surfaces and other public nuisances

### **B. Corrections to Neighborhood Association Bylaws Template**

After reviewing the sample bylaws, a motion was made by Susan Vickery-Mercer and

2nd by Sharon Stang to add a **Section 5** under **Article VI - Officers**. The additional

wording would call for a neighborhood association to elect a Liaison to the

Neighborhood Advisory Board. The motion was approved.

Susan Vickery-Mercer made another motion to add an **Article VIII - Committees** and it

was 2nd by Sharon Stang. The addition of this Article VIII would include wording on the establishment of committees, their purpose, and appointment/election of the committee chair. The motion was approved.

#### **D. Proposed change to the notification process for Planning and Zoning and Board of**

##### **Adjustment meetings**

The discussion on this topic centered around how to word a motion to ask the City Council to expand the 10-day notification of rezoning, special use permits and variances requests to Neighborhood Associations. As the discussion became too time consuming, the formation of a motion was tabled.

##### **E. Work Plan for 2019-2020**

Due to the vacancy of the Neighborhood Liaison/Ombudsman position, the NAB has not established goals for 2019-2020. A motion was made by Barbara Murray for the NAB to work on the existing 2018-2019 NAB Work Plan, and begin the process of developing the 2019-2020 Work Plan at the January 2020 meeting. It was 2nd by Ann Maxwell. The motion was approved.

##### **F. Training for new NAB liaisons**

Ann Maxwell volunteered to hold an orientation session for the newly elected NAB members and liaisons. Chantae Gooby will provide copies of the NAB Handbook for these new members.

##### **G. December NAB meeting**

Joyce Staton made a motion to cancel the NAB's December 2019 meeting. It was 2nd by Barbara Murray. The motion was approved.

#### **8. Announcements**

- January meeting - complete Goals 3 and 4 under Land Use/City Services
- Presentation on [energov.greenvillenc.gov](http://energov.greenvillenc.gov) - NAB requested city staff to educate us on how to use this new city app.
- Interfaith Alliance meeting - Oct. 28, 2019, at 7pm Unitarian Universalist Congregation  
Topic: *Introduction to the Baha' 'i faith*
- Comments or Special Events - None offered

#### **9. Adjourn**

There being no further business, a motion to adjourn was made by Joyce Staton and 2nd by Ann Maxwell. The motion was approved.

Respectfully submitted,

Sharon Stang  
District 5 Board Member