

**New Outdoor Aquatic Facility RFQ
Addendum No. 01**



Project Name: New Community Pool	Project No.: RFQ#20-21-10
Prepared By: Denisha Harris	Date: 9-8-2020

General Questions, Clarifications & Requirements:

Q: Regarding the RFQ, has another firm been involved in any preliminary work associated with this effort and if so can you share with me the name of that firm or entity?

A: Yes, ARK Consulting, a local firm, provided preliminary work associated with this project.

Q: Does the City prefer an architect or engineer led team?

A: We have not made a decision whether an engineer or architect would be preferred to lead this project. We plan to focus on qualifications.

Q: Do you anticipate extending the bid due date?

A: No.

Q: What additional details are you willing to provide, if any, beyond what is stated in bid documents concerning how you will identify the winning bid?

A: No additional details.

Q: Was this bid posted to the nationwide free bid notification website at www.mygovwatch.com/free ?

A: No, the bid was posted to the City of Greenville’s website at www.greenvillenc.gov

Q: Other than your own website, where was this bid posted:

A: The bid was also posted to the state of NC Interactive Purchasing System website.

Q: Could you please confirm that the no more than 6 pages is referring to the cover letter, all 3.2.3 Project Team requirements except item f. resumes, and 3.2.5 methods and procedures? And also note if these parts need to be in the tabs indicated in the RFP or placed in the front?

A: Everything is excluded from the 6 page limit except 3.2.5 Methods and Procedures. These can placed according to the Tab layout provided in the RFQ.

Q: We see the page limit is (6) pages exclusive of individual resumes, work experience, references, and MWBE forms. There is additional information requested behind Tab 1 that may take up significant page space (items a through e). Is your intent to exclude everything behind Tabs 1, 2, and 4 from the page count? Is the cover letter also considered an exclusion from the (6) pages?

A: Yes, those items would be excluded from the page count. The cover letter can also be excluded from the (6) pages.

Q: Are the 6 pages allowed to be double sided for a total of 12 pages?

A: No, single sided please.

Q: Is it the City's intent to contract with the same team after Construction Documents are complete for Bidding and Construction Administration services?

A: The City, at this time, intends to administer the bidding and construction administration internally.

Q: The RFQ notes a 4 month timeframe for this scope. In our experience this seems brief. If the timeline we suggest in our methodology behind Tab 3 is different, is that perceived negatively in the evaluation of the SOQ?

A: The City desires to ensure the highest degree of safety, constructability, value and operation in the completion of this project. If a timeline beyond the 4 months is requested, please provide a detailed justification and rationale. The short timeframe is due to a desire to open the facility by the summer of 2022. Any extension beyond the 4 month timeframe, may negatively impact the evaluation without an appropriate justification.

Q: Does the Scope of Services include additional Public Input/Community Engagement prior to the start of design work?

A: No, staff have already engaged the public regarding this pool and have established the desired amenities. Departmental aquatic staff should be consulted prior to the start of design work.

Q: Does the Scope of Services include survey and/or preliminary geotechnical investigative work for the proposed site, or will the City engage those consultants separately?

A: This scope of services should include survey work and a site analysis that would most likely involve geotechnical work to confirm site suitability.

Q: Does the timeframe of 4 months include DHHS permitting for the pool?

A: The 4 month timeframe does not include permitting.

Q: Has a final site been determined? Will site information such as boundary, topo, utilities and existing buildings be provided by city?

A: A preferred site has been selected and any helpful site information the City has can be provided.

Q: Has there been any demographic analysis? Have there been any estimates of daily attendance, annual attendance or peak hour attendance?

A: Aquatics staff can provide some of the historical attendance information related to our existing community pool.

Q: Has an operating pro-forma been prepared showing estimates of income and expense? Does the city have a policy on rates and charges? Does the city expect to recover operating costs via gate receipts?

A: No, an operating pro-forma has not been prepared. The Council adopted manual of fees will dictate what fee is charged for the new facility.

Q: Has a Building Program been established including square feet of water surface, beach/deck areas, building sizes and parking spaces?

A: No.

Q: Have preferred features such as water slides, lazy river, zero depth access, competition facilities, food service, spray ground and shade structures been discussed or determined?

A: Yes.

Q: How was cost budget of \$3,500,000 determined?

A: This is the amount of funds budgeted for the project. Staff considered similar facilities recently built in NC to help determine the budget.

Q: Does the city expect bidding and construction administration services?

A: No.

Q: What is the expected completion of construction date is for the New Aquatic Facility for Greenville, NC?

A: We plan to have this facility open for the 2022 pool season.

End of Addendum No. 01