

**Downtown Market and Financial Analysis/Assessment
Submitted Questions with Answers
Addendum No. 01**



Project Name: Downtown Market and Financial Analysis/Assessment	Project No.: RFP# 20-21-06
Prepared By: Denisha Harris	Date: 9-8-2020

General Questions, Clarifications & Requirements:

Q: Do you anticipate extending the bid due date?

A: We do not anticipate an extension of the due date at this time.

Q: What additional details are you willing to provide, if any, beyond what is stated in bid documents concerning how you will identify the winning bid?

A: Currently all bid scoring criteria is posted in the bid package.

Q: Was this bid posted to the nationwide free bid notification website at www.mygovwatch.com/free?

A: No

Q: Other than your own website, where was this bid posted? The only posting has been at the following:

A: RFP #20-21-06 is now posted on the City's website. Link: <https://www.greenvillenc.gov/government/financial-services/current-bid-opportunities>

Q: In #2. Background of RFP – this mentions several previous conceptual ideas/plans. Are we to assume that this effort is to prioritize Market, Economic Development and Tourism rather than more conceptual planning?

A: That would be correct. We expect viable, real world/real time projects which can be built, what's needed to 'jumpstart' them, and their impact on our community, both immediate & long-term along with a glimpse into the two futures: one where we built the projects, and the one where we did not.

Q: In Task 5 & 6 site specific analysis and priority sites are mentioned. Are these sites already identified? Do they already have conceptual plans or do you anticipate the deliverables to include talent on our team to create concept plan ideas for these areas?

A: Some sites are 'identified' while others 'hide' in plain sight, we expect a full discussion of the real world/real time potential of the top sites, whether currently identified or not.

Q: Are the insurance requirements negotiable? ConsultEcon carries a slightly different workers comp policy than requested in the RFP.

A: The insurance requirements could be altered/negotiated assuming the substitutions are deemed equivalent by the City

Q: In this current environment, would it be acceptable to submit electronic only copies, or do you need hard copies delivered?

A: We need to have the paper copies as well as the electronic version

Q: In Task 6 you indicate the need to identify 3 new projects to be evaluated based on stakeholder input. Has there been discussion to date of what these projects might be? And if so their locations?

A: There has been much discussion but there are no favorites and nothing has been vetted. Identifying the projects, what they are, their impacts, as well as potential specific locations, is a significant part of what we are seeking thru this RFP process.

Q: Also in task 6 you mention "conceptual programs"- does this assume that an architect would need to be part of the team to describe these programs, or, can they be described without conceptual plans, but rather in terms of scale and type of use?

A: We leave that to your discretion, although I will say that the projects to be identified and their presentation to stakeholders must be persuasive and impactful.

Q: You describe the need for multiple trips to Greenville during the course of the work. Given the current Covid pandemic (and uncertainty when it will be over and/ or a vaccine is available) will you consider remote video meetings and/or site visits?

A: We understand the concern. Electronic meetings for a large part of the work would be acceptable, however, we are of the opinion that boots on the ground for a number of these visits is necessary for a full appreciation of the physical environment.

Q: Due to the nature of COVID 19, is the City willing to forgo the requirement of original signatures?

A: We can forgo original signatures, please substitute a virtual signature.

Q: Will the City accept electronic copies of the Statement of Qualifications (SOQ) and omit the requirement of printed copies?

A: We want the paper copies as well please.

End of Addendum No. 01