

NOTES

TO: Honorable Mayor and City Council Members
FROM: Ann E. Wall, City Manager
DATE: March 31, 2021
SUBJECT: Materials for Your Information

Please find attached the following materials for your information:

1. A memo from Thomas Barnett, Planning and Development Services Director, regarding Community Development Block Grant Coronavirus response and recovery funding
2. A memo from Mark Nottingham, Parks Planner, regarding a Wildwood Park development update
3. A memo from Kevin Mulligan, Public Works Director, regarding the Love Your City! Spring Clean-up held April 10th-May 2nd
4. A memo from Brock Davenport, Deputy Fire/Rescue Chief, regarding the Greenville Firefighter's Relief Fund Board annual report

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Attachments



PLANNING AND DEVELOPMENT SERVICES

MEMO

To: Ann Wall, City Manager
From: Thomas Barnett, Director of Planning and Development Services *TB*
Date: March 26, 2021
Subject: Notes to Council, CDBG-CV Programs

Under the CARES Act, the City received two rounds of Community Development Block Grant (CDBG-CV) funding specifically for Coronavirus response and recovery efforts totaling \$1,164,559. These funds have been designated in the 2020 Annual Action Plan for rental assistance, business assistance, non-profit support and related administrative costs.

City Council and the US Department of Housing and Urban Development (HUD) have approved the following budget:

CDBG-CV Budget

Activity	Funding
Admin	\$116,455
Business Assistance	\$672,802
Rental Assistance	\$225,301
Non-Profit Funding	\$150,001
Total	\$1,164,559

The Small Business Assistance Program is a grant program that will reimburse eligible Greenville businesses up to \$15,000 for rent/mortgage payments, employee wages, or business insurance expenses incurred during a 3 month period between December 1, 2020 and February 28, 2021. This timeframe will help avoid duplication of benefits from other programs. Businesses must demonstrate retention of at least one low- to moderate- income (LMI) full time equivalent (FTE) for three months following receipt of award in addition to demonstration of eligible expenses.

Similarly, the Emergency Rental Assistance Program is available for LMI renters within the city limits. This program is designed to provide up to three months of rental assistance to residents who have experienced economic hardship as a result of the COVID-19 pandemic and cannot afford to pay their rent. Awards will be paid directly to the landlord on the resident's behalf.

The City is partnering with Civitas, a HUD-approved technical assistance consultant to provide underwriting and intake for both new programs. This group has assisted the City of Greenville before with completion of the Consolidated Plan and other CDBG projects.

On Thursday, April 1, 2021 staff will begin accepting applications for both the Emergency Rental Assistance and Small Business Assistance Programs. Applications will be available on the City's website under the Planning and Development Services Department Housing Division page, with buttons on the main City page to better direct interested applicants. Awards for all programs will be made until funds are exhausted.

To support other public service necessities aiding vulnerable populations in our community, eligible non-profits are encouraged to continue requesting support through the City's existing Sub-Recipient Program for their activities that prepare for, respond to, and prevent COVID-19 related issues. Some awards have already been made.

cc: Ken A. Graves, Assistant City Manager
Les Everett, Assistant Director of Planning and Development Services
Tiana Berryman, Housing Administrator

Doc#1145015



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To: Ann Wall, City Manager
From: Mark Nottingham, Parks Planner
Date: March 31, 2021
Re: Wildwood Park Development Update

A ground-breaking ceremony for Wildwood Park was held March 25th. The event kicked off construction of the first phase of improvements for the park that will allow the City to open it to the public. First phase improvements will include parking, natural surface trails, a camping platform, a sandy beach, and a floating dock. Construction will take four months and the planned opening of the park is late summer 2021.

During construction of phase 1 improvements staff will be working with McGill Associates on drafting a Park Development Plan that will gather recreational wants and needs information from the citizens of Greenville to layout future park amenities and assist with fundraising and grant applications. The attached map shows a general outline of planned park amenities.

Staff have been encouraging public participation through a variety of means:

- A drop-in style open house meeting was held at the Town Common Playground on March 11th from 12 p.m. – 6 p.m.
- A public survey is being circulated online via City of Greenville social media accounts and websites to further encourage citizen input.
- Focus groups are also being contacted to get additional input on future amenities. Groups will include the Recreation and Parks Commission, running advocates, Friends of Greenville Greenways, watersports businesses, action sports advocates, the Convention and Visitors Bureau as well as the Chamber of Commerce. Staff is actively scheduling these meetings.

As work continues on the Park Development Plan, updates will be provided to the public to ensure the community stays engaged with the planning process of this exciting park.


Please let us know if there are questions.

CC: Michael Cowin, Assistant City Manager
Gary Fenton, Director of Recreation & Parks
Don Octigan, Assistant Director of Recreation & Parks

Overview of Wildwood Park Amenities – March 2021



Memorandum

To: Ann E. Wall, City Manager
From: Kevin Mulligan, PE, Public Works Director 
Date: 3/30/21
Subject: Love Your City! - Spring Clean-Up 2021

Love Your City! - Spring Clean-Up 2021

The Public Works Department and Code Enforcement Division have partnered together to assist with Greenville's Spring Clean-Up event titled – Love Your City! The annual event will be held April 10th through May 2nd, 2021.

This is an excellent opportunity for citizens to dispose of items that are no longer any use to them. The City will accept car batteries and tires during the Spring Clean-Up event. Residents can discard bulky items at the curbside. Residents should contact Public Works to schedule pick up of bulky items. These items should be placed curbside after pick up has been scheduled. There will be information available to residents informing them of items we will collect and those we will not collect. Special bulk collections will occur on April 24th, April 28th and May 1st of this year.

Spring Clean-Up week is a great chance for organizations and groups to clean up areas around the city that need beautification. An invitation was sent to all 89 Adopt A Street groups, inviting them to partner with the city in this event and do their litter collections during Spring Clean-Up week. They were asked to send pictures so we can post them.

Information pertaining to our Love Your City! event has been posted on all of Greenville's social media accounts and will be advertised on G-TV9, and the Daily Reflector City page. Flyers will be distributed throughout the City, including local businesses and churches. The City's Advisory Boards and Commissions will be contacted via e-mail about participating in this event. City employees will be notified about this event via City email and asked to join in with their departments on April 28th.

To volunteer, group leaders are asked to sign-up online (www.greenvillenc.gov) or call Public Works to register the area they wish to clean. Over 100 areas across the City have been identified as potential sections to be cleaned.

Supplies will be provided to all participants. These items can be picked up at Public Works during work hours thru April 30th, 2021.



LOVE YOUR CITY!

The City of Greenville is
looking for volunteers to
perform a litter pickup during
its Spring Clean-Up, from
April 10-May 2, 2021.

Call 252-329-4522 or visit greenvillenc.gov to sign up!

Memorandum

To: Ann Wall – City Manager
From: Brock Davenport- Chairperson Greenville Firefighter’s Relief Fund Board
Date: 3/30/2021
Subject: Greenville Firefighter’s Relief Fund Board Annual Report

Please let this serve as the Annual Report for the Greenville Firefighter’s Relief Fund Board.

Our current board members are as follows:

- Mr. William Franklin- Treasurer (appointed by City Council)
- Mr. Eric Mullett- Member (appointed by City Council)
- Mr. Aaron Reeves- Member (appointed by Fire/Rescue members)
- Mr. Christopher May- Member (appointed by Fire/Rescue members)
- Mr. Brock Davenport- Chairperson (appointed by NC Commissioner of Insurance)

The NC Firefighter’s Relief Fund was established in 1907 to financially assist firefighters that may have been injured while performing their duties, and to ensure that no firefighter would become financially destitute through no fault of their own. Over the course of many years the Firefighter’s Relief Fund has seen several legislative revisions to permit the funds to provide additional services to include scholarships for member’s dependents, Line of Duty Death benefits, as well as Accidental Death and Dismemberment insurance for members.

Some highlights of what our fund was able to provide for members this past year are as follows:

- Provided for five scholarships to members’ dependent children
- Submitted payments for member benefits
- Assisted with the funeral expenses for an active duty member
- Provided pension fund supplements for retired members
- Assisted an active duty member going through cancer treatments

We are extremely proud to be able to provide these services to our active members as well as our retired members and will continue to collectively ensure that our fund remains fiducially sound for current and future members of the Greenville Firefighter’s Relief Fund. We would also like to take this opportunity to thank the Mayor and each City Council member for their continued support of our board.