

## MINUTES ADOPTED BY THE GREENVILLE HISTORIC PRESERVATION COMMISSION

April 23th 2019

**The Greenville Historic Preservation Commission met on the above date at 6:00 pm in Council Chambers of City Hall.**

Candace Pearce - Chairperson - \*

Jeremy Jordan – Vice chair - \*

Dr. Myron Caspar - \*

Dr. Andrew Morehead - \*

Dr. Justin Edwards - X

Roger Kammerer – \*

Blake Belch - \*

Edward Puchner -X

Israel Mueller -\*

Scott Wells - \*

The members present are denoted by an \* and the members absent are denoted by an X.

**PLANNING STAFF:** Domini Cunningham, Planner II; Thomas Barnett, Director of Community Development, Chantae Gooby, Chief Planner and Camillia Smith, Secretary

**OTHERS PRESENT:** Donald Phillips, Assistant City Attorney and Kelvin Thomas Communication Technician

**ADDITIONS/DELETIONS:** Item 1 under New Business, the consideration of an ordinance designating the J.R. Moyer House as a local landmark be deleted from the agenda as the supporting report was not available as yet.

**Motion made to approve the amended agenda by Mr. Jordan, seconded by Mr. Kammerer  
Motion passed unanimously**

### MINUTES:

**Chairman Pearce asked that the minutes be amended to reflect a statement that she made regarding the efforts of Ekow and Joyce Monney and their property located at 404 Evans Street. She also stated that the money amount be add to each FIG that was approved.**

**Motion made by Dr. Caspar to approve the March 26 2019 minutes as amended, seconded by Mr. Kammerer. Motion passed unanimously.**

### New Business

#### 1. Rules of Procedure amendments – 1<sup>st</sup> Reading

Mr. Cunningham read the amendments that were to be made to the Rules of Procedures. He provided a summation of each amendment as follows:

- Amendment of List of Minor Works items to align with the list that is in the *Design Guidelines*. This would reduce the current list from 29 down to 25.

- Amendment of the Addition of subsection E of part 6. This is the notice of issuance of a Certificate of Appropriateness Sign, this is a blue sign that will be added within 1 business day from a decision by the Commission approving a COA
- Amendment of subsection B of part 7. This is to have city staff post a notice of the upcoming hearing on the subject property 7 business day prior to the hearing

The approval of this amendment will take place at the June 25<sup>th</sup> meeting.

Dr. Morehead asked which one come first and how are the *Design Guidelines* amended.

Mr. Cunningham replied that the *Design Guidelines* were approved in 2014, The Rules of Procedure comes first but they were not updated at the same time. That is why there is a discrepancy in Minor Works list. The Rules of Procedure were a little wordier than the *Design Guidelines*. The amendment would truncate it and ensure that they contain the same ideas.

Dr. Morehead asked about the installation of storm doors or security windows and the process in which the Design Review Committee could be involved in review the installation.

Mr. Cunningham replied that he would bring the submission to the committee and if they have comments it would be shared.

Dr. Morehead stated that he would assume there is place in guidelines that would prevent modern light fixtures from being installed on a 1950's house.

Ms. Pearce replied that if there is anything that affects the character or value of the house we will decide based on the *Design Guidelines* or point out the *Design Guidelines* and if the applicant has a question we will bring it before the Design Review Committee and the commission.

Dr. Morehead stated that he would like to suggest the placement of a comma in the sentence structure on item 15 as it may be miss read as the option to locate a satellite dish in the front yard is possible.

Mr. Cunningham pointed that the *Design Guidelines* are not the only rules that an applicant would have to comply with. The *City Zoning Ordinance* prohibits satellites from being installed in the front yard as well.

Dr. Morehead replied that he wants to suggest that the grammatical change still be made as to avoid it being misconstrued.

Ms. Pearce stated that all Minor Works can come before the commission if we deem it necessary. If we ever feel the *Design Guidelines* are not serving the neighborhood well we can always review and amend them as needed. We like having discussion and questions in the *Design Guidelines*.

#### **I. Public Comment Period – Refer to page 2 of agenda for public comment guidelines**

No Public Comments

#### **II. Committee Reports**

1. Design Review Committee – Meet and discussed the Historic Preservation Month Reception
2. Publicity Committee – Meet and discussed the Historic Preservation Month Reception

3. Selection Committee – Meet and discussed the Historic Preservation Month Reception and the consideration of 401 Evans Street as a local Landmark. The first step will be to await the submission of a report.

### **III. Announcements / Other**

The annual walking tour is April 28<sup>th</sup>

City Council has agreed to provide a lot for the Jones Lee House

### **IV. HPC Awards voting**

**Ms. Pearce asked for a Motion to go into close session for the award recipient's selection process as allowed under North Carolina General Statute 143-318.11 (a) (2).**

**Motion made by Mr. Jordan, seconded by Mr. Kammerer. Motion passed unanimously.**

### **Closed Session Minutes**

**The closed session was held in room 337 of City Hall.**

1. The session being with discussion on the **Sally Southall Cotton Award**. This award is given to a women who has made important contributions to historic preservation in Greenville. Sallie Southall was a leader in the women's movement.

**This year's nominee is Linda Jefferson 'Jef' Glenn, community business owner.**

The board all shared their thoughts on Mrs. Glenn's contribution and her family history in the City of Greenville. The board concluded that Mrs. Glenn was top nominee and will be the 2019 recipient of the award.

The board then discussed the **Robert Lee Humber Award**. This award is given to a professional or organizations that have contributed to historic preservation in Greenville.

Chris Nunnally, Kevin Wiggins and William Bell were all nominated for this award. While all three candidates have the makings of a Robert Lee Humber legacy the board decided that now was not the time to award any of the nominees the title.

The **Stewardship Award for Preservation Commitment** is an award given for vital adaptive reuse of property enhancing the character of the College View Historic District Neighborhood by an individual, organization or company. For this award the board had three considerations; The Adams House owned by Hap and Ann Maxwell, Christi's Euro Pub, and The Fleming House rented the Greenville Chamber of Commerce. Each nominee has showed great stewardship over the properties and revitalized them to enhance the district.

**Christi's Euro Pub** has showed a high level of investment by renovating an old property and turning it into a profitable business. The board concluded that Christi's Euro Pub has exemplified the spirit of stewardship and will be the 2019 recipient of the award.

The board moved on to the **Architectural Award of Excellence** For creative architectural excellence in the College View Historic District and the Greenville Commercial Historic District.

The board debated intensely on the nominee of this award and found it difficult to decide between two nominees Brad Williams and his work on 401 Evans Street and Abli McLawhorn of MWA Works & ECU for his work on The Proctor Young House. Both have shown excellence in their craft.

The board debated further and concluded that **Albi McLawhorn** would be the 2019 recipient of the award.

**The Appreciation Award** is given to an individual that has shown Outstanding Service to Historic Preservation Commission. Latisha Jenkins has served the Historic Preservation Commission well through her duties of being a fine employee to the City of Greenville.

**Latisha Jenkins** is the 2019 recipient of this special award.

**Motion made to end the close session by Mr. Kammerer, seconded by Ms. Wells. Motion passed unanimously.**

**Motion made to reopen the meeting by Ms. Pearce, seconded by Mr. Kammerer**

**V. Adjournment**

**Motion made to adjourn by Mr. Kammerer, seconded by Dr. Morehead.**

**Meeting Adjourn at 7:30 pm**

**Respectfully submitted**

**Domini Cunningham**

**Historic Preservation Officer**