



Find yourself in good company

Historic Preservation Commission A G E N D A

Tuesday, April 26, 2022, 6:00 PM
City Council Chambers

200 West Fifth Street
Greenville, NC 27858

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- I. Call to Order
 - II. Roll Call
 - III. Additions/Deletions to Agenda
 - IV. Approval of Meeting Minutes
 1. March 22, 2022
 - V. New Business
 1. Major Work COA's
 - 2022-0009: 901 E. Fifth Street
Azad Ashti (ECU)
Landscaping, repair garden wall, move sign
 - 2022-0010: 605 E. Fifth Street
Ricky Hill (ECU)
Remove, repair and replace front porch, ADA upgrades
 2. Minor Work
 - 2022-0011: 530 Evans Street
Greg Needham
Remove dying and damaged tree, replace with like species
 3. 2022 Historic Preservation Fund Pass-Through Grant – Staff update
 4. HPC 2022-2023 Draft Work Plan and Budget (As per HPC Planning Session 4/29/2022)
 5. Code enforcement report
 6. African American Cultural Heritage Action Fund 2022 Grant – Staff update
 - VI. Public Comment Period – Refer to page 3 of agenda for public comment guidelines
 - VII. Committee Reports
 1. Design Review Committee – Met April 7, 2022
 2. Publicity Committee – Did not meet
 3. Selection Committee – Did not meet

- VIII. Approved COA/MWCOA Staff Update
- IX. Announcements / Other
- X. Adjournment

PUBLIC COMMENT RULES AND PROCEDURES

1. An individual wishing to address the Commission during the Public Comment Period shall register electronically in the above mentioned fashion prior to the opening of the meeting.
2. The Public Comment Period shall not exceed a total of thirty minutes, unless the Commission, by majority vote, extends this limit.
3. Each individual will be allowed no more than three minutes for comments, unless the Commission, by a majority vote, extends this time.
4. Any item which is the subject of a public hearing conducted at the same meeting shall not be discussed during the Public Comment Period.
5. If the thirty minutes allocated to the Public Comment Period has not expired after the individuals who have registered have spoken, individuals who have failed to register before the meeting may speak during this comment period and will speak following those who have registered in advance. If time remains the Chair will ask if any other individuals desire to address the Commission during this comment period. An individual wishing to speak shall raise his or her hand to ask to be recognized by the Chair. After being recognized by the Chair, the individual shall state his or her name, address and the topic to be addressed. If permitted to speak, the individual shall limit his or her comments to the same three minutes limit.
6. The Chair shall act as official timekeeper. When an individual has thirty seconds left in their time to speak, the Chair will state "Thirty Seconds." The individual will need to bring their comments to a close. When time expires, the Chair will announce "Time Up." At that point, the individual must stop talking and return to their seat or leave the meeting room. No additional comments will be permitted or accepted once time has expired.
7. No action will be taken on matters raised during the Public Comment Period. If matters discussed require action by the Commission, the Chair will request staff to review and provide a recommendation at the next meeting.

IV. Approval of Minutes

DRAFT MINUTES OF THE GREENVILLE HISTORIC PRESERVATION COMMISSION

March 22, 2022

The Greenville Historic Preservation Commission met on the above date at 6:00 pm in the City Council Chambers.

Jeremy Jordan - Chairperson - *

Candace Pearce – Vice chair - *	Kerry Carlin - *
Myron Caspar – *	Israel Mueller -*
Andrew Morehead - *	Scott Wells - *
Justin Edwards - *	Robert Wright - *
Louis Warren - *	

The members present are denoted by an “*” and the members absent are denoted by an “X”.

PLANNING STAFF: Chantae Gooby, Chief Planner; Tony Parker, Planner I; Taylor Bland, Staff Support Specialist II

OTHERS PRESENT: Dene’ Alexander, Assistant City Attorney; Brock Letchworth, Communications Manager

Motion made by Ms. Pearce, seconded by Ms. Wells, to add a resolution for the Brownhill and Cooper’s Field Cemeteries to the agenda. Motion passed unanimously.

Motion made by Ms. Pearce, seconded by Mr. Wright, to add a discussion regarding the Fire Tower on Chesnutt Street to the agenda. Motion passed unanimously.

MINUTES:

Ms. Pearce stated she would like to add the maximum term for Chair and Vice Chair to the Election of Officers in the March 22, 2022 minutes.

Motion made by Dr. Carlin, seconded by Mr. Mueller, to accept the March 22, 2022 minutes with the addition of the maximum term added to the Election of Officers. Motion passed unanimously.

City Attorney Dene’ Alexander read the following statement:

Pursuant to North Carolina General Statute 160A-388 and Section 4, H. of the Historic Preservation Commission’s Rules of Procedure:

H. Conflict of Interest. No member of the Historic Preservation Commission shall participate in either the discussion or vote on any certificate of appropriateness in any manner that would violate the affected persons’ constitutional right to a fair and impartial decision maker. Prohibited conflicts include but are not limited to a member having a fixed opinion prior to hearing the matter and not willing to consider changing his or her mind; undisclosed ex parte communications with the person before the Commission, any witnesses, staff or other Commission members; a close familial, business or other associational relationship with the affected person; or a financial interest in the outcome of the matter before the board. On any other matter before the Commission where such decision by the Commission shall be in an advisory capacity only, no member shall participate in the discussion or vote on such advisory matters where the outcome on the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member. Decisions on either a request for recusal by a member or objections by a person appearing before the board shall be decided by a simple majority vote. A member so disqualified will not be counted or

included in the count to determine the appropriate voting majority for the issue before the Commission and will not negate a quorum of the Commission.

If a Commission member has had an ex parte communication that needs to be disclosed at this time.

As a reminder, as members of the Commission conversations among yourselves during the discussion periods of this meeting and your committee meetings are NOT ex parte communications.

New Business

1. Minor Work COAs

2022-0005: 407 S. Jarvis Street

Applicant: Rob O'Connor

Project: Repair front porch, porch flooring, and column with matching materials and like color

2022-0006: 401 S. Jarvis Street

Applicant: Rob O'Connor

Project: Repair roof with like color and shingles

2022-0007: 402 E. Fourth Street

Applicant: Allison Faulkner

Project: Repair wood rot, paint with HPC approved color

2022-0008: 705 E. Fourth Street

Applicant: Rob O'Connor

Project: Replace roof with like color and shingles

2. 2022 Historic Preservation Fund Pass-Through Grant Resolution – Staff Presentation

Tony Parker presented for staff. Staff is asking for a resolution of the Greenville Historic Preservation Commission requesting the Greenville City Council to authorize and support an application by the City of Greenville to the North Carolina Department of Natural and Cultural Resources for the 2022 Historic Preservation Fund Pass-Through Grant. National Register listings identify historically significant buildings, districts, structures, sites, and objects and document their significance. Listings can help build community pride in the history of that community and its built environment. The first grant will be used to hire a consultant to perform an architectural survey and nomination for a new National Register Historic District, The East 5th Street District. The second grant will be used to hire a consultant to update the architectural survey for the College View Historic District which will include properties surrounding the District.

Motion made by Ms. Pearce, seconded by Mr. Edwards, to approve the resolution. Motion passed unanimously.

3. Code enforcement report

Tony Parker presented the code enforcement cases for February 15, 2022 through March 15, 2022 in the College View Historic District to the Commission.

4. Resolution for Brownhill and Cooper’s Field Cemeteries

Ms. Pearce stated the resolution is to request that the City Council authorize, facilitate and provide funding through the Public Works Department to continue the plan to create a new entrance to these Cemeteries at the curb cut on Skinner Street since the City is in the process of making the Cemeteries a Local Landmark.

Motion made by Ms. Pearce, seconded by Mr. Wright, to approve the resolution. Motion passed unanimously.

5. Discussion regarding the Fire Tower on Chestnut Street

Ms. Pearce stated the City is in the process of designating the Fire Tower on Chestnut Street as a Local Landmark. There was an article in the Daily Reflector that stated the City is considering tearing down the Fire Tower. She stated if the actual building cannot be saved then this a good time to save the place where it was.

Motion made by Ms. Pearce, seconded by Ms. Wells, to request that the City allow the Commission access to all engineering reports, estimates and bids for the Fire Tower. Motion passed unanimously.

Public Comment Period

Refer to page 5 of agenda for public comment guidelines. No Public Comments.

Committee Reports

1. Design Review Committee – Did not meet
2. Publicity Committee – Did not meet
3. Selection Committee – Did not meet

Motion made by Mr. Morehead, seconded by Mr. Wright, to adjourn. Motion passed unanimously.

Meeting adjourned at 6:40 p.m.

Respectfully submitted,

Tony Parker

Planner I

V. New Business

1. Major Works

COA 2022-0009 901 E. Fifth Street

Request:	The request is to remove and replace landscaping, repair garden wall, move sign.
Applicant:	Azad Ashti / East Carolina University
Location:	901 E. Fifth Street
Parcel Numbers:	10591
Historic Status:	Non-Contributing
Attachments:	<ol style="list-style-type: none">1. Site Photos2. Supplemental Materials3. Location map of property

The Commission should consider this request based upon general conformance with the *Design Guidelines*.

Description: The Taylor-Slaughter Alumni Center, 901 E. Fifth Street, was built in 1955. This impressive two-story Georgian Revival house for Mrs. Helen Forbes White Hawes by local contractor Roy G. Smith. The house is an exceptional example of the popular style and has numerous noteworthy features. Because of its age, it was not considered contributing when the original architectural survey was completed in 1992. In 1979 the house was sold to East Carolina Alumni Association and was named for two prominent benefactors of the association.

Project Analysis: The applicant wishes to remove overgrown and diseased shrubs at the front of the house and replace them. ECU would also like to plant two canopy trees (Princeton Elm) to replace those that have been previously removed. Along with the landscaping, ECU proposes to move the Taylor-Slaughter Alumni Center sign to a different location, and to repair a failing brick garden wall.

From the *Design Guidelines* (shortened to include only those that apply):

<u>Chapter</u>	<u>Title</u>	<u>Pages</u>
4	Signs	83-84

1. New signage in the historic district must be simply designed and easily read.
2. New signage must be composed of materials found in the district, such as wood, stone, and metal.
8. Freestanding signs must be installed discretely, such as on well-landscaped ground bases or low standards.
9. Lighting for signs must be compatible with the residential atmosphere and the historic character of the district.

<u>Chapter</u>	<u>Title</u>	<u>Pages</u>
4	Landscaping	93-95

1. Landscaping that contributes to the character of the historic district must be retained and preserved as much as possible.
5. If a landscape feature is completely missing, it should be replaced with a new feature compatible with the character of the district.
6. New landscaping features should be consistent with similar elements in the historic district.
7. The location of new landscaping features should be consistent with the location of similar elements in the district.

Staff Findings: The new landscaping will open up the front of the property to be more historically accurate and consistent with other properties in the College View Historic District. Planting two canopy trees is in keeping with surrounding landscaping elements as well. The repair of the garden wall will stabilize the landscaping. Moving the freestanding sign will be compatible with the *Design Guidelines*.

Design Review: The DRC met with Azad Ashti and John Gill, representatives of ECU, on Thursday, April 7, 2022. ECU proposes changes to landscaping, planting two canopy trees, and repairing a garden wall. The DRC recommended approval.

DESIGN REVIEW COMMITTEE MEETING

DATE: April 2, 2022 (site visit)

COA APPLICATION: 2022-0009 – 901 E. Fifth Street

MEMBERS PRESENT: Jeremy Jordan
Myron Caspar
Candace Pearce

STAFF PRESENT: Tony Parker

EXPLANATION OF WORK: The DRC met with Azad Ashti and John Gill, representatives of ECU. The university proposes to remove overgrown and diseased shrubs at the front of the house and replace them as well as plant two canopy trees (Princeton Elm). Along with new landscaping, ECU proposes to move the Taylor-Slaughter Alumni Center sign to a different location, and to repair a failing brick garden wall.

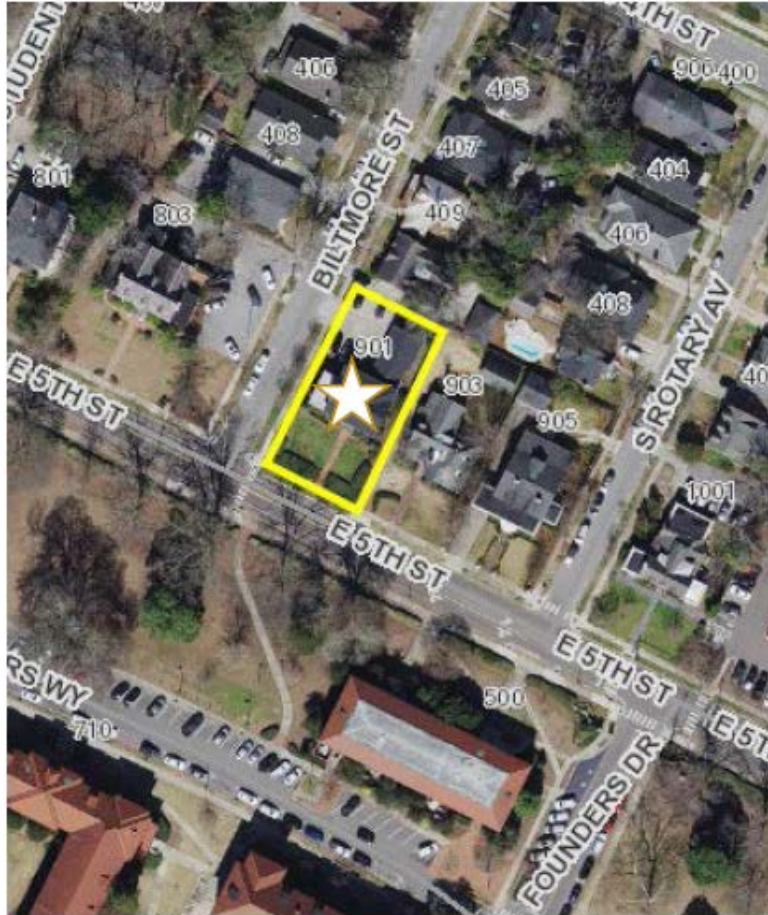
RECOMMENDATION: APPROVED
 DENIED
 REFER TO SHPO

NOTES:

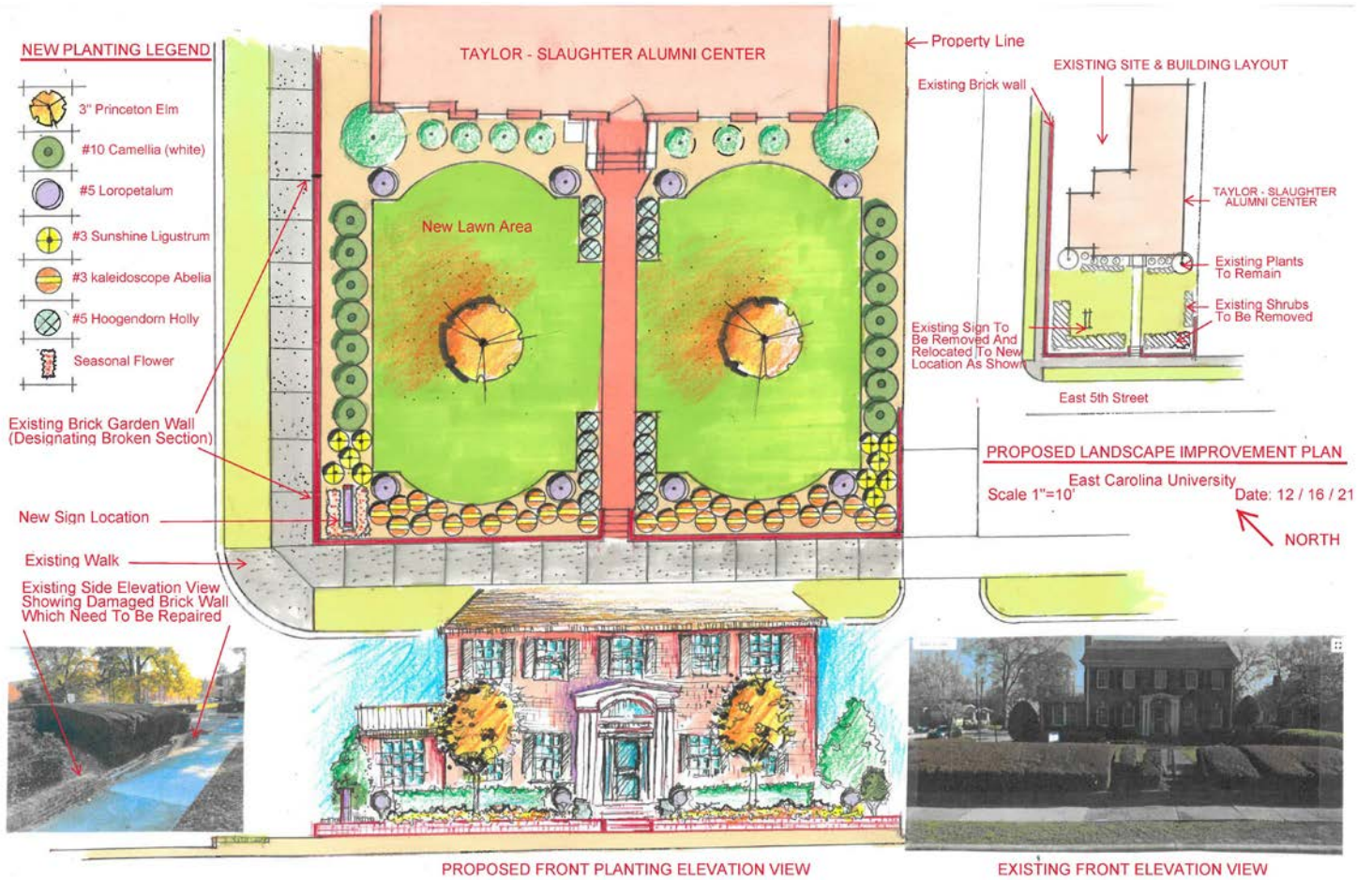
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901 East Fifth Street



901 East Fifth Street Location Map



Landscape Plan

901 East Fifth Street



Summer



Fall

Princeton Elm

901 East Fifth Street



Sign to be moved

901 East Fifth Street

COA 2022-0010 605 E. Fifth Street

Request:	The request is to remove, repair and replace front porch, add ADA upgrades to the western side of the house, and remove and replace landscaping.
Applicant:	Ricky Hill / East Carolina University
Location:	605 E. Fifth Street
Parcel Numbers:	28887
Historic Status:	Contributing
Attachments:	<ol style="list-style-type: none">1. Site Photos2. Supplemental Materials3. Location map of property

The Commission should consider this request based upon general conformance with the *Design Guidelines*.

Description: The Dail House, 605 E. Fifth Street, was built in 1921. The home represents the most academically fashioned house in the district, the five bay, blonde brick house is a striking example of domestic Renaissance Revival architecture. The balanced proportions, symmetrical fenestration and use of classical ornament in combination with the light color of the brick walls and red tile roof gives the house a formality not present in this degree in any other house in the district

Project Analysis: This is a continuation of renovation work on the Dail House located at 605 E. Fifth Street. The applicant wishes to stabilize the front porch and remove and replace the current tile with pavers that will reflect and match the brick of the house. There will also be minor renovations to the west side of the house to conform to the Americans with Disabilities Act (ADA). The project will remove overgrown landscaping along the front porch and replace it with a new landscape.

From the *Design Guidelines* (shortened to include only those that apply):

<u>Chapter</u>	<u>Title</u>	<u>Pages</u>
2	Porches, Entrances, and Balconies	41-42

1. Historic porches, entrances, and balconies must be retained and preserved.
2. All architectural features that are character defining elements of porches, entrances, and balconies, including piers, columns, pilasters, balustrades, rails, steps, brackets, soffits, and trim must be retained and preserved.
3. If replacement is determined by a preservation professional to be necessary, new material that matches the historic materials in dimension, shape, color, pattern, and texture must be used.

<u>Chapter</u>	<u>Title</u>	<u>Pages</u>
2	Life Safety and Accessibility	71-72

2. Health and safety code and accessibility requirements must be met in ways that do not diminish the historic character features, materials, and details of the building.

<u>Chapter</u>	<u>Title</u>	<u>Pages</u>
4	Landscaping	93-95

1. Landscaping that contributes to the character of the historic district must be retained and preserved as much as possible.
6. New landscaping features should be consistent with similar elements in the historic district.
7. The location of new landscaping features should be consistent with the location of similar elements in the district.

Staff Findings:

The front porch removal and replacement will stabilize the foundation of the porch. The removal of the tile (not original) on the porch and replacement with pavers that match the colors of the brick on the house will allow for better upkeep and will add a non-slip surface more in keeping with the original porch. The landscaping will open up the front of the property to be more historically accurate and consistent with other properties in the College View Historic District. The added ADA enhancement will be located on the western side of the porch and will not deter from the historic elements of the house.

Design Review:

The DRC met with Ricky Hill, John Gill, representatives of ECU as well as Amy Spruill and Amber Idol from MHAworks (architecture firm) on Thursday, April 7, 2022. ECU proposes to stabilize the front porch and remove and replace the current tile with pavers that will reflect and match the brick of the house. There will also be minor renovations to the west side of the house to conform to the Americans with Disabilities Act (ADA). The project will remove overgrown landscaping along the front porch and replace it with a new landscape. The DRC recommended approval.

DESIGN REVIEW COMMITTEE MEETING

DATE: April 2, 2022 (site visit)

COA APPLICATION: 2022-0010 – 605 E. Fifth Street

MEMBERS PRESENT: Jeremy Jordan
Myron Caspar
Candace Pearce
Scott Wells

STAFF PRESENT: Tony Parker

EXPLANATION OF WORK: The DRC met with Ricky Hill, John Gill, representatives of ECU, as well as Amy Spruill and Amber Idol from MHAworks (architecture firm). ECU proposes to stabilize the front porch and remove and replace the current tile with pavers that will reflect and match the brick of the house. There will also be minor renovations to the west side of the house to conform to the Americans with Disabilities Act (ADA). The project will remove overgrown landscaping along the front porch and replace it with a new landscape.

RECOMMENDATION: X APPROVED
 _____ DENIED
 _____ REFER TO SHPO

NOTES:

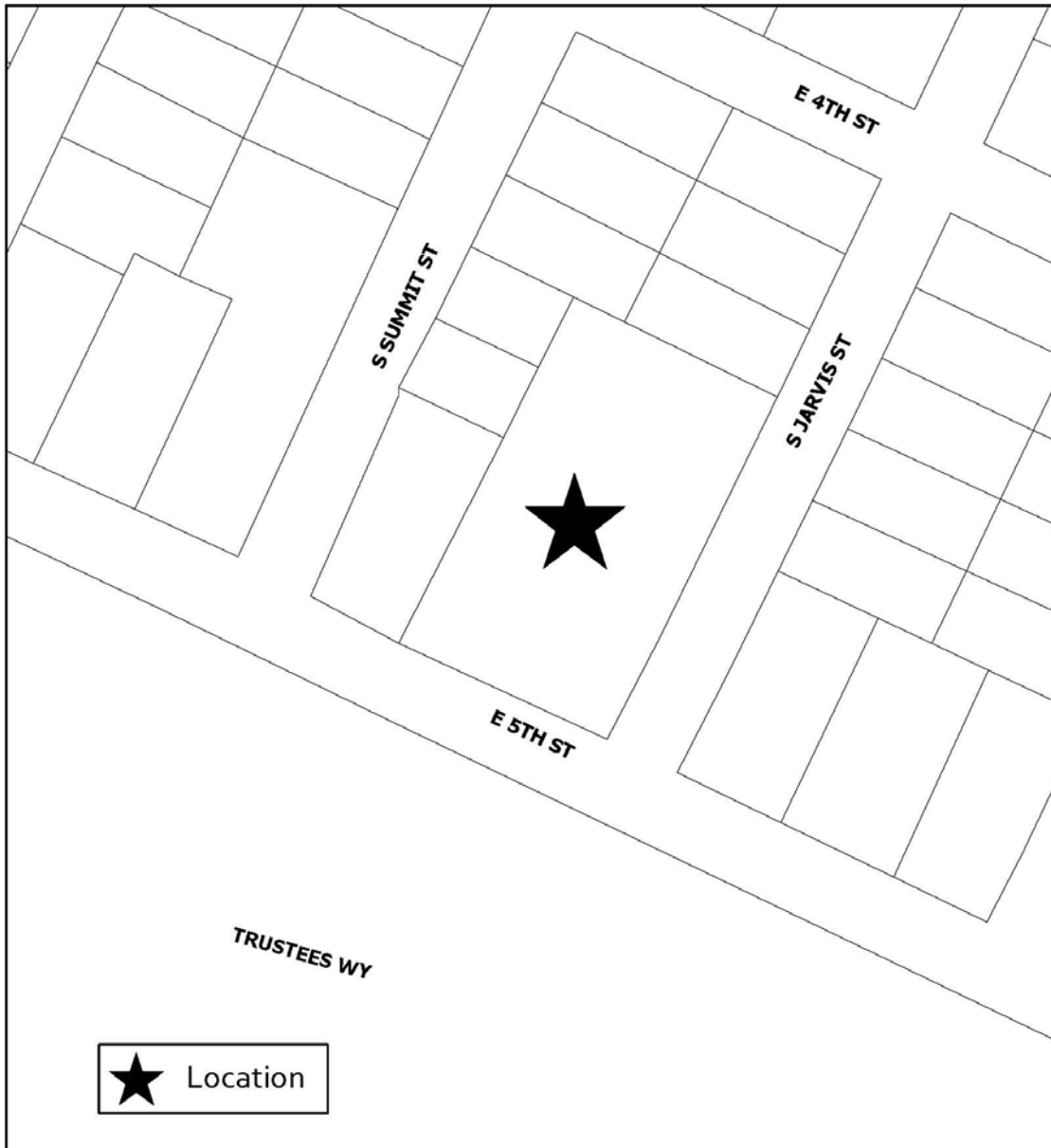


605 East Fifth Street

**605 E. Fifth St
COA #2022-10
April 26, 2022**



0 0.01 0.01 0.02 Miles



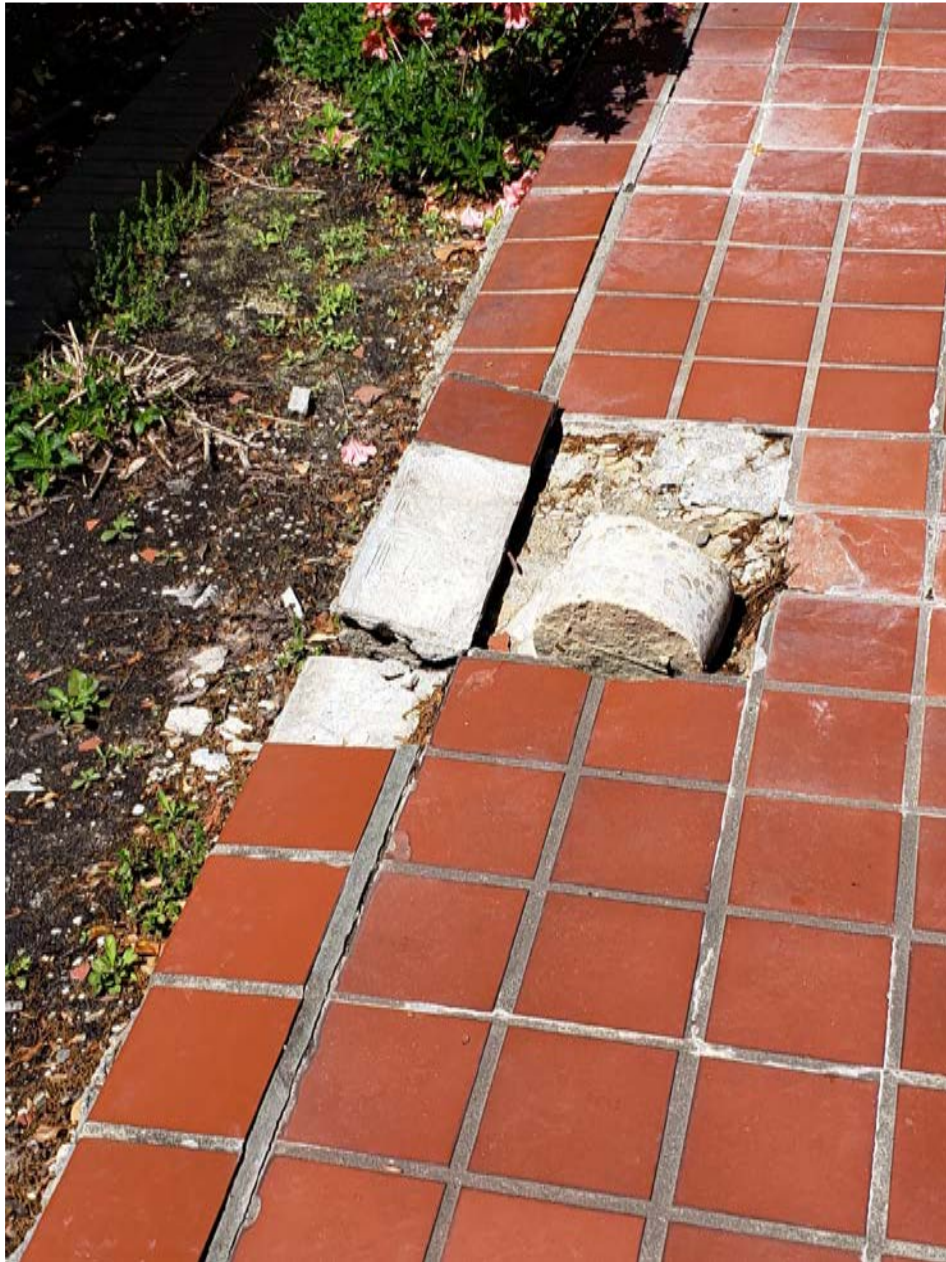
Location Map

605 East Fifth Street



Example of Damage to the Porch

605 East Fifth Street



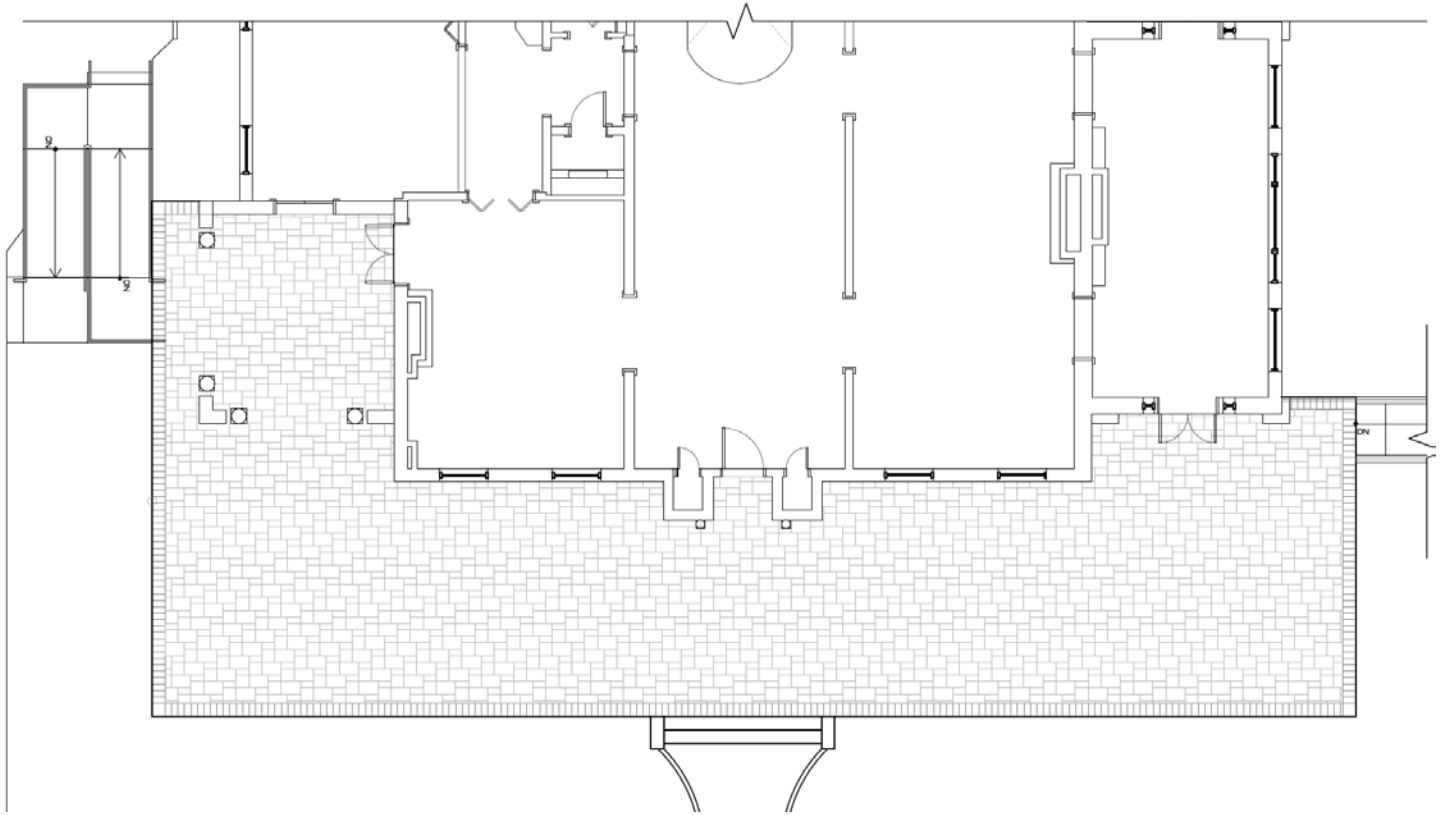
Example of Damage to the Porch

605 East Fifth Street



Core Sample from the Porch

605 East Fifth Street



Paver schematic
605 East Fifth Street

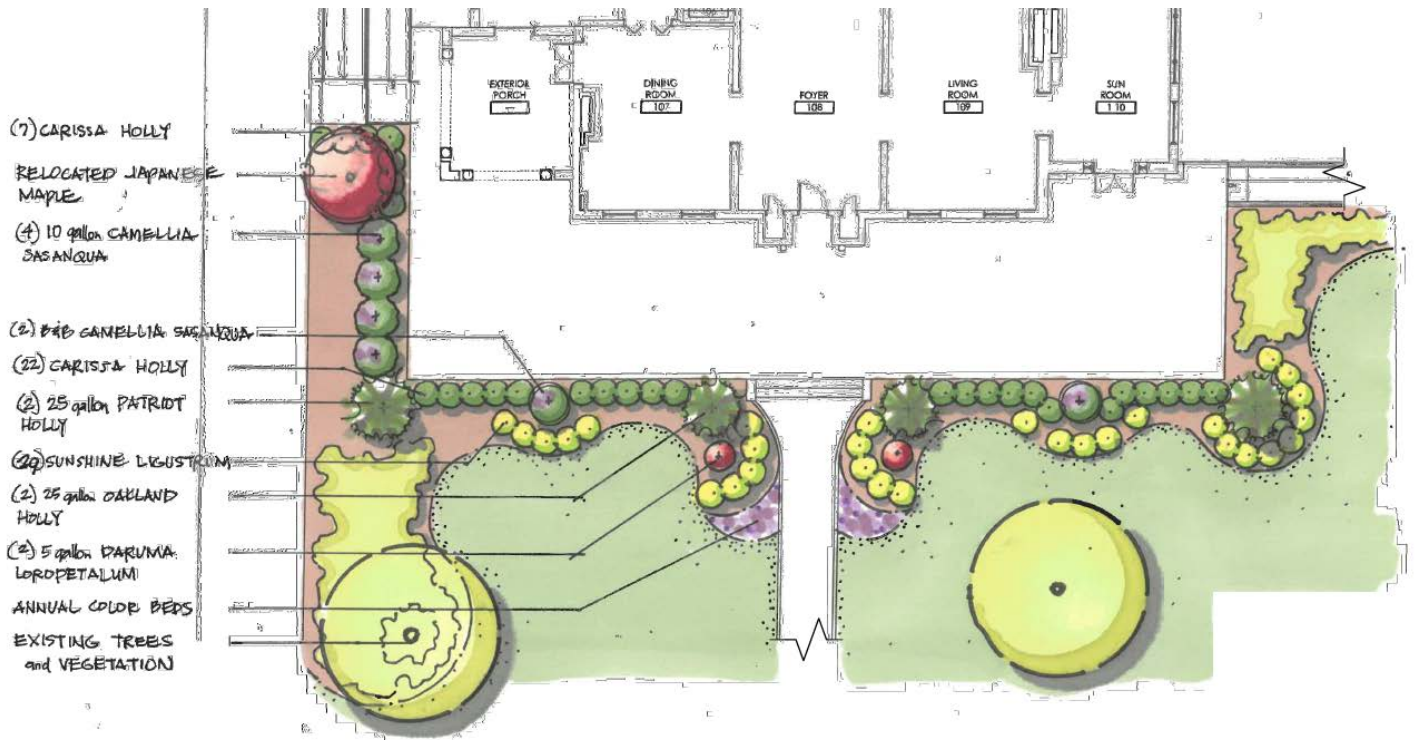


West Elevation



Front Elevation

605 East Fifth Street



**Landscape Plan
605 East Fifth Street**

V. New Business

2. Minor Works



2022-0011 – 530 Evans Street (Sheppard Memorial Library)
Remove dying and damaged tree, replace with like species

V. New Business

3. 2022 Historic Pass-Through Grant - Staff Update

V. New Business

4. HPC 2022 Draft Work Plan

GREENVILLE HISTORIC PRESERVATION COMMISSION 2022-23 WORK PLAN

DRAFT – PER HPC PLANNING SESSION 4/29/2022

The Historic Preservation Commission provides oversight of locally designated historic landmarks and historic districts. Adopted by the City Council, this zoning overlay requires owners to obtain certificates of appropriateness from the Commission before making significant changes or additions to a property. The Commission's review, using its adopted design guidelines, ensures that work on a designated property within a historic district or landmark is appropriate to the special character of the historic district or landmark.

Sec. 9-10-15. Powers of preservation commission

The commission shall be authorized within the planning and zoning jurisdiction of the city to:

- (1) Undertake an inventory of landmarks of historical, prehistorical, architectural, and/or cultural significance;
- (2) Recommend to the city council areas to be designated by ordinance as “historic district”; and individual structures, buildings, sites, areas, or objects to be designated by ordinance as “historic landmark”;
- (3) Recommend to the city council that the city acquire, by any lawful means, the fee or any lesser included interest, including options to purchase, of landmarks within designated districts or of any such designated landmarks, to hold, manage, preserve, restore and improve the same, and to exchange or dispose of the landmark by public or private sale, lease or otherwise, subject to covenants or other legally binding restrictions which will secure appropriate rights of public access and promote the preservation of the landmark.
- (4) Restore, preserve and operate historic landmarks;
- (5) Recommend to the city council that designation of any area as a historic district or part thereof, or designation of any building, structure, site, area, or object as a historic landmark, be revoked or removed;
- (6) Conduct an educational program with respect to historic landmarks and districts within its jurisdiction;
- (7) Cooperate with the federal, state, and local governments in pursuance of the purposes of historic preservation, and to offer or request assistance, guidance, or advice concerning matters under its purview or of mutual interest.
- (8) Enter, solely in performance of its official duties and only at reasonable times, upon private lands, following written notification, for examination or survey thereof. However, no member, employee or agent of the commission may enter any private building or structure without the express consent of the owner or occupant thereof;
- (9) Prepare and recommend the official adoption of a preservation element as part of the city's comprehensive plan;
- (10) Review and act upon proposals for alterations, demolitions, or new construction within historic districts, or for the alteration or demolition of designated properties;

- (11) Recommend to city council the negotiations with the owner of a building, structure, site, area, or object for its acquisition or its preservation, when such action is reasonably necessary or appropriate.
- (12) Propose changes to this chapter or any related ordinance and to propose new ordinances or laws relating to historic landmark districts, or to the total programs for the development of the historical resources of the city and its environs.
- (13) Give advice to property owners concerning the treatment of the historical and visual characteristics of their properties such as color schemes, garden and landscape features, and minor decorative elements.
- (14) Take steps, during the period of postponement of demolition or alteration of any historic landmark, to ascertain what the city council can or may do to preserve such property, including consultation with private civic groups, interested private citizens and other public boards or agencies and including investigation of potential acquisition by the city council when the preservation of a given historic landmark is clearly in the interest of the general welfare of the community and such property is of certain historic and architectural significance.
- (15) Establish guidelines under which the director of community development, or his designee, may approve minor works on behalf of the commission. No application shall be denied without first being considered by the commission.
- (16) Conduct public hearings on applications for certificate of appropriateness where the commission deems that such a hearing is necessary.
- (17) Assist the city staff in obtaining the services of private consultants to aid in carrying out programs of research or analysis.
- (18) Publish information about, or otherwise inform the public of any matters pertinent to its purview, duties, organization, procedures, responsibilities, functions, or requirements as its budget may allow.
- (19) Report violations of this chapter, or related ordinances with respect to historic properties to the chief building inspector

SECTION 1. INITIATIVES OF THE GREENVILLE HISTORIC PRESERVATION COMMISSION

Members: Andrew Morehead, *Chair*; Candace Pearce, *Vice-Chair*; Jeremy Jordan; Myron Caspar; Israel Mueller; Kerry Carlin; Justin Edwards; Scott Wells; Robert Wright; Louis Warren

Work Plan Items for 2022-2023:

- Meet monthly to review new and ongoing Certificates of Appropriateness (COA's) and Minor Works COA's, and Façade Improvement Grants (FIG's).
- Review the current process by which Façade Improvement Grants (FIG's) administered and approved
- Work with the State Historic Preservation Office (SHPO) to bring a training session to Greenville for regional Certified Local Governments (CLG's) training

- Continue to pursue opportunities for grant funding through the Certified Local Government (CLG) program at the State Historic Preservation Office, or any other grant Greenville is eligible for and which is applicable to the City goals.

SECTION 2. INITIATIVES OF THE GREENVILLE HISTORIC PRESERVATION COMMISSION COMMITTEES

The HPC currently has three committees to assist, encourage, promote, and accomplish historic preservation related activities within the City of Greenville. Their goals for the upcoming year are as follows:

Design Review Committee

Members: Candace Pearce; Jeremy Jordan; Myron Caspar; Scott Wells

Work Plan Items:

- Plan meetings to review new and ongoing COA's and MWCOA's, as needed.
- Plan meetings to review completed Façade Improvement Grant (FIG) applications.
- Conduct COA site visits as needed with property owners.
- Schedule meetings as-needed and report to HPC.
- Work with the Selection Committee to review Façade Improvement Grants processes

Selection Committee

Members: Andrew Morehead; Jeremy Jordan; Kerry Carlin; Scott Wells

Work Plan Items:

- Identify and prioritize listing for local historic properties and/or historic districts designations.
- Work toward developing new Local Landmark Designations.
- Identify and research potential listings for citywide historical marker or sign.
 - Maintain a listing of potential locations and themes.
 - Create database of documentary photographs and local contacts.
- Schedule regular meetings and report to HPC.
- Review and rename preservation awards
- Provide input and guidance to Staff on the creation of a city-wide historical marker and historic district signs program.
- Work with the Design Review Committee to review Façade Improvement Grants processes

Publicity Committee

Members: Candace Pearce; Israel Mueller; Justin Edwards

Work Plan Items:

- Generate feature and/or news articles on locally designated historic properties and districts.
- Review Preservation Month – explore options for public engagement
- Develop a procedure for publicizing HPC organized events (ex: Historic Preservation Month) through social media, published articles, and signage.
- Develop a method to create a digital archive and presence
- Assist the Selection Committee with tasks associated with the identification and research of potential listings for citywide historical markers or signs.
- Provide feedback to Staff regarding the City of Greenville’s historic preservation web page.
 - Prioritize update requests for web content.
- Promote Façade Improvement Grants (FIG).
- Schedule regular meetings and report to HPC.

Semiquincentennial Committee

Members: To Be Determined

- Develop plans for the Semiquincentennial Celebration of Greenville (250 years), including but not limited to:
 - Public participation, including videos, oral histories, storytelling and home tours
 - Partnering with the African American Cultural Trail (AACT) committee to tell the complete history of Greenville’s diversity
 - Partner with Joyner Library, ECU, to access archives and papers related to the history of Greenville
 - Work with the Greenville Fire/Rescue Department, Joyner Library, and the AACT committee to develop plans celebrating the Rough & Ready Firefighters, Greenville’s first organized fire brigade. This group composed of 40 African American volunteers.
 - Continue the Firefighter theme by partnering with Recreation and Parks for a celebration at the Dream Park which is next to the decommissioned fire house and the Minges Drill Tower on chestnut Street
 - Develop video platform to record and present the history of Greenville

SECTION 3. ANNUAL RESPONSIBILITIES OF THE HISTORIC PRESERVATION COMMISSION

Each year, the Historic Preservation Commission must complete a slate of activities that are required either by previous precedent, adopted city code, or state regulation. Those items for the upcoming year include:

Annual Work Items:

- HPC Elections
 - The Greenville Historic Preservation Commission consists of ten (10) citizen volunteers who bring a range of experiences, expertise, and perspectives. The Greenville City Council appoints Historic Preservation Commissioners to three-year terms. The HPC officers are elected each January.
- HPC Awards (Even numbered years)
 - The HPC Awards are presented every two years to honor leaders in the community dedicated to preserving and promoting Greenville's heritage resources.
- HPC Annual Report to City Council
 - Every year, the Chair of the HPC presents to the Greenville City Council a report on the HPC's accomplishments during the previous fiscal year. This report is not only an opportunity to update Council on the progress of one its commissions; it is a chance to raise the awareness of historic preservation among key policymakers.
- Monitor compliance in the College View Historic District.
- Certified Local Government (CLG) Report
 - Local governments can strengthen their historic preservation efforts by achieving Certified Local Government (CLG) status from the National Park

Service via their State Historic Preservation Offices. Every year, CLGs are required to submit a report to the NCSHPO demonstrating that the CLG member is fulfilling its responsibilities under the program.

SECTION 4. BUDGET REQUEST

Roll over all dollars, \$62,000, from current year that have been unspent due to covid constraints. Of these funds, \$25,000 have been partially committed.

- Facade Improvement Grants: \$20,000
- Local Landmarks Designations, City Owned: \$25,000
- Local Landmark Designations, Private matching funds selected by committee: \$20,000
- Wayfinding signage: \$18,000
- Miscellaneous, education, and outreach: \$17,000
- Printing and webpage development: \$10,000
- 2024 Event Planning for Greenville's 250th Anniversary first year planning (Semiquincentennial), Preservation Month : \$20,000

TOTAL: \$130,000

V. New Business

5. Code Enforcement Update

College View Historic District Code Enforcement Cases	
March 16, 2022 - April 19, 2022	
Total Number of Days	34
Total Number of Incidences	7
Incident Type	Cases
Parking	2
Cardboard & Trash	3
Tall Grass & Weeds	0
Minimum Housing	0
Furniture On Lawn	1

Code Enforcement Cases
March 16, 2022 – April 19, 2022

V. New Business

6. African American Cultural Heritage Action Fund 2022 Grant - Staff Update

VI. Public Comment Period

VII. Committee Reports

VIII. Approved COA/MWCOA Staff Update

2021-17	215 S. Library St.	Minor	Incomplete - Replace dilapidated fence in-kind and style and paint front door white
2021-21	605 E. 5th St	Minor	Incomplete - Repair and repaint woodrot with like materials and colors (siding and trim around sidelight windows)
2021-34	605 E. 5th St.	Minor	Incomplete - Repair window sashes
2021-35	1001 E. 5th St.	Minor	Incomplete - Repair window sashes
2021-36	803 E. 5th St.	Minor	Incomplete - Remove severely damaged side yard tree / replace with like tree (Dogwood)
2021-39	601 E. 5th St.	Major	Incomplete - Add handrails to the front porch
2022-02	1001 E. 5th St.	Minor	Incomplete - Replace roof with like color and shingles, repair wood rot and paint with like color, remove two diseased and dead trees and replant with like species
2022-03	603 E. 5th St.	Minor	Incomplete - Restore small areas of peeling paint with like color
2022-04	605 E. 5th St.	Minor	Incomplete - Restore paint on exterior soffit and shutters with like color
2022-05	407 S. Jarvist St.	Minor	Complete - Repair front porch, porch flooring, with matching materials and like color
2022-07	402 E. 4th St.	Minor	Complete - repaint with HPC approved colors
2022-09	901 E. 5th St.	Major	Incomplete - Landscaping, repair garden wall, move sign
2022-10	605 E. 5th St.	Major	Incomplete - Remove, repair, and replace front porch, ADA upgrades, landscaping upgrades
2022-11	530 Evans St.	Minor	Incomplete - Remove dying and damaged tree, replace with like species



2022-0005 – 407 S. Jarvis Street

Completed

**Repair front steps and porch flooring
with matching materials and like color**



2022-0007 – 402 E. Fourth Street

Completed

Repair wood rot, paint with HPC approved colors