

**Underground Locating Services  
Addendum No. 1**



<b>Project Name: Underground Locating Services</b>	<b>Project No.: RFP#20-21-31</b>
<b>Prepared By: Wanda F. House</b>	<b>Date: March 11, 2021</b>

**General Questions, Clarifications & Requirements:**

Please find below general clarifications for the bid described above.

1. How many monthly and/or annual locate tickets are generated from North Carolina 811?

**A: 400/Month currently for Storm Water. 130/Month for Traffic.**

2. How many monthly or annual emergency tickets generated? Averages are fine.

**A: 20/Month currently for Storm Water. 10/Month for Traffic.**

3. The bid requests a mailed or electronically submitted a bid but then later request both, can you advise which is the acceptable method of submission?

**A: Electronic submission is acceptable.**

4. Is the contractor required to have office space designated for this project?

**A: No.**

5. Does the fiber have a metal sheath/jacket? If not, are facilities buried with tracer wire?

**A: The traffic fiber has orange conduit metal sheath and tracer wire. IT fiber has no tracer or metal sheath. GIS vicinity maps only.**

6. Will the tickets be directly sent to the contractor or will they go to the Client and then distributed to the contractor?

**A: Tickets will come to the City of Greenville Traffic Engineering and City of Greenville Public Works then distributed to the selected utility contractor.**

7. Can you provide historical data on the number of locates monthly/yearly for each type? As stated to Kelly Durkin.

**A: See questions 1 and 2.**

8. Do you have data break down by previous year emergencies, site visit-No Facilities, and Marked site?

**Answer: No.**

9. By what means are these facilities located, (tracer wire, measurements, line of site, etc.?)

**Answer: Yes, all methods depends.**

10. Do you have a current 3<sup>rd</sup> party vendor locating these facilities?

**Answer: No.**

11. Do you have data on the number of technicians locating these facilities?

**Answer: (3) in Traffic Services and (1) in Street Maintenance.**

12. What type of prints will be provided (platform for the prints, paper, CAD)?

**Answer: Both paper prints and GIS Files.**

13. What is the annual 811 ticket volume for?

**Answer:**

- Normal 811 tickets for:  
**Water Storm – 400/Month.**  
**City Fiber/Traffic Loops – 130/Month.**
- Emergency 811 tickets for:  
**Water/Storm – 20/Month**  
**City Fiber/Traffic Loops – 10/Month**
- Site Visits/No Conflict for: approximately 60% of tickets are “no conflicts” for storm water. **40% of tickets are no conflict.**

14. How many 811 member codes do you have for each utility? How many total? Can you provide the 811 member codes?

**Answer: Two for each. GPW02, GPW01.**

15. Will the contractor receive all 811 tickets or will they be screened?

**Answer: See question 13.**

16. Are there any other city owned facilities that the City currently locates? If so, is the City open to considering having them added to the contract now or in the future?

**Answer: Yes, potentially City of Greenville IT and Fiber.**

17. What is the affiliation between the City of Greenville and Greenville Utilities? Are you related? Do you share in the locates?

**Answer: We are separate entities that locate our own utilities. GUC is governed by the City of Greenville.**

18. Are there are no sanitary sewer or water services to be located?

**Answer: These services are located by GUC.**

19. On page 2, 2<sup>nd</sup> paragraph you stated it is ok to send a proposal via email to Kevin Heifferon, but in paragraph 3 you stated we must send a hard copy signed in ink, electronic version on CD or flash drive. Can you please verify which format we must utilize in responding to the RFP

**Answer: Prefer electronic. Send to [kheifferon@greenvillenc.gov](mailto:kheifferon@greenvillenc.gov).**

20. As a supplier of services Utility locating companies have few opportunities to purchase items as we don't produce a product. You indicate on page 3 that you have created a goal of 4% for MBE and 4% for WBE. We do make strives to utilize MWBE's when it makes economical since and when we can. Will this suffice?

**Answer: Yes**

21. Is the City open to Mutual Indemnification?

**Answer: No, not at this time.**

22. Do we have to use WebTMS or can we utilize our own TMS system?

**Answer: We prefer WebTMS so staff can separate out Metronet tickets daily/routine tickets.**

23. Please clarify Page 7, #2 "to perform underground facility locates for all City of Greenville installed assets as needed to assist City of Greenville's existing staff". Are we performing all locates or only what you need assistance with?

**Answer: We will start out the project locating with our staff, but transition to contractor locating as the work load increases beyond our resources.**

24. On page 14, #4 COG states the length of the contract is 1 year with (3) 1-year options. It is rather challenging to entire into a large contract for 1 year. Would the City be open to having a 3-year contract with mutual optional years to be executed?

**Answer: Our intent is to utilize a locating contractor during the length of the Metronet project.**

25. Will this work be temporary to cover the Broadband project, or do you seek a long term partnership to protect your underground facilities?

**Answer: Only during the Metronet Project.**

26. If your structure is not locatable and we contact COG for the un-locatable process can we assume that we would have no liability?

**Answer: Yes, you are correct. Any un-locatable utilities should be given to City of Greenville. You will not be responsible for not locatable utilities.**

27. What format are your electronic maps in and how often are they updated?

**Answer: GIS shape files.**

28. Do your maps have measurements? What detailed information are provided in your maps?

**Answer: Have maps, but not to scale.**

29. On page 10 you define Site Surveillance, but there is no separate pricing for this. Can you please add Site Surveillance as a price line item?

**Answer: Site Surveillance is covered under the location of fiber.**

30. Is GPR work expected? If so, can you add a price line item for it?

**Answer: No, GPR work is expected.**

31. How do you want to address exceptions or redlines?

**Answer: City of Greenville will handle all exceptions and redlines.**

32. On page 13 you state the contractor shall be liable for full costs for such damage, unless such damages resulted due to circumstances or factors beyond the control of the contractor. We do not pay for improvements, but rather will cover cost to restore back to same condition. Can you please confirm this or explain what you consider full costs to be?

**Answer: The cost will be to restore back to the original condition.**

33. What is COG's damage rate per 1,000 over the last 12 months?

**Answer: We estimate <1%/100 tickets.**

**End of Addendum No. 1**