

**ADOPTED MINUTES OF THE GREENVILLE HISTORIC PRESERVATION COMMISSION**

May 25, 2021

**The Greenville Historic Preservation Commission met on the above date at 6:00 pm via Zoom.**

Jeremy Jordan - Chairperson - \*

Candace Pearce – Vice chair - X	Kerry Carlin - *
Myron Caspar – *	Roger Kammerer – X
Andrew Morehead - *	Israel Mueller -*
Justin Edwards - X	Scott Wells - *
Robert Wright - X	

The members present are denoted by an “\*” and the members absent are denoted by an “X”.

**PLANNING STAFF:** Chantae Gooby, Chief Planner; Tony Parker, Planner I; Taylor Bland, Staff Support Specialist II

**OTHERS PRESENT:** Donald Phillips, Assistant City Attorney; Thomas Barnett, Director of Planning and Development Services; Les Everett, Assistant Director of Planning and Development Services

**MINUTES:**

**Motion made by Mr. Mueller, seconded by Dr. Carlin, to accept the April 27, 2021 minutes. Motion passed unanimously.**

City Attorney Donald Phillips read the following statement:

**Pursuant to North Carolina General Statute 160A-388 and Section 4, H. of the Historic Preservation Commission’s Rules of Procedure:**

**H. Conflict of Interest. No member of the Historic Preservation Commission shall participate in either the discussion or vote on any certificate of appropriateness in any manner that would violate the affected persons’ constitutional right to a fair and impartial decision maker. Prohibited conflicts include but are not limited to a member having a fixed opinion prior to hearing the matter and not willing to consider changing his or her mind; undisclosed ex parte communications with the person before the Commission, any witnesses, staff or other Commission members; a close familial, business or other associational relationship with the affected person; or a financial interest in the outcome of the matter before the board. On any other matter before the Commission where such decision by the Commission shall be in an advisory capacity only, no member shall participate in the discussion or vote on such advisory matters where the outcome on the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member. Decisions on either a request for recusal by a member or objections by a person appearing before the board shall be decided by a simple majority vote. A member so disqualified will not be counted or included in the count to determine the appropriate voting majority for the issue before the Commission and will not negate a quorum of the Commission.**

**If a Commission member has had an ex parte communication that needs to be disclosed at this time.**

**As a reminder, as members of the Commission conversations among yourselves during the discussion periods of this meeting and your committee meetings are NOT ex parte communications.**

**New Business**

## 1. Minor Work COAs

2021-0019: 1001 E. Fifth Street

Applicant: Ricky Hill for East Carolina University

Project: Repair and replace woodrot; repaint same color

2021-0020: 805 Johnston Street

Applicant: Michael Moore / DesignCo

Project: Repair and replace woodrot; repaint same color, and repair internal gutter system

2021-0021: 605 E. Fifth Street

Applicant: Ricky Hill for East Carolina University

Project: Repair and replace woodrot; repaint same color

2021-022: 601 E. Fifth Street

Applicant: Ricky Hill for East Carolina University

Project: Add storm door at front entrance

2021-0023 407 S. Jarvis Street

Applicant: Rob O'Conner

Project: Replace shingles with like color

2021-0024 405 S. Jarvis Street

Applicant: Rob O'Conner

Project: Replace shingles with like color

2021-0025 400 S. Holly Street

Applicant: Rob O'Conner

Project: Replace shingles with like color

## 2. Consideration of a Resolution Requesting Funding for the Potential Designation of Five City-Owned Properties as Local Landmarks

Tony Parker presented for staff. He stated that staff drafted the resolution to request funding for the potential designation of five city-owned properties as local landmarks. These properties include Guy Smith Stadium, Fire/Rescue Drill Tower, Cherry Hill Cemetery, Brownhill Cemetery, and Elm St. Park. If the Commission passes the resolution, the resolution will be sent to City Council.

**Motion made by Ms. Wells, seconded by Mr. Morehead, to approve the resolution. Motion passed unanimously.**

### **Public Comment Period**

Refer to page 5 of agenda for public comment guidelines. No Public Comments

### **Committee Reports**

1. Design Review Committee – Did not meet
2. Publicity Committee – Met on May 20, 2021
3. Selection Committee – Met on May 20, 2021

### **Announcements / Other**

No announcements.

**Motion made by Dr. Carlin, seconded by Mr. Mueller, to adjourn. Motion passed unanimously.**

Meeting adjourned at 6:15 p.m.

**Respectfully submitted,**

**Tony Parker**

**Planner I**