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To: All Interested Bidders and plan holders

From: Ted Triantis, CE I

RE: 2023 Stormwater Repairs Project
ENG-2023-003
Addendum #1

Date: April 6th, 2023

The following items clarify, add to, delete from and/or otherwise change and supersede information previously issued to you in the Bid Documents for the above-referenced project. As such, said items shall be considered part of the contract and receipt of this addendum shall be acknowledged appropriately in the bid package. Please review the following items carefully and adjust your proposal accordingly.

Pre-bid Minutes/Clarifications/Follow-up:

1. See Attachment 1, pre-bid meeting minutes, which as part of this addendum shall be considered part of the contract. Bidders are encouraged to review this addendum carefully prior to submitting a bid.

Changes/Additions to Bid List and Specifications:

1. The following are the number of calendar days to perform the work associated with each task order on the bid list:
 - i. Crockett Dr: **14 days**
 - ii. Lakewood Pines: **21 days**
 - iii. Piccadilly Dr: **21 days**
 - iv. Hidden Branches Ct: **14 days**
 - v. Litchford Pl: **10 days**
 - vi. Line Ave: **12 days**
 - vii. Caldwell Ct & Mosby Ct: **21 days**
 - viii. Lawrence St: **7 days**
 - ix. Gooden Pl: **14 days**
 - x. Cromwell Dr: **8 days**
 - xi. Rondo Dr: **15 days**
 - xii. Greenfield Blvd: **15 days**
 - xiii. Longmeadow Rd: **5 days**
 - xiv. Jarvis St: **5 days**

- xv. Fleeming St: **14 days**
- xvi. Dansey Rd: **15 days**
- xvii. S Woodlawn Ave: **25 days**

2. Payment/Performance Bonds of **\$600,000.00** will be required for the winning bidder.

Requests for additional information:

- 1. None

Any questions regarding this Addendum should be directed to Mr. Ted Triantis, at telephone 252-329-4810 or email at ttriantis@greenvillenc.gov.

Attachment

ec: Lisa Kirby, PE, Engineering Department Director
Lynn Raynor, PE, CE III

Attachment 1

To: Pre-Bid Conference Attendees and Plan holders

From: Ted Triantis, CE I
City of Greenville Engineering Department

Subject: **2023 Stormwater Repairs Project, Pre-bid Minutes**

Date: March 31th, 2023

On Thursday, March 30th, 2023 at 2:00 p.m., a Pre-bid conference for the referenced project was held at the City of Greenville Engineering Department. Those in attendance were as follows:

Lynn Raynor – COG
Kevin Leigh – COG
Ted Triantis – COG
David Peasley – TranSystems
Russell Brown – Trader Construction Company

The following items were discussed during the meeting.

MEETING ITEMS

- 1) Welcome
 - a) Attendance Sheet
 - b) Pre-bid conference is not mandatory.**
 - c) Introductions
- 2) Legal Requirements
 - a) A Bid Bond for 5% of the total base bid will be required and submitted with the bid package.
 - b) Payment/Performance Bonds of **\$450,000.00** will be required for the winning bidder. This item is to be reviewed following the pre-bid meeting.
 - c) Certificate of Insurance will be required before the contract can be executed.
 - d) MWBE Requirements/submit **with Bids**
 - e) Non-collusion Affidavit/submit **with Bids**
- 3) Project Data
 - a) Description – All work under this contract will be issued to the Contractor as task orders and will identify a specific scope of work for each individual site location. The contract work may include, but is not limited to, cured in place lining, repair and/or replacement of the following: storm drain lines, manholes, catch basins, storm water outfalls and any other related storm water structures. The contract will also include CCTV pre & post inspection of pipe networks on streets. The Contractor will install improvements on City of Greenville ROW and follow City of Greenville standard procedures provided herein. Work may involve minor improvements to storm pipe. The Contractor shall be compensated based on line items and the unit prices included in the Contract Documents. The City does not guarantee either a minimum volume of work or a specific volume of work under this Contract. The contract will include a base bid along with 3 bid alternates. Alternates may or may not be awarded.

- b) Contract Award - Lowest responsive responsible bidder. Lowest bidder will be required to provide references and financial records, which the City will check prior to moving forward with award. The lowest responsible bid will be based on the base bid total.
 - c) Bid Form – per Instructions to Bidders, paragraph 4.c, all Line Items with the same description in either the Base Bid or any Alternates must use the same unit price in all instances.
 - d) Contract Completion Time is **320 Calendar Days from Notice to Proceed date. Final Date will be on or about June, 2024.***
 - i) Potential Additional Contract Completion Time (if Awarded)
 - (1) Alternate 1 – **14 Calendar Days**
 - (2) Alternate 2 – **15 Calendar Days**
 - (3) Alternate 3 – **25 Calendar Days**
 - e) Liquidated Damages beyond contract completion date - **\$750/day.*** (Determined per task order)
 - f) Contractor is responsible for any necessary surveying.
 - g) Working Hours: All work must be accomplished between the hours of 8am-5pm. Bidders should bid the project for all work to be completed during these times due to the proximity to residences.
 - i) Must get Engineers approval for any time outside of normal working hours & days.
 - ii) Engineer will have the ability to change working hours.
 - h) Traffic Control - reasonable access to residences and businesses must be maintained. Contractor will be required to provide traffic control plan/construction phasing for each Task Order.
 - i) TranSystems will be utilized for inspection/CEI services.
 - j) PSP – 1 : Line Items for Greater Than or Less Than 40' Pipe
 - i) Applicability of line items for Greater than or Less than 40' of pipe shall be determined specific to each task order location; it is not specific to an individual run of installed pipe. The total quantity of a particular pipe size for the entire task order shall be considered. For example, Task Order #1 includes a total of 70 LF of 15" RCP Class III pipe. The pipe will be installed in two different areas, 35 LF at one crossline and 35' at another crossline. In this example, payment for installation of this 15" RCP will be paid under the line item for 15" RCP Greater than 40 LF since the quantity for the location of this specific task order is greater than 40 LF.
 - k) The Contractor must perform in excess of 50% of the contract price with their own forces
 - l) If during the contract there is an item that is not on the original bid form, the Contractor will provide a written estimate for that item or items necessary to complete a Task Order and a change order will be negotiated.
 - m) An addendum will be sent out with pre-bid minutes and any requests for information received. Last date to submit questions to ensure an answer is noon Wednesday, April 5th. Questions after this date are not guaranteed an answer.
 - n) NTP of each task order will be when the contractor elects to begin work of the task order.
 - o) Task Orders will be issued up to 4 at a time for execution. This will ensure procurement of materials and help relive any potential for delays. The intent of the contract is that the contractor will work continuously throughout the contract time.
 - p) E-Verify Signature
 - q) **Bid Date – Tuesday, April 11th, 2023 at 11:00 AM, 1500 Beatty Street, Greenville, NC 27834**
- 4) Contact :
- a) Ted Triantis, Civil Engineer I, 252-329-4810, ttriantis@greenvillenc.gov
 - b) Wanda House, Financial Services Manager, 252-329-4862, whouse@greenvillenc.gov
- 5) Questions:
1. What are the MWBE requirements?

- a. The City requires 10% Minority and 6% Women owned businesses. If these services cannot be provided, the contractor must provide due diligence/Good Faith Efforts showing they made the attempt to meet these requirements. GFE must be reviewed and approved by the Purchasing Office.**

2023 Stormwater Repairs Project Pre-Bid Meeting

City Of Greenville, NC

ENG-2023-003

2:00PM March 30th, 2023

Name	Agency	Number	Email
Ted Triantis	COG	252-414-6508	ttriantis@greenville.gov
Russell Brown	TRADER ENG. Co.	252-670-7708	rbrown@traderconsulting.com
Kevin Leif	TOSystems	252-702-1782	opleasby@tossystems.com
Lynn Rayner	COG	252-917-3078	kleighe@greenville.gov
	COG	252-329-4620	lrayner@greenville.gov