

**To:** All Interested Bidders and plan holders Brandon  
**From:** Rountree, PE, Civil Engineer I  
**RE:** 2022 Street Preservation Project, ENG-2022-002  
Addendum #2  
**Date:** November 19, 2021

**The following items clarify, add to, delete from and/or otherwise change and supersede information previously issued to you in the Bid Documents for the above-referenced project. As such, said items shall be considered part of the contract and receipt of this addendum shall be acknowledged appropriately in the bid package. Please review the following items carefully and adjust your proposal accordingly.**

Pre-bid Minutes/Clarifications/Follow-up:

1. An addendum will be sent out with pre-bid minutes and any requests for information received.  
**11/17/2021** will be cut off date for submitted questions after Pre-Bid Meeting. Then an Amendment will be address before Bid Date with all questions answered.
2. See Attachment 1, pre-bid meeting minutes, which as part of this addendum shall be considered part of the contract.
3. See pre-bid minutes, Questions to answer all questions from Pre-bid Meeting.

Changes/Additions to Bid List and Specifications:

1. No changes/additions were added to the bid list or specification at the time of the pre-bid meeting

Any questions regarding this Addendum should be directed to Mr. Brandon Rountree, PE, at telephone 252-329-4474 or email at [brountree@greenvillenc.gov](mailto:brountree@greenvillenc.gov).

cc: Lisa Kirby, PE, Director of Engineering  
Lynn Raynor, PE, Civil Engineer III  
Kevin Leigh, Assist Management

Pre-bid Conference  
2022 Street Preservation Project  
Wednesday, November 10, 2021 at 3:00 PM  
Engineering Department – Capital Projects Division  
1500 Beatty St, Greenville, NC 27834

**Attachment 1**

To: Pre-Bid Conference Attendees and Plan Holders

From: Brandon Roundtree, PE, CE I  
City of Greenville Engineering Department

Subject: 2022 Street Preservation Project, Pre-bid Minutes

Date: November 19, 2021

On Wednesday, November 10<sup>th</sup>, 2021 at 3:00 p.m., a Pre-bid conference for the referenced project was held in the main conference room at 1500 Beatty Street Greenville NC, 27834. Those in attendance were as follows:

Lynn Raynor- COG  
Kevin Leigh- COG  
Brandon Rountree- COG  
Ted Triantis- COG  
Angelene E. Brinkley- COG  
Wally Wright- Slurry Pavers  
Brent Caudle- Barnhill

**MEETING ITEMS:**

1. Welcome
  - a. Attendance Sheet
  - b. **Pre-bid conference not mandatory**
  - c. Introductions
2. Legal Requirements
  - a. Bonds/Insurance Certificates – Bid Bond, Payment/Performance Bonds/Insurance Certificate
  - b. 5% Bid Bond Required **submittal with Bid**
  - c. MWBE Requirements/**submittal with Bid**
3. Project Data
  - a. Description – The Street Preservation Project will consist of Micro Paving 6.38 lane miles and Crack Sealing 38.62 Lane Miles of City of Greenville roads. Micro Paving will be a thin layer of aggregate course to coat roadways and extend roadways lifespan.

- Crack Sealing will help fill in large cracks along City roadways in preparation for future Micro Paving. The project also includes the placement of thermoplastic & temporary pavement markings on several streets. The Contractor will install improvements on City of Greenville and NCDOT Right of Way. They will be subject to NCDOT associated Standards and Specifications.
- b. Milling – Any thermoplastic on roads of Micro Paving will need milling done and will be incidental to Thermoplastic line items.
  - c. Crack Sealing – Will be following 2018 NCDOT Standard Specifications, Section 657. A list of streets are provided in the contract.
  - d. Rut Filling – Has been identified only on one road, Slay Dr.
  - e. Liquidated Damages - **\$800/day**.
  - f. Contract Award – Lowest responsive responsible bidder. Lowest bidder will be required to provide references and financial records, which the City will check prior to moving forward with award. See page IB-1, paragraph (3) in the Instructions to Bidders.
  - g. Contract Completion Time is as follows:
    - Base Bid – **120 Calendar Days from Notice to Proceed date**.
  - h. Contractor is responsible for any necessary surveying, including documentation of existing pavement markings prior to obliteration
  - i. Working Hours:
    - Normal Working Hours are 8am-5pm. Bidders should bid the project for all work to be completed during these times due to the proximity to residences, except as noted below.
    - Must get Engineers approval for any time outside of normal working hours & days.
    - Engineer will have the ability to change working hours depending on location of work and/or any special circumstances.
  - j. PSP – 2: Most streets have on-street parking for residents. Streets with on-street parking that are intended to be micro paved or crack sealed must be signed “No Parking” at least 72 hours in advance of work commencing. **A schedule must be submitted before picking up signs**. This schedule will be provided to Parking Services with the City of Greenville. They will confirm signs are installed properly to ensure towing can be done, if necessary. Signs must be official City of Greenville signs and may be obtained from the Engineering Department, Brandon Rountree Engineer 1 by calling 252-379-4474.
  - k. PSP – 6:
    - For daytime operations, any placement of Micro Paving not started prior to 1:00 PM shall be suspended for the day.
  - l. PSP – 7: Public Relations. Contractor shall place “door knockers” at affected residences at least 24 hours in advance of paving operations.
    - Knockers will submitted to Engineer for review and acceptance
  - m. Please take note to new additional PSPs 9 & 10 at the end of the contract shall have specifications for both Micro Paving & Crack Sealing.
  - n. An addendum will be sent out with pre-bid minutes and any requests for information received.
    - 11/17/2021 will be cut off date for submitted questions after Pre-Bid Meeting. Then an Amendment will be address before Bid Date with all questions answered.

- o. Traffic Control – reasonable access to residences and businesses must be maintained. Contractor will be required to provide traffic control plan/construction phasing for each street being Micro Paved or Crack Sealed at the time of the pre-construction meeting.
  - p. **Bid date – Tuesday, November 30, 2021 at 3:00 PM, 1500 Beatty St. Be sure to include all required documents with bids. (Bid Form, Bid Security, Non-Collusion Affidavit, MWBE documentation)**
4. Contact – Brandon Rountree, PE, CE I, 252-329-4474, [brountree@greenvillenc.gov](mailto:brountree@greenvillenc.gov)  
Angelene E. Brinkley, Interim Financial Services Manager, 252-329-4862, [AEBrinkley@greenvillenc.gov](mailto:AEBrinkley@greenvillenc.gov)

5. Questions

**Answers to Questions during Pre Bid Meeting**

**Contractor must find area for material storage.**

**Rutting will be evaluated at Pre-Con Meeting.**

**Settlement on existing roadway cracks along Kirkland and Clifton will be addressed.**

**Anticipated NTP for project will be mid-March-April.**

**Inspections will be handled by a third party CEI firm.**

**Any Alligator Cracks on site will be addressed previous to any potential work.**

Gradation of Stone: Use the Recommended Type II for Micro Paving.