



## **Agenda**

### **City Council Workshop**

**August 24, 2020  
4:00 PM**

**This meeting will be virtual and conducted via Zoom. See the City's website ([www.greenvillenc.gov](http://www.greenvillenc.gov)) for details.**

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Assistive listening devices are available upon request for meetings held in the Council Chambers. If an interpreter is needed for deaf or hearing impaired citizens, please call 252-329-4422 (voice) or 252-329-4060 (TDD) no later than two business days prior to the meeting.

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**I. Call Meeting To Order**

**II. Roll Call**

**III. Approval of Agenda**

**IV. New Business**

1. Discussion of the MWBE Incubate to Accelerate Program
2. Recreation & Parks Briefing on the Community Pool Replacement Project and the Eppes Recreation Center Enhancements Project
3. Update on the Status of COVID-19 Relief Funding for the City of Greenville
4. Boards and Commissions Update

**V. Adjournment**



# City of Greenville, North Carolina

Meeting Date: 8/24/2020  
Time: 4:00 PM

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**Title of Item:** Discussion of the MWBE Incubate to Accelerate Program

**Explanation:** The Council-Adopted Fiscal Year 2020-21 Budget included a new appropriation of \$100,000 for the MWBE Program to create the Incubate to Accelerate Initiative.

The Incubate to Accelerate Initiative has been designed to streamline existing MWBE programming and provide additional resources for small business. Such resources are intended to support businesses in all stages of their lifecycles, allowing them to grow and thrive. The initiative will provide the following:

- Pop-Up Shop rental assistance or shared kitchen space
- Funding for small business revolving loans
- Consulting and back office support for selected businesses.

During the briefing, staff will provide more details related to each of the proposed initiatives as well as the budget allocation of each initiative over the 2020-21 Fiscal Year.

**Fiscal Note:** This initiative will be funded with new funding of \$100,000 included in the Adopted FY 2020-21 General Fund Budget and supplemented with existing funding of \$35,000 also included in the FY 2020-21 General Fund Budget.

**Recommendation:** Receive the MWBE Incubate to Accelerate Initiative presentation

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# City of Greenville, North Carolina

Meeting Date: 8/24/2020  
Time: 4:00 PM

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**Title of Item:** Recreation & Parks Briefing on the Community Pool Replacement Project and the Eppes Recreation Center Enhancements Project

**Explanation:** Greenville Recreation & Parks is currently in the planning stage for the following capital projects:

- Replacement of the Community Pool
- Enhancements to the Eppes Recreation Center

Funding for the financing of both projects is included in the Council-Adopted Fiscal Year 2020-21 General Fund Budget. The following is an overview of each project.

**Replacement of the Community Pool** – Staff is in the process of developing a request for qualifications (RFQ) to secure design services for the replacement of the community pool that is currently located at Guy Smith Park. The proposed scope of the project includes a competition lap pool, a separate zero-depth entry recreation pool, changing rooms, concessions, and shade structures. Locations being considered are Thomas Foreman Park (Eppes Recreation Center) and a vacant City-owned parcel located at 714 Albemarle Avenue.

**Enhancements to the Eppes Recreation Center** – Staff is in the process of developing an RFQ to secure design services for proposed improvements to the Eppes Recreation Center. Proposed improvements include entrance enhancements, creation of a reception and controlled access area, ADA improvements, the development of a teen lounge, painting, and improvements to the Eppes Alumni Heritage rooms.

Staff will brief Council on feedback that has been received from the public related to each project and the proposed timeline moving forward.

**Fiscal Note:**

Funding for the financing of the Community Pool Replacement project and the Eppes Recreation Center Enhancements project is included in the FY 2020-21 Adopted General Fund Budget.

**Recommendation:**

Receive the briefing. No action necessary.

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## City of Greenville, North Carolina

Meeting Date: 8/24/2020  
Time: 4:00 PM

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**Title of Item:** Update on the Status of COVID-19 Relief Funding for the City of Greenville

**Explanation:** The City is expected to receive funding from multiple sources as part of the Federal Coronavirus Aid, Relief, and Economic Security (CARES) Act to assist the City in its efforts related to COVID-19 response, recovery, and safety measures. This briefing will include an update on the multiple sources of funding available and the eligible use of each source.

**Fiscal Note:** The City has applied for or received an allocation for relief funding from multiple agencies totaling approximately \$7,500,000. Staff will provide a breakdown of the funding as well as the eligible uses of the funding.

**Recommendation:** Receive the update related to COVID-19 relief funding.

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## City of Greenville, North Carolina

Meeting Date: 8/24/2020  
Time: 4:00 PM

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**Title of Item:** Boards and Commissions Update

**Explanation:** The City Council was presented with proposed changes to several of the City's boards and commissions at their January 2020 Workshop. Since that presentation, staff has met with board members to discuss proposed changes and take their input. Current proposals are based on feedback provided by board members.

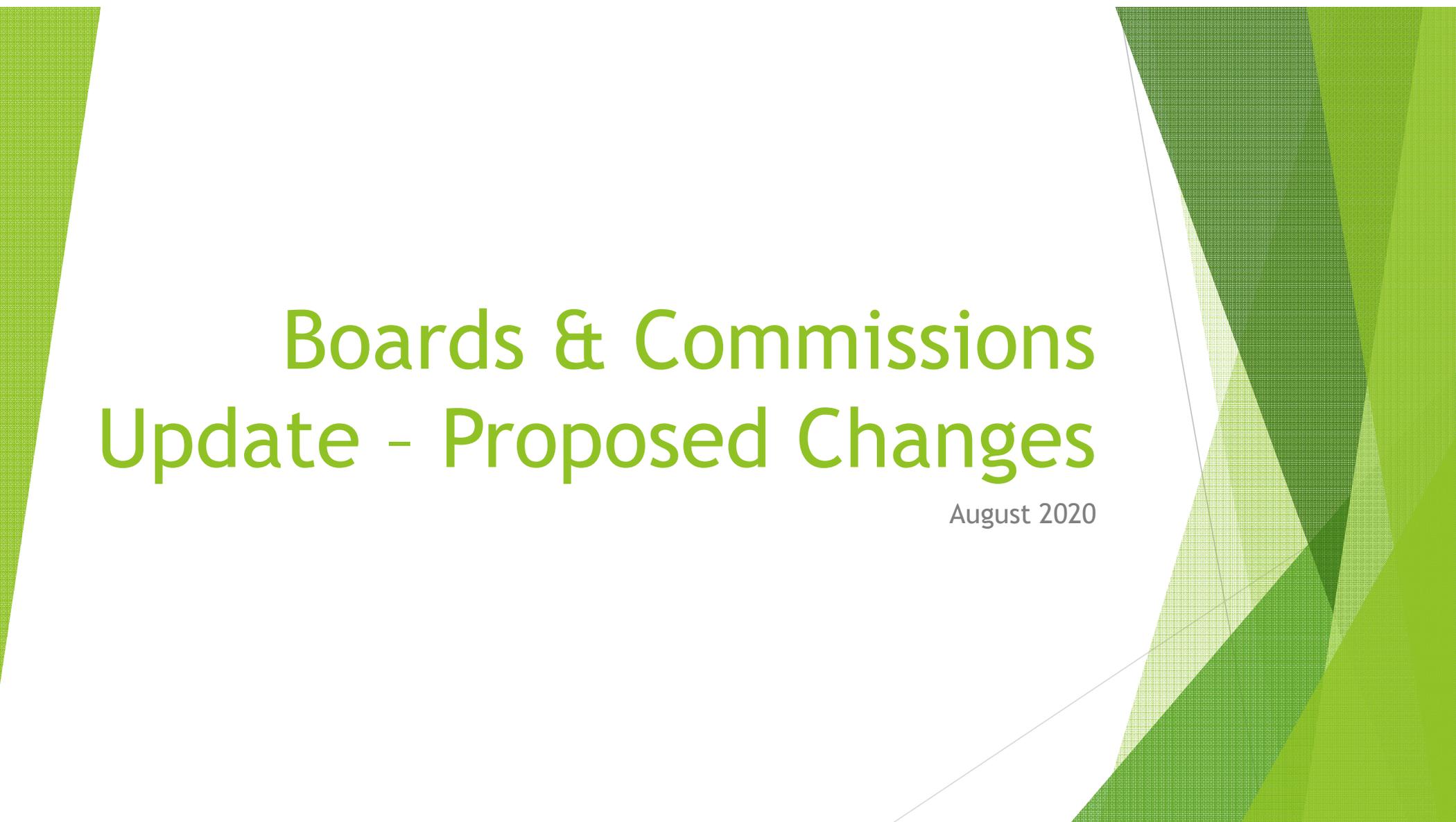
**Fiscal Note:** No direct fiscal impact.

**Recommendation:** Review proposed changes and provide feedback to staff to bring back for approval.

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### ATTACHMENTS:

❑ **Boards\_and\_Commissions\_Update\_2\_1133834**



# Boards & Commissions Update - Proposed Changes

August 2020

# BACKGROUND

- Fall-Winter 2018 - City Council expressed a need to examine the effectiveness and efficiency of the Boards & Commissions Program as well as resources available to support each board.
- Spring 2019 - The City Clerk's Office delivered a survey to staff liaisons for each board to gauge current practices. Based on responses, identified concerns included:
  - High membership turnover
  - Extended vacancies
  - Quorum issues
  - Lack of clear understanding on meeting procedures

## BACKGROUND

- Based on the desires of the City Council and the feedback received from the survey sent to staff liaisons, the City Clerk's Office worked with a representative of the City Council and the City Manager on creating a list of potential mergers based on similar duties and functions.
- Potential mergers were presented to the City Council at their January 2020 City Council Workshop.
- Staff met with board chairs and staff liaisons of potentially impacted boards to present them with the proposed mergers and take their input.
- Due to the impacts of COVID-19, the update process was paused and is now being brought back to the City Council to provide feedback from board members before final updates are made

# POTENTIAL BOARD MERGERS

RECOMMENDATIONS AND NEXT STEPS

## Affordable Housing Loan Committee (AHLC) + Redevelopment Commission (RDC)

- **Recommendation:** Dissolve the Redevelopment Commission
- **Explanation:** The primary duties of the Redevelopment Commission were focused on overseeing the 2004 Bond and recently, contracts with Whirligig Theater, A Time for Science, and the State Theater. Those obligations have concluded and eliminated the need for the Redevelopment Commission.
- **Next Steps:** Bring back a ordinance to dissolve the Redevelopment Commission and allow existing members to join the Affordable Housing Loan Committee to the City Council for review and approval. Seats will be reduced down to the AHLC's regular membership through attrition. The AHLC would assume the responsibility of awarding forgivable loans through the Small Business Competition program. Staff will work on conveying property owned by the Redevelopment Commission to the City.

# Greenville Bicycle & Pedestrian Commission (GBPC) + Public Transportation & Parking Commission (PTPC)

- **Recommendation:** Dissolve the Greenville Bicycle & Pedestrian Commission and the Public Transportation & Parking Commission and create the Multimodal Transportation Commission
- **Explanation:** The newly formed board will combine the duties of the GBPC and PTPC to advance and encourage multimodal options for Greenville and provide advice and recommendations to the City Council on issues related to public transportation, bicycle, and pedestrian related issues.
- **Next steps:** A resolution to dissolve the GBPC & PTPC and create the Multimodal Transportation Commission will be brought before the City Council for approval. Membership will consist of members from both the GBPC and PTPC and reduce down to 7 members through attrition. The City Clerk's Office will work staff liaison from the Public Works Department to confirm the new time and location. The Mayor will assign a City Council Liaison for the new board.

# Investment Advisory Commission (IAC) + Audit Committee + Other Post-Employment Benefits (OPEB)

- **Recommendation:** Dissolve the Investment Advisory Commission and OPEB and have the Audit Committee absorb their duties. The Audit Committee would be renamed the Audit & Investment Committee to reflect the updated duties of the committee. The committee will consist of three members of the City Council, the City Manager, and the City's Financial Officer.
- **Explanation:** Feedback from staff and the committee members indicated that the work of the three committees could be consolidated and handled by one committee for efficiency.
- **Next Steps:** Bring back resolutions dissolving the Investment Advisory Commission, OPEB, and updating the Audit Committee to the City Council for review and approval. The Mayor will need to make appointments to this Committee.

## Neighborhood Advisory Board (NAB) + Community Appearance Commission (CAC)

- **Recommendation:** Hold on taking action until the City Council hears a presentation from the Community Appearance Commission.
- **Explanation:** Feedback from the Community Appearance Commission indicates that there is interest in re-examining the duties and mission of the board. The CAC intends to provide the City Council with a proposal for review.
- **Next Steps:** Hear the proposal from the CAC and consider future steps.

# NEXT STEPS

- Take feedback from the City Council and bring back resolutions and ordinances as outlined in previous slides
- Continue to examine boards and commissions for areas that can be refined and made more efficient
- Continue to explore resources available to boards and commissions:
  - Chair/Elected Officers orientation
  - Improved application process
  - Volunteer recognition