

# NOTES

TO: Honorable Mayor and City Council Members  
FROM: Ann E. Wall, <sup>KAW</sup> City Manager  
DATE: February 10, 2021  
SUBJECT: Materials for Your Information

Please find attached the following materials for your information:

1. A memo from Thomas Barnett, Director of Planning and Development Services, regarding a Kristen Drive Area Code Enforcement update
2. An agenda for the February 9, 2021 Police Community Relations Committee and minutes from the February 11, 2020 and December 8, 2020 meetings

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Attachments

# MEMO

Department

TO: Ann Wall, City Manager  
FROM: Thomas Barnett, Director of Planning and Development Services *TB*  
DATE: February 8, 2021  
SUBJECT: **Notes to Council - Kristen Drive Area Code Enforcement Update**

<u>Summary (over the last 6 months)</u>	<u>Open cases</u>	<u>Closed cases</u>
Abandoned Structures	6	3
Minimum Housing	34	13
Public Nuisance	147	122
Junk Vehicle	5	4
Unimproved Surfaces	10	9
<b>TOTAL</b>	<b>202</b>	<b>151</b>

### *Abandoned Structures:*

- **100 Kristin Dr. Unit C1**- Projected completion date of March 1, 2021.
- **100 Kristin Dr. Unit C4**- Pending Ownership Change from Brookhill HOA to Sati Real Estate LLC.
- **302 Kristin Dr.** - Progress is being made, inspection scheduled for March 1<sup>st</sup>, 2021
- **112 Shiloh Dr.** - Chronic Property, \$26,520 dollars accrued in citations, fees, and abatement costs. Publication posted in newspapers on January 2, 2021. Deadline prior to council review is February 11, 2021.
- **103 Mosby Circle**- Projected completion date of March 1, 2021.

### *Minimum Housing:*

- **104 Chesterfield Ct. Unit # 24, 26, 28, 29, 30, 31, 32.** Compliance inspection scheduled for February 11, 2021. Failure to make necessary repairs will result in citations issued to property owner until repairs are been completed.
- **102 Shiloh Dr.** -Compliance inspection extended until March 31, 2021 due to back order of materials. Failure to show progress at this date will result in citation issuance to property owner.
- **303 Alice Dr.** - Sale pending, closing scheduled for last week in February 2021. Immediate rehab scheduled to begin upon possession of property.
- **102 Mosby Circle**- Compliance inspection scheduled for February 16, 2021. Failure to make repairs will result in citation issued to property owner.

Cc: **Ken Graves, Assistant City Manager**  
Michael Cowin, Assistant City Manager  
Mark Holtzman, Police Chief  
Les Everett, Assistant Director of Planning and Development Services

### Type of Case

- Abandoned Structure
- Minimum Housing
- Public Nuisance
- Junk Vehicle
- Unimproved Surface

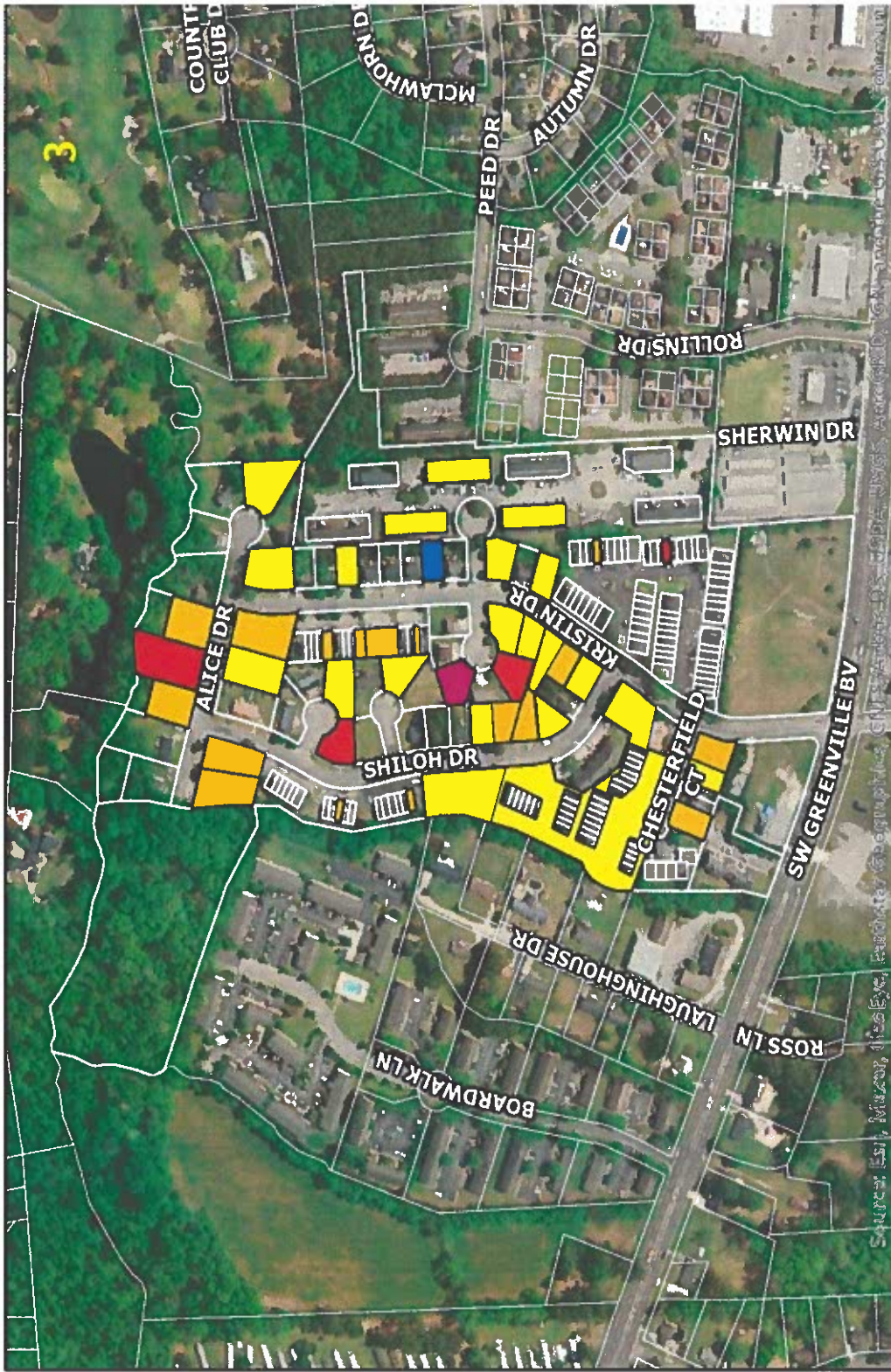
AS-Boarded & unsecured buildings

MH-Housing code violations

PN- Tall grass, overgrown vegetation, trash & debris

JV- Inoperable vehicle flat tire, wrecked, used for storage

US-Vehicle parked on grass



0 0.05 0.1 0.2 Miles



## **POLICE COMMUNITY RELATIONS COMMITTEE**

### **A G E N D A**

Tuesday, February 9, 2021, 6:00 pm  
Virtual Zoom meeting

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- Call to Order – Carol Ann Bass
- Roll Call
- Approval of the Agenda- February 9, 2021
- Approval of Minutes- December 8, 2020
- State briefly the Mission of the Committee and purpose of the meeting
- Topic – NEW LAUNCH OF FIRST CO-RESPONDER MENTAL HEALTH RESPONSE PROGRAM -
  - Speaker- Mona Townes Director of crisis services integrated family services will discuss how the new partnership will serve the community and the department
- Committee members Expression and Questions
- Discuss opportunities for members to get involved with 2021 In service training
- Adjourn

NOTE: To maintain order of the board and clarity of recording, please allow one person to speak at a time.

The Police Committee Relations Committee Mission Statement: Serve as a liaison between the community and the police. To serve as an advocate for programs, ideas, and methods to improve relations between the community and the police. To disseminate information to the community and the City with regard to the state of relations between the community and the Greenville Police Department. To assist and promote the community education efforts concerning safety awareness and community and individual awareness.

# **SUMMARY MINUTES FOR THE POLICE COMMUNITY RELATIONS COMMITTEE**

February 11<sup>th</sup>, 2020

Carol Ann Bass called the Police Community Relations Committee meeting to order at 6:00 p.m., at City Hall, Greenville, NC.

## **INTRODUCTION OF COMMITTEE MEMBERS**

Carol Ann asked for roll call of the committee members.

### **Committee members present:**

Carol Ann Bass, District 5  
Betsy Ray, Mayoral  
Louis Warren  
Scott Snyder  
Gregory Barrett

### **City Staff Members present:**

Chief Holtzman  
Sgt. Michael Staffelbach  
Billie Jo Viverette  
Donald K. Phillips  
Officer C. Smith  
Officer Blackmon  
R.E. Richardson

### **Absent**

Lennard Naipaul, District 2

## **APPROVAL OF THE AGENDA**

Motion to approve the agenda made by Louis Warren; seconded by Scott Snyder. The agenda was unanimously approved.

## **APPROVAL OF THE MINUTES**

Motion to approve the minutes made by Louis Warren; seconded by Betsy Ray. The minutes were unanimously approved.

Carol Ann read the mission statement.

Carol Ann explained that the purpose of this meeting was discuss relations between the Greenville Police Department and ECU students. She stated that it is also the purpose to discuss any misconceptions and concerns that the students have relating to police procedures.

Louis Warren introduced several ECU students who have collaborated with other students to come up with questions and concerns they have for the Greenville Police Department. He introduced Tucker Robbins, ECU student and candidate for SGA president. He introduced Nash Cox and Charlotte. Louis explained that one of the goals of the SGA is to improve relations with the Greenville Police Department.

Tucker Robbins stated that he is a junior at East Carolina, studying Logistics. He stated that he was president at his fraternity and that through that experience he wanted to do what he could to improve relations between the students and the police officers.

Tucker stated that they prepared a few questions for discussion with the officers. Louis asked the officers to introduce themselves. Louis then introduced Chief Holtzman to the students.

Tucker stated that his number one objective in his campaign is to improve relations between students and police officers.

The first question asked was the biggest challenges officers face with students downtown. There was discussion about how officers want students to have a good time; but however students need to be respectful to businesses and other adults in relation to noise and property.

There was discussion on alcohol related problems; fighting, behavior while walking back home while intoxicated; noise problems while intoxicated.

It was discussed how students have misconceptions about police officers because of miscommunication; not having all the facts partly because of social media.

Tucker asked for explanation of why officers show up to parties and why they get shut down. It was explained to him that officers only show up because citizens has called the department about loud noise. The process of getting a noise permit was discussed on how it can help prevent the noise getting too loud. It was also explained what steps can be taken to prevent officers shutting down a disruptive party.

There was discussion on having a community event with students and police officers, with food and games, to allow students to get to know officers.

It was asked what are the legalities concerning entering a residence without a warrant. Capt. Tyndall explained officers cannot enter without a warrant, but there are a few exceptions. He said that they have to show probable cause for getting a warrant, consent from the owner of the property, and if there is an emergency. He stated that some misconceptions about entering a residence are due to not knowing all the facts of situations.

It was suggested to just keep the lines of communication open with the officers. They were told to call anytime that they needed assistance or had questions.

Nash thanked the officers for their time to listen and giving them information to take back to the students.

Sgt. Staffelbach discussed how they can share with the students if anyone is interested in becoming a police officer or would like more information to contact him at the Police Department. The information can also be found on the City of Greenville website. He explained that he is the recruiting officer and he would gladly share information with them. He explained that it's all about serving the community.

Tucker stated that if he does get elected to SGA president, he would like to continue to build upon the relationships, like tonight.

Louis stated that he thinks that Tucker will do well, as he has done a great job in leading his fraternity. Louis thanked the officers for their time.

Carol Ann made a motion to adjourn; Louis seconded the motion.

# **SUMMARY MINUTES FOR THE POLICE COMMUNITY RELATIONS COMMITTEE**

December 8th, 2020

Carol Ann Bass called the Police Community Relations Committee meeting to order at 6:00 p.m., in the training rooms at the Greenville Police Department. Since the meeting was held virtually, Sgt. Staffelbach, Carol Ann Bass, and Chief Holtzman were the only attendees present in the training room. All other attendees were participating virtually. Donald Phillips discussed the rules for virtual meetings.

There was discussion about not having an agenda prepared for tonight's meeting and how the minutes from the last meeting have not been approved yet. Carol Ann discussed how it's been difficult because the committee has not been able to meet for months due to the covid 19 virus. Donald explained that it would not be a problem to discuss and approve February 2020 meeting minutes at the next meeting.

## **INTRODUCTION OF COMMITTEE MEMBERS**

Carol Ann asked for roll call of the committee members.

### **Committee members present:**

Carol Ann Bass, District #5  
Carol Ann Naipaul, District #2  
Robert Cherry, District #4  
Betsy Ray, Mayoral

### **City Staff Members present:**

Chief Holtzman  
Sgt. Michael Staffelbach  
Billie Jo Viverette  
Donald K. Phillips  
Valerie Paul, City Clerk

### **Absent**

Gregory Barrett, District #1  
Robert King, District #3  
Louis Warren, At-large

Carol Ann Bass read the Police Committee Relations Committee Mission Statement.



There was discussion about the absence of an agenda. Donald explained that the by-laws state that elections for chair and vice are held during the December meeting. Carol Ann Bass asked if there could be a planning discussion also for meetings next year. Donald explained that yes both items can be done. Carol Ann Bass stated that she would start the planning session and then hold elections afterward.

Carol Ann Bass asked Carol Ann Naipaul what her concerns were for District 2. Carol Ann Naipaul stated that she is concerned with the mental wellness of children dealing with this pandemic; with the stress and anxiety they are experiencing now through everything that is going on. She said she would like to address in the future how to handle the mental health of children and suicide prevention as well.

Carol Ann Bass asked Robert Cherry what his concerns were for District 4 and what topics he would like to see discussed. He stated that he had several concerns but he would be more specific later on.

Carol Ann Bass asked Betsy Ray what her concerns were. She stated since she is appointed by the mayor her concerns for the whole city is mostly about the covid 19 virus. She said that the other concern would be overall safety for the city. She stated that she thinks the Police Department is doing an excellent job; however, she asks that if anyone has any concerns to please contact her so that they can discuss them.

Carol Ann Bass stated that she represents District 5 and that she agrees with everyone's concerns. She stated that she doesn't have any specific concerns at this time, but for now she wanted to let Chief Holtzman go ahead and speak to the committee.

Chief Holtzman thanked everyone for volunteering their time to this committee. He stated that the past topic discussions and interactions have been phenomenal. He stated that one thing that has been important to him is community policing, even through this difficult time with covid. He stated that it's important to continue to meet; to continue to bring issues brought forth by the community to this committee. He stated he was excited to share that the Police Department has developed new procedures to work with Mobile Crisis Unit concerning mental health. He stated that this would be an excellent topic; and that maybe during the January meeting or another month a presentation could be done on that topic. He discussed the importance of continue to meet, even if it is virtually, that work still needs to be done. He stated that we shouldn't let the conditions of the covid virus prevent progress to continue. He thanked everyone again for allowing him to speak, and for their dedication to the community.

Carol Ann Bass asked if anyone had anything that they would like to discuss. Betsy Ray asked for clarification on term limits and serving if elected to chair or vice chair. Valerie explained the term limits and process to the committee.

Carol Ann Bass asked for ideas of topics to be discussed at future meetings. Robert Cherry asked if Chief Holtzman could speak about recent shootings and the shot spotter program. He asked if that could be a possible idea for January. Chief Holtzman stated that the shot spotter program would be a good topic for January; and he spoke on current success of the program.

He stated that unfortunately there were a few recent shootings; that a press release was issued but they are still being investigated.

Betsy Ray asked Chief Holtzman about the status of the BLET program, how recruitment is going; and if there is a retention problem with the officers at the Police Department. Chief explained that in general the numbers have declined. He stated that while the department is still receiving applications, the numbers are less than in the past couple of years. He stated that it is an issue within other states as well; however the decline is much lower than other states. He stated that community support goes a long way in helping the department to retain the good officers that we have.

Carol Ann Bass asked Robert Cherry if he would like to cover the topic of gun violence and the shot spotter program during the January meeting. Robert said he would do it.

Carol Ann Bass asked Carol Ann Naipaul if she would like to take the February meeting and have the Mobile Crisis Unit come do a presentation. She agreed to do that.

Carol Ann Bass asked if Betsy Ray would like to take the March meeting. Betsy Ray stated that she would like to try her past idea of protection for women did not take place. She stated that this topic really needs an audience. She also discussed the idea of reviewing policies of the Police Department. Carol Ann Bass stated for now let's put down the policy review topic for either March or April. She stated that it can be discussed further during the January meeting.

Carol Ann Bass stated that the planning should stop at this point because some of the PCRC members are not present; and she would like to give them an opportunity to pick meetings and topics. Donald stated that this discussion could be carried over to the January meeting; that maybe more topic ideas could be discussed then.

Betsy Ray asked if anyone has had any contact with Louis Warren or Gregory Barrett. Carol Ann Bass stated that Gregory Barrett's term has expired; and that she has not heard from Louis Warren. There was discussion about the attendance policy for committee members. Valerie Paul stated that she would assist Billie Jo Viverette, secretary for the PCRC committee, on researching attendance at previous meetings, and contacting members that were absent.

Before the election process started, Donald reviewed the process with everyone. Carol Ann Bass opened the nominations for chair. Betsy Ray nominated Carol Ann Bass. Everyone was asked for further nominations. Since there weren't any, Carol Ann Bass declared the nominations closed. Donald explained since the meeting is virtual, Carol Ann Bass needed to use roll call for the voting process. Carol Ann Bass asked each member for their vote on the chairperson nomination.

Carol Ann Naipaul – Yes  
Robert Cherry - Yes  
Betsy Ray - Yes  
Carol Ann Bass -Yes

Donald declared Carol Ann Bass as the chairperson for the PCRC committee. Donald opened the nominations for vice chair. Betsy Ray was nominated by Carol Ann Bass. Donald asked for any other nominations. Since there weren't any, he closed the nominations. Carol Ann Bass asked each member for their vote on the vice chair nomination.

Carol Ann Naipaul –Yes  
Robert Cherry -Yes  
Betsy Ray -Yes  
Carol Ann Bass -Yes

Donald declared Betsy Ray as the vice chairperson for the PCRC committee.

Carol Ann Bass asked if anyone had anything to discuss. Sgt. Staffelbach introduced himself and discussed his responsibilities concerning the committee. He discussed his ideas and mission for the committee. He talked about how, once we get back to in person meetings, he would like to hold meetings and events in each district, to make sure that there's equal representation. He stated he would like to give each community an opportunity to participate and involvement in this program. He stated he would like to introduce the Cops and Barbers program to the committee and hold one of the meetings at one of the barber shops. He stated that he would like to hold a meeting at 3rd street School. He explained that they do a lot for underprivileged kids; and that the school is all nonprofit. He stated that they also help adults with job skills, and help adults find jobs. He explained that every year the Police Department has mandatory in-service training for all the officers; and that he wanted to invite all the committee members to attend one or two of the training sessions. He stated that he hopes to be able to bring in the committee members, even if it's only one at a time, to come and see the training that officers have to experience.

Carol Ann Bass encouraged everyone to attend if they possibly can. She stated that it definitely gives you an opportunity to see how officers have to train and prepare for the jobs that they do.

Carol Ann Bass asked for any more discussion. Betsy Ray welcomed the new members; Carol Ann Bass agreed and welcomed them also.

Carol Ann Bass asked for a motion to adjourn. Betsy Ray made the motion; Robert Cherry seconded the motion. Carol Ann Bass asked each member if they agreed to the motion.

Carol Ann Naipaul -Yes  
Betsy Ray -Yes  
Robert Cherry -Yes  
Carol Ann Bass -Yes

The meeting was adjourned.