

NOTES

TO: Honorable Mayor and City Council Members
FROM: Ann E. Wall, City Manager
DATE: October 28, 2020
SUBJECT: Materials for Your Information

Please find attached the following materials for your information:

1. A memo from Heather White, Recreation and Parks Outreach Coordinator, regarding the Bites on the Bridge event on November 5, 2020 from 5:00 p.m.-9:00 p.m. at the Town Common Pedestrian Bridge
2. A memo from Brock Letchworth, Public Information Officer, regarding the Town Creek Culvert ribbon cutting on Tuesday, November 10, 2020 at 4:30 p.m. at the Town Common Pedestrian Bridge
3. A memo from Mark Holtzman, Chief of Police, regarding a Traffic Safety Taskforce update
4. A memo from Assistant City Manager Ken Graves and Police Chief Mark Holtzman, regarding Kristen Drive area crime reduction and quality of life initiative
5. A memo from Don Octigan, Assistant Director of Recreation and Parks, regarding a winter programming update

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Attachments

To: Ann E. Wall, City Manager
From: Heather White, Recreation & Parks Outreach Coordinator
Date: October 28, 2020
Subject: NTC - Bites on the Bridge

Recreation and Parks, in collaboration with the City Manager's Office, are excited to host the first ever Bites on the Bridge event. This event will highlight the recent renovations to the east end of the Town Common. Improvements included resurfacing of the parking lot and major enhancements to the pedestrian bridge, which leads to the South Tar Greenway.

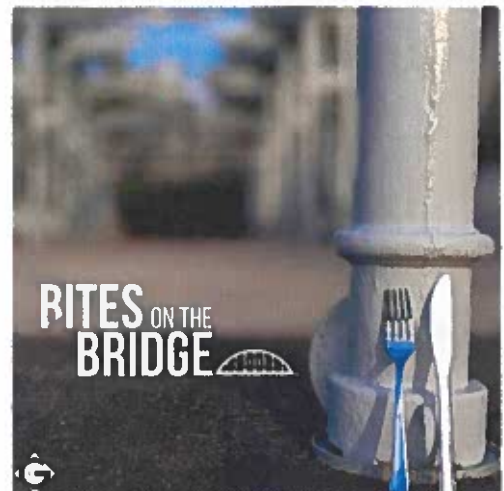
The event will take place on Thursday, November 5, 2020 from 5:00 p.m. - 9:00 p.m. at the Town Common and will include food trucks, lighted bridge dining, and a safe social atmosphere. The event will provide bridge dining for forty people at a given time and a grab-and-go option. A map providing an overview of the event layout is provided on the next page.

Specific safety and sanitation practices will be implemented and the event will abide by state restrictions to ensure participant's health and well-being.

Additional information can be found on-line at Greenvillenc.gov or by calling 252.329.4567. Recreation and Parks staff, along with the City Manager's Office, will promote the program throughout the community via social media and webpage.

Please let me know if there are questions.

cc: Michael Cowin, Assistant City Manager
Gary Fenton, Director of Recreation & Parks
Don Octigan, Assistant Director of Recreation & Parks
Margot Clark, Senior Administrative Assistant and Special Events Coordinator



Map of Bites on the Bridge Event





Memorandum

To: Ann Wall, City Manager

From: Brock Letchworth, Public Information Officer

Date: October 28, 2020

Subject: Town Creek Culvert Ribbon Cutting

With the Town Creek Culvert drainage improvement project substantially complete, the City's Public Information Office has been working with the Engineering Department to schedule a ribbon cutting ceremony to celebrate the successful end to the largest infrastructure project in Greenville's history.

The ceremony will be held on Tuesday, November 10, at 4:30 p.m. at the pedestrian bridge located on the east end of the Town Common. The ceremony will last no more than 30 minutes with a short reception to follow.

The guest list will be limited due to gathering restrictions in the Governor's Executive Order, but invitations for the event will be distributed next week. We hope that each of you will make plans to attend.

Memorandum

To: Ann Wall, City Manager
From: Mark Holtzman, Chief of Police *MH*
Date: October 26, 2020
Subject: Traffic Safety Task Force Update

Attached is the quarterly update of the Task Force, showing items completed and in progress from July – October 2020.

Quarterly meeting dates for 2020 are still being conducted via electronic means. As a reminder, the key partners on the task force are GPD, ECU PD, Vidant PD, Vidant Injury Prevention, DOT, and Public Works.

Attachment

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**Traffic Safety Progress Report
July-September 2020**

Action Item	Work Completed	Work Scheduled but Not Completed	Circumstances Preventing Completion
Enforcement / Crash Reduction			
Crash Data	<ul style="list-style-type: none"> - Dropped to #7 for statewide cities with a population of more than 10,000 - Approximately 500 less crashes year-to-date than last year 		
Crash Locations	<ul style="list-style-type: none"> - Identified top 10 crash sites, and then top crash sites in each zone, including the exact action causing crash - Focused patrolling and use of message boards around crash site intersections 		
Delineator Installation		Design complete and approvals given for the following delineator/curbing systems locations: <ul style="list-style-type: none"> • 10th and Eastgate • Greenville Blvd and Kirkland • Arlington and Mulberry 	- Funding challenges and delays related to Covid-19
Speed	<ul style="list-style-type: none"> - Use of Lidar Radar & a team approach for more effective enforcement of speed - Radar boards installed on Charles Blvd 		
Bicycle & Pedestrian Safety			
Pirate Pathways		- Logo design complete and approved - will install once students back at school	- Covid-19

**Traffic Safety Progress Report
July-September 2020**

Crosswalks	Crosswalk Installations/Updates: - Wintergreen School: New traffic pattern implemented using delineators and cones - Riverbluff (now called Harbor Point) & 10th St: Installation of modular median with 2 high visibility crosswalks - College Hill: leading pedestrian interval installed to give walkers more time to cross	Crosswalk Installations/Updates: -Ridgewood School: Waiting on installation of delineators on main roadway - 14th St between Hasket Way and Berkley Rd: In the que for DOT funding to include sidewalk and x-walk - 5th and Greenway: Waiting on completion of 5th St improvement project, installation of Pedestrian bridge currently being scheduled - Elm St & Greenway: Design complete; awaiting clearance to order equipment - 10th and Anderson: ECU purchasing; equipment ordered; Crosswalk will be upgraded; exploring feasibility of RFB due to utility issues	Crosswalk Installations/Updates: - Waiting on equipment - Funding challenges and delays related to Covid-19 - Unanticipated utility issues
Kristin Drive		- Entering a design phase for bicycle/pedestrian paths and traffic calming for the neighborhood	
Accomplishments			
Presentations	- Presented traffic safety work at the national Safe States Conference and the NC Occupational Therapy Conference		
Media Presence	- Successful social media campaign and news story on speeding		
Priorities for October-December 2020			

Traffic Safety Progress Report

July-September 2020

- **Speed Reduction** for high risk locations: Special patrols have been conducted at 1) Greenville Blvd and 14th Street and 2) Redbanks Road
- **Crosswalks:** 1) 10th and Forest Hills, 2) 10th and Anderson, 3) Moye Blvd, 4) 5th St and Treybrooke, 5) 14th by ECU (on hold due to funding)
- **Red Light Cameras:** Complete Program Evaluation Report **Assess:** 3 high risk crash sites for engineering change - new list provided to Public Works for evaluation

MEMORANDUM

TO: Ann Wall, City Manager

FROM: Ken A. Graves, Assistant City Manager
Mark Holtzman, Chief of Police

DATE: October 28, 2020

SUBJECT: Kristin Drive Area Crime Reduction & Quality of Life Initiative

In recent months, the Kristin Drive neighborhood has experienced an increase in violent crime consisting of shootings and gang related activities. Several homes and vehicles in the neighborhood have been struck by gunfire. On at least one occasion, an individual has been injured by gunfire in recent months. These incidents involve both people that live in the neighborhood and people from outside the area. Incidents have occurred at all times of the day and culminated in a daylight shooting that occurred on the playground equipment in the small City park on Kristin Drive.

We believe that a collaborative approach using proven Crime Prevention Through Environmental Design (CPTED) techniques across all City departments can result in an immediate and more sustainable reduction in crime and improved quality of life for the residents of the Kristin Drive neighborhood.

In addition to the Police addressing criminal activity, the following actions have begun among participating departments:

Planning & Development:

- Coordinating a future neighborhood meeting among property owners
- Identifying dilapidated structures and beginning engagement with owners
- Increasing code enforcement activities



Public Works and Engineering:

- Reviewing and evaluating delineator system on Greenville Boulevard into Kristin Drive
- Modifying traffic patterns
- Assisting with evaluating public streets and private driveways; and forming a plan to address
- Identifying possible treatments for drainage concerns
- Coordinating light improvement effects with GUC
- Tree trimming in public areas where needed

Recreation & Parks

- Reviewing ways to improve the park conditions for residents
- Exploring possible remedies for the concrete slab on the park



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To: Ann Wall, City Manager
From: Don Octigan, Assistant Director of Recreation and Parks *DO*
Date: October 28, 2020
Re: Recreation & Parks Winter Programming Update

Recreation and Parks staff continue to follow guidelines to protect the health and safety of our patrons during the pandemic. City sponsored programs and events for the winter have been modified, and in some cases canceled, due to the impacts of COVID-19. Staff are committed to providing services to the Greenville community but with the top priority of the safety and well-being of everyone involved.

The department is actively monitoring public health guidance from local and state agencies, to help determine the status of programs and events. Staff continue to issue credits, transfers, or refunds for all cancelled programs or rentals.

The department's winter program brochure will be made available on-line at Greenvillenc.gov the week of November 9th. Staff continue to develop seasonal brochures instead of the traditional bi-annual version due to the research needed for each recreational service. The brochure will be updated if changes are made to program plans due to the impacts of COVID-19.

Below is a brief overview of some of the program plans for this winter:

- **Winter Athletic Leagues** - Athletic Staff continue to research and plan various leagues and will continue to research guidance from various sports organizations, locally and nationally, to help determine modifications to specific leagues. Details on certain leagues are below:
 - *Youth and Adult Basketball* - Staff continue to research safety measures for indoor basketball. The very popular program typically begins in November, but staff have delayed the start date until January to allow for further research. Due to the program being indoors, several modifications and restrictions may need to be implemented if program is held.
- **Art Programs** – Various youth and adult art programs will be offered this winter at the Jaycee Park Center for Arts & Crafts. These programs, which include ceramics and dance, will follow all safety guidelines and most will require face coverings to participate.
- **Aquatic Programs** – Modified swim lessons for youth will continue at the Greenville Aquatics & Fitness Center, as long as pool restrictions remain the same. Each program will have limited participation due to pool capacity numbers and all instructors will be equipped with various safety equipment.

Other modified programs including nature based services and various exercise programs at the Aquatics & Fitness Center are being offered this winter with specific safety measures in place. As future guidance is provided, staff will make necessary changes to the programs mentioned, which could include cancellation.

Recreation and Parks staff have been resourceful the last six months, creating unique experiences and various recreational opportunities for the Greenville Community. A great example of their creativity was an event held October 23, *Caravan to Candyland*. This drive thru Halloween event included approximately 20 local organizations who decorated vehicles and gave out candy to the nearly 130 families who attended. The event was truly a City effort as the Greenville Fire/Rescue and Police Department's both participated as well. The event was a great success and the safety guidelines implemented exceeded the interim guidance provided by the NCDHHS to ensure the safety of all involved. A few pictures from the event are seen below:



Staff look forward to offering future services for the Greenville Community in a safe and enjoyable environment. As details are finalized, updates will be provided to the community via social media and various marketing materials.

Please let me know if there are questions.

cc: Michael Cowin, Assistant City Manager
Gary Fenton, Director of Recreation & Parks
Heather White, Outreach Coordinator

