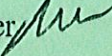


NOTES

TO: Honorable Mayor and City Council Members

FROM: Michael Cowin, Assistant City Manager 

DATE: July 8, 2020

SUBJECT: Materials for Your Information

Please find attached the following materials for your information:

1. A memo from Michael Cowin, Assistant City Manager, regarding a RFP for recreational water sport services at the Town Common
2. A memo from Mark Holtzman, Chief of Police, regarding the Governor's Crime Commission 2020 Block Grant award
3. A memo from Mark Holtzman, Chief of Police, regarding a Traffic Safety Taskforce update
4. A memo from Lisa Kirby, Director of Engineering, regarding Arlington Boulevard improvements project

mc

Attachments

Memo

To: Ann Wall, City Manager
From: Michael Cowin, Assistant City Manager
Date: July 8, 2020
Re: RFP for Recreational Water Sport Services at the Town Common

A component of the Town Common Master Plan was the provision of water sports services to the public at the Town Common by private business contracted with the City for approved use of the park property. In 2018 the City installed a handicapped accessible canoe & kayak launch adjacent to the boat launch at the Town Common so as to allow for such services to be offered. The plan at the time was to issue a Request for Proposal (RFP) to secure a contract from one or more vendors for the delivery of kayak/canoe/paddleboard rental services there at the park. However, issuance of the RFP was delayed due to the use of Town Common as the laydown area for the Town Creek Culvert project.

The Town Creek Culvert project is in its final stages of completion and the goal is for Trader Construction to be off of the Town Common in September, 2020. Once Trader is removed from the site, the entire parking lot at the east end of the Town Common will be resurfaced, and significant improvements will be made to the vegetation and underbrush surrounding the Town Common pedestrian bridge. Such improvements along with the pedestrian bridge lighting project will provide a beautiful entrance into the park.


Given these improvements planned for the east end of the park, the City is now in a position to issue the RFP for water sport services at the Town Common. Staff of Recreation and Parks has been working with the Purchasing Division to review the RFP so as to prepare it to be issued to the public. The RFP will enable the City to secure one or more contracts with vendors to provide kayak/canoe/paddleboard rental services. Staff's goal would be to issue the RFP over the next week or two.

Having established vendor(s) at the park available to provide water sport services to the public will be a tremendous amenity, specifically for those looking to enjoy all the beauty that the Tar River has to offer. Please let me know if you have any questions. Thanks.



Find yourself in good company

Memorandum

To: Ann Wall, City Manager
From: Mark Holtzman, Chief of Police 
Date: July 7, 2020
Subject: Governor's Crime Commission 2020 Block Grant Award

I am pleased to announce that the Greenville Police Department (GPD) has been awarded \$22,644 through the Governor's Crime Commission 2020 Block Grant. These funds will be used to purchase: four (4) in-car camera systems, mounts, antennas, and software licenses. These four (4) cameras will be added to our current complement of 37 in-car cameras, bringing the total to 41 units on patrol.

These new dashboard cameras will integrate with the officers' body cameras, which will allow both cameras to automatically collaborate to capture video evidence of a single incident from multiple vantage points.

This is a one-time grant with no city match required. GPD is grateful for the available funding to provide necessary and up-to-date equipment for the Department which in turn allows GPD to continue to provide professional service to our community.


GPD Mission Statement

The Greenville Police Department exists to enhance public safety and quality of life, in partnership with ALL people in OUR community, by preventing crime with honor and integrity.



Find yourself in good company

Memorandum

To: Ann Wall, City Manager
From: Mark Holtzman, Chief of Police 
Date: July 7, 2020
Subject: Traffic Safety Task Force Update

Attached is the quarterly update of the Task Force, showing items completed and in progress from April – June 2020.

Quarterly meeting dates for 2020 are still being conducted via electronic means. As a reminder, the key partners on the task force are GPD, ECU PD, Vidant PD, Vidant Injury Prevention, DOT, and Public Works.

Attachment

asa

**Traffic Safety Progress Report
April-June 2020**

Action Item	Work Completed	Work Scheduled but Not Completed	Circumstances Preventing Completion
Enforcement			
Crash Data	- 25% crash reduction Jan-May 2019 vs. Jan-May 2020		
Message Boards		- Waiting on GUC to install screw anchors, and then message boards will go up on Charles Blvd	- Waiting on GUC
Crash Locations	Identify top crash locations for each patrol zone and conduct specific traffic enforcement to reduce crashes		
Bicycle & Pedestrian Safety			
Crosswalks	<p>Crosswalk Installations/Updates:</p> <p>Ficklen and Charles: Crosswalk markings reapplied, RFB xwalk, sidewalk appliques installed and ECU completed a PSA on how to use buttons at crosswalk</p> <p>Moye Blvd: Hybrid median installation using modular medians and curbing / delineator system</p>	<p>Crosswalk Installations/Updates: School Crosswalks: EB Aycok, Wahl Coats, Ridgewood, Wintergreen - Awaiting conversations with PCS on funding</p> <p>14th St between Hasket Way and Berkley Rd: In the queue for DOT funding to include sidewalk and x-walk</p> <p>River Bluff & 10th St: Finalizing contractors and scheduling work to be done - all equipment received</p> <p>5th and Greenway: Waiting on completion of 5th St improvement project, installation of Pedestrian bridge currently being scheduled</p> <p>Elm St & Greenway: Design has been done, and awaiting clearance to order the equipment</p> <p>10th and Anderson: ECU purchasing; equipment ordered - target installation before school starts</p>	<p>Crosswalk Installations/Updates:</p> <p>- Funding challenges and delays related to Covid-19</p>

**Traffic Safety Progress Report
April-June 2020**

Pirate Pathways		- Logo design complete and approved - will install once students back at school	- Covid-19
Crash Reduction			
Delineator Installation	Field reviews complete and design underway for the following delineator/curbing systems locations: <ul style="list-style-type: none"> • 10th and Eastgate • Greenville Blvd and Kirkland • Arlington and Mulberry 		
Speed	- Installation of additional speed limit signs on 10th St from Charles St. to Elm		
Accomplishments			
Presentations	- Submitted abstract to present Traffic Safety Task Force work and accomplishments at national Safe States Conference		
Priorities for July-September 2020			
<p>Speed reduction for high risk locations: Special patrols have been conducted at 1) Greenville Blvd and 14th Street, and 2) Redbanks Road</p> <p>Crosswalks: 1) 10th St at East Zone/Riverbluff, 2) 10th and Forest Hills, 3) 10th and Anderson, 4) Moye Blvd, 5) 5th st and Treybrooke, 6) College Hill, 7) 14th by ECU (project on hold due to funding)</p> <p>Red Light Cameras: Complete Program Evaluation Report Assess 3 high risk crash sites for engineering change - new list provided to PW for evaluation</p>			

Memorandum

To: Ann E. Wall, City Manager
From: Lisa Kirby, PE, CFM, Director of Engineering
Date: July 7, 2020
Subject: Arlington Boulevard Improvements Project

Fred Smith Company completed the final layer of asphalt surface on the Arlington Boulevard Improvements Project between Evans Street and Greenville Boulevard on Saturday, June 27, 2020. Their striping subcontractor completed the final thermoplastic pavement markings on June 30, 2020, finalizing these much needed improvements.

City staff, along with representatives from SEPI, Inc. (Construction Engineering and Inspection) and Fred Smith Company (Contractor), performed a final inspection of the project on July 7th. As is typical with projects of this size, the inspection identified some items that must be corrected prior to closing out the project. Fred Smith Company and their subcontractor will be completing these corrections over the next 2-3 weeks. The work will require a few intermittent lane closures, for which staff will coordinate public notification through the Public Information Office.

The original contract and construction plans, as bid by Fred Smith Company, would have allowed the work of this section to be completed over the course of eighty-four (84) calendar days, with extended times of detours in each direction. Working together, Fred Smith Company and City staff developed a new approach that greatly diminished impacts to businesses and traffic along this busy section of roadway. This new approach resulted in the work impacting businesses and traffic for a total of thirty (30) calendar days, only slightly more than one-third of the originally anticipated timeframe.

LK

cc: Lynn Raynor, PE, Civil Engineer III