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Historic Preservation Commission

A G E N D A

This meeting will be virtual and conducted via Zoom

Tuesday, May 25, 2021, 6:00 PM

200 West Fifth Street
Greenville, NC 27835

- I. Call to Order
- II. Roll Call
- III. Additions/Deletions to Agenda
- IV. Approval of Meeting Minutes

1. April 27, 2021

- V. New Business

- 1. Minor Work COAs

- 2021-0019 1001 E. Fifth Street
 - Applicant: Ricky Hill for East Carolina University
 - Project: Repair and replace woodrot; repaint same color

- 2021-0020 805 Johnston Street
 - Applicant: Michael Moore / DesignCo
 - Project: Repair and replace woodrot; repaint same color, and repair internal gutter system

- 2021-0021 605 E. Fifth Street
 - Applicant: Ricky Hill for East Carolina University
 - Project: Repair and replace woodrot; repaint same color

- 2021-0022 601 E. Fifth Street
 - Applicant: Ricky Hill for East Carolina University
 - Project: Add storm door at front entrance

- 2021-0023 407 S. Jarvis Street
 - Applicant: Rob O'Conner
 - Project: Replace shingles with like color

2021-0024 405 S. Jarvis Street
Applicant: Rob O'Conner
Project: Replace shingles with like color

2021-0025 400 S. Holly Street
Applicant: Rob O'Conner
Project: Replace shingles with like color

2. Consideration of a Resolution Requesting Funding for the Potential Designation of Five City-Owned Properties as Local Landmarks

- VI. Public Comment Period – see page 5
- VII. Committee Reports

DRC – did not meet
Selection – scheduled to meet May 20, 2021
Publicity – scheduled to meet May 20, 2021

- VIII. Approved COA/MWCOA Staff Update
- IX. Announcements / Other
- X. Adjournment

How to Participate in a Virtual Historic Preservation Commission Meeting

Due to the COVID-19 virus and the risk to the public that could arise from in-person meetings, the City is converting this Historic Preservation Commission meeting to a remote electronic format pursuant to North Carolina General Statute 166A-19.24.

VIRTUAL MEETING FORMAT

The virtual Historic Preservation Committee Meeting will be conducted using the Zoom Webinar platform. You can participate in this virtual meeting using a computer, tablet, or telephone. Participation on Zoom is only required if you are going to make public comments during the public hearing. Otherwise, you can view the meeting streamed live on GTV9 http://greenville.granicus.com/mediaplayer.php?publish_id=13 or Channel 9 on the local Suddenlink cable line up on your television.

PRE-REGISTRATION

Pre-registration is required for ALL individuals (including, but not limited to, all attorneys, applicants, property owners, witnesses, and neighbors) wishing to speak at the Historic Preservation Commission meeting.

To register, please call the Planning Division at 252-329-4116 no later than 5 pm on Friday, May 21, 2021 or email Tony Parker at tparker@greenvillenc.gov. To speak at a public hearing, the speaker needs to complete an oath form that has to be notarized. City staff can assist with notarizing the oath form. The oath form is not required for speaking during the Public Comment Period.

After registering online, you will receive a confirmation email containing information about joining the meeting. After registering via the phone, staff will provide you the phone number to call into the meeting. To ensure that you will be recognized, your Zoom profile name should be the same as your registration name.

PROCESS FOR SPEAKING

Speakers will be given access to speak at the appropriate time during the meeting.

- Only those that have pre-registered online or with the City's Planning Division will get the opportunity to speak. Your name will be called at the appropriate time for you to speak. Speakers will be queued to speak in the order they registered.
- If you would like to speak on an item and did not pre-register, please notify the Planning Department at 252-329-4116 prior to the scheduled meeting so that the item can be rescheduled and you have an opportunity to register to speak in advance.

STEPS TO JOIN THE MEETING

To Join by Computer:

1. Click the meeting link you received after pre-registering or open the Zoom app (if you have downloaded it to your computer, tablet or smart phone).
2. Join a meeting using one of these methods:
 - * Click Join a meeting if you want to join without signing in OR
 - * Sign in to Zoom then click Join.
3. Enter the meeting ID number and your display name.
 - * If you are signed in, change your name to match the name on your registration form.
 - * If you are not signed in, enter a display name. Select if you would like to connect audio and/or video and click Join.

To Join by Telephone:

1. On your phone, dial the teleconferencing number provided when you pre-registered.
2. Enter the meeting ID number and password when prompted using your dial pad.
3. Phone controls for participants: The following command can be entered using your phone's dial pad while in a Zoom meeting/webinar:

*6 – Toggle mute/unmute

*9 – Raise hand

How to Watch the Meeting

- Watch live on the City's GTV9
- http://greenville.granicus.com/mediaplayer.php?publish_id=13
- Channel 9 on local Suddenlink cable television lineup

PUBLIC COMMENT RULES AND PROCEDURES

1. An individual wishing to address the Commission during the Public Comment Period shall register electronically in the above mentioned fashion prior to the opening of the meeting.
2. The Public Comment Period shall not exceed a total of thirty minutes, unless the Commission, by majority vote, extends this limit.
3. Each individual will be allowed no more than three minutes for comments, unless the Commission, by a majority vote, extends this time.
4. Any item which is the subject of a public hearing conducted at the same meeting shall not be discussed during the Public Comment Period.
5. If the thirty minutes allocated to the Public Comment Period has not expired after the individuals who have registered have spoken, individuals who have failed to register before the meeting may speak during this comment period and will speak following those who have registered in advance. If time remains the Chair will ask if any other individuals desire to address the Commission during this comment period. An individual wishing to speak shall raise his or her hand to ask to be recognized by the Chair. After being recognized by the Chair, the individual shall state his or her name, address and the topic to be addressed. If permitted to speak, the individual shall limit his or her comments to the same three minutes limit.
6. The Chair shall act as official timekeeper. When an individual has thirty seconds left in their time to speak, the Chair will state "Thirty Seconds." The individual will need to bring their comments to a close. When time expires, the Chair will announce "Time Up." At that point, the individual must stop talking and return to their seat or leave the meeting room. No additional comments will be permitted or accepted once time has expired.
7. No action will be taken on matters raised during the Public Comment Period. If matters discussed require action by the Commission, the Chair will request staff to review and provide a recommendation at the next meeting.

IV. Approval of Meeting Minutes

DRAFT MINUTES OF THE GREENVILLE HISTORIC PRESERVATION COMMISSION

April 27, 2021

The Greenville Historic Preservation Commission met on the above date at 6:00 pm via Zoom.

Jeremy Jordan - Chairperson - *

Candace Pearce – Vice chair - *

Kerry Carlin - *

Myron Caspar – *

Roger Kammerer – X

Andrew Morehead - *

Israel Mueller -*

Justin Edwards - *

Scott Wells - *

Robert Wright - *

The members present are denoted by an “*” and the members absent are denoted by an “X”.

PLANNING STAFF: Thomas Barnett, Director of Planning and Development Services; Tony Parker, Planner I; Taylor Bland, Staff Support Specialist II

OTHERS PRESENT: Donald Phillips, Assistant City Attorney; Les Everett, Assistant Director of Planning and Development Services

MINUTES:

Motion made by Ms. Pearce, seconded by Ms. Wells, to accept the March 23, 2021 minutes. Motion passed unanimously.

City Attorney Donald Phillips read the following statement:

Pursuant to North Carolina General Statute 160A-388 and Section 4, H. of the Historic Preservation Commission’s Rules of Procedure:

H. Conflict of Interest. No member of the Historic Preservation Commission shall participate in either the discussion or vote on any certificate of appropriateness in any manner that would violate the affected persons’ constitutional right to a fair and impartial decision maker. Prohibited conflicts include but are not limited to a member having a fixed opinion prior to hearing the matter and not willing to consider changing his or her mind; undisclosed ex parte communications with the person before the Commission, any witnesses, staff or other Commission members; a close familial, business or other associational relationship with the affected person; or a financial interest in the outcome of the matter before the board. On any other matter before the Commission where such decision by the Commission shall be in an advisory capacity only, no member shall participate in the discussion or vote on such advisory matters where the outcome on the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member. Decisions on either a request for recusal by a member or objections by a person appearing before the board shall be decided by a simple majority vote. A member so disqualified will not be counted or included in the count to determine the appropriate voting majority for the issue before the Commission and will not negate a quorum of the Commission.

If a Commission member has had an ex parte communication that needs to be disclosed at this time.

As a reminder, as members of the Commission conversations among yourselves during the discussion periods of this meeting and your committee meetings are NOT ex parte communications.

Chairman Jordan swore in presenting staff member - Tony Parker.

Chairman Jordan confirmed and swore in one speaker - Rob O'Connor.

Motion made by Mr. Caspar, seconded by Mr. Morehead, to find and conclude that Tony Parker and Rob O'Connor have standing to participate in the remote quasi-judicial proceeding because Mr. Parker represents the City and Mr. O'Connor is the applicant and that both received notice of the meeting and consent to the meeting being held in a remote platform. Motion passed unanimously.

New Business

1. Major Work COAs

2021-0012: 407 S. Jarvis Street

Applicant: Rob O'Connor

Project: Add handrails to front porch

Mr. Parker delineated and discussed the subject property and the architectural features. The applicant installed a handrail to the front porch to bring the porch up to current city code. He shared photos of the added handrails to the porch. Staff findings are that handrails are reversible features that do not diminish or damage the original design of the porch or entrance. The Design Review Committee unanimously approved the handrails as installed.

Robert O'Connor spoke in favor of the application. He stated the home is listed as a multi-family home. The three electric meters are for units A, B and C. The stairwell on the side of the home leads to unit C. He stated a visitor slipped and fell while walking down the steps so he installed the handrails for safety.

Mr. Morehead asked if there was a consideration to place rails between the columns on the porch.

Mr. Jordan stated at the DRC meeting they discussed the rails that were on the porch and the regulations that require rails if the porch is a certain height. The compromise was to leave the rails on the steps so people would have something to hold.

Ms. Pearce stated rails are required if the porch is higher than 30 inches, otherwise rails are not required.

Mr. Jordan closed the public hearing.

Motion made by Dr. Carlin, seconded by Ms. Wells, to adopt the Findings of Fact. Motion passed unanimously.

Motion made by Mr. Wright, seconded by Mr. Morehead, that the proposal is congruent with the special character of the Historic District and the *Design Guidelines* and that the Applicant's application for the Issuance of a Certificate of Appropriateness should be approved. Motion passed unanimously.

Mr. Jordan affirmed the COA was approved.

2021-0018: 601 / 605 E. Fifth Street

Applicant: Ricky Hill, East Carolina University

Project: At 601 E. Fifth Street, the request is to add a new concrete driveway off of Summit Street, connect to the existing driveway at 605 E. Fifth Street, to add pavers and sidewalk to connect to the existing

handicap ramp and rear entrance. At 605 E. Fifth Street, the request is to remove the damaged brick planter and bamboo and install native plants and vegetation.

Chairman Jordan confirmed and swore in one speaker - Ricky Hill.

Motion made by Mr. Mueller, seconded by Ms. Wells, that Ricky Hill has standing to participate in this remote quasi-judicial proceeding, that he has properly received notice of the remote proceeding, and that he consents to the remote proceeding. Motion passed unanimously.

Mr. Parker delineated and discussed the subject properties and the architectural features. The applicant wishes to create a new driveway, update the landscaping by removing the existing bamboo and planter and adding new native landscaping. The applicant also wishes to renovate the driveway and back entrance to conform to the American with Disabilities Act, as well as merge the two independent driveways together. He showed renderings submitted by the applicant showing the new driveways and landscaping. Staff recommends to allow the improvements to landscaping, parking, and ADA improvements to proceed as stated on the COA application and as approved unanimously by the Design Review Committee.

Mr. Wright asked if the proposed driveway is consistent with the permeability of the ground and if it is within the Historic standards.

Mr. Parker stated it is within the City standards and *Design Guidelines*.

Ricky Hill spoke in favor of the application. He stated this project is the final stage for the Proctor-Yongue House. They have completed interior and exterior renovations. The driveway will be for ADA purposes and there will be limited parking for this facility. The people that will be in this facility will park on main campus and walk to the facility. The planter wall has been in disrepair for some time and removing it will help with access to the Dail House.

Mr. Caspar asked about city regulations to screen the parking areas.

Mr. Parker stated there are quite a bit of new plantings that will screen the parking area.

Mr. Caspar stated the city describes parking areas in great detail and it doesn't seem any of that detail is included in this parking area.

Ms. Pearce asked what area he is referring to and if he thinks there needs to be more plants on the left side.

Mr. Caspar stated there is no coverage on the left side and there should be more coverage between the Proctor-Yongue House and the Dail House.

Mr. Hill stated there is a landscape screen between the two properties.

Mr. Caspar asked if the city ordinance or the guidelines take priority.

Mr. Morehead stated both require screening for this. It is possible that the rendering does not show the landscape on the left side.

Mr. Hill stated all the landscape in the rendering is new except for two trees on Summit Street. There is currently a grass area to the left of the driveway and they have no issue installing additional landscaping to help screen the parking lot.

Mr. Morehead asked if there was a previous plan to place a fence or additional screening there.

Mr. Hill stated they will respond with what will be appropriate for that once the use for that area is determined by University Administration.

Mr. Jordan closed the public hearing.

Mr. Caspar stated he would like to add a stipulation that the parking area be consistent with the city ordinance, particularly the size and that additional landscaping be added.

Ms. Pearce asked Mr. Barnett what ordinance refers to landscaping.

Mr. Barnett stated that would be under the zoning ordinance, but since it is a State-owned property it is not reviewed by the City.

Mr. Edwards stated the guidelines comment on screening from adjacent property and according to the plans, the adjacent property is owned by ECU so that is something the board has no control over or can discuss.

Mr. Caspar stated he would like there to be trees planted along the driveway.

Mr. Hill stated he will consult with the landscape architect and the University will do the best they can to be a good partner with the city.

Motion made by Mr. Edwards, seconded by Ms. Pearce, to adopt the Findings of Fact. Motion passed unanimously.

Motion made by Mr. Jordan, seconded by Ms. Pearce, that the proposal is congruent with the special character of the Historic District and the *Design Guidelines* and that the Applicant's application for the Issuance of a Certificate of Appropriateness should be approved. Motion passed unanimously.

Mr. Jordan affirmed the COA was approved.

2. Minor Work COAs

2021-17: 215 S. Library Street

Applicant: Robert O'Connor

Project: Replace dilapidated fence in-kind and style and paint front door white

3. Anti-Demolition by Neglect Ordinance- Consideration of the resolution

Thomas Barnett, Director of Planning and Development Services explained that the resolution will move forward and the ordinance will need to be vetted by the city attorneys before being presented to City Council. There may need to be additional staff to be sure the resolution is done effectively and appropriately.

Mr. Wright asked if this is limited to historic properties.

Mr. Barnett stated it is for properties in the local historic district, College View, and locally designated properties.

Mr. Wright asked if this will take a half or full time attorney.

Mr. Barnett stated it could depending on how many cases are brought because it is a court-like process.

Mr. Jordan asked if this is going to be case-by-case because a lot of people that buy these older properties work on them over time.

Mr. Barnett stated there would be a hearing held and a decision would be made. The homeowner would have a certain amount of time to have repairs completed if all repairs cannot be done at one time.

Mr. Morehead stated he thinks this is the correct resolution.

Motion made by Mr. Caspar, seconded by Ms. Pearce, to forward the resolution to City Council. Motion passed unanimously.

Public Comment Period

Refer to page 3 of agenda for public comment guidelines. No Public Comments

Committee Reports

1. Design Review Committee – Recommended approval – COA 2021-0012 and 2021-0018
2. Publicity Committee – Did not meet
3. Selection Committee – Did not meet

Announcements / Other

No announcements.

Motion made by Ms. Pearce, seconded by Ms. Wells, to adjourn. Motion passed unanimously.

Meeting adjourned at 7:45 p.m.

Respectfully submitted,

Tony Parker

Planner I

V. New Business

1.Minor Works



2021-19 1001 E. Fifth Street (Howard House)
Repair and replace woodrot; repaint same color



2021-20 805 Johnston Street (AOP Sorority)
Repair and replace woodrot; repaint same color,
repair internal gutter system



2021-21 605 E. Fifth Street (Dail House)

Repair and replace woodrot; repaint same color



2021-22 601 E. Fifth Street (Proctor-Yongue House)

Add storm door to front entrance



2021-23 407 S. Jarvis Street
Replace shingles with like color



2021-24 405 S. Jarvis Street
Replace shingles with like color



2021-25 400 S. Holly Street
Replace shingles with like color

V. New Business

2. Consideration of a Resolution Requesting Funding for the Potential Designation of Five City-Owned Properties as Local Landmarks

RESOLUTION NO. 2021-

RESOLUTION OF THE HISTORIC PRESERVATION COMMISSION OF THE CITY OF GREENVILLE REQUESTING THE CITY COUNCIL OF THE CITY OF GREENVILLE TO FACILITATE THE APPROPRIATION OF RESOURCES SO AS TO ALLOW THE COMMISSION TO MAKE OR CAUSE TO BE MADE AN INVESTIGATION AND REPORT ON THE HISTORIC, ARCHITECTURAL, PREHISTORICAL, EDUCATIONAL, OR CULTURAL SIGNIFICANCE OF EACH OF FIVE (5) DESIGNATED CITY-OWNED PROPERTIES FOR CONSIDERATION AS HISTORIC LANDMARKS

WHEREAS, the Historic Preservation Commission of the City of Greenville (“the Commission”) is committed to safeguarding the heritage of the City of Greenville (“the City”) by preserving character and integrity of historic districts and historic landmarks that embody important elements of its culture, history, architectural history, or prehistory while also promoting the use and conservation of such historic districts or historic landmarks for the education, pleasure, and enrichment of the residents of the City and the State of North Carolina as a whole;

WHEREAS, in accordance with Chapter 160D, Article 9, Part 4 of the North Carolina General Statutes and Part II, Title 9, Chapter 7 of the Code of Ordinances of the City of Greenville, the Commission is authorized to undertake an inventory of properties of historical, prehistorical, architectural, and/or cultural significance within the City and recommend to the City Council of the City of Greenville (“City Council”) areas to be designated by ordinance as historic districts and individual structures, buildings, sites, areas, or objects to be designated by ordinance as historic landmarks, which are sometimes commonly referred to as local landmarks;

WHEREAS, a property considered for designation by City Council as an historic landmark must be recommended, deemed, and found by the Commission to be of special significance in terms of its historical, prehistorical, architectural, or cultural importance and to possess integrity of design, setting, workmanship, materials, feeling, and/or association;

WHEREAS, Horizons 2026: Greenville’s Community Plan, adopted by City Council on September 8, 2016 (“Horizons 2026”), promotes the protection and enhancement of historic buildings and areas;

WHEREAS, specifically Policy 1.5.1 of Horizons 2026 encourages the preservation of historical buildings, landmarks, and areas and encourages the restoration and reuse of cultural and historic buildings to foster a sense of place, promote green practices, and emphasize the City’s unique heritage. New buildings in historic areas should be compatible with the surrounding neighborhood; the City’s Historic District and Local Landmark Design Guidelines, adopted by City Council on March 25, 2014, should be continued to be maintained and used; historic cemeteries should be preserved for their heritage; and heritage important to the minority communities of the City should be preserved;

WHEREAS, the Commission has identified the following five (5) City-owned properties, each of which potentially meets the criteria to be eligible to be designated as an historic landmark:

1. Guy Smith Stadium (2113 Myrtle Avenue; Pitt County Tax Parcel No. 28991). As noted on pages 21-22 of the August 2010 Survey Report: Greenville Phase I Historic Resource Survey 2009-2010 prepared by Taylor & Taylor Associates, Inc. (“2010 Survey Report”), this property is a 1957 municipal stadium, named in honor of Guy Smith (1906-1975), who was president of the Greenville Baseball Club. Among other features, it contains two (2) lighted baseball fields, dugouts, a picnic shelter, a youth baseball field, batting cages, and associated adjacent surface parking. In 2004, the City was recognized as having one of the 50 best recreation and parks departments in the United States and was designated as North Carolina’s winner of the title “Sportstown USA” by Sports Illustrated. Additionally, the 2010 Survey Report continues by stating that Guy Smith Stadium: “appear[s] to meet National Register Criterion A for *recreation* and a C for *architecture*, as a municipal recreational facility dating from the 1950s; it is recommended for the Study List. It also offers the potential for designation as a local landmark.”
2. Fire/Rescue Drill Tower (206 North Skinner Street; Pitt County Tax Parcel No. 28982). As noted on page 19 of the 2010 Survey Report, this property is a distinctive five (5)-story red brick-finished practice tower, 18 feet square, and 60 feet tall, with a crenellated roofline. The structure has a metal access door at the ground level. The side walls are penetrated by window openings; the windows on the first story have been enclosed with brick, and those on the upper stories are enclosed with heavy screening. An exterior fire escape of metal extends from the second story to the fifth story on one elevation. This structure was built with a \$5,000 donation from Miles Otho Minges, the owner of the local Pepsi-Cola Bottling Company. The building was completed in 1942 and initially served as a drill tower for use by other fire companies from this part of North Carolina, who formerly had to travel to Wilmington for similar training. The 2010 Survey Report further states: “It is recommended for the Study List and also offers the potential for designation as a local landmark.”
3. Cherry Hill Cemetery (0 South Pitt Street; between West First Street and Third Street; Pitt County Tax Parcel No. 28966). This property is the oldest City-owned cemetery in Greenville. The City acquired this five (5)-acre cemetery in 1872. It is known for its many spires and tall columns and massive stones usually richly ornamented on several lots. The cemetery is a contributing site in the Skinnerville – Greenville Heights National Register District.
4. Brownhill Cemetery (0 Howell Street; between South Skinner Street and Garland Street; Pitt County Tax Parcel No. 28989). This African-American cemetery began when the City acquired 19.09 acres for a cemetery on October 10, 1939. Cooper Field is the oldest section of the cemetery.
5. Elm Street Park (1055 South Elm Street; Pitt County Tax Parcel No. 28988). This property is considered the crown jewel of Greenville Little Leagues’ baseball venues. Opening on May 23, 1951, Elm Street Park is the permanent home to the

Greenville Little Leagues City Championship Series and the Opening Night game to each season of the Greenville Little Leagues baseball.

WHEREAS, before any of these five (5) above-referenced properties can be designated by City Council as an historic landmark, pursuant to N.C.G.S. § 160D-946(2), the Commission shall first make or cause to be made an investigation and report on the historic, architectural, prehistorical, educational, or cultural significance of each building, structure, site, area, or object proposed for designation or acquisition. Such investigation or report shall then be forwarded to the Office of Archives and History, North Carolina Department of Cultural Resources;

WHEREAS, N.C.G.S. § 160D-943 authorizes City Council to make appropriations to the Commission in any amount determined necessary for the expenses of the operation of the Commission and may make available any additional amounts necessary for the acquisition, restoration, preservation, operation, and management of historic buildings, structures, sites, areas, or objects designated as historic landmarks, or within designated historic districts, or of land on which such buildings or structures are located, or to which they may be removed;

WHEREAS, the Commission requests that City Council facilitate the appropriation of resources to allow the commission to make or cause to be made an investigation and report on the historic, architectural, prehistorical, educational, or cultural significance of each of the above-referenced five (5) City-owned properties for consideration as historic landmarks;

NOW, THEREFORE, BE IT RESOLVED that the Historic Preservation Commission of the City of Greenville respectfully requests the City Council of the City of Greenville to authorize, facilitate, and provide the funding required to allow the Commission to make or cause to be made an investigation and report on the historic, architectural, prehistorical, educational, or cultural significance of each of the herein identified buildings, structures, sites, areas, or objects proposed for designation or acquisition as an historic landmark in accordance with applicable State law and City Code.

This the ____ day of _____, 2021.

Jeremy Jordan, Chair
Historic Preservation Commission

ATTEST:

_____, Secretary

1145678

VIII. Approved COA/MWCOA Staff Update

2021-14	400 Student Street	Minor Work	Complete - Paint house with like color, repair woodrot
2021-16	503 E. 4th St	Minor Work	Incomplete - repair/replace woodrot, repair window, front columns, brick foundation, repaint w/ like color
2021-17	215 S. Library	Minor Work	Incomplete - Replace dilapidated fence in-kind and style and paint front door white
2021-18	601 / 605 E. 5th Street	Major Work COA	Incomplete - Add new driveway and three parking spaces; improve back entrance (ADA); connect existing driveway with 605; replace landscaping with native plants. 605 - remove planter wall and replace bamboo with native plants
2021-19	1001 E. 5th Street	Minor Work	Incomplete - Replace and repaint in-kind woodrot
2021-20	805 Johnson Street	Minor Work	Incomplete - Internal gutter system repair, wood rot repaired and repainted in-kind
2021-21	605 E. 5th Street	Minor Work	Incomplete - Repair and repaint woodrot with like materials and colors (siding and trim around sidelight windows)
2021-22	601 E. 5th Street	Minor Work	Incomplete - Replace missing storm door - front entrance
2021-23	407 S. Jarvis Street	Minor Work	Incomplete - Replace roof with like color and shingles
2021-24	405 S. Jarvis Street	Minor Work	Incomplete - Replace roof with like color and shingles
2021-25	400 S. Holly Street	Minor Work	Incomplete - Replace roof with like color and shingles



400 S. Student Street

Paint w/ like color, repair woodrot