

NOTES

TO: Honorable Mayor and City Council Members
FROM: Ann E. Ward, City Manager
DATE: January 5, 2022
SUBJECT: Materials for Your Information

Please find attached the following materials for your information:

1. The January 11, 2022 Police Community Relations Committee agenda and minutes from the December 14, 2021 meeting
2. Memo from Don Octigan, Director of Recreation and Parks, regarding beach volleyball update
3. Memo from Heather White, Recreation and Parks Superintendent, regarding WinterFest at Wildwood Park January 21st- 23rd
4. Memo from Lisa Kirby, Director of Engineering, regarding 2022 street preservation and street rehabilitation projects

mc

Attachment



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POLICE COMMUNITY RELATIONS COMMITTEE A G E N D A

Tuesday, January 11th, 2022, 6:00 pm
Virtual Zoom meeting

- Call to Order
- Roll Call
- Approval of the Agenda- January 11th, 2022
- Approval of Minutes- December 14th, 2021
- State briefly the Mission of the Committee and purpose of the meeting
- Topic – Greenville Police Department Podcast
- Committee members Expression and Questions
- Adjourn

NOTE: To maintain order of the board and clarity of recording, please allow one person to speak at a time.

The Police Committee Relations Committee Mission Statement: Serve as a liaison between the community and the police. To serve as an advocate for programs, ideas, and methods to improve relations between the community and the police. To disseminate information to the community and the City with regard to the state of relations between the community and the Greenville Police Department. To assist and promote the community education efforts concerning safety awareness and community and individual awareness.

SUMMARY MINUTES FOR THE POLICE COMMUNITY RELATIONS COMMITTEE

December 14th, 2021

All attendees were participating virtually.

INTRODUCTION OF COMMITTEE MEMBERS

Betsy Ray called the meeting to order. Donald called roll call of the committee members.

Committee members present:

Kevon Gainer
Betsy Ray
Diane Kulik
Sonny Bass

Absent

Robert Cherry
Gary Davis

City Staff Members present:

Sgt. Michael Staffelbach
Billie Jo Viverette
Donald K. Phillips
Camillia Smith, City Clerk's office

Donald called the roll call for attendance. There was discussion about whether or not Carol Ann Naipaul was officially a member again. Donald stated that her name is not on the committee list on the City of Greenville web page. Betsy stated that she was reappointed by Council member Rose Glover. The committee agreed to let Carol Ann Naipaul be recognized as a committee member, even though she was not officially listed as a member on the city web page.

Betsy Ray informed everyone that she spoke with Robert Cherry about his appointment. He informed Betsy that his term expired in October; and that he had not heard from anyone about being re-appointed. Betsy stated that she spoke with Council member Rick Smiley about her concern of Robert Cherry not being contacted. She stated that she asked why he was not reappointed. Council member Smiley stated that it was an oversight on his part and that he would be taking care of reappointing Robert Cherry. Betsy stated that she moves that the elections be postponed, because she felt that it would be unfair to Robert since he was absent. There was much discussion on delaying the elections until January. Donald explained what the by-laws state about holding elections in December. Donald stated that he recommended holding the elections tonight, but that the decision is up to the committee.

At this point, Betsy Ray asked if she had called the meeting to order. Sonny made a motion to call the meeting to order; Donald stated to Betsy that a motion is not needed. He stated you just need to call the meeting to order. Betsy stated, okay, I call the meeting to order.

Diane Kulik made a motion to postpone the elections; Carol Ann Naipaul seconded the motion. Betsy asked for any discussion. Sonny Bass stated he has a question. He asked how many members are on the PCRC committee at the moment. Donald stated that there are 7 members. Betsy stated that since Robert Cherry is technically not a member right now, there are 6 members. Betsy stated that since Gary Davis is not present, that there are 5 members present right now. Sonny stated that he has some concerns in delaying the elections, as well as not knowing if Robert Cherry will even be reappointed. Diane Kulik stated that she talked to Mayor P.J. Connelly, Council member Rick Smiley, and Donald this afternoon, one on one. She said that Council member Rick Smiley said he thought it had been done; and he said to tell everyone that it will be done. Betsy stated that she had communicated with Robert Cherry through emails this afternoon. Betsy stated that he said he was disappointed that he had not heard from anyone. Sonny asked Donald if he is saying that we can postpone the elections. Diane Kulik said yes. Donald stated, "I am not saying that; you are saying that. There's a motion and a second." Betsy stated we're discussing, and then we vote. Sgt. Staffelbach stated that he understands what you're trying to accomplish, but he said it looks like you're trying to change the by-laws to fit whatever you're doing. He stated that he thinks it will just create problems trying to change the rules from month to month. Betsy stated that we're not trying to change the rules to fit the narrative. She stated I'm just trying to be fair to Robert Cherry. She stated I've been on this committee three years and we have never changed the rules. Sonny stated that rules are put in place for a reason, and that he agreed with Sgt. Staffelbach in not changing the rules. Diane stated that this was no fault of the member, that it was a glitch within the city. She stated that we're not trying to change the rules; that we're trying not to discriminate against someone, when it wasn't his fault. Betsy stated that this is a unique situation at no fault of Robert Cherry and that she just wants to be fair to him. Betsy asked if there was more discussion, and then did roll call vote for the motion. Kevon Gainer, Diane Kulik, Carol Ann Naipaul, and Betsy Ray voted yes, and Sonny Bass voted no. The motion carried.

The agenda for tonight's meeting and the September 2021 minutes were approved by the committee, by roll call votes.

Betsy read the mission statement.

Betsy welcomed new members, Sonny Bass and Diane Kulik. She asked that they tell a little about themselves.

Betsy stated that planning needs to be made for 2022 meetings. She asked if Sgt. Staffelbach had any input. He stated that we are still under restrictions concerning meeting in person. He said that everyone needs to prepare to still meet through Zoom, until he hears otherwise. Betsy asked if he thought that masks or vaccinations had a play in the decision, or is it strictly the decision of the city. Sgt. Staffelbach said that it solely the decision of the city. He said that he is ready to meet in person though. He stated to please keep spreading the word that the Greenville Police Department is hiring. He said to continue to encourage people to visit the City of Greenville website.

Betsy stated that she does have a few thoughts about future meetings. She asked Sgt. Staffelbach about the podcasts that the police department has just started. He stated that it is a new recruiting tool that has just started, and that it absolutely could be a topic at a meeting. He stated that we will prepare to give a presentation for a future meeting.

Betsy discussed her concerns about school shootings. She stated that she would like to do this topic in front of a live audience. She said that she still wants to do women's safety but also for a live audience.

Sonny stated it sounds like we need to get back to in person meetings. Sonny asked Donald how to go about getting meetings back in person. Donald stated that is a city council matter. He stated that the resolution that the city council developed is still in place. Sonny asked if we need to contact city council and talk to them. Donald stated that yes, you can contact your representative and speak with them. Sonny stated that he agrees with Sgt. Staffelbach concerning the fact that not much is going to get accomplished until we meet in person.

Diane discussed a PCRC meeting held years ago where there were numerous city officials and citizens there. She talked about how that was very effective in sharing information with people.

Betsy Ray asked if there are other topics that anyone would like to plan for. She stated per the advice of Sgt. Staffelbach, we need to plan 4 to 6 months out for the meetings. Sonny asked if each member are assigned a month to plan for. Betsy stated that yes, each member should plan a meeting. She stated that the police department is excellent in assisting with the planning.

Betsy stated that she would like to do the podcast for January. Sgt. Staffelbach stated that would be fine; that he could plan that. He stated just remember that we have to hold elections next month, so it may make it a long meeting.

Sonny asked when the next city council meetings were. Donald stated that the council will be meeting on January the 10th, January the 13th, January the 24th, and on February the 7th.

There was discussion on topics for the February meeting. Sgt. Staffelbach stated January will be the podcast meeting, and that February would be a good meeting for gang awareness. Sonny asked if we could wait to plan further meetings until he talks to city council. Sgt. Staffelbach stated that would be a good idea to wait and see what will happen. He stated that everyone still needs to come up with ideas. There was discussion on the topic of police training.

Diane stated that she would be glad to do the gang meeting in February.

Carol Ann Naipaul asked Sgt. Staffelbach have we done any meetings on domestic violence. She said that there are a number of problems in District 2. She stated that the problems are: gangs, gun violence, domestic violence, and a lot of other problems. She stated that she is glad the topic of shootings at schools; she stated that would be a good topic as well.

Sgt. Staffelbach stated that these are great ideas. He stated that he can speak with the gang unit, the gun violence unit and the domestic violence unit. He stressed to everyone to

encourage others not to leave guns unsecured in vehicles. He stated that is a big problem that contributes to gun violence. He stated that he has done a program in the past in reference to school shootings, called Run, Hide, or Fight. He stated that he would gather some information in reference to that and that he would have Billie Jo send out that information to everyone. Carol Ann Naipaul stated that would be a great idea. She stated that she would also like for information about alarm systems to be shared with everyone. Sgt. Staffelbach stated he would be happy to share that information as well.

Carol Ann Naipaul stated that she wants to work with the HOA in her neighborhood and encourage other HOA's to join the meetings to share information with one another.

Diane asked if the roster with everyone's information could be shared with everyone. Sgt. Staffelbach asked if she would share the information with everyone. Billie Jo stated that once the roster is updated she would share it with everyone.

Betsy asked for a motion to adjourn. Diane made a motion to adjourn; seconded by Sonny. No further discussion. Betsy called roll call to vote on the motion. The motion was passed. The meeting was adjourned.



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To: Ann Wall, City Manager
From: Don Octigan, Director of Recreation and Parks *DO*
Date: January 5, 2022
Re: NTC – Beach Volleyball Programming Update

Recreation and Parks is seeking to expand the current recreational offerings at the H. Boyd Lee Park Beach Volleyball Facility by partnering with a non-profit organization. Staff will publish a Request for Proposal (RFP) the week of January 10th with hopes to partner with a non-profit organization for the provision of various beach volleyball programming services for youth and adults.

The recreational services could include but are not limited to clinics, leagues, tournaments and other special events. The programs will focus on developing beach volleyball skills for individuals of all ages, promoting healthy lifestyles through fitness and utilizing beach volleyball to foster life skills, initiative, teamwork, skill development, and personal responsibility in participants.

Considerations of the RFP include:

1. Potential lessee will offer various programs to include but not limited to beach volleyball skill development camps, after school programming, coaching clinics and other activities to promote healthy lifestyles through fitness.
2. In general, programming will be implemented at the facility daily during mutually agreed upon hours. Programming can be held any day of the week and should be offered at convenient times for the community.
3. Organization selected will assist City Staff with general maintenance and upkeep of the Beach Volleyball Facility. This would include periodic raking after programs and adjusting nets as needed.
4. The areas of H. Boyd Lee Park available for this RFP include the four beach volleyball courts and surrounding amenities. When possible, one to two courts shall remain open for public play.
5. The non-profit organization will create a “Financial Assistance” program to allow reduction/waiving of any program fees for youth for whom such fees are an obstacle to participation.

An informational meeting will be held January 19th at H. Boyd Lee Park. The submittals are due on February 7th by 5pm and must be submitted at the Recreation and Parks Administrative Offices. Staff expect to hold interviews with prospective organizations the week of February 14th with hopes of programming beginning the spring of 2022.

Please let me know if there are any questions.

cc: Michael Cowin, Deputy City Manager

To: Ann Wall, City Manager
From: Heather White, Recreation & Parks Superintendent
Date: January 5, 2022
Subject: NTC – WinterFest at Wildwood Park

Recreation and Parks is excited to hold its first event at Wildwood Park since the grand opening in October of 2021. In January, we will enjoy days and nights at Wildwood, as the Park transforms into a winter wonderland! All are invited to enjoy the ice skating rink overlooking the lake, sip hot chocolate, roast s'mores by a fire pit, and enjoy the beer and wine garden.

The weekend long event will be held January 21st – 23rd at Wildwood Park. Hours for the event are below:

- * Friday: 5:00pm - 9:00pm
- * Saturday: 10:00am – 9:00pm
- * Sunday: 10:00am – 2:00pm

This is a ticketed event with limited capacity per hour for skating. Pre-registration is now underway online or at the Jaycee Park Administrative Office. Adults are \$20/person and children are \$15/person. Each ticket includes admission for 1 hour of skating, ice skate rental, hot chocolate, s'more's kit, snow machine, music, and FUN! Onsite registration the day of the event will also be available.



On Saturday, January 22nd, WinterFest will include a Run, Plunge, or Splash event. Beginning at 9:00am, registered participants for the Run, Plunge, or Splash will take a run on the newest trails at Wildwood Park and/or plunge into Wildwood Lake. Online or in-person registration is active and the cost of \$20/adult and \$15/child includes entry fee to the race or plunge, s'mores kit, hot chocolate, and a polar plunge t-shirt! Proceeds from the Run, Plunge, and Splash will go to support Pitt County Special Olympics.

Staff are still seeking sponsorships and in-kind donations to support this event at Wildwood Park. Interested sponsors can contact Special Events Coordinator, Megan Howard at 252.329.4972.

Specific safety and sanitation practices will be implemented at the event to ensure participant's health and well-being.

Additional information can be found on-line at Greenvillenc.gov or by calling 252.329.4567. Recreation and Parks staff are promoting WinterFest throughout the community via social media, the City's webpage, flyers, sponsorships, and Curtis Media Radio.

Please let me know if there are questions.

cc: Michael Cowin, Deputy City Manager
Don Octigan, Director of Recreation & Parks

Memorandum

To: Ann E. Wall, City Manager
From: Lisa Kirby, PE, CFM, Director of Engineering
Date: January 5, 2022
Subject: 2022 Street Preservation and Street Rehabilitation Projects

As part of the City's Pavement Management Program, staff advertised two contracts to perform maintenance activities on various streets around the City. The 2022 Street Preservation Project received one bid at both the initial and re-advertised bid openings. The lowest responsible, responsive bid was submitted by Slurry Pavers Inc. of Richmond, VA, in the amount of \$310,945.85. This contract provides for micro paving, crack sealing, and pavement markings. The 2022 Street Rehabilitation Project received four bids with the lowest responsible, responsive bid submitted by S.T. Wooten Corporation of Wilson, NC, in the amount of \$1,299,464.00. This contract provides for milling, resurfacing, deep patch repairs, ADA improvements, traffic signal loop work, and pavement markings.

The 2022 Street Preservation project will include approximately 6.38 lane miles of micro paving and 38.62 lane miles of crack sealing, while the 2022 Street Rehabilitation project will include approximately 9.79 lane miles. Both projects are anticipated to start in spring 2022.

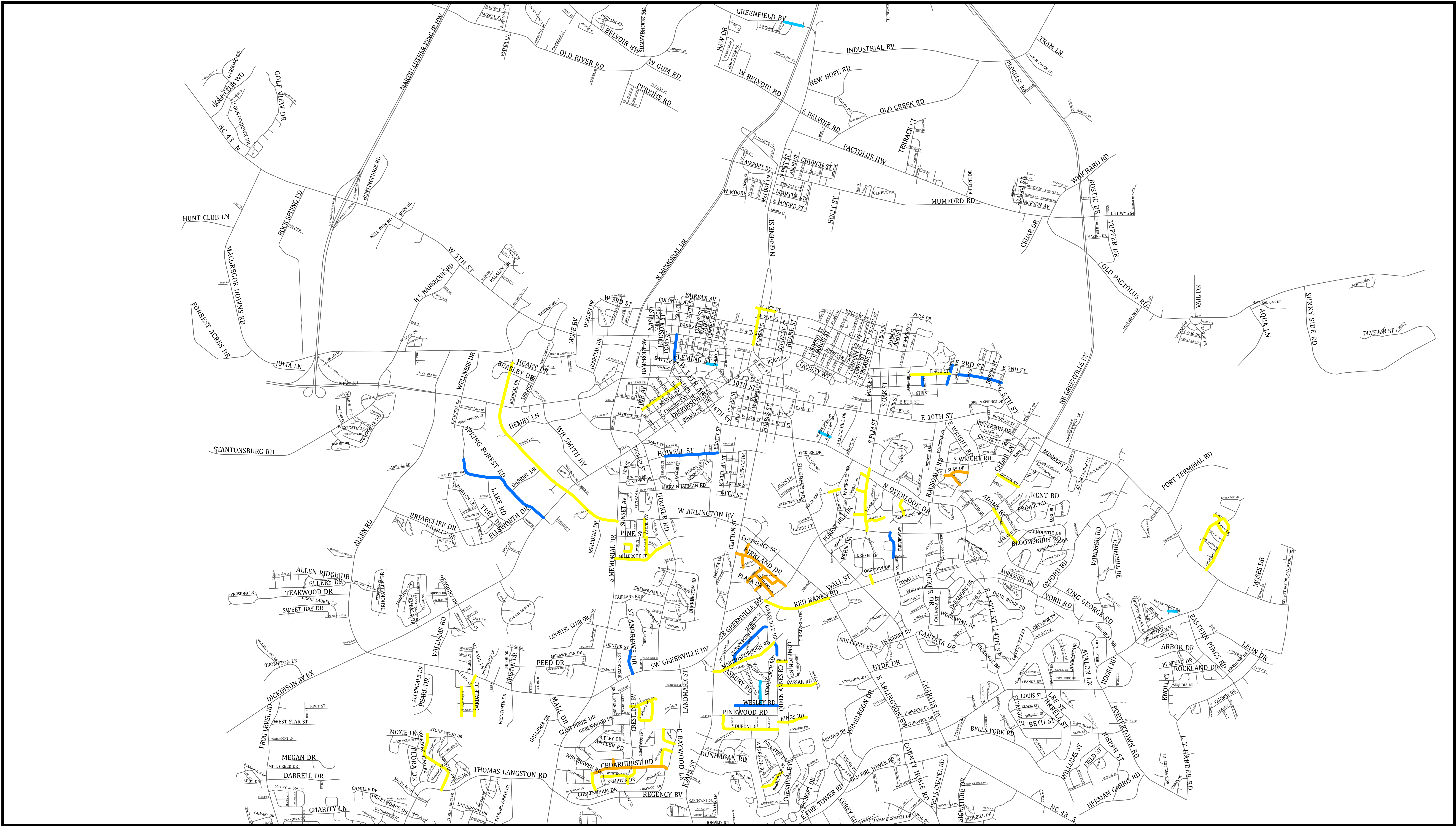
Bids received for the 2022 Street Rehabilitation Project were much lower than the engineer's estimate and, as a result, will allow us to address some of the streets included in the advertised alternate list. The list includes but may not be limited to:

1. Edgewood Street
2. Elkin Ridge Drive
3. Fleming Street
4. Greenfield Boulevard
5. Standwood Drive

The number of additional streets completed will depend upon the actual cost for each street versus available funds.

A map showing the streets involved in the Rehabilitation (to include alternates) and Preservation projects are attached.

cc: Lynn Raynor, PE, Civil Engineer III
Brandon Rountree, PE, Civil Engineer I



- Legend**
- 2022 Street Rehabilitation Project
 - Rehab
 - ASPHALT & MILLING
 - ASPHALT & MILLING ALTERNATE
 - 2022 Street Preservation Project
 - P_Type
 - CRACK SEAL
 - MICRO PAVING

2022 Street Rehabilitation And Preservation Program

