

**DRAFT OF MINUTES PROPOSED FOR ADOPTION  
THE AFFORDABLE HOUSING LOAN COMMITTEE**

**Emergency Meeting Minutes  
Wednesday, November 27, 2019  
Greenville, North Carolina**

**Present:**

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Jack Brock    | <input type="checkbox"/> Anne Fisher             | <input checked="" type="checkbox"/> Walt Kitchin    |
| <input type="checkbox"/> David Campbell           | <input checked="" type="checkbox"/> Kevin Fuell  | <input checked="" type="checkbox"/> Deborah Spencer |
| <input checked="" type="checkbox"/> Derick Cherry | <input checked="" type="checkbox"/> Ronita Jones |   |

**Absent**

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Jack Brock                | <input checked="" type="checkbox"/> Anne Fisher | <input type="checkbox"/> Walt Kitchin    |
| <input checked="" type="checkbox"/> David Campbell | <input type="checkbox"/> Kevin Fuell            | <input type="checkbox"/> Deborah Spencer |
| <input type="checkbox"/> Derick Cherry             | <input type="checkbox"/> Ronita Jones           |  |

**Staff:**

- |  |  |
|--|--|
| <input type="checkbox"/> Thomas Barnett          | <input type="checkbox"/> Monica Daniels (City Council Liaison) |
| <input type="checkbox"/> Tiana Berryman          | <input checked="" type="checkbox"/> Christine Wallace          |
| <input checked="" type="checkbox"/> Sylvia Brown | <input checked="" type="checkbox"/> Gayla Johnson              |
| <input type="checkbox"/> Phoenix Hinson          |  |

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**A. Roll Call**

**B. Approval of Agenda**

Motion was made by Mr. Brock and seconded by Mr. Kitchin to approve the agenda. Motion carried unanimously.

**C. New Business**

**1. Agreement Amendment**

**a. ECU/LWG Intergenerational Community Center**

Ms. Johnson informed the committee that ECU Lucille W. Gorham Intergenerational Community Center is requesting a line item change in reallocation of funds totaling \$5,500 for their CDBG 2018 public service agreement. The CDBG 2018 public service agreement started February 13, 2019 and ends February 12, 2020. The request is to add a labor line item for their afterschool program for staff and move \$2,659 from their Testing (Academic Software) line and remove \$2,841 from their Transportation line item equaling a total of \$5,500. These funds will be added to Labor line item. Mr. Maurice Jordan, Family Coordinator, was in attendance to elaborate on the request and to answer questions from the committee.

Mr. Jordan thanked the committee for having the meeting to hear their request and elaborated on the afterschool program. Mr. Jordan informed the committee that the afterschool program meets Monday thru Thursday afterschool until 6:00 p.m. The program is 100% funded by grants and donations except for his salary. The reason for the request is because the program has six (6) people who do the instructional part of the program which includes three (3) teachers and three

(3) assistant teachers who are called coaches. All of their monies come from soft money: grants, donations, etc. The grant that was allocated for that has run out. Mr. Jordan stated that the organization would like to keep the program going until December 19, 2019. The organization is currently looking for other funding.

Mr. Kitchin asked what exactly is he asking the committee to do.

Mr. Jordan replied that he is asking the committee to be able to provide the funding for the program to allow them to keep their coaches and teachers on staff until December 19<sup>th</sup>.

Ms. Johnson elaborated that the organization is not asking to add any additional funds just the request to move funds around to create a new Labor line.

Ms. Jones asked will this take them to December 19<sup>th</sup>.

Mr. Jordan replied yes.

Ms. Jones asked if they know what's going to happen past December 19<sup>th</sup>.

Mr. Jordan stated that they do not have anything concrete but ECU has been meeting with people and other stake holders in the program. Mr. Jordan stated that they feel comfortable that they will be able to go beyond.

Ms. Jones stated that from observation there are a number of students and parents that take advantage of the program.

Ms. Jones asked approximately how many students?

Mr. Jordan replied 35.

Ms. Jones asked if any of the funding coming from the University at all.

Mr. Jordan replied yes. He stated that the pocket that was allotted for that from the University has dried up.

Mr. Brock asked what does staff recommend.

Ms. Johnson replied that staff recommends approval of the request for the ECU/LWG Intergenerational Community Center to move \$5,500 from the line items noted in the staff presentation to the new Labor line item.

Motion was made by Mr. Brock and seconded by Mr. Cherry for the ECU/LWG Intergenerational Community Center to move \$5,500 from the line items noted in the staff presentation to the new Labor line item. Motion carried unanimously.

Ms. Johnson thanked the committee for adjusting their time and schedule to approve the request.

**D. Adjournment**

Motion was made by Mr. Cherry and seconded by Mr. Brock to adjourn the AHLC meeting.  
Motion carried unanimously.

  
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Ronita Jones, Chairman

  
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Sylvia D. Brown, Staff Liaison