

RFQ – Design Services for the Design of Gateway Signage into Greenville

Addendum No.

Project Name: Design Services for the Design of Gateway Signage into Greenville	Project No.: RFP# 19-20-22
Prepared By: Denisha Harris	Date: March 18, 2020

General Questions, Clarifications & Requirements:

Please find below answers to questions posed during the Q&A period:

- 1) Do you anticipate extending the bid due date? **The City does not anticipate extending the submission date for RFQ #19-20-22.**
- 2) What additional details are you willing to provide, if any, beyond what is stated in bid documents concerning how you will identify the winning bid? **The selected proposal will be based on the criteria established in the RFQ.**
- 3) Other than your own website, where was this bid posted? **This RFQ has been posted on the City website.**
- 4) Under the evaluation criteria, you ask for examples of design drawings for gateway and secondary sign types. Are you looking for actual examples of construction drawings, or constructed images? If Construction Drawings, are you looking for all of the sheet within a permit set? **The City is looking for examples of installed gateway signage that the submitting firm has previously completed. The intent of this criteria was for the firm to show their experience with projects that are similar in scope to the City’s. Renderings and images of the completed sign would be acceptable and are encouraged.**
- 5) Will you be accepting electronic submittals for our qualifications packages? Many companies are working remotely to the extent possible given the circumstances. If hard copies are required, we will need to organize in-office production as soon as possible. **Electronic submission is preferred. Postal mail submission is acceptable. If using postal mail, deliver to 1500 Beatty Street, Greenville, NC 27834 on or before Friday, March 27, 2020 @ 5:00 PM and address to Mr. Kevin Mulligan, Director of Public Works, with the words “RFQ Enclosed, Gateway Signage” on the outside of the mail carrier envelope. No in-person submission will be accepted.**

Instructions for electronic submission will be posted via addendum as soon as possible.

End of Addendum #1