

# NOTES

TO: Honorable Mayor and City Council Members  
FROM: Ann E. Wall, <sup>KW</sup> City Manager  
DATE: April 6, 2022  
SUBJECT: Materials for Your Information

Please find attached the following materials for your information:

1. A memo from Thomas Barnett, Director of Planning and Development Services regarding the re-write of Title 9 Chapter 1-Inspections & Code Enforcement
2. The April 12, 2022 Police Community Relations Committee agenda

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Attachments

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Planning and Development Services

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# MEMO

**Department**

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**TO:** Ann Wall, City Manager

**FROM:** Thomas Barnett, Director of Planning and Development Services

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**DATE:** April 4, 2022

**SUBJECT:** Notes to Council: Re-write of Title 9 Chapter 1– Inspections & Code Enforcement

During the past few months, Our Code Enforcement Division encountered a few unique minimum housing code cases that required detailed enforcement actions. During the enforcement actions of these cases, it became apparent that our City's ordinance as well as our policies and procedures, etc., needed to be updated. It has been many years since an update on this section was undertaken. A few examples of the necessary updates include: new and expanded/refined definitions, re-ordering of a few section titles, edits and expansion of our detailed processes/checklists, etc.

Title 9, Chapter 1 of the City's ordinance also includes the Building & Inspections Division. That portion too has not been reviewed/revised in many years. As such, since both divisions are responsible to follow specific enforcement regulations, work is underway to review and update all procedures and processes outlined in the ordinance. We are taking this time to let you know we are conducting an in-house review of the subject ordinances, and will be bringing proposed changes to council in the future for your consideration. Our expectation at this time would be to bring them to you within three to four months. During this time we will also look to hold informational stakeholder meetings with our area property management groups and any interested individuals that may choose to attend.

Our office will be working closely with our City Attorney's office to ensure any changes proposed are in line with regulatory requirements and procedures. Please let us know if you have any questions regarding our goal of updating these selected ordinance sections (Title 9 Chapter 1) as well as our internal policies and procedures.

**Cc:** Michael Cowin, Deputy City Manager  
Ken Graves, Assistant City Manager  
Emanuel McGirt, City Attorney  
Dene Alexander, Asst. City Attorney  
Les Everett, Assistant Director of Planning and Development Services



## POLICE COMMUNITY RELATIONS COMMITTEE AGENDA

6:00 p.m. Tuesday, April 12, 2022  
Greenville City Council Chambers  
200 West Fifth Street  
Greenville, NC 27834

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- Call to Order
- Roll Call
- Approval of the Agenda - April 12, 2022
- Approval of Minutes - February 8, 2022
- State briefly the Mission of the Committee and purpose of the meeting
- Introduction of new Greenville Police Department Liaison – Devinder Culver
- Topic: – Teen Dating  
Presenter: - Detective R. Signs  
Greenville Police Department Special Victims Unit
- Committee members Expression and Questions
- Business Meeting - Planning for May and June 2022
- Next Meeting – 6:00 p.m. Tuesday, May 10, 2022
- Adjourn

**NOTE:** To maintain order of the board and clarity of recording, please allow one person to speak at a time.

### **The Police Committee Relations Committee Mission Statement:**

Serve as a liaison between the community and the police. To serve as an advocate for programs, ideas, and methods to improve relations between the community and the police. To disseminate information to the community and the City with regard to the state of relations between the community and the Greenville Police Department. To assist and promote the community education efforts concerning safety awareness and community and individual awareness.